

COUNCIL ACTION FORM

**SUBJECT: **SCAFFOLDING AND RELATED SERVICES AND SUPPLY
CONTRACT FOR POWER PLANT REJECT BIDS****

BACKGROUND:

On September 25, 2018, City Council approved preliminary plans and specifications for the Scaffolding and Related Services and Supplies Contract. This contract is for a contractor to provide and install scaffolding, bracing and fall protection when needed at the City's Power Plant.

This contract is to provide these scaffolding services for the period following final City Council approval of contract and performance bond through June 30, 2019. This strategy will enable future renewals to coincide with the City's fiscal year. The contract includes a provision that would allow the City to renew the contract for up to four additional one-year terms.

Bid documents were issued to twelve firms and three plan rooms. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage and a Legal Notice was published on the websites of a contractor plan room service with statewide circulation and the Iowa League of Cities.

On October 24, 2018, two bids were received as shown on the attached report.

Based on the bids submitted staff determined that the bid document was not clear on how the winning bidder would be determined. Staff would like to reject the bids received, revise the Bid Form to make it clear on how the award would be made and then rebid the contract at a future date.


The approved FY 2018/19 Power Plant operating budget includes \$70,000 for these services. Invoices will be based on contract rates for time and materials for services that are actually received.

ALTERNATIVES:

1. Reject the bids received and direct staff to rebid at a later date.
2. Reject all bids and purchase scaffolding services on an as-needed basis.
3. Contract with one of the bidders.

MANAGER'S RECOMMENDED ACTION:

This contract is needed to carry out emergency and routine scaffolding services at the Power Plant. The contract will establish rates for service and provide for guaranteed availability, thereby setting in place known rates for service. Rebidding these services will allow staff to determine which bidding company has the lowest bid. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.

	ITB 2019-016 Scaffolding and Related Services and Supply Contract Bid Summary					
	Central States Scaffolding LLC Grimes, IA			HTH Companies, Inc Union, MO		
DESCRIPTION	Hourly Rate (ST)	Hourly Rate (OT)	Hourly Rate (DT)	Hourly Rate (ST)	Hourly Rate (OT)	Hourly Rate (DT)
Labor Rates:						
Supervisor:	\$50.00	\$75.00	\$100.00			
Apprentice:						
Foreman:				\$45.25	\$45.25	\$45.25
Journeyman:	\$50.00	\$75.00	\$100.00	\$42.50	\$42.50	\$42.50
Technician:				\$38.75	\$38.75	\$38.75
Subsistence:	\$75.00 per day			\$85.00 per day		
Travel:	\$100.00 per trip			employee hourly rate per hour		
Mileage:	\$2.50 per loaded mile			N/A		
Proposed Price Increase for Renewal Periods:						
Labor Rates:	5%			3.5%		
Travel & Subsistence:	5%			0%		
<u>Base Case Cost for Typical Scaffolding Requirements Scenario</u>						
Erect a free standing scaffold 32 feet high, 12 feet wide, and 12 feet long. A working platform should be provided every 8 feet. A staircase should be built the entire height of the scaffold that will be used to access each platform. The scaffold should be able to be used without the use of fall protection. It will need to be built in two days, stand for 2 weeks, and taken down in one day.						
Erection cost:	\$4,400.00			\$11,030.00		
Rental cost of material:	\$1,600.00			\$3,965.00		
Dismantle cost:	\$3,300.00			\$8,275.00		
Travel cost:	\$400.00					
OVERALL COST:	\$9,700.00			\$23,270.00		