

COUNCIL ACTION FORM

SUBJECT: ESTABLISHING A CAMPUS AND COMMUNITY COMMISSION

BACKGROUND:

At the January 24, 2017 City Council meeting, the City Council directed staff to 1) prepare a resolution establishing a Campus and Community Commission, and 2) prepare an ordinance repealing the portion of *Municipal Code* related to the Student Affairs Commission.

A resolution is attached. As directed, it creates an eight-member commission. The Mayor is empowered to appoint and the City Council confirm three representatives, each of whom would serve three-year terms. Two of these members would have shortened initial terms to create staggered terms. Five additional members would be appointed by outside organizations, and their term lengths would be determined by their respective organization.

The details regarding the Commission's charge, as well as the provisions for establishing task forces, are incorporated into the resolution in the manner described during the City Council's last discussion. An additional provision to retain a copy of the resolution in the published copy of the *Municipal Code* has been included, which will allow convenient access to this resolution for those who wish to review its content.

Upon approval, City staff will work with the Mayor to communicate with the outside partners regarding the logistics of appointing members and holding meetings.

Additionally, per the City Council's request, an ordinance has been prepared to repeal Sections 2.31 through 2.35 of *Municipal Code*, which establish the Student Affairs Commission.

ALTERNATIVES:

1. a. Approve the attached resolution establishing the Campus and Community Commission as presented.
- b. Approve first reading of an ordinance repealing Section 2.31 through 2.35 of the Municipal Code relating to the Student Affairs Commission.
2. Do nothing.

MANAGER'S RECOMMENDED ACTION:

The City Council has expressed interest in the creation of a Campus and Community Commission as a mechanism to discuss issues of interest to the City, Iowa State University, students, and residents. The proposed resolution incorporates the City Council's direction regarding the membership, charge, and general operations of the Commission. Additionally, the City council has directed that an ordinance be prepared to repeal the section of the Municipal Code relating to the Student Affairs Commission.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the attached resolution establishing the Campus and Community Commission as presented, and approving first reading of an ordinance repealing Section 2.31 through 2.35 of the Municipal Code relating to the Student Affairs Commission.

RESOLUTION NO. ____

RESOLUTION ESTABLISHING A CAMPUS AND COMMUNITY COMMISSION

WHEREAS, from time to time, issues arise that are of common interest to the City of Ames, Iowa State University, and Iowa State Student Government; and

WHEREAS, it is desired to establish a commission to investigate these issues and provide advice to the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ames, Iowa:

Section One. **Membership:** There is hereby established a Campus and Community Commission. That Commission shall consist of eight members providing representation as follows:

- | | |
|---|-----------------|
| (1) Business Community Representative | 3 year term |
| (1) Neighborhood Association Representative | 3 year term |
| (1) City At-Large Representative | 3 year term |
| (1) Iowa State University Administration Appointee | Indefinite term |
| (1) Main Street Cultural District Appointee | Indefinite term |
| (1) Campustown Action Association Appointee | Indefinite term |
| (2) Iowa State University Student Government Appointees | Indefinite term |

The Business Community Representative, Neighborhood Association Representative, and City-At Large Representative shall be appointed by the Mayor with the consent of the City Council. For the purpose of staggering the terms of the membership, the Mayor shall choose one initial mayoral appointee to serve a two-year term and one to serve a one-year term. Appointees may serve two consecutive terms.

The Iowa State University Administration Appointee, Campustown Action Association Appointee, and Iowa State University Student Government Appointees shall be appointed by their respective organizations.

Section Two. **Charge:** It shall be the mission of the Campus and Community Commission to:

- (1) Provide a public forum to facilitate discussion of issues of common interest to the City of Ames, Iowa State University, and Iowa State University Student Government;

- (2) Offer an opinion or recommendation to the Council regarding issues brought forward to the Commission by the Council that are of common interest to the City of Ames, Iowa State University, and Iowa State University Student Government;
- (3) Subject to City Council approval, investigate issues of common interest to the City of Ames, Iowa State University, and Iowa State University Student Government which are brought forward to the Commission and currently not being considered by the Council;
- (4) Prepare and transmit to the Mayor and City Council from time to time, but not less often than once each year, reports describing its proceedings and other activities of the Commission.

Section Three. Task Forces: Subject to City Council approval, the Campus and Community Commission may appoint and take input from appointed task forces on issues of common interest to the City of Ames, Iowa State University, and Iowa State University Student Government that are not being dealt with by City staff or another City commission. Any such task forces created shall be conducted as follows:

- (1) Task forces shall be comprised of representatives from the Ames and Iowa State University communities appointed by the Campus and Community Commission. Task force membership shall be as large as necessary to address the task force's charge. Each task force shall be chaired by a member selected by the Campus and Community Commission. A member of City staff shall be assigned to each task force by the City Manager to provide advice and to ensure that task force activities comply with the charge given by the Commission and with Chapter 21 of the Code of Iowa (Iowa Open Meetings Law).
- (2) Each task force may adopt such rules of procedure and conduct for its meetings and other activities as it shall deem useful and appropriate, within the limits of the charge from the Commission. Task force meetings shall be open to the public and shall conform to the requirements of Chapter 21 of the Code of Iowa (Iowa Open Meetings Law). Meetings of each task force shall typically be held at City Hall or on the Iowa State University campus, but meetings may be held in alternate locations to provide more convenient access for special public forums.
- (3) Upon completion of its charge, each task force shall submit copies of its final report to the Campus and Community Commission. The Commission will present the report results to Council and gain Council approval if further action is necessary. If either Council or the Commission decides that no further action is required, the task force shall dissolve

AND BE IT FURTHER RESOLVED that a copy of this resolution be published in the appendix of the *Municipal Code* of the City of Ames, Iowa.

Adopted this _____ day of _____, 2017

ORDINANCE NO.

AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF AMES, IOWA, BY REPEALING CHAPTER 2, SECTIONS 2.31 THROUGH 2.35 THEREOF, FOR THE PURPOSE OF ABOLISHING THE STUDENT AFFAIRS COMMISSION; REPEALING ANY AND ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT TO THE EXTENT OF SUCH CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ENACTED, by the City Council for the City of Ames, Iowa, that:

Section One. The Municipal Code of the City of Ames, Iowa shall be and the same is hereby amended by repealing from Chapter 2 Sections 2.31 through 2.35.

Section Two. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed to the extent of such conflict, if any.

Section Three. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Passed this _____ day of _____, _____.

Diane R. Voss, City Clerk

Ann H. Campbell, Mayor