

**COUNCIL ACTION FORM**

**SUBJECT:     **SCAFFOLDING AND RELATED SERVICES AND SUPPLY  
CONTRACT FOR POWER PLANT****

**BACKGROUND:**

This is a renewal of a contract to provide and install scaffolding, bracing, and fall protection when needed at the City's Power Plant. The renewal period is July 1, 2020 through June 30, 2021.

The bid from HTH Companies, Inc. included increases of 2% per year for labor, travel and subsistence, and for equipment and tools. The increases were considered during the original evaluation of bids. The contract includes a provision that would allow the City to renew the contract for up to four additional one-year terms. **This would be the first out of the four maximum renewals.** The rates for FY 2020/21 are shown on Attachment 1.

The benefits of having a contract for these services in place include the following:

- 1) Consistency of work and quality from a single contractor
- 2) Reduction in the City's exposure to market forces regarding prices and availability for labor, travel, and supplies in preparation for a scheduled outage
- 3) Rapid contractor mobilization to start emergency repairs, thus reducing generation downtime
- 4) City staff time saving in obtaining quotes, evaluating bids, and preparing specifications and other procurement documentation.

The approved FY 2020/21 Power Plant operating budget includes \$53,000 for these services. Invoices will be based on contract rates for time and materials for services that are actually received.

**ALTERNATIVES:**

1. Approve renewal of the contract for FY 2020/21 with HTH Companies, Inc, Union, MO for the Scaffolding and Related Services and Supplies Contract, for hourly rates and unit prices bid, in an amount not-to-exceed \$53,000 and approve contract and bond
2. Reject the renewal option and purchase scaffolding services on an as-needed basis.

**CITY MANAGER'S RECOMMENDED ACTION:**

This contract is needed to carry out emergency and routine scaffolding services at the Power Plant. The contract will establish rates for service and provide for guaranteed availability, thereby setting in place known rates for service.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.



**INVITATION TO BID 2019-067  
SCAFFOLDING AND RELATED  
SERVICES AND SUPPLY CONTRACT  
FOR POWER PLANT**

**CONTRACTOR:**

**HTH Companies  
Union, MO**

**Attachment A**

**FY 2020/21 RATES**

DESCRIPTION	Hourly Rate (ST)	Hourly Rate (OT)	Hourly Rate (DT)
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**Labor Rates:**

Supervisor:	\$48.71	\$69.36	\$69.36
Foreman:	\$48.71	\$69.36	\$69.36
Journeyman:	\$44.12	\$62.22	\$62.22
Laborer	\$39.27	\$55.08	\$55.08
Subsistence per day if job requires overnight stay:		\$86.70	
Mobilization per job		\$510.00	
Demobilization per job		\$510.00	

**Proposed Price Increase for  
Renewal Periods:**

Labor Rates, per year	2%
Travel & Subsistence, per year	2%
Mobilization/demobilization, per year	2%