

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR AWNINGS AT 131 MAIN STREET

BACKGROUND:

Avec Design Build is seeking approval for an encroachment permit that would allow awnings to hang in the public way at 131 Main Street. The proposed awnings will be along the south and west façades of the building, as well as the main entrance located at the corner of Douglas Avenue and Main Street. The total encroachment will be approximately 219 square feet over the sidewalk, but not affect use of the sidewalk.

Chapter 22.3(3) of the Ames Municipal Code requires approval of the Encroachment Permit Application by the Ames City Council before the permit can be issued. By signing the agreement, the owner and tenant agree to hold the City of Ames harmless against any loss or liability as a result of the encroachment, to submit a certificate of liability insurance which protects the City in case of an accident, and to pay the fee for the encroachment permit. The owner and tenant also understand that this approval may be revoked at any time by the City Council. The fee for this permit was calculated at \$219, and the full amount has been received by the City Clerk's Office along with the certificate of liability insurance.

ALTERNATIVES:

1. Approve the encroachment permit for the awnings at 131 Main Street.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.



APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley, or sidewalk."

Address of Encroachment: 131 Main Street

Type of Encroachment: Overhead sunshade/awning device. (If the encroachment is a sign, please apply for a sign permit through the Inspections Division.)

Total Square Feet of the Area to Encroach: 244 SF (See attached submittal guidelines.)

Applicant is: Property Owner Tenant Contractor

Name of Applicant: Elizabeth Erbes, Avec Design Build Phone: 515-520-4273

Mailing Address: 410 5th Street Email: eliz@avecdesignbuild.com

Property Owner's Name: Avec Holdings, LLC Phone: 515-520-4273

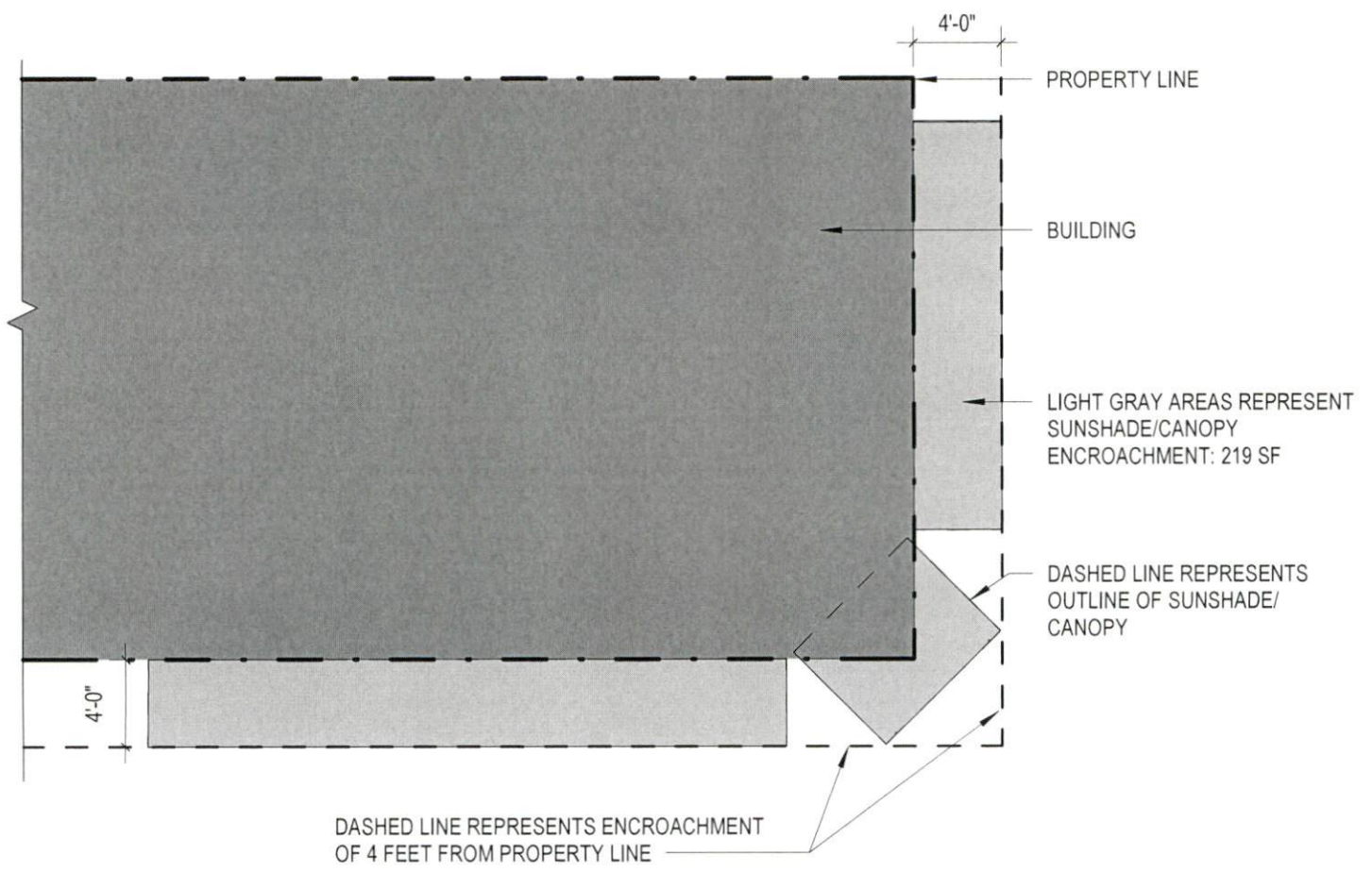
Mailing Address: 410 5th Street Email: eliz@avecdesignbuild.com

These items must be submitted with your application prior to approval of the permit:

- 1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur (obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: Elizabeth Erbes Date 12/26/2017

Property Owner's Signature (If different): Date



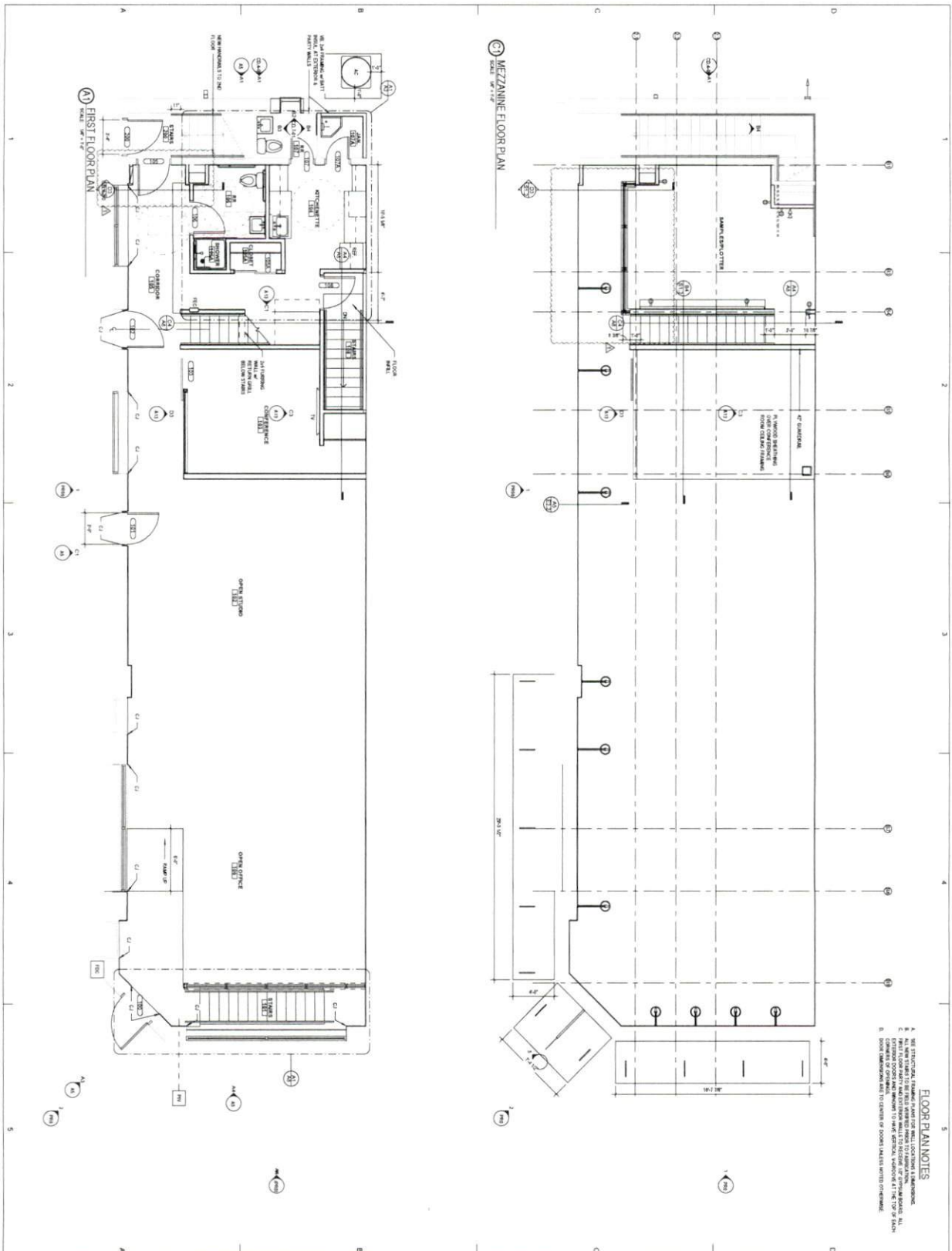
1 ENLARGED SUNSHADE/CANOPY
 SCALE: 1/8" = 1'-0"

AVEC
 DESIGN+BUILD
 ARCHITECT
 AVEC Design+Build
 410 5th Street
 Ames, IA 50010
 515-233-4641

BUILDING RENOVATIONS
 131 MAIN ST. AMES, IOWA 50010

SHEET REF: SUNSHADE/CANOPY
 2/21/18

ASI 1



FLOOR PLAN NOTES

- A. SEE STRUCTURAL DRAWINGS FOR ALL CONCRETE FINISHING.
- B. SEE MECHANICAL DRAWINGS FOR ALL MECHANICAL FINISHING.
- C. FLOOR FINISHES SHALL BE AS SHOWN ON THE DRAWINGS. ALL FINISHES SHALL BE IN ACCORDANCE WITH THE SPECIFICATIONS FOR FINISHES.
- D. ROOM DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.

BUILDING RENOVATIONS

CONSTRUCTION DOCUMENTS

NO.	REVISION	DATE

CONTRACTOR: [Name]
 ARCHITECT: [Name]
 DATE: [Date]
 PROJECT: [Project Name]

131 MAIN ST. AMES, IOWA 50010

CONTRACTOR
 4101 Grand Ave
 Ames, IA 50010
 515-234-4411

ARCHITECT
 4101 Grand Ave
 Ames, IA 50010
 515-234-4411

