

**MINUTES OF THE MEETING OF THE AMES AREA
METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION POLICY COMMITTEE AND
REGULAR MEETING OF THE AMES CITY COUNCIL**

AMES, IOWA

MARCH 26, 2019

**AMES AREA METROPOLITAN PLANNING ORGANIZATION (AAMPO)
TRANSPORTATION POLICY COMMITTEE MEETING**

The Ames Area Metropolitan Planning Ordinance (AAMPO) Transportation Policy Committee meeting was called to order by Ames Mayor and voting member John Haila at 6:00 p.m. on the 26th day of March, 2019, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law. Other voting members present were: Bronwyn Beatty-Hansen, City of Ames; Gloria Betcher, City of Ames; Amber Corrieri, City of Ames; Tim Gartin, City of Ames; David Martin, City of Ames; Juan Bibiloni, Transit; Bill Zinnel, Boone County Supervisor; and Lauris Olson, Story County. J Popp, Gilbert; and Chris Nelson, City of Ames, were absent.

CyRide Transportation Planner Sheri Atwood; District Planner for IDOT Andy Looiin; City of Ames Transportation Planner Tony Filippini; and the AAMPO Administrator and Ames Public Works Director John Joiner were also present.

ANNUAL SELF-CERTIFICATION FOR FY 2020: City of Ames Public Works Director John Joiner stated the certification is an annual requirement that they certify every year.

Moved by Bibiloni, seconded by Gartin, to approve the Annual Self-Certification for FY 2020. Vote on Motion: 9-0. Motion declared carried unanimously.

FTA TITLE VI PROGRAM: City of Ames Transportation Planner Tony Filippini stated the MPO brought the Program to the Committee to be considered in September and it was sent to the Iowa Department of Transportation. In December, they received a request to address some items and resubmit it. The document has been reorganized to match the DOT reviewer's format to help ensure all items are easily identifiable by the compliance officer at the DOT. They have also updated the notice to the public to include instructions on how to get more information and have added analysis of all transportation projects, not just transit-related projects, as was done previously. The analysis report now includes all projects that receive funding through the MPO.

Story County Supervisor Lauris Olson asked for clarification for Part C of the Public Participation Plan that has acknowledgments with a date of 2019. Mr. Filippini said it reflects when the Plan was adopted in 2016. When they do a Public Participation Plan in 2019, they will update the full roster of both Committees and staff to accurately reflect that.

Moved by Betcher, seconded by Olson, to approve the FTA Title VI Program for submission to the

Iowa Department of Transportation.

Vote on Motion: 9-0. Motion declared carried unanimously.

TRANSIT ASSET MANAGEMENT TARGETS: Mr. Filippini explained in September, CyRide had provided the MPO with their approved Asset Management Plan which approves a four-year target for the required management of Transit assets. This was reviewed in late 2017 when they set initial Transit Asset Management targets. Since then, a plan has been produced by CyRide. Tonight, they are looking to adopt those targets as part of the MPO planning process. The Transit targets consist of measuring the proportion of buses and shop vehicles that exceed the Useful Life Benchmark and portions of facilities that exceed a three in the term scale developed by the FTA where one is poor and five is excellent condition.

Moved by Bibiloni, seconded by Olson, to approve the Transit Asset Management Targets.

Vote on Motion: 9-0. Motion declared carried unanimously.

AMENDMENT TO 2019-2022 TRANSPORTATION IMPROVEMENT PROGRAM: Transportation Planner Tony Filippini said this is a single amendment to some language regarding performance measures in the MPO planning process. When this was originally approved last July, the MPO had not yet taken action on pavement and bridge measures as well as system performance and freight. In September, the MPO Policy Committee took action to support both of those sets of state targets. Since then the State of Iowa has provided updated language to put in the Transportation Improvement Program that accurately shows and talks about how the MPO is supporting the state targets in the four different areas. The updated language is being updated tonight to be in compliance and will put them in keeping with the National Performance Measurement requirement.

Moved by Zinnel, seconded by Bibiloni, to set May 28, 2019, as the date of public hearing regarding the Amendment to 2019-2022 Transportation Improvement Program.

Vote on Motion: 9-0. Motion declared carried unanimously.

DRAFT FY 2020 TRANSPORTATION PLANNING WORK PROGRAM: Mr. Filippini discussed the Work Program. This contains all the original transportation planning activities that are to be performed by the MPO using the planning dollars that are allocated to them. The MPO is responsible for performing federally required activities, such as long-range planning and project programming. This is an agreement between the MPO and the state and federal partners of what are allowable expenses and activities. This Program begins July 1, 2019. A significant activity will be the continued development of the Long-Range Transportation Plan along with normal activities of producing the Transportation Improvement Program and other comprehensive activities. This draft will be put on the Website for the public to review. Comments received will be presented at the public hearing on May 28.

Moved by Olson, seconded by Betcher, to approve the Draft FY 2020 Transportation Planning Work Program and set May 28, 2019, as the date of public hearing.

Vote on Motion: 9-0. Motion declared carried unanimously.

FY 2020-2024 PASSENGER TRANSPORTATION PLAN (PTP): CyRide Transportation Planner Shari Atwood advised the Passenger Transportation Plan is a required document between transportation providers and local health/human service agencies within the Ames Community. The MPO has been approving these Plans since March of 2007. This document is now required every five years as opposed to annually as before. This current Plan has been modified three different times since the last five-year Plan update in March of 2014. This document is a full plan document that has updated the five sections: introduction and process, inventory and process discussion, coordination issues, priorities and strategies, and funding mechanisms that can be utilized for transportation with the Ames metropolitan area. The document requires that any Section 5310 funding or elderly and disabled funding be within this document in order to get grant approval. The 5310 projects are identified in the packets as the Dial-Ride services for CyRide, the customer service portal that HIRTA uses, shelter improvements, small light-duty replacement and expansion vehicles, van replacement and expansion vehicles, and automated vehicle annunciator technology. The projects were recommended by the Human Services Council in January to be taken to the MPO for formal approval. The DOT reviewed the document in February and provided no comments. The Plan went to the Technical Committee on March 14, and it offered no changes to the document. They are now asking the Policy Committee to approve the PTP for submission to the DOT and the Federal Transportation Administration by May 1, 2019.

Moved by Beatty-Hansen, seconded by Bibiloni, to approve the FY 2020-2024 Passenger Transportation Plan.

Vote on Motion: 9-0. Motion declared carried unanimously.

DESIGNATION OF AAMPO REPRESENTATIVES TO CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE FOR AMES AREA METROPOLITAN PLANNING ORGANIZATION: Transportation Planning activities were carried out through the Central Iowa Regional Transportation Planning Alliance prior to their designation as an MPO. They are still within that region, so they are now advisory members of these committees. This is the annual designation of who their representatives will be.

Moved by Gartin, seconded by Olson, to adopt RESOLUTION NO. 19-089 appointing the following to serve as representatives of the AAMPO on the Central Iowa Regional Transportation Planning Alliance committees:

1. TPC Representative: Tony Filippini, Transportation Planner
2. TPC Alternate Representative: Damion Pregitzer, Traffic Engineer
3. TAC Representative: Tony Filippini, Transportation Planner
4. TAC Alternate Representative: Damion Pregitzer, Traffic Engineer

Roll Call Vote: 9-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

ADJOURNMENT: Moved by Beatty-Hansen to adjourn the AAMPO Transportation Policy Committee meeting at 6:16 p.m.

REGULAR MEETING OF THE AMES CITY COUNCIL

The Regular Meeting of the Ames City Council was called to order by Mayor Haila at 6:19 p.m. on March 26, 2019, in the City Council Chambers in City Hall, 515 Clark Avenue. Present from the Ames City Council were Bronwyn Beatty-Hansen, Gloria Betcher, Tim Gartin, Amber Corrieri and David Martin. Council Member Chris Nelson was absent. *Ex officio* Member Allie Hoskins was also present.

PROCLAMATION FOR “NATIONAL VOLUNTEER WEEK:” Mayor Haila proclaimed April 7-13, 2019, as “National Volunteer Week.” Anne Owens, Executive Director from the Volunteer Center of Story County, accepted the Proclamation. Mayor Haila recognized David Kim for donating over 250 volunteer hours. Mr. Kim was presented the President’s Volunteer Service Award.

PROCLAMATION FOR “BOB KINDRED DAY”: Mayor Haila proclaimed April 1, 2019, as “Bob Kindred Day” in honor of his retirement from the City of Ames after 38 and a half years of service. Mayor Ted Tedesco and Mayor Ann Campbell also expressed their gratitude for Bob’s support and dedication. Those accepting the Proclamation were Bob Kindred and his family: wife Sheila, daughter Katrina, daughter Cassie, grandchildren Quinn, Ava, Audra, Aliyah, Jonah, son-in-law Mike.

CONSENT AGENDA: Mayor Haila announced that the Council would be working from an Amended Agenda. Item No. 16, Resolution adopting City of Ames 2019 Language Communication Guidelines for Limited English Proficiency (LEP) persons, was pulled by staff. Also pulled by staff was Item No. 18, Resolution approving Professional Services Agreement with Shive Hattery, Inc., for design services for the Iowa State University Research Park Phase IV Improvements Project, and Item No. 46, Closed Session to discuss collective bargaining strategy.

Moved by Betcher, seconded by Martin, to pull for separate discussion Item No. 30, Resolution approving preliminary plans and specifications for Teagarden Area Drainage Improvements; setting April 17, 2019, as bid due date and April 23, 2019, as date of public hearing.

Vote on Motion: 9-0. Motion declared carried unanimously.

Moved by Martin, seconded by Betcher, to pull for separate discussion Item No. 19, Resolution approving Professional Services Agreement with Walker Parking Consultants for 2019 Downtown Parking Study and Item No. 24, Requests for Ames Main Street Farmers’ Market Farm to Table Dinner on Sunday, August 4, 2019.

Vote on Motion: 9-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Corrieri, to approve the following items on the Consent Agenda:

2. Motion approving payment of claims
3. Motion approving Minutes of Regular Meetings held February 26, 2019, and March 5, 2019, and Special Meeting held February 27, 2019

4. Motion approving Report of Contract Change Orders for March 1-15, 2019
5. Motion approving a 5-day (April 13 - 18) Class C Liquor License for Gateway Market at ISU Alumni Center, 429 Alumni Lane
6. Motion approving a 5-day (April 21 - 25) Class B Beer License for Gateway Market at ISU Alumni Center, 420 Beach Avenue
7. Motion approving a 5-day (April 27 - May 2) Class C Liquor License for Christiani's at ISU Alumni Center, 420 Beach Avenue
8. Motion approving new Class C Liquor License with Catering and Sunday Sales - Los Altos Mexican Restaurant LLC, 823 Wheeler, Suite 5
9. Motion approving ownership change for Class E Liquor License for Sams Club #6568, 305 Airport Road
10. Motion approving ownership change for Class E Liquor License for Wal-Mart Store #749, 3105 Grand Avenue
11. Motion approving renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
 - a. Special Class C Liquor License with Class B Wine and Sunday Sales - Southgate Exprese, 110 Airport Road
 - b. Class C Liquor License with Outdoor Service and Sunday Sales - Sips and Paddy's Irish Pub, 126 Welch Avenue Suites 101 & 201
 - c. Class E Liquor License with Class B Wine, Class C Beer and Sunday Sales - Wal-Mart Store #749, 3105 Grand Avenue
 - d. Special Class C Liquor License with Sunday Sales - Mongolian Buffet, 1620 South Kellogg Avenue #103
 - e. Class C Liquor License with Sunday Sales - Safari Cuisine, 217 S Duff Avenue
 - f. Class C Liquor License with Sunday Sales - Dangerous Curves, 111 5th Street
12. Motion rejecting all bids for the RDF Storage Bin Repair Project
13. RESOLUTION NO. 19-090 approving and adopting Supplement No. 2019-2 to the *Ames Municipal Code*
14. RESOLUTION NO. 19-091 appointing Oren Geisinger to the Building Board of Appeals
15. RESOLUTION NO. 19-092 designating City Manager Steve Schainker as the City's representative to StoryComm's Board of Directors
17. RESOLUTION NO. 19-094 setting date of public hearing for April 9, 2019, regarding vacating Traffic Signal Program (Lincoln Way & Hyland Avenue) Easement at 101 Hyland Avenue
20. RESOLUTION NO. 19-097 approving Professional Services Agreement with WHKS for 2018/19 Shared Use Path System Expansion (Trail Connection south of Lincoln Way)
21. Public Art Commission Requests:
 - a. RESOLUTION NO. 19-098 approving carry-over of 2017/18 funding
 - b. RESOLUTION NO. 19-099 approving 2019 Neighborhood Art acquisitions
 - c. RESOLUTION NO. 19-100 approving the 2019/20 Ames Annual Outdoor Sculpture Exhibit (AAOSE) recommendations
22. RESOLUTION NO. 19-101 approving Releases of Rights Pursuant to Eastgate Subdivision Covenant for Assessment of Costs and Improvements for Lots 10, 11, 17, 22, and 23
23. Requests from Ames Chamber of Commerce for Ames Main Street Farmers' Market on Saturdays from May 4 to October 12, 2019:
 - a. Motion approving blanket Temporary Obstruction Permit and blanket Vending License for

Central Business District

- b. RESOLUTION NO. 19-102 approving closure of 300 and 400 blocks of Main Street, Burnett Avenue from Main Street to U.S. Bank drive-through, and Tom Evans Plaza from 5:00 a.m. to 1:30 p.m.
 - c. RESOLUTION NO. 19-103 approving suspension of parking regulations in CBD Lots X and Y from 6:30 a.m. to 1:30 p.m.
 - d. RESOLUTION NO. 19-104 approving waiver of parking meter fees and enforcement, usage and waiver of electrical fees, and waiver of fee for blanket Vending License for event from 5:00 a.m. to 1:30 p.m.
25. Request from Mary Greeley Medical Center for Hope Run on Saturday, June 15:
- a. RESOLUTION NO. 19-106 approving closure of Mortensen Road from Dotson Drive to State Avenue and State Avenue from Lettie Street to Mortensen Road from 7:30 a.m. to 9:00 a.m.
 - b. RESOLUTION NO. 19-107 approving waiver of road race fee
26. Request from Interfraternity Council / SFE Engagement for IFC Experience Weekend Lunch on Saturday, April 13:
- a. RESOLUTION NO. 19-108 approving closure of Ash Avenue between Sunset Drive and Gable Lane from 11:00 a.m. to 1:00 p.m.
27. RESOLUTION NO. 19-109 approving preliminary plans and specifications for Fire Station #1 Parking Lot Reconstruction; setting April 17, 2019, as bid due date and April 23, 2019, as date of public hearing
28. RESOLUTION NO. 19-110 approving preliminary plans and specifications for 2014/15 Storm Water Facility Rehabilitation Program (Somerset); setting April 17, 2019, as bid due date and April 23, 2019, as date of public hearing
29. RESOLUTION NO. 19-111 approving preliminary plans and specifications for 2018/19 Collector Street Pavement Improvements (Hickory Drive); setting April 17, 2019, as bid due date and April 23, 2019, as date of public hearing
31. RESOLUTION NO. 19-113 awarding contract to Helfrich Brothers Boiler Works, Inc. of Lawrence, Massachusetts, for the Unit No. 7 Boiler Repair project in the amount of \$6,376,685
32. RESOLUTION NO. 19-114 approving Change Order No. 1 to Wright Tree Service for 2018/19 Line Clearance for Electric Services
33. RESOLUTION NO. 19-115 approving Change Order No. 4 to SCS Engineers of Clive, Iowa, for additional services pertaining to Ames Steam Electric Plant's Inactive Coal Combustion Residuals Surface Impoundment
34. RESOLUTION NO. 19-116 approving partial completion of public improvements and reducing security for Sunset Ridge Subdivision, 8th Addition
35. RESOLUTION NO. 19-117 accepting completion of contract No. 2015-101 with Emerson for Distributed Control System (DCS) equipment for Ames Steam Electric Plant Gas Conversion project
36. RESOLUTION NO. 19-118 accepting completion of Power Plant Window Replacement project
37. RESOLUTION NO. 19-119 accepting completion of Year Two of Five-Year Well Rehabilitation Contract
38. RESOLUTION NO. 19-120 approving Plat of Survey for 100 - 6th Street, 108 - 6th Street, and 515 Duff Avenue
- Roll Call Vote: 5-0. Resolutions/Motions declared adopted/approved unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PROFESSIONAL SERVICES AGREEMENT WITH WALKER PARKING CONSULTANTS FOR 2019 DOWNTOWN PARKING STUDY: Council Member David Martin said there are some things in the draft agreement that should be modified, for example the expansion of the boundary to the north in order to include one of the city parking lots and maybe up to 7th Street as well. He asked Traffic Engineer Damion Pregitzer to go through the list of items that had been discussed.

Mr. Pregitzer said the issue with the boundary has already been discussed with Walker Parking Consultants. The purpose is to find out what Downtown needs today and in the future, which includes orderly and good parking habits that would keep employee and customer parking outside of neighborhoods. The data gets difficult to separate when you get into the neighborhoods from the core of the Downtown. He recommended that once this Study is done and moving forward, the next phase would look more specifically at neighborhood impact, but including that in this project would increase the scope and the cost.

Mr. Martin asked if they would be looking at a loss of opportunity to do it correctly at the right time by not taking it on now or if it would be just as effectively done with a later decision. Mr. Pregitzer said it could be done with a study focused on Downtown parking impacting a neighborhood.

Mayor Haila advised they had discussed reviewing the Council meeting minutes on the parking study and Council discussion that was had at several meetings. Mr. Pregitzer said this request is meeting the objectives of what the direction was. He advised Walker was selected because they are the most qualified. The point of the Study is for them to meet Council's vision of the Lincoln Way Corridor and the growth of Downtown. Mayor Haila said the stakeholders will be involved with the process also. Mr. Pregitzer said anyone who wants to stay informed can be added to an email list.

Moved by Martin, seconded by Gartin, to adopt the Resolution No. 19-122 approving Professional Services Agreement with Walker Parking Consultants for 2019 Downtown Parking Study.
Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

AMES MAIN STREET FARMERS' MARKET FARM TO TABLE DINNER ON SUNDAY, AUGUST 4, 2019:

- a. Motion approving blanket Temporary Obstruction Permit
- b. Motion approving 5-day (Aug. 4-9) Special Class C Liquor License & Outdoor Service for the event
- c. RESOLUTION NO. 19-105 approving closure of the 500 block of Main Street from 12:00 p.m. on August 4 to 12:00 a.m. on August 5
- d. RESOLUTION NO. 19-095 approving waiver of electrical fees for the event

Council Member David Martin said 24(d) mentions a waiver of parking meter fees, but there will be no parking meter fees due to it being on a Sunday.

Moved by Martin, seconded by Betcher, to approve the following: 24 a-c as written and additionally

the usage and waiver of electrical fees for the event.

Roll Call Vote: 5-0. Resolutions declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PRELIMINARY PLANS AND SPECIFICATIONS FOR TEAGARDEN AREA DRAINAGE IMPROVEMENTS; SETTING APRIL 17, 2019, AS BID DUE DATE AND April 23, 2019, AS DATE OF PUBLIC HEARING: Council Member Gloria Betcher said she pulled this item primarily because the residents of the Teagarden Area have been very concerned about the scheduling for this project and she wanted it to be discussed should they tune in to watch this meeting.

Municipal Engineer Tracy Warner said they have already started with the trees. The trees need to be removed by April 1 in order to meet the threatened and endangered species for bats requirement or it would be delayed until October 1st. She said easements will be signed while they are obtaining the bids.

Moved by Betcher, seconded by Corrieri, to adopt Resolution No. 19-112 approving preliminary plans and specifications for Teagarden Area Drainage Improvements; setting April 17, 2019, as bid due date and April 23, 2019, as date of public hearing.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PUBLIC FORUM: Public Forum was opened.

Gabrielle Heidrich, 2619 Hunt Street, Ames, an environmental activist and community organizer on behalf of the Ames Climate Action team, and the Chair of the Climate Reality Project Campus Core Chapter at Iowa State University, and Jeri Neal, 916 Ridgewood Avenue, Ames, presented a petition to reduce greenhouse gases and phase-out carbon pollution to zero. They requested that plans with verifiable phases be urgently forged to rapidly shift to 100 percent carbon neutral by 2030 at the latest. They have 400 signatures calling for urgent action from City Council to decarbonize the energy grid and to address climate change. The point is to signal that they have a scope of energy and interest and expertise that are in the community who are willing to work with the Council and the City to try to define what this means and how to move it forward.

Nancy Schroeder, 2309 Fillmore, Ames, representing University Barbers at 123 Welch, Ames, submitted a petition of over 700 residents and customers to reconsider the removal of parking on Welch, especially the handicapped parking. She said 90 percent of their business is townspeople and only 10 percent students.

Julie Peterson, 123 Welch Avenue, Ames, representing University Barbers, said they are against the removal of parking on Welch. In just at three weeks from starting the petition, they had over 700 signatures. Several customers need the handicapped spot; it is the only one in that block of Welch. Clients have said that if they had parking removed on Welch, they would have to find somewhere else to go because of their limited mobility.

Ryan Davis, 204 Clark Avenue, Ames, President of Ames Lincoln Highway Business Alliance, introduced the formation of the Ames Lincoln Highway Business Alliance as a 501C3 non-profit organization that is not affiliated with any other group and run solely by its members. The mission of the group is to promote business members along and adjacent to Lincoln Way, educate the public on the history of the Lincoln Highway and issues facing Lincoln Way and what the strong business corridor means to this community, support businesses and the community in which it resides, and to retain and encourage local small business ownership in the area. They can be found on *Facebook* at Ames Lincoln Highway Business Alliance.

Talia Jensen, 1809 Roosevelt Avenue, Ames, owner of Portobello Road on Welch Avenue, Ames, stated she is against the removal of parking on Welch. She said they have seen very poor planning with the planter project. She asked how they will encourage people to continue to come to Campustown if they can't give them opportunities for parking in inclement weather. She asked the Council to consider other ideas, like a painted mural, to encourage people to spend time in Campustown without removing the parking and still accommodating the businesses and handicapped issues.

Kyle Poorman, 1815 Northwestern Avenue, Ames, voiced his opinion about Mortensen Road west of South Dakota. He commented that this area likely has the highest density area in town now, mostly comprised of students. There is not a complete sidewalk on both sides of the road. The development of sidewalks is to have a developed building and the building owner puts the sidewalk in. It's important that people have a sidewalk to walk or bike on. This is an issue also in Somerset and other developments where there aren't homes. He encouraged the city to consider the development of sidewalks alongside the roads.

Mayor Haila closed Public Forum.

HEARING ON CONCRETE REPLACEMENT OF TWO CYRIDE BUS TURNAROUNDS:

Sheri Kyras, Transit Director, discussed the details of the project. CyRide had planned on doing two turnarounds, but ran into legal issues with the Middle School site and needed to refer that to the Legal Department before moving forward with that one. Four bids were received for Site 1; the low bid was with Jensen Builders. The Transit Board reviewed the bids on March 15 and approved the report. Council Member Betcher asked if there would be any problems getting a Quit Claim Deed on the other turnaround. Ms. Kyras said she hopes they will be able to work through it with the Middle School quickly.

Mayor Haila opened the Public Hearing. No one came forward to speak, and the Mayor closed the Hearing.

Moved by Gartin, seconded by Beatty-Hansen, to adopt RESOLUTION NO. 19-121 approving final plans and specifications and awarding a contract for the CyRide Bus Turnaround (Site 1) to Jensen Builders, Ltd., of Des Moines, Iowa, in the amount of \$47,700.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Betcher, seconded by Beatty-Hansen, to reject all bids for Site 2.
Vote on Motion: 5-0. Motion declared carried unanimously.

HEARING ON REPLACEMENT OF CYRIDE BUS WASH: Barb Neal, Interim Transit Director, discussed the bus wash project to replace the current bus wash that is more than 15 years old. The low bid was submitted by HPC, L.L.C., with a base bid of \$500,000. Because of the low bid, they were able to go with all six of the alternatives that they wanted for the bus wash making the total contract amount of \$617,300. The Transit Board reviewed and approved this on March 15th.

City Council Member Tim Gartin said there were discussions about someday relocating CyRide. He asked what would happen with a structure like this if they changed locations. Ms. Neal said relocating would be a long project and CyRide wouldn't have enough money to put it in a new location for at least ten years, so it will have used its useful life. If they do have two facilities, they would have a bus wash at both locations to be able to service them independently. Ms. Kyras said with the size of their fleet, the industry standard is to have two bus washes in order to get the buses cleaned on a nightly basis efficiently. They currently only have one, so if they were to look at a second facility, they would need another bus wash anyway.

The Public Hearing was opened by Mayor Haila and closed after no one came forward to speak.

Moved by Betcher, seconded by Gartin, to adopt RESOLUTION NO. 19-096 approving final plans and specifications and awarding a contract to HPC, L.L.C., of Ames, Iowa, in the amount of \$617,300.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Mayor Haila, on behalf of the Council, expressed appreciation to Sheri Kyras, who is retiring on March 29, 2019, for her outstanding job with the City.

HEARING ON STEAM TURBINE NO. 7 PARTS PROCUREMENT: Mayor Haila opened the Hearing and then closed the Hearing due to no comments.

Moved by Beatty-Hansen, seconded by Betcher, to reject all bids.
Vote on Motion: 5-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Beatty-Hansen, to adopt RESOLUTION NO. 19-093 approving final plans and specifications and setting April 16, 2019, as the bid due date and April 23, 2019, as the date of public hearing.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

ORDINANCE TO ALLOW PROPERTIES TO INCREASE NUMBER OF OCCUPANTS ALLOWED BY COMPLETING CERTAIN CODE REQUIREMENTS: Building Official Sara VanMeeteren explained the proposed text amendment. She said the current language allows someone

to apply. There is no formal application, but they need to know who is applying within 30 days and ensure that they had fulfilled the requirements within six months.

Council Member Betcher asked if the text was specific enough to be interpreted as existing at the time that they put in the application. City Attorney Mark Lambert said discussion was had to clarify the language for an amendment to make it clear so that question wouldn't exist. Ms. VanMeeteren said it states that the applicant must have an egress window in place as of January 1, 2018, when the number was frozen, which can be verified with Building Permits.

Mr. Lambert said the amendment is minor. Ms. VanMeeteren said the ordinance currently says any room that has a legally conforming egress window may be converted; they would change it to say any room that had a legally conforming egress window on January 1, 2018, may be converted. Mr. Lambert verified for Mr. Gartin that they are able to approve the amendment tonight and then approve the Ordinance on first reading, as amended.

Moved by Gartin, seconded by Beatty-Hansen, to amend the proposed language according to what was just read.

Vote on Motion: 5-0. Motion declared carried unanimously.

Mayor Haila opened public input.

Al Warren, 3121 Maplewood Road, Ames, expressed appreciation that City staff and Council took the time and effort to look through the Code to see if any adjustments could be made.

Mayor Haila closed public input.

Moved by Corrieri, seconded by Betcher, to pass on first reading an Ordinance to allow properties to increase the number of occupants by completing the Code requirements to make a room with a legally existing egress window a Code-compliant bedroom.

Ms. VanMeeteren said she is unable to speculate how many properties this ordinance will affect in response to Council Member David Martin's question about properties with a rec-room in the basement. Most properties in this area are older and the Code didn't require an egress window at the time that they were built. She said most people aren't adding egress windows to rec-rooms and narrowing the time frame to 30 days will limit the number of people applying as well.

Roll Call Vote: 4-1. Voting aye: Beatty-Hansen, Betcher, Corrieri, Gartin. Voting nay: Martin. Motion declared carried.

ORDINANCE ADJUSTING WATER RATES: Moved by Corrieri, seconded by Beatty-Hansen, to pass on second reading an Ordinance to adjust water rates by 7%, effective July 1, 2019. Roll Call Vote: 5-0. Motion declared carried unanimously.

ORDINANCE REZONING 1114 SOUTH DAKOTA AVENUE: Mayor Haila announced they received a memo from staff that they have not received the Zoning Change Agreement for 1114

South Dakota Avenue and have requested that its approval be pulled until they have the Agreement in hand.

Moved by Corrieri, seconded by Beatty-Hansen, to pass on second reading an Ordinance rezoning 1114 South Dakota Avenue from Community Commercial/Residential (CCR) to Community Commercial/Residential (CCR) with revised Master Plan.

Mr. Martin asked if anything had changed about the property since they have not received the Agreement. Assistant City Manager Bob Kindred said nothing had changed; they just haven't received the signed agreement back yet.

Roll Call Vote: 5-0. Motion declared carried unanimously.

ORDINANCE PROHIBITING PARKING AT ALL TIMES ON EAST SIDE OF NORTH RIVERSIDE DRIVE AND NORTH SIDE OF HARRIS STREET: Moved by Corrieri, seconded by Beatty-Hansen, to pass on third reading and adopt ORDINANCE NO. 4381 prohibiting parking at all times on the east side of North Riverside Drive and prohibiting parking at all times on the north side of Harris Street.

Roll Call Vote: 5-0. Ordinance declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

DISPOSITION OF COMMUNICATIONS TO COUNCIL:

Letter from Kyle Poorman, Re: Request to install pedestrian infrastructure on Mortensen Road, west of South Dakota: Municipal Engineer Tracy Warner explained the typical policy is the shared use path would be installed when the property is developed. If Council chose to go forward with an assessment, past attorneys have ruled that they can only assess for the sidewalk portion. Council could do a City-funded project with the Local Option Sales Tax, but can't use the Road Use Tax since it's not adjacent to the street.

Moved by Gartin, seconded by Beatty-Hansen to refer to staff for a memo regarding options to install pedestrian infrastructure on Mortensen Road, west of South Dakota.

Vote on Motion: 5-0. Motion declared carried unanimously.

Mayor Haila added that the memo should identify what costs might be, any implications, how to pay for it, and how to move forward.

Memo from Charles Cychosz, Police Chief, Re: Game Day Citations North of Lincoln Way, Riverside to Grand: Council Member Gloria Betcher said no action was needed for this item. The Council had previously decided to monitor parking once they received the memo.

Memo from Mark Gansen, Civil Engineer II, Re: ADA request to in-fill sidewalk along 14th Street: Moved by Betcher, seconded by Beatty-Hansen, to add this request to a future agenda. Assistant City Manager Bob Kindred suggested another option to assess sidewalks for in-fill.

Council Member David Martin suggested an option for the discussion would be to add a temporary bus stop location for a year while they wait for this to happen.

Vote on Motion: 5-0. Motion declared carried unanimously.

Email from Nancy and Mark Schroeder, Re: Petition to reconsider decision pertaining to parking on the 100 block of Welch: Mr. Kindred advised that a lot of the parking decision was discussed before and they already approved a contract for design. Ms. Warner said they are addressing the ADA parking space with the design and would be relocating the parking space. Council Member Tim Gartin explained that the Council doesn't ignore people who have concerns about impacts on their livelihood. However, thousands of students use that Corridor, and the decision was made because they had to rethink safety for the Welch Avenue Corridor. Mayor Haila asked if there was any interest from Council in reconsidering the decision.

Moved by Beatty-Hansen, seconded by Martin to not reconsider the decision at this time.

Vote on Motion: 5-0. Motion declared carried unanimously.

COUNCIL COMMENTS: Council Member Betcher thanked Bob Kindred for his years of service and stated he is believed to be the longest-sitting Assistant City Manager.

Mr. Martin asked if the date of letting a bid is the same thing as the bid due date as different wording was used in the agenda. Ms. Warner confirmed they are the same thing.

Moved by Gartin, seconded by Betcher to direct staff to come back with a memo regarding options for developing a policy on how the Risk Manager should communicate with City Council and City Information Officer.

Vote on Motion: 5-0. Motion declared carried unanimously.

Ex Officio Allie Hoskins expressed congratulations and well wishes to Bob Kindred on his retirement.

Moved by Gartin to adjourn the meeting at 7:36 p.m.

Rachel Knutsen, Recording Secretary

John A. Haila, Mayor