

COUNCIL ACTION FORM

**SUBJECT: **SCAFFOLDING AND RELATED SERVICES AND SUPPLY
CONTRACT FOR POWER PLANT****

BACKGROUND:

On May 28, 2019, City Council approved preliminary plans and specifications for the Scaffolding and Related Services and Supplies Contract. This contract is for a contractor to provide and install scaffolding, bracing and fall protection when needed at the City's Power Plant.

This contract is to provide scaffolding and related services and supply for the period following final City Council approval of contract and performance bond through June 30, 2020. This strategy will enable future renewals to coincide with the City's fiscal year. The contract includes a provision that would allow the City to renew the contract for up to four additional one-year terms.

Bid documents were issued to thirteen companies and four plan rooms. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage and a Legal Notice was published on the websites of a contractor plan room service with statewide circulation and the Iowa League of Cities.

On June 19, 2019, two bids were received as shown on the attached report but only one is responsive.

To evaluate these bids, staff compared each firm's bid to a Base Case Cost for Typical Scaffolding Requirements Scenario and the hourly rates and unit prices bid. Staff concluded that based on the hourly rates and unit prices the only bid submitted by HTH Companies, Inc, Union, MO is acceptable.

The benefits of having a contract for these services in place include the following:

- 1) Consistency of work and quality from a single contractor.
- 2) Reduction in the City's exposure to market forces regarding prices and availability for labor, travel, and supplies in preparation for a scheduled outage.
- 3) Rapid contractor mobilization to start emergency repairs, thus reducing generation downtime.
- 4) City staff time saving in obtaining quotes, evaluating bids, and preparing specifications and other procurement documentation.

The approved FY 2019/20 Power Plant operating budget includes \$60,000 for these services. Invoices will be based on contract rates for time and materials for services that

are actually received.

ALTERNATIVES:

1. Award the contract for the Scaffolding and Related Services and Supplies Contract to HTH Companies, Inc, Union, MO, for hourly rates and unit prices bid, in an amount not-to-exceed \$60,000.

This contract includes a provision that would allow the City to renew the contract for up to four additional one-year terms at stated rates.

2. Reject the bid and purchase scaffolding services on an as-needed basis.

MANAGER'S RECOMMENDED ACTION:

This contract is needed to carry out emergency and routine scaffolding services at the Power Plant. The contract will establish rates for service and provide for guaranteed availability, thereby setting in place known rates for service.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.



ITB 2019-067 Scaffolding and Related Services and Supply Contract Bid Summary

	Central Sates Scaffolding, Grimes, IA **			HTH Companies Union, MO		
DESCRIPTION	Hourly Rate (ST)	Hourly Rate (OT)	Hourly Rate (DT)	Hourly Rate (ST)	Hourly Rate (OT)	Hourly Rate (DT)
Labor Rates:						
Supervisor:				\$47.75	\$68.00	\$68.00
Foreman:				\$47.75	\$68.00	\$68.00
Journeyman:				\$43.25	\$61.00	\$61.00
Laborer				\$38.50	\$54.00	\$54.00
Subsistence per day if job requires overnight stay:					\$85.00	
Mobilization per job					\$500.00	
Demobilization per job					\$500.00	
Proposed Price Increase for Renewal Periods:						
Labor Rates, per year					2%	
Travel & Subsistence, per year					2%	
Mobilization/demobilization, per year					2%	

** Bid Bond was not complete, non-responsive

	Central States Scaffolding LLC Grimes, IA **	HTH Companies, Inc Union, MO
TYPICAL SCENARIO		
Erect a free standing scaffold 32 feet high, 12 feet wide, and 12 feet long. A working platform should be provided every 8 feet. A staircase should be built the entire height of the scaffold that will be used to access each platform. The scaffold should be able to be used without the use of fall protection. It will need to be built in two days, stand for 2 weeks, and taken down in one day.		
Erection cost:		\$2,390.00
Rental cost of material:		\$0.00
Dismantle cost:		\$1,324.50
Travel cost:		\$1,000.00
OVERALL COST:	NA	\$4,714.50