

COUNCIL ACTION FORM

SUBJECT: ELECTRIC SERVICES SCAFFOLDING AND RELATED SERVICES AND SUPPLY CONTRACT

BACKGROUND:

This contract is for a contractor to provide and install scaffolding, bracing and fall protection as needed at the City's Power Plant. **Even though the City currently has an annual renewable contract in place with All American Scaffold for these services, staff recommends that the existing contract not be renewed.** Staff believes more competitive bids could be secured through rebidding these services at this time.

The benefits of having an annual renewable contract for these services include the following:

- 1) Consistency of work and quality from a single contractor.
- 2) Reduction in the City's exposure to market forces regarding prices and availability for labor, travel, and supplies in preparation for a scheduled outage.
- 3) Rapid contractor mobilization to start emergency repairs, thus reducing generation downtime.
- 4) Saved City staff time obtaining quotes, evaluating bids and preparing specifications and other procurement documentation.

The approved FY2017/18 Power Plant operating budget includes \$75,000 for this contract. Invoices will be based on contract rates for time and materials for services actually received.

ALTERNATIVES:

1. Approve preliminary plans and specifications for the Scaffolding and Related Services and Supplies for Power Plant, and set May 11, 2017 as the due date for bids and May 23, 2017 as the date of public hearing and award of contract.
2. Direct staff to renew the contract with the existing contractor.
3. Purchase scaffolding services on an as-needed basis.

MANAGER'S RECOMMENDED ACTION:

Emergency and routine scaffolding services are needed at the Power Plant. Rebidding these services now will hopefully secure more competitive bids for these services. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.