

**COUNCIL ACTION FORM**

**SUBJECT: 2020/21 ARTERIAL STREET PAVEMENT IMPROVEMENTS (E 13TH STREET) PROFESSIONAL SERVICES AGREEMENT**

**BACKGROUND:**

In September 2020, staff initiated a Request for Proposals process for the 2020/21 Arterial Street Pavement Improvement program. The professional services will provide the City with the design and development of plans and specifications for the reconstruction of East 13<sup>th</sup> Street from Duff Avenue to Meadowlane Avenue. This project will also include improvements to water, storm, and sanitary utilities.

The evaluation scores of that qualification-based selection process are as follows:

Firm	Qualifications Based Score	Qualifications Based Rank	Fee	Final Rank
WHKS	83	1	\$143,800	1
CDA	78	3	\$138,000	2
HRGreen	79.8	2	\$177,000	3
Stanley	77	4	\$197,000	4
CGA	72.5	5	\$200,000	5

Proposals for this work were received from five engineering firms on September 14, 2020. The proposals were evaluated on their qualifications according to the following criteria: Project Understanding, Design Team/Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to perform work, Proposed project design/letting schedule, and Estimated Contract Cost for engineering services

**After weighing the qualifications and estimated fees for these five firms, staff has negotiated a contract with WHKS of Ames, Iowa.** WHKS scored highest based on qualifications and had the second lowest fee at \$143,800. Staff is confident that WHKS will provide the best value for professional services. WHKS has existing knowledge of the project area and has provided excellent service on several City of Ames projects.

A summary of revenues and projected expenses is shown below.

Funding Source	Revenue	Expenses
2020/21 Water System Improvements	\$ 500,000	
GO Bonds	\$ 900,000	
Federal/State Grants	\$1,600,000	
Engineering and Admin		\$ 425,000
Construction		\$2,575,000
<b>TOTAL</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>

**ALTERNATIVES:**

1. Approve the professional services agreement for the 2020/21 Arterial Street Pavement Improvement project with WHKS & Co. of Ames, Iowa, in the amount not to exceed \$143,800.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

**CITY MANAGER'S RECOMMENDED ACTION:**

Based on staff's evaluation using the above criteria, WHKS & Co. will provide the best value to the City for professional services for the 2020/21 Arterial Street Pavement Improvement project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.