



MEMO

To: Mayor and Ames City Council

From: Deb Schildroth, Assistant City Manager

Date: June 4, 2021

Subject: Resolution Adopting New and Revised Fees

The City of Ames annually reviews and adjusts all fees and charges collected for permits, licenses, and services. The Transit Board sets CyRide fees and charges, and the Parks and Recreation Commission sets the fees and charges for the Parks and Recreation Department. All other fees and charges are adopted by resolution of the City Council with an effective date of July 1. Once adopted, the new and revised fees are codified and added to the Ames Municipal Code in Appendices

City staff members first review fees and charges during the budgeting process. After the annual budget is adopted and certified, fees and charges may be adjusted to reflect the actual costs of the permits, licenses, and services for the fiscal year beginning July 1. All of the proposed revisions to the fee schedules are reviewed by the Finance Department, the Legal Department, and each department responsible for providing permits, licenses, and services funded by the fees and charges.

The attached fee resolution incorporates only the new and revised fees and charges anticipated for FY 2021/22, with the exception of those already set by the Transit Board and the Parks and Recreation Commission. Any fees not identified in the proposed resolution indicates that have not been increased and will remain the same for FY 2021/22.

RESOLUTION NO.

**A RESOLUTION ADOPTING NEW AND REVISED FEES
FOR THE CITY OF AMES, IOWA**

BE IT RESOLVED by the City Council for the City of Ames, Iowa, that the following fees shall be adopted or adjusted to recover the approximate actual costs of city services from those who use and benefit from these services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ames, Iowa, that fees shall be adopted as follows:

SECTION ONE. The following Municipal Cemetery Fees are hereby adopted or adjusted effective July 1, 2021, and codified as **Appendix A:**

FEES FOR AMES MUNICIPAL CEMETERY

Lots

Adult	\$641.60/space	\$160.40 perpetual care ¹
Infant ³	\$150.00/space	\$50.00 perpetual care

Interment (Does not include price of lot)

Full Burial:

Adult	\$802.00
Infant	\$268.00
Weekend/Holiday - Adult ²	\$1,116.00
Weekend/Holiday - Infant	\$375.00

Cremation:

Adult	\$458.00
Weekend/Holiday ²	\$544.00

For interments that require Winter rate, add:	\$200.00
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Columbarium

Niche, Interment, and Plaque	\$2,500.00
((\$256.80 for perpetual care ¹)	

Disinterment:

based on actual costs of time and materials;
Minimum charge is 2 x current charge for interment

Markers & Memorials

Installation service charge	\$50.00 each
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¹ The perpetual care fund is an irrevocable trust; monies deposited into the perpetual care fund are non-refundable. (*Iowa Code 523I.807*)

² City of Ames holidays are: New Year’s Day, Presidents’ Day, Memorial Day, Independence Day, Labor Day, Veterans Day, two (2) days at Thanksgiving, and two (2) days at Christmas.
(*Res. #04-158, 4-27-04*)

³ This fee is waived for the City of Ames residents. An infant is defined as a child up to 24 months old.

SECTION TWO. The following Registration, License and Permit Fees are hereby adopted or adjusted effective July 1, 2021, and codified as **Appendix D:**

REGISTRATION, LICENSE AND PERMIT FEES

Garbage Hauler	\$50.00/truck/year
Tree Surgeon.....	\$35.00/year
House Mover.....	\$25.00/year
Beer & Liquor	Varies
Cigarette.....	\$100.00/year
Vendor-s License.....	\$50.00/year

PERMITS

Road Race.....	\$25.00
Fireworks	\$25.00
Pawnbroker-s, Itinerant Dealer’s, Secondhand Dealer’s Permits	\$100.00/yr.
Peddler-s Permit (for 60 day license).....	\$35.00
Precious Metals Dealer-s Permit (for an annual permit).....	\$25.00
Sidewalk Café	\$35.00
Newspaper Vending Permit	\$20.00/machine
Temporary Portable Sidewalk Sign Permit (in DSC Zone).....	\$35.00

SECTION THREE. The following Public Works Fees are hereby adopted or adjusted effective July 1, 2021, and codified as **Appendix F:**

**PUBLIC WORKS FEES
SOLID WASTE RULES AND REGULATIONS**

1. No liquids, animals, hazardous or toxic waste, or demolition material will be accepted at the Arnold O. Chantland Resource Recovery Center except motor oil that is delivered to the Arnold O. Chantland Resource Recovery Center in separate containers. All containers, except for motor oil, must be open.
2. Per Capita Charge

\$10.50

3. Delivery charges at the Arnold O. Chantland Recovery Center shall be:
 - a. Vehicles through the meter gate:

Passenger cars, each.....	\$10.00
Pickup, vans or vehicles towing trailers, each.....	\$25.00
Single garbage bag	\$3.00
 - b. Commercial charge customers through the scales:

All vehicles, including those of licensed refuse haulers, per ton (Minimum charge one ton).....	\$58.75
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 - c. Out of County rate, per ton.....\$126.12
 - d. Tires*:

Pickup tires or smaller	\$5.00
Semi-truck tires farm front, farm implement and skid steer tires	\$25.00
Sand box tire or farm tractor tire	\$50.00
*Any tire on a rim, the actual tire disposal charge plus for rim	\$5.00
 - e. Iowa State University, other State and Federal agencies
A proportional share by weight on the system cost
or as provided by contract
 - f. Motorized white goods, including refrigerator, freezers, washing machines, dryers, air conditioners, water heater, dehumidifier, furnace and microwave ovens, each. \$20.00
4. The plant will be closed on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. When the holiday falls on Sunday the following day will be observed.

MISCELLANEOUS FEES

1. **SIDEWALK CLEARING** shall be the actual cost plus a \$50.00 administrative fee.
2. **CURB OPENINGS.**
 - a. A charge of fifty dollars (\$50.00) per opening shall be made for all applications for residential curb openings or changes in width or location of any existing residential access drive.
 - b. A charge of fifty dollars (\$50.00) shall be made for all applications for commercial or industrial curb cuts, openings or access permits and any application for any type of curb opening or access permit to a primary highway.
3. **SIDEWALKS.**
 - a. A charge of fifty dollars (\$50.00) per single frontage property shall be made for all applications for new sidewalk installation.
 - b. A charge of seventy-five (\$75.00) per property having two or more frontages shall be made for all applications for new sidewalk installation.
4. **DRIVEWAY CULVERT INSTALLATION.** Driveway culverts shall be furnished and installed by and remain the property of the City. The owner of the property to which access is provided by the culvert shall be charged a fee of thirty-five dollars (\$35.00) per lineal foot of culvert used.
5. **PLAN FEES.** One set of bidding documents is available without charge to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services. For all others, Plan Fees shall be the actual cost of printing plus a \$15.00 administrative fee.

6. **ENGINEERING FEES**

- a. Graphical Printing
 - Labor, per hour (minimum one-quarter hour charge)\$65.00
 - Paper, 8 2@ x 11" (black & white)..... \$.25
 - Paper, 11" x 17" (black & white)..... \$.50
 - Paper, 8 2@ x 11" (color map)..... \$2.50
 - Paper, 11"x 17" (color map)..... \$5.00
 - Plots, per sq. ft. (black & white, line drawing)..... \$1.25
 - Plots, per sq. ft. (color map)..... \$2.50
- b. Geographic Information System (GIS) data
 - Labor, per hour (minimum one-quarter hour charge)\$65.00
- c. Sewer connection (8" sewer), per lineal foot.....\$20.00
- d. Water service connection (8" main), per lineal foot\$20.00
(with a minimum charge of \$650.00 per lot or land parcel)
- e. Construction inspection only shall be actual costs.

SECTION FOUR. The following Public Safety - Police Fees and Charges are hereby adopted or adjusted effective July 1, 2021, and codified as **Appendix M:**

POLICE DEPARTMENT FEES & CHARGES

Crash (Accident) and Police Report (each)	\$3.00
Overtime Payback and Event/Escort Service (per hour).....	\$63.00
Community Safety Officer Event/Escort Service (per hour).....	\$20.00
False Alarm Fee – After 3 times	\$30.00
Process Service Fee.....	\$20.00
Service of Warrant Fee.....	\$20.00
Non-Criminal Fingerprinting Fee (4 cards or less).....	\$10.00
Non-Criminal Fingerprinting Fee (each additional card past 4).....	\$2.00
Photographs (per disc)	\$3.00
Surveillance Video (per disc)	\$3.00
Parking Collection Fee	\$5.00
Copying of Public Record (per page with a \$1.00 minimum).....	\$0.10

Car/Booking/Body Worn Camera or other video or audio recordings shall be charged at actual cost. Actual cost is defined as the time spent on the specific recording plus the cost of the media used.

SECTION FIVE. The following Water and Pollution Control Fees and Charges are hereby adopted or adjusted effective July 1, 2021, and codified as **Appendix Q:**

WATER AND POLLUTION CONTROL FEES & CHARGES

Water Division

Bulk Water Service\$0.92/100 gallons

Water Meter Division *

	With Integral Radio	With Radio ERT
Meter & Setting Fees - Disc Style		
5/8" or 5/8" x 3/4" disc.	\$375.00	\$375.00
3/4" disc.	\$400.00	\$400.00
 Meter & Setting Fees - Ultrasonic Style		
1"		\$465.00
1 1/2"		\$865.00
2"		\$1,565.00
3"		\$3,650.00
4"		\$4,550.00
 Meter & Setting Fees - Magnetic Style		
2"		\$2,945.00
3"		\$3,630.00
4"		\$4,455.00
6"		\$5,555.00
 Meter & Setting Fees - Turbo Style		
2"		\$2,065.00
3"		\$3,190.00
4"		\$4,520.00
6"		\$8,100.00
 Meter & Setting Fees - Misc. Meters		
Larger than 4" or alternative styles		
- to be determined when ordered		
Hydrant Meter**		\$270.00
 Frozen/damaged meter		
Construction Meter		\$165.00
Meters 1-1/2" and larger.....	\$125.00 trip fee + repairs/replacement	
Meters 1" and smaller	\$80.00 trip fee + Depreciated Value	

Depreciated Value is a straight line depreciation of the Meter and Setting Fees above, based on length of time meter has been in service.

< 1 year	100%
< 2 years	90%
< 3 years	80%
< 4 years	70%
< 5 years	60%
< 6 years	50%
< 7 years	40%

< 8 years	30%
< 9 years	20%
<10 years	10%
>10 years	0%

Unauthorized use of water	\$207.00/occurrence
Unmetered use of water	\$2.71/day + \$17.99/month
Resetting fee for unauthorized meter removal.....	\$80.00
Customer requested meter test fee	\$150.00
Service or meter disconnect or reconnect fee	\$80.00/trip

* Meter setting fees above include two service trips (one to set the temporary/construction meter, and one to set the permanent meter). A fee of \$80.00 will be charged for additional trips due to unexposed or inoperable curb boxes, incomplete remote wire installations, or other circumstances where the meter installation cannot be completed.

** Hydrant meter fees include the cost to install and remove the meter. Requests to move the meter to a new location will be charged one-half of the hydrant meter fee. Consumption will be billed at the "Irrigation and Yard Water" rate. For usage that covers more than 30 days, the block sizes will be adjusted accordingly.

WPC Division

Waste Hauler Fee - Ames locations*

Domestic/Residential Waste	\$8.65/load + \$4.17/100 gallons
Restaurant Grease Traps	\$57.32/load + \$3.35/100 gallons
Non-Domestic Waste	\$8.65/load + unit rate to be determined

* Non-Ames location surcharge	15%
Unauthorized Sewer Use	\$222.00/occurrence
Unmetered Sewer Use.....	\$2.82/day + \$19.43/month

High-Strength Surcharge Rates*

<u>Parameter</u>	<u>Surcharge Rate</u>
Oxygen Demand	
CBOD ₅	\$0.46/lb.
COD	\$0.17/lb.
Nitrogen	
NH ₃ -N	\$1.64/lb.
TKN	\$1.06/lb.
Solids	
TSS	\$0.68/lb.
Fats, Oils, and Grease	
Oil and Grease	\$0.91/lb.

***Monthly High-Strength Surcharge Fees of less than \$5/month will be waived**

Restaurant Surcharge

Restaurant surcharge on sewer use for customers operating Food Service Establishments \$2.75/100 cubic ft.

Restaurant Fee

Restaurant fee for sewer use for customers operating Food Service Establishment which are not billed for sewer usage or whose sewer usage is not representative of the facilities food service activities. \$81.11/month.
(Ord. No. 4199, 11-25-14; Ord. No. 4263, 6-28-16)

Administrative Division

Copies of Records *
Black & White, 8 1/2" x 11" \$0.10/copy
Black & White, 11" x 17" \$0.20/copy
Color, 8 1/2" x 11" \$0.20/copy
Color, 11" x 17" \$0.40/copy

* Plus staff time to prepare records (wages only)

Laboratory Division

Analytical Fees, per sample per test

Bacteriological Tests
Coliform, Total (present/absent).....\$20.00
Coliform, Total (quantified).....\$20.00
Coliform, Fecal (present/absent).....\$20.00
Coliform, Fecal (quantified).....\$20.00
E coli (present/absent).....\$20.00
E coli (quantified).....\$20.00
Chloride.....\$20.50
Chlorine
Free.....\$20.00
Total.....\$20.00
Hardness.....\$20.00
Iron (Water).....\$10.25
Metals
Arsenic (Furnace).....\$20.50
Cadmium (Flame).....\$15.50
Chromium (Flame).....\$15.50
Copper (Flame).....\$15.50
Lead (Flame).....\$15.50
Lead (Furnace).....\$20.50
Manganese (Flame).....\$15.50
Mercury.....\$25.75
Molybdenum (Furnace).....\$20.50
Nickel (Flame).....\$15.50
Selenium (Furnace).....\$20.50

Silver (Flame).....	\$15.50
Zinc (Flame).....	\$15.50
Nitrogen	
Ammonia.....	\$20.00
Nitrate.....	\$19.50
Nitrite.....	\$20.00
Total Kjeldahl Nitrogen.....	\$40.25
pH.....	\$14.00
Phenol.....	\$28.75
Phosphorus	
Orthophosphate.....	\$20.00
Total Phosphorus.....	\$20.00
Oxygen Demand	
Chemical Oxygen Demand (COD).....	\$20.50
Five-day Biochemical Oxygen Demand (BOD ₅).....	\$38.00
Five-day Carbonaceous Biochemical Oxygen Demand (CBOD ₅).....	\$38.00
Solids	
Total Solids (TS).....	\$20.00
Total Volatile Solids (TVS).....	\$20.00
Total Suspended Solids (TSS).....	\$20.00
Volatile Suspended Solids (VSS).....	\$20.00
Total Dissolved Solids (TDS) (Weight).....	\$10.25
Sulfate.....	\$20.00
Temperature.....	\$5.25

For analytes not listed that are analyzed in-house, the fee will be determined on a case-by-case basis from an estimate of actual staff time (including benefits) plus 25% overhead to cover chemicals, equipment, and incidentals.

Samples sent to an outside lab Actual Invoiced Cost

Sample Collection Fees

Fees for sample collection types not identified below will be determined on a case by case basis from an estimate of the actual staff time (including benefits) plus 25% overhead to cover equipment, consumables, and incidentals.

Drinking Water

- Drinking water sampled from the tap of a completed structure..... \$41.00
- Drinking water sampled from a field tap or structure under construction..... \$55.00

Wastewater/Pretreatment

- 24-hour composite from a location where no sampling, metering, or refrigeration equipment are permanently installed.....\$265.00
- 24-hour composite from a location where a sampler, flow meter, and refrigeration equipment are all permanently installed.....\$102.00
- Grab sample not associated with a 24-hour composite sampling event (grabs collected at the time of a composite are included in the fees above).....\$52.00

The 24-hour composite collection and grab sample fees listed above include one resample attempt should the composite sample attempt fail. Additional resample attempts will result in additional sample collection fees. No resample fee will be assessed if the reason for the failed attempt is due to a malfunction of city-provided sample equipment.

SECTION SIX. The following Electric Fees and Charges are hereby adopted or adjusted effective July 1, 2021, and codified as **Appendix R:**

ELECTRIC DEPARTMENT FEES & CHARGES

ELECTRIC DISTRIBUTION

Standard Single Phase Temporary service \$200

A standard single phase temporary service includes an overhead service drop from an existing transformer to a customer-provided pole (or adequately supported service connection point) during Electric Distribution business hours. Includes furnishing a length of service conductor not to exceed 125 feet. Labor and materials required for a non-standard temporary service shall be billed at actual costs.

Standard Customer-Requested Temporary Disconnection – Reconnection Fee \$100

For disconnect-reconnect requests made at least one working day before the service is reconnected. Includes one return reconnect trip, or up to 20 minutes of standby time for work performed during Electric Distribution business hours. Service for a non-standard disconnect-reconnect shall be billed at actual costs.

Requested, or non-standard work Varies-- billed at actual cost

Non-standard work includes multiple/excess trip charges, same-day (non-emergency) service requests, excess standby charges, trouble/emergency-service calls where the trouble is found to be on the customer’s equipment, or work requested outside business hours

Pole Attachment Fee (Single Cable) \$13.05/pole/year
Pole Attachment Fee (Small Cell Wireless) \$150.00/pole/year

ELECTRIC METER

Customer Requested Meter Test Fee
Within Utility Board limits (98% through 102%) \$30.00
Outside Utility Board limits Free

ELECTRIC VEHICLE CHARGING STATIONS

Level 2 Customers\$0.10/kwh
Non-Ames Customers\$0.10/kwh

DC Fast Charger

All Customers.....\$0.15/kwh

SECTION SEVEN. The following Library Fees and Charges are hereby adopted or adjusted effective July 1, 2021, and codified as **Appendix T:**

LIBRARY FEES & CHARGES

Standard Charges

Adult and Youth Materials (except magazines)Cost of item
Magazines \$5.00
Map Inserts in Travel Books \$2.00
CD Insert in Book\$10.00
Media/Special Packaging or Liner Notes \$5.00
Replaceable Part From a Set Cost of part
Irreplaceable Part From a Set Cost of item/set
Repairable Damage to an Item..... \$2.00
Referral to Debt Collection..... \$10.00

Note: Borrowing privileges are suspended when charges on an account reach \$25.00.

Other Charges

Fax, per page \$1.00
Photocopy/print, per page, black & white \$0.10
Photocopy/print, per page, color \$0.50

Adopted this _____ day of _____, 20__.

Diane R. Voss, City Clerk

John A. Haila, Mayor