

MINUTES OF THE AMES CIVIL SERVICE COMMISSION

AMES, IOWA

MARCH 22, 2018

The Ames Civil Service Commission convened in regular session at 8:15 a.m. on March 22, 2018, in the Council Chambers of City Hall, 515 Clark Avenue. Because it was impractical for the Commission members to be present in person, Commission Members Mike Crum, Harold Pike, and Charlie Ricketts were brought into the meeting telephonically. Human Resources Director Kaila Boothroy attended the meeting.

APPROVAL OF MINUTES: Moved by Pike, seconded by Ricketts, to approve the minutes of the January 25, 2018, Civil Service Commission meeting as written.
Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF ENTRY-LEVEL APPLICANTS: Moved by Crum, seconded by Pike, to certify the following individuals to the Ames City Council as entry-level applicants:

Client Support Specialist I:	Christian Cryder	82
	Justin Olson	82
	Jacob Langholz	81
	Dakota McBurney	79
	Zoami Calles-Rios Sosa	71
Maintenance Worker:	Hawley Brent	86
	Andrew Dodds	*78
	Darren Barrett	73
	Mitchell Gibson	73
	Tyler Braland	73
	Ben Adams	*76
	Brent Randolph	71
	Jeremy Bottorf	70
Parking Enforcement Coordinator:	Ben Rurup	*88
	Sheri Nelson	76
	Natasha Fisher	74
Recreation Manager:	Adam Walsh	79
	Brooke Rogers	73
	Kylie Brandt	73
Transit Operations Manager:	Tyler Bailey	75

*Includes five veteran’s preference points

Vote on Motion: 3-0. Motion declared carried unanimously.

REQUEST TO ABOLISH PRINCIPAL CLERK ENTRY-LEVEL CERTIFIED LIST: A request from City staff has been received to abolish the Civil Service list for the Principal Clerk classification. Human Resources Director Boothroy stated that abolishment of the list is requested due to the three remaining candidates on the existing certified list not meeting all of the elements

desired for this position. The Civil Service Commission's Policies and Procedures allows for the Commission to abolish an entry-level eligibility list when the list has diminished to three or fewer candidates.

Moved by Crum, seconded by Ricketts, to grant the request to abolish the entry-level certified list for Principal Clerk.

Vote on Motion: 3-0. Motion declared carried unanimously.

COMMENTS: The next regularly scheduled Civil Service Commission meeting was set for April 26, 2018, at 8:15 a.m.

ADJOURNMENT: The meeting adjourned at 8:20 a.m.

Michael R. Crum, Chair

Jill Ripperger, Recording Secretary