

**COUNCIL ACTION FORM**

**SUBJECT: REQUEST TO MODIFY FY 2019/20 ASSET ALLOCATION TO THE EMERGENCY RESIDENCE PROJECT**

**BACKGROUND:**

The Emergency Residence Project (ERP) has exhausted the City's FY 2019/20 ASSET allocation for Emergency Shelter in the amount of \$76,909 as of February 2020. In light of the COVID-19 pandemic, ERP has temporarily closed its shelter and is serving a limited number of individuals in hotel rooms in order to appropriately provide social distancing. As a result, there are increased costs due to the utilization of hotel rooms while staff continues providing contact, delivering food, and discussing alternative housing plans with clients. There are available funds in the amount of \$6,569.31 within ERP's current allocation for Service Coordination that have been identified as being better utilized for Emergency Shelter services.

The revised allocations are as follows:

<b>Service</b>	<b>Original Allocation</b>	<b>Change</b>	<b>Revised Allocation</b>
Emergency Shelter	\$76,909	+\$6,569.31	\$83,478.31
Service Coordination	\$7,528	-\$6,569.31	\$958.69
<b>TOTAL</b>	<b>\$84,437</b>		<b>\$84,437</b>

**ALTERNATIVES:**

1. Approve the request to modify the City's FY 2019/20 ASSET allocation by transferring \$6,569.31 from Service Coordination to Emergency Shelter.
2. Do not approve the request.

**CITY MANAGER'S RECOMMENDED ACTION:**

ERP exhausted the City's allocation in the amount of \$76,909 for Emergency Shelter services in February 2020. ERP temporarily closed the shelter because of the COVID-19 pandemic and the need for better space to implement social distancing of clients. Clients are presently being served in hotel rooms and additional funds are needed to support the increased costs. Funds for Service Coordination in the amount of the \$6,569.31 are available to reallocate to Emergency Shelter services as a short-term

solution. ERP is developing a funding proposal for ASSET funders to consider that would help them with Emergency Shelter services through June 30, 2020.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the request to modify the City's FY 2019/20 contract with Emergency Residence Project to transfer \$6,569.31 from Service Coordination to Emergency Shelter.