

COUNCIL ACTION FORM

**SUBJECT: CHANGE ORDER - WATER POLLUTION CONTROL FACILITY
BIOSOLIDS DISPOSAL OPERATIONS (YEAR 3)**

BACKGROUND:

On May 22, 2018, the City Council awarded a contract to Nutri-Ject Systems, Inc. of Hudson, Iowa, to complete the third year of a contract for Biosolids Disposal at the Water Pollution Control Facility.

As the work progressed, it was discovered that estimated quantities of Biosolids were higher than expected due to FOG deliveries and various other factors including wet weather and scheduling delays. A change order is needed to pay for additional work performed by Nutri-Ject.

A summary of the contract and change order cost is included below. A copy of the change order cost proposal is attached.

Original Contract Amount	\$52,025.00
Change Order #1 (<i>This Action</i>)	\$28,233.85
Revised Contract Amount	\$80,258.85

The approved FY 2018/19 Operating Budget includes \$80,000 for Biosolids Disposal.

The contract is being left open at this time. It is possible that additional services will be required from Nutri-Ject as a part of the digester improvements construction project underway. Any expenses from that work would be covered by a subsequent change order and would be paid for out of the CIP budget for the digester project.

ALTERNATIVES:

1. Approve Change Order #1 in the amount of \$28,233.85 to Nutri-Ject Systems, Inc. of Hudson, IA.
2. Do not award a change order at this time.

MANAGER'S RECOMMENDED ACTION:

The disposal of Biosolids at the Water Pollution Control Facility (WPCF) has been identified as an essential service in the Operating Budget. The proposed change order would allow for the completion of this necessary work. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as stated above.