

ITEM #: 13
 DATE: 05-09-23
 DEPT: CMO

COUNCIL ACTION FORM

SUBJECT: REQUEST TO MODIFY FY 2022/23 ASSET ALLOCATION TO CHILDSERVE

BACKGROUND:

ChildServe has submitted a request (Attachment A) to the City to modify its FY 2022/23 ASSET allocation. The request is to transfer \$6,000 from Infant Daycare services to Children Daycare services.

Funding for the Children Daycare services was exhausted in March 2023, while the funding for Infant Daycare has not been utilized this fiscal year due to no current openings in that level of service.

The revised allocations appear in the table below.

Service	Original Allocation	Change	Revised Allocation
Infant Daycare	\$ 6,000	- \$6,000	0
Children Daycare	16,000	+ 6,000	22,000
TOTAL	22,000	0	22,000

If the request to reallocate funds to Children Daycare services is approved, the unit rates of both services will remain unchanged. The number of units purchased will increase for Children Daycare while no units of service will be provided under Infant Daycare. **ChildServe will be able to draw down units already provided during this fiscal year, but which have not been paid because City funds were exhausted in this program as of March 2023.**

ALTERNATIVES:

1. Approve the request to modify the City's FY 2022/23 ASSET contract with ChildServe by reallocating \$6,000 from Infant Daycare services to Children Daycare services.
2. Do not approve the request.

CITY MANAGER'S RECOMMENDED ACTION:

ChildServe submits its budget to ASSET based on estimates of the number of children needing assistance. Due to no openings occurring in Infant Daycare, the funds allocated to this program cannot be utilized. ChildServe is requesting that those funds be transferred to the Children Daycare program where they can be utilized by the end of FY 2022/23.

Therefore, it is the recommendation of the City Manager that City Council adopt Alternative No. 1, thereby approving the request to modify the City's FY 2022/23 ASSET contract with ChildServe, as described above.



May 1, 2023

City Managers Office
515 Clark Avenue
Ames, Iowa 50010

To whom this may concern:

I am writing to request a change in the allocation for ASSET funds approved for day care services. City funds have been used as follows from July 2022 through March 2023.

Service	\$Approved	\$ Spent	\$Balance
Day Care-Infant	\$6,000.00	\$0	\$6,000
Day Care-children	\$16,000.00	\$17292.28	-\$1292.28

We have experienced higher than anticipated utilization for children 2-5 years of age and lower than anticipated for infants 0-24 months of age. We apply to cover an infant in case one enrolls that needs the assistance. We want to be able to take a new family under ASSET that may have an infant. Currently we have not had any come off the waiting list that needs assistance.

As a result I am requesting that \$6,000.00 be reallocated from Day Care-Infant to Day Care-Children to assure that funds are available through the end of the fiscal year for the children using the city ASSET funds. This does not change the total amount of funds requested and approved. We will have expended the funds approved for Day Care Children from the other ASSET funding agencies by the end of the year.

We currently continue to serve 4 Day Care-Children who will need funding from February through June 2023. All of these children reside in Ames/Story County.

Thank you for your consideration of this request.

Sincerely,

Rachelle Flory
Ames Program Manager