

COUNCIL ACTION FORM

SUBJECT: MODIFICATIONS TO FY 2020/21 AMES HISTORICAL SOCIETY CONTRACT DUE TO COVID-19

BACKGROUND:

The City has an outside funding contract with Ames Historical Society (AHS) for FY 2020/21, which was approved in spring 2020 in the amount of \$46,927. AHS is requesting modifications to this contract due to the COVID-19 pandemic. The contract contains the following tasks for AHS to complete between July 1, 2020 and June 30, 2021:

<u>Drawdown Schedule:</u>		
<u>Task</u>	<u>Date</u>	<u>Amount</u>
Quarter 1:	Sept. 2020	\$10,230
<ul style="list-style-type: none"> Present 20 presentations/open houses Conduct 1 3rd grade elementary school visit Answer 100 research requests Host 750 visitors at the Ames History Museum Catalog 125 historical Ames objects Conduct special projects/programs with 2 partner orgs. 		
Quarter 2:	Dec. 2020	\$10,230
<ul style="list-style-type: none"> Present 20 presentations/open houses Conduct 1 3rd grade elementary school visit Answer 100 research requests Host 750 visitors at the Ames History Museum Catalog 125 historical Ames objects Conduct special projects/programs with 2 partner orgs. 		
Quarter 3:	Mar. 2021	\$10,230
<ul style="list-style-type: none"> Present 20 presentations/open houses Conduct 1 3rd grade elementary school visit Answer 100 research requests Host 750 visitors at the Ames History Museum Catalog 125 historical Ames objects Conduct special projects/programs with 3 partner orgs. 		
Quarter 4:	June 2021	\$10,230
<ul style="list-style-type: none"> Present 20 presentations/open houses Conduct 2 3rd grade elementary school visits 		

Answer 100 research requests Host 750 visitors at the Ames History Museum Catalog 125 historical Ames objects Conduct special projects/programs with 3 partner orgs.		
Display exhibit about notable women from Ames history and host related programming	June 2021	\$6,007

AHS has not operated the open hours of the History Museum that are called for in the agreement due to the COVID-19 pandemic. Therefore, AHS has proposed an alternative set of tasks to allow it to fully draw down its allocation while continuing to provide services to the community. The proposed alternative set of tasks is:

<u>Drawdown Schedule:</u>		
<u>Task</u>	<u>Date</u>	<u>Amount</u>
Present 10 programs or open houses and post 250 historical photos or stories online	Dec. 2020	\$1,750
Answer 100 direct research requests and make 75 new resources available online	Dec. 2020	\$1,750
Display 9 exhibits at the museum, at other locations, or virtually	Dec. 2020	\$13,815
Catalog 200 historical Ames objects	Dec. 2020	\$3,000
Partner with 6 community organizations for programs or special projects	Dec. 2020	\$3,000
Present 15 programs or open houses and post 150 historical photos or stories online	March 2021	\$1,500
Answer 50 direct research requests and make 25 new resources available online	March 2021	\$750
Display 3 exhibits at the museum, at other locations, or virtually	March 2021	\$4,605
Catalog 300 historical Ames objects	March 2021	\$4,500
Partner with 2 community organizations for programs or special projects	March 2021	\$1,000
Present 15 programs or open houses	June 2021	\$750
Reach all five public elementary schools with 3 rd grade	June 2021	\$3,000

programming		
Answer 50 direct research requests	June 2021	\$500
Partner with 2 community organizations for programs or special projects	June 2021	\$1,000
Display exhibit about notable women from Ames history and host related programming	June 2021	\$6,007

ALTERNATIVES:

1. Approve the revised drawdown schedule for Ames Historical Society's FY 2020/21 funding contract.
2. Modify the proposed tasks in the revised drawdown schedule.
3. Do nothing.

CITY MANAGER'S RECOMMENDED ACTION:

Ames Historical Society has requested to pursue alternative activities as part of its FY 2020/21 funding contract due to the risk of hosting certain activities during the COVID-19 pandemic. Approving these alternative tasks will allow AHS to draw down its full allocation of funding for the fiscal year. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.