

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 301 MAIN STREET

BACKGROUND:

The tenant in the building at 301 Main Street, Powder Studio, is seeking approval for an encroachment permit that would allow two signs to hang into the public way. The proposed signs are projecting signs mounted to the south and east façade of the building. They will extend approximately 42 inches over the sidewalk, but not affect use of the sidewalk.

The sign permit application for the proposed sign has been reviewed by the Inspections Division and complies with all regulations regarding signage. The sign permit application is pending approval contingent on the approval of the encroachment permit.

Chapter 22.3(3) of the Ames Municipal Code requires approval of the Encroachment Permit Application by the Ames City council before the permit can be issued. By signing the agreement, the owner and tenant agree to hold harmless the City of Ames against any loss or liability as a result of the encroachment, to submit a certificate of liability insurance which protects the City in case of an accident, and to pay the fee for the encroachment permit. The owner and tenant also understand that this approval may be revoked at any time by the City Council. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office along with the certificate of liability insurance.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley, or sidewalk."

Address of Encroachment: 301 main st

Type of Encroachment: Sign
(If the encroachment is a sign, please apply for a sign permit through the Inspections Division.)

Total Square Feet of the Area to Encroach: ~~1277~~ 6ft² (See attached submittal guidelines.)

Applicant is: Property Owner Tenant Contractor

Name of Applicant: Josh Duchene Phone: 515-337-5135

Mailing Address: 301 main st Email: management@powderstudio.com

Property Owner's Name: Blackbird Investment IA Phone: 515 232-2737 IA.com

Mailing Address: 301 main st Ames IA Email: TJ@blackbirdinvest.net
(TJ Jacobs, Blackbird Investment) TJ@blackbirdinvest.com

These items must be submitted with your application prior to approval of the permit:

1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur (obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: [Signature] Date 9/25/17

Property Owner's Signature (If different): [Signature] Date 9/25/17

PROOF

ATTENTION! It is your responsibility to read and check this proof carefully and thoroughly. By approving this proof, you are accepting all responsibility for undetected errors. Changes made to the proof may result in delays and additional costs. If proof is not approved within 30 days, the customer may be charged for creative time. This design is the sole property of Sign Pro. Any duplication in whole or in part without the express written consent of Sign Pro is strictly prohibited.

Order Date:
9/21/2017

Customer:
Powder Studio

Ordered by:

Job #:
22782

Due Date:

JOB NOTES



Qty: 1 finished 2-sided sign
Qty: 2: 24"x36" Matte Black Alupanel
White HP vinyl
1 sided Alupanel (Installed back to back)
Installed at 45 degree angle
Main support will be custom black powder-coated aluminum bracket
Installed on SE Corner of Building

SIGN PRO

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Ames, Iowa 50010
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DESIGN: 20 Min - CH
PRODUCTION:
INSTALL:
CUSTOMER CALLED:



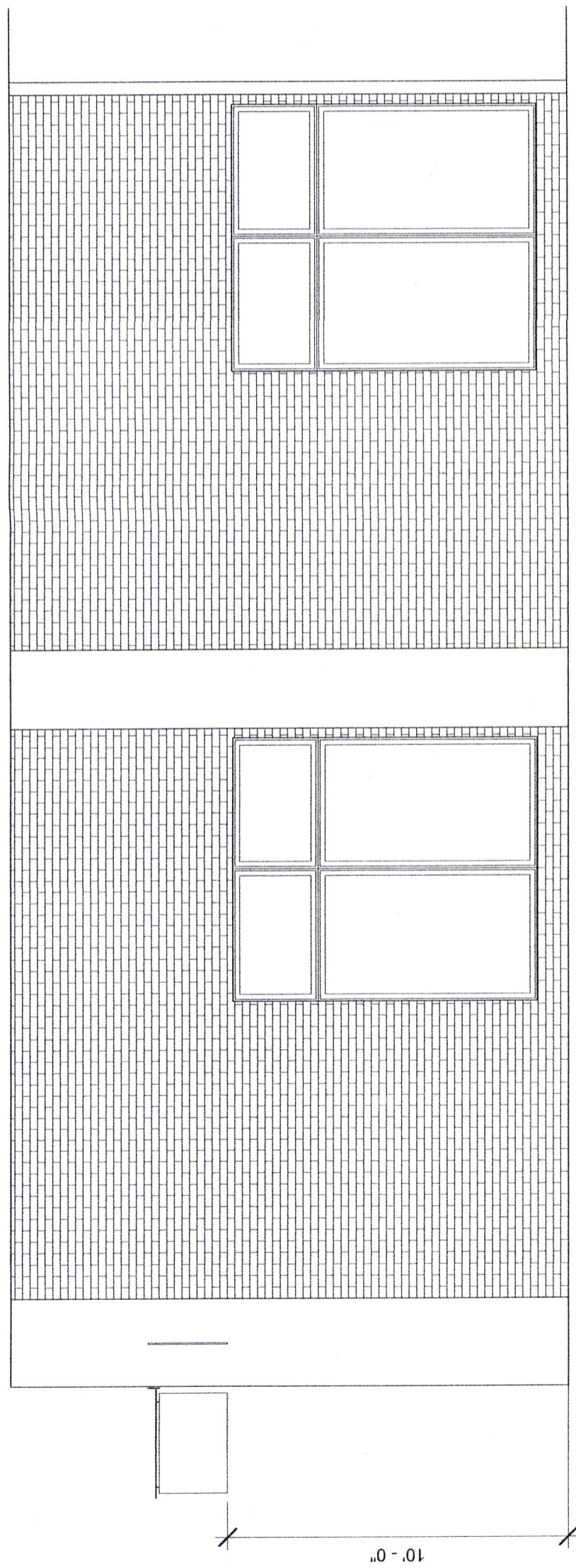
Scale 1/4" = 1'-0"

Jessie Patton

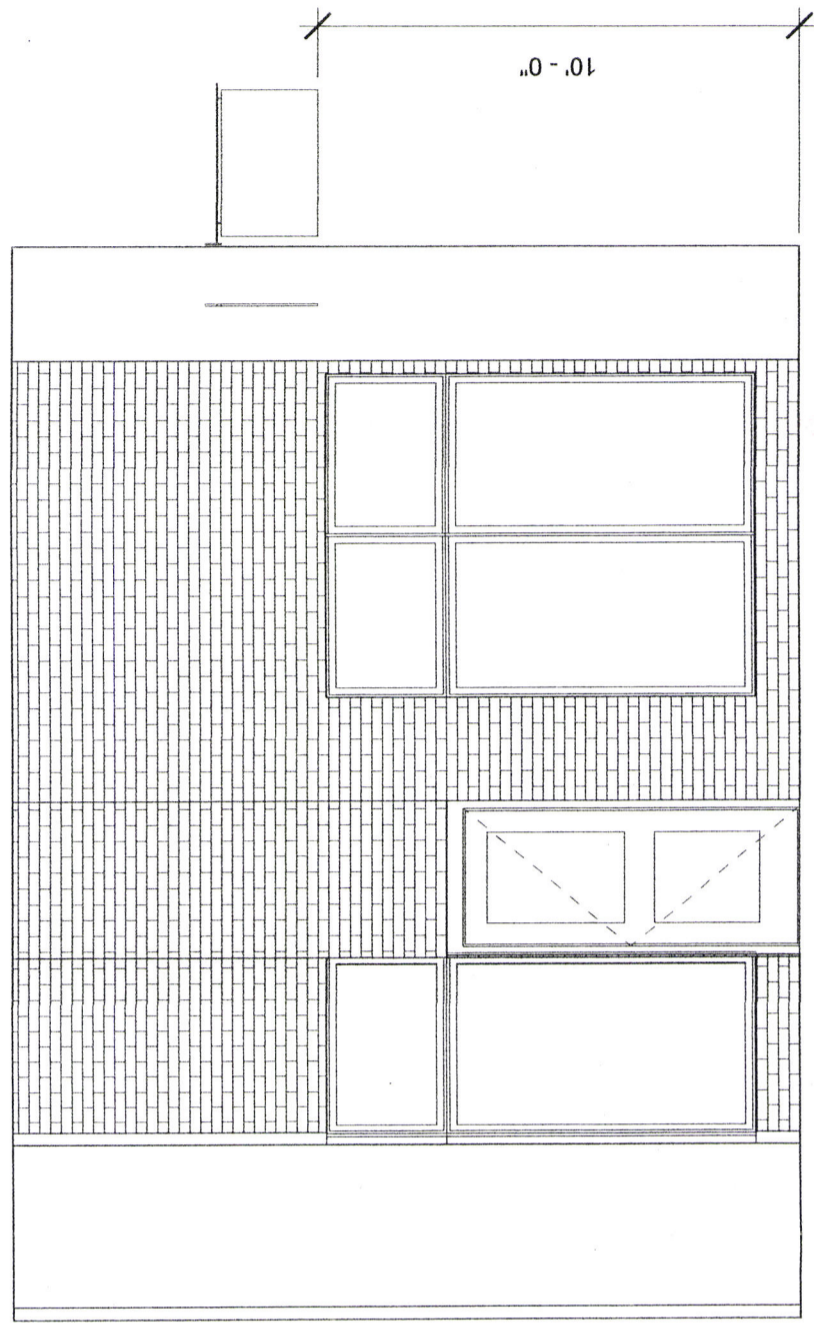
09/22/17

Make up Studio
301 Main St
Unnamed

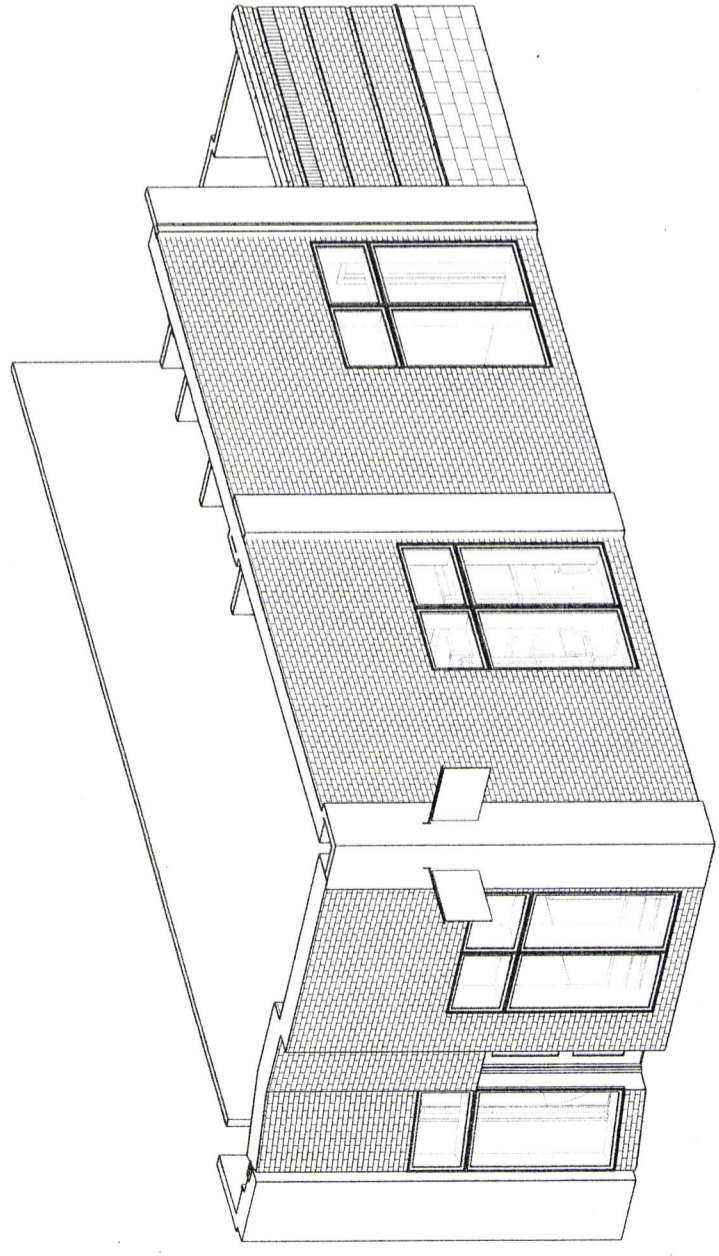
A106



1 East Elevation
1/4" = 1'-0"



2 Front Elevation
1/4" = 1'-0"



3 3D