

COUNCIL ACTION FORM

SUBJECT: AWARD OF CONTRACT FOR CYRIDE BATTERY ELECTRIC BUS CONSULTING SERVICES

BACKGROUND: In June 2018, CyRide issued RFP 2018-214 for consulting services to help the agency develop a strategy for introducing battery electric buses into the fleet. Two firms submitted responses to the RFP and the Center for Transportation and the Environment (CTE) was determined to be the most qualified firm through an evaluation of their qualifications.

CTE presented a deployment roadmap to the Ames Transit Board of Trustees in February 2019 and assisted staff with applying for a grant to purchase two electric buses. In July 2019, it was announced that CyRide would be awarded a \$1.6 million Low-No Grant to purchase the buses. The awarded grant will also pay for 80% of any consulting fees for the project. The battery electric bus project is listed in the FY2019-2024 CIP. CyRide is now ready to move forward with developing specifications to purchase the buses and staff needs additional technical assistance from CTE.

CTE has proposed a fee of \$145,000 to accomplish the next series of tasks for deploying electric buses in Ames. These tasks range from developing specifications and assisting with the procurement of the buses to evaluating the performance of the buses once they are in service. The Ames Transit Agency Board approved using CTE for additional consulting services when the battery electric bus project and budget were approved in April 2019.

The total battery electric bus project cost is \$2,137,900. The bulk of the cost associated with the project will be used to pay for two battery electric buses and modifications to CyRide's facility. The budget for the project element associated with consulting services is detailed below.

Project Management – Consultant Funds Available	Dollars
FY2019 Federal Transit Administration Low or No Emission Grant	\$ 116,000
Local	\$ 29,000
Total Available	\$ 145,000

CyRide has accumulated the local match for the entire battery electric bus project.

ALTERNATIVES:

1. Award a contract to the Center for Transportation and the Environment of Atlanta, GA for battery electric bus consulting services in an amount not to exceed \$145,000.
2. Reject the award request and direct staff to issue a request for proposal.

CITY MANAGER'S RECOMMENDED ACTION:

Alternative No. 1 will allow CyRide to contract for needed consulting services to assist with the deployment of battery electric buses in Ames.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving contract award to the Center for Transportation and the Environment of Atlanta, GA in a not to exceed amount of \$145,000. above.