

COUNCIL ACTION FORM

SUBJECT: ELECTRIC SERVICES SCAFFOLDING AND RELATED SERVICES AND SUPPLY CONTRACT

BACKGROUND:

This contract is for a contractor to provide and install scaffolding, bracing and fall protection as needed at the City's Power Plant. While most of the larger contracts for work at the Plant require the contractor to provide scaffolding, this contract provides for scaffolding and related work for emergency and routine maintenance and repair work at the Plant.

The benefits of having an annual renewable contract for these services include the following:

- 1) Consistency of work and quality from a single contractor.
- 2) Reduction in the City's exposure to market forces regarding prices and availability for labor, travel, and supplies in preparation for a scheduled outage.
- 3) Rapid contractor mobilization to start emergency repairs, thus reducing generation downtime.
- 4) Saved City staff time obtaining quotes, evaluating bids and preparing specifications and other procurement documentation.

The approved FY2019/20 Power Plant operating budget includes \$60,000 for this contract. Invoices would be based on contract rates for time and materials for services actually received. The contract award amount would be not to exceed the budgeted amount.

ALTERNATIVES:

1. Approve preliminary plans and specifications for the Scaffolding and Related Services and Supplies for Power Plant, and set June 19, 2019, as the bid due date and June 25, 2019, as the date of public hearing and award of contract.
2. Purchase scaffolding services on an as-needed basis.

MANAGER'S RECOMMENDED ACTION:

Emergency and routine scaffolding services are needed at the Power Plant. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.