

ITEM #:	<u>23</u>
DATE	<u>03-14-23</u>
DEPT	<u>ELEC</u>

COUNCIL ACTION FORM

**SUBJECT: SCAFFOLDING AND RELATED SERVICES AND SUPPLY
CONTRACT FOR POWER PLANT – CHANGE ORDER #2**

BACKGROUND:

On June 14, 2022, the City Council approved a contract renewal with HTH Companies, Inc. in the amount of \$65,000 to provide and install scaffolding, bracing, and fall protection when needed at the City's Power Plant.

Change Order No. 1, for \$55,000, was approved by Ames City Council on September 27, 2022. This allowed for erecting scaffolding inside the boiler of Unit 8, work that was not envisioned at the time the original contract was agreed upon.

The action being requested is to approve Change Order No. 2 to the Scaffolding and Related Services and Supply Contract. This change order will add an additional \$30,000 to the current contract for FY 2022/23, allowing for additional setup and disassembly of scaffolding at the Power Plant to support the repair of Unit 8 precipitator lagging and other maintenance activities during the Unit 8 spring outage. This will bring the total contract amount to an amount not to exceed \$150,000.

It is important to note that the original contract amount is not for a specific project, but rather is staff's best estimate of amount of work that might be performed in a given year. Rather than entering into a lump sum contract, work is charged to the City based on the actual time and materials used for a specific task.

Actual payments are calculated on unit prices and work. **Additional funds authorized in this change order will only be spent on actual time and materials used to perform the work.** The additional \$30,000 will come from both Unit 8 and Unit 7 boiler maintenance accounts where funds have been budgeted for routine repairs. Without this Change Order, the scaffolding contract funds will be exhausted before the end of the fiscal year.

ALTERNATIVES:

1. Approve Change Order No. 2 to HTH Companies, Inc. in the amount of \$30,000 for additional scaffolding, bracing and fall protection, increasing the total contract to an amount not to exceed \$150,000. All labor and materials will be performed and invoiced on a time and material basis according to rates, terms, stipulations, and conditions specified in the original contract.
2. Do not approve the requested change order.

CITY MANAGER'S RECOMMENDED ACTION:

Having a scaffolding contract in place allows Power Plant maintenance projects to be completed more quickly, more safely, and more cost effective. All labor and materials will be performed and invoiced on a time and material basis according to rates, terms, stipulations, and conditions specified in the original contract. This change order is necessary to address additional work that was not envisioned at the time the original contract was awarded. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No.1 as stated above.