TEM #: 12
DATE: 05-09-23
DEPT Admin.

## **COUNCIL ACTION FORM**

SUBJECT: REQUESTS FROM GOOD NEIGHBOR EMERGENCY ASSISTANCE

## **BACKGROUND:**

Good Neighbor Emergency Assistance (GNEA), located at 613 Clark Avenue, is requesting to host an event on Sunday, May 21, 2023 celebrating the Good Neighbor Emergency Assistance organization and those it serves.

Although the event takes place mainly on private property, organizers are requesting the closure of Clark Avenue between 6<sup>th</sup> Street and 7<sup>th</sup> Street for event activities. Clark Avenue would close at 2:00 p.m. and would re-open at 8:00 p.m. The main event will take place between 4:00 p.m. and 7:00 p.m.

Event organizers have secured the use of the Fareway parking lot for temporary porta potty locations, parking and the scheduled band, Vinyl Vagabonds. Organizers expect approximately 200 attendees. Organizers have provided staff with an Emergency Safety Plan. A Noise Permit has also been requested from the Police Department. Staff has been informed that no alcohol will be permitted at this event.

## **ALTERNATIVES:**

- 1. Approve the request from GNEA to close Clark Avenue from 6<sup>th</sup> Street to 7<sup>th</sup> Street on May 21, 2023, as indicated above.
- 2. Do not approve the request.

## **CITY MANAGER'S RECOMMENDED ACTION:**

This requested closure will facilitate an event on private property and Clark Avenue that is open to the public.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.

Region (Select one or more)  Region (Select one or more)  Ames Main Street (Downtown) Campustown District Iowa State University Property City Parks Other (please explain)  Please note that events occurring in the Downtown, Campustown, in City parks, or on ISU property require prior approvals. A letter of support will be required from CAA if the event occurs in Campustown or from Ames Main Street if the event occurs in Downtown. Please contact the appropriate office well in advance:  Downtown - Ames Main Street (515) 232-2310 Campustown Action Association: (515) 232-2310 SU - Events Authorization Committee: (515) 294-1437  Event Starts Date 5/21/2023 Time 2:00 pm M T W R F Sa Su  Detailed Description of Event Activities (written overview of event and what's going to happen) GOOd Neighbor will be using the Fareway parking lot and Clark Avenue for an event that includes pizza, non-alcoholic beverages, yard games, and a band.  Event Ends Teardown Complete Date 5/21/2023 Time 7:00 pm M T W R F Sa Su Teardown Complete Date 5/21/2023 Time 7:00 pm M T W R F Sa Su Water: Heidi Pet Risk Managemen Walton  CAA: Sarah Dvorsky Altheitc/Recreation Exhibits/Misc. Farmer/Outdoor Market Other Other  CAA: Sarah Dvorsky Altheitc/Recreation Parade/Procession/March Other (please explain)	y in time for the eve w event regardless Name Good Neigh	nt and will a of previous	utomatically be de occasions.	e event may not be process nied. Each application is vi	ewed (\$25 fee) Insurance Certificate Public Safety & Event Management Plan
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City Council Meeting					City Council Meeting
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Sponsor/Applicant Name 1 or	i AllanCand Nain	The second secon
Address 613 Clark Avenue	AllenGood Neig	ghbor Emergency Assistance, Inc.
produce and the control of the contr		
City Ames	State IA	Zip Code 50010
Daytime Phone 515-296-144	19	Cell Phone 515-292-2597
E-mail director@gnea.org		
Alternate Contact Name Cynt	hia Marten	
Daytime Phone 515-515-296	5-1449	Cell Phone 515-450-9893
E-mail cleighmarten@gma	il.com	
ATTENDANCE		
Anticipated Daily Attendance 2	.00	
Yes No	. :	
Is this event oper	en to the public?	
Is your event being etc.)? If yes, plea	ng held in conjunction ase list:	with another event (e.g. Farmers' Market, 4th of July,
ORGANIZATION STATUS	/PROCEEDS	
For-Profit	, - 100 0131,20	
Bona Fide Tax Exempt		
Nonprofit		
Yes No		
Are patron admission amounts:	on, entry, or participa	ant fees required? If yes, please describe and provide
Are vendor or other	fees required? If ve	s, please provide amounts:
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Percentage of net r	proceeds going towa	ards fundraising %
		ords for-profit entity %
ECURITY		
Ames Police Department 24 hor Please complete the course at htt	ur non-emergency ps://www.crowdman	phone number: 515-239-5133 nagers.com/training for crowd management training.
Yes No	_	to crowd management training.
Have you hired a pro If yes, please fill out th	fessional security co e following informatio	ompany to develop and manage your event's security plan?
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Security Organization		
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