

COUNCIL ACTION FORM

SUBJECT: REQUESTS FOR “CRAFTS & DRAUGHTS IN CAMPUSTOWN”

BACKGROUND:

The Campustown Action Association (CAA) is planning to host its third annual Crafts and Draughts in Campustown on Saturday, October 6. Organizers propose hosting artists to facilitate crafts for all ages, food vendors, a beer garden, and live acoustic music in the 200 block of Welch Avenue from 1:00 p.m. to 6:00 p.m.

To facilitate this event, organizers are requesting the closure of Welch Avenue from Chamberlain Street to Hunt Street from 7:00 a.m. to 7:00 p.m. on October 6, including a waiver of fees and enforcement for 8 metered parking spaces from 8:00 a.m. to 6:00 p.m. (\$60.00 loss to the Parking Fund). CAA is also requesting a blanket Vending License and waiver of fee for the license (\$50), waiver of electricity costs for the use of City electrical outlets (approximately \$5 loss to the Electric Fund), and a blanket Temporary Obstruction Permit for the area.

A Class B Beer Permit with Outdoor Service has been applied for in order to provide alcoholic beverage service at the beer garden.

Public Works will provide barricades for the event. Organizers will obtain a noise permit from the Police Department. A private security firm has been hired for the event.

ALTERNATIVES:

1. Approve the requests as made by CAA, including the closure of Welch Avenue from Chamberlain Street to Hunt Street from 7:00 a.m. to 7:00 p.m. on October 6 and waive the fees for Vending License, electricity use, and lost parking meter revenue.
2. Approve the requests as made by CAA, but require reimbursement for Vending License, electricity use, and lost parking meter.
3. Do not approve the requests.

MANAGER’S RECOMMENDED ACTION:

Campustown Action Association has had a successful track record of hosting events. A private security firm has been hired to manage security for the beer garden. This proposed event is intended to be family-friendly and will take place primarily during daylight hours.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the requests as made by CAA, including the waiver of fees.



campustown
action
association

Campustown Action Association
119 Stanton Ave, Suite 602
Ames, IA 50014

August 23, 2018

Honorable Mayor Haila and City Council
Ames City Hall
515 Clark Avenue
Ames, IA 50010

RE: Crafts & Draughts 2018

Dear Honorable Mayor Haila and City Council,

The Campustown Action Association (CAA) is planning to hold the 3rd annual Crafts & Draughts in Campustown on Saturday, October 6, 2018 from 1-6pm. Information about the event can be found on the Special Event Application we submitted to the City of Ames staff. We also ask for resolutions approving the waiver of electricity costs for the 200 block of Welch Avenue, including the Campustown Court area, the waiver of parking meter fees for the indicated area of Welch and Lot T from 7am – 7pm, and a waiver of fee for the Blanket Vendor Permit.

Thank you for your consideration of these requests and continued support of Campustown. We hope to see you on October 8th.

Sincerely,

Karin Chitty
Executive Director