ITEM #:   36
DATE: 06-13-23
DEPT: PW

COUNCIL ACTION FORM

SUBJECT: CONTRACT RENEWAL FOR STREET SWEEPING FOR PUBLIC WORKS

BACKGROUND:

This contract is for street sweeping for Public Works for the 2023/24 fiscal year. On March 16, 2021, a Request for Quotation (RFQ) was issued to 51 vendors. On March 30, 2021, one bid was received and evaluated by staff. Vincent All Seasons Enterprises of Nevada, Iowa was awarded a contract for an estimated 500 hours of street sweeping per fiscal year at a rate of $94 per hour for the period of July 1, 2021 through June 30, 2022.

This contract also included four optional 12-month renewal periods with a cost increase of 2.2% each fiscal year. This contract renewal for FY 2023/24 represents Year 3 of a possible 5-year contract for a cost of $98 per hour. The estimated total value of each fiscal year is as shown below:

Bidder	Estimated Cost (7/1/21-6/30/22)	Estimated Cost (7/1/22-6/30/23)	Estimated Cost (7/1/23-6/30/24)	Estimated Cost (7/1/24-6/30/25)	Estimated Cost (7/1/25-6/30/26)
Vincent All Seasons Ent.	$47,000	$48,000	$49,000	$50,000	$51,000

The approved operating budget for FY 2023/24 includes $50,000 for street sweeping to account for the possibility of additional work hours above the estimated 500 hours.

ALTERNATIVES:

1. Award the contract renewal for FY 2023/24 street sweeping to Vincent All Seasons Enterprises, Nevada, Iowa in an amount not to exceed $50,000. Actual costs billed will depend on the work hours required for street sweeping.

2. Reject this renewal and attempt to obtain these services on an as-needed basis.

CITY MANAGER'S RECOMMENDED ACTION:

Contracted street sweeping allows a greater area of coverage for street sweeping without the upfront capital costs of additional sweeping equipment. The contract street sweeping is a vital part of the City's street maintenance program, keeping debris from entering into the storm sewer system and causing potential backup and localized flooding. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.