

COUNCIL ACTION FORM

SUBJECT: REQUESTS FROM KAPPA SIGMA FOR ASH AVENUE CELEBRATION

BACKGROUND:

Kappa Sigma, an ISU Greek organization, is proposing to host a multi-fraternity philanthropic event on Ash Avenue from 12:00 p.m. to 5:00 p.m. on Saturday, April 20. This end-of-the-semester celebration will consist of a volleyball tournament, water hockey, lawn games, food, live music, and a bouncy castle. Proceeds from the event will benefit the four participating fraternities' (Tau Kappa Epsilon, Sigma Pi, Theta Chi, and Kappa Sigma) respective philanthropies.

To facilitate this event, Kappa Sigma has requested the following for Saturday, April 20:

- Closure of Ash Avenue between Gable Lane and Sunset Drive from 11:30 a.m. to 5:30 p.m.
- A blanket Temporary Obstruction Permit
- A blanket Vending License and waiver of the fee (\$50 loss to the City Clerk's Office)

A Noise Permit has also been requested from the Police Department.

Staff has discussed safety considerations in detail with the event organizer including the need to limit the number of attendees to a manageable size. Organizers have provided staff with an Emergency Safety Plan. Staff has also been informed that no alcohol will be permitted at this event. ISU's Event Authorization Committee has been made aware of the event and will consider whether to approve the event after City approval has been obtained.

Event organizers have informed staff that they will go door-to door with the event information and distribute event details to affected neighbors and the neighborhood association prior to the City Council meeting. Staff has also requested that the organizers make neighbors aware that this event will be on the April 9th City Council agenda.

ALTERNATIVES:

1. Approve the requests from Kappa Sigma, as indicated above.
2. Direct staff to work with organizers to find an alternate location for the event.
3. Do not approve the requests.

MANAGER'S RECOMMENDED ACTION:

Ash Avenue Celebration is a philanthropic event. The event will take place during daylight hours and will not involve alcohol. ISU Event Authorization Committee will review this event prior to it taking place.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the requests from Kappa Sigma, as indicated above.

TO WHOM IT MAY CONCERN:

Hello, my name is Tyler Timm, the president of Kappa Sigma at Iowa State. I am writing this as a formal request for the closer of Ash Ave between Sunset and Gable on April 20th, 2019 between the times of 11:30am and 5:30pm. Also I was hoping to have the blanket vending license fee waived.

Best,

Tyler Timm



CITY OF

Ames SPECIAL EVENT APPLICATION

SUMMARY OF EVENT

DESCRIPTION

Event Name Ash Bash

Description

Ash Bash is a multi-Fraternity Philanthropy between TKE, Sig Pi, Theta Chi and Kappa Sigma. Tickets will be 10\$ for a meal and entrance to the event. All money raised will be split equally between the 4 houses main organization. The event will consist of a volleyball tournament, water hockey, lawn games, live music, and a bouncy castle. We want this to be a celebration at the end of the semester to help support our philanthropies and give the Iowa State community something to celebrate before finals!

Event Category

- Athletic/Recreation
- Exhibits/Misc.
- Festival/Celebration
- Parade/Procession/March
- Concert/Performance
- Farmer/Outdoor Market
- Other (please explain)

Anticipated Attendance

Total 1000 Per Day 1000

DATE/TIME

Setup	Date <u>4/20/2019</u>	Time <u>11:30</u>	Day of Week <u>Sat</u>
Event Starts	Date <u>4/20/2019</u>	Time <u>12:00</u>	Day of Week <u>Sat</u>
Event Ends	Date <u>4/20/2019</u>	Time <u>5:00</u>	Day of Week <u>Sat</u>
Teardown Complete	Date <u>4/20/2019</u>	Time <u>5:30</u>	Day of Week <u>Sat</u>

Rain Date, if applicable _____

Rain Location, if applicable _____

LOCATION

Region

(Select one or more)

- Main Street Cultural District (Downtown)
 Campustown District
 Iowa State University Property
 City Parks
 Other (please explain) _____

Please note that events occurring in the Downtown, Campustown, in City parks, or on ISU property require prior approvals. A letter of support will be required from CAA if the event occurs in Campustown or from MSCD if the event occurs in Downtown. Please contact the appropriate office well in advance:

Downtown - Main Street Cultural District: (515) 233-3472
Campustown - Campustown Action Association: (515) 450-8771
Iowa State University - Events Authorization Committee: (515) 294-1437

events@amesdowntown.org
director@amescampustown.com
eventauthorization@iastate.edu

CONTACTS

Host Organization

Kappa Sigma

Local Contact (Required)

Name

Tyler Timm

Address

237 Ash Ave

Telephone

Cell Phone

4026079803

Email

ttimm1612@gmail.com

At least ten business days prior to the event, Organizer must submit Emergency Contact List, including names and numbers of all coordinators, volunteers, and location assigned to each.

Yes No

- Is this an annual event? How many years have you been holding this event? _
- Is this event open to the public?
- Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July, etc.*)?

If yes, please list

Any Iowa State Student