

COUNCIL ACTION FORM

SUBJECT: MEMORANDUM OF UNDERSTANDING FOR LAW ENFORCEMENT SERVICES AT THE NATIONAL CENTER FOR ANIMAL HEALTH

BACKGROUND:

The National Center for Animal Health (NCAH) is a major federal research facility on the east edge of the City of Ames. This facility maintains a high degree of internal security with perimeter fencing, access control, and guard staff on duty at all times. The NCAH also receives some security support from other federal agencies.

Nonetheless, law enforcement services are provided primarily by the Ames Police Department. Police services include routine patrol, emergency incident response, criminal reports, investigations, emergency response team support, and other actions as necessary. This commitment is consistent with services provided to other state and local agencies located within the City of Ames.

In order to clarify Ames Police jurisdiction, the general scope of services provided to the facility and staff, and the basic response plan; staff at the NCAH has prepared a memorandum of understanding. The content of this agreement outlines the general services to be provided by the city.

Because the agreement outlines the basic services to be provided to the NCAH and provides for ongoing cooperation between the security staff and the Ames Police Department, the Police Department is requesting permission to renew this basic service agreement.

ALTERNATIVES:

1. Approve renewal of the law enforcement memorandum of understanding with the National Center for Animal Health.
2. Do not approve renewal of the law enforcement memorandum of understanding with the National Center for Animal Health.

MANAGER'S RECOMMENDED ACTION:

The National Center for Animal Health is an important business customer within the city limits. In order to facilitate cooperation between city emergency services and the staff at this federal facility, a memorandum of understanding appears to have value. Consequently, it is the recommendation of the City Manager that the City Council support Alternative #1 and authorize the renewal of the memorandum of understanding with the NCAH for law enforcement services.



**USDA National Centers for Animal Health
1920 Dayton Avenue
Ames, Iowa 50010**

18 January 2017

MEMORANDUM FOR: Ames Police Department
Chief of Police
Ames, Iowa 50010

FROM: USDA National Centers for Animal Health

(NCAH) SUBJECT: Request for Police Assistance

1. Request acknowledgement that Ames Police Department assistance, if needed, will be provided for the National Centers for Animal Health (NCAH) campus. We are located at 1920 Dayton Avenue, east side of Ames. The National Centers for Animal Health (NCAH) campus is on Federal land.
2. We also request irregular visits/drive-by's by local law enforcement during non-duty hours (1630-0700) weekdays (24 hours) weekends.
3. We have 24x7 Security Guards that will make 911 calls as needed. If entrance to campus is required, a Security Guard will meet you outside the campus and escort you on campus to the scene.
4. In guidance of USDA Departmental Manual and due to the criticality of the missions performed at NCAH Campus, any and all sensitive documents provided to Ames Police Department will be considered "Security Sensitive Information" and will not distributed, to the extent allowed by law, to any agency or person outside Ames Police Department without prior consent of NCAH.
5. If you have any question, please contact me at 515-337-6835 or Command Center at 515-337-7138/7139.

Robert A. Steffes
Physical Security Manager
National Centers for Animal Health

ACKNOWLEDGEMENT

TO: National Centers for Animal Health (NCAH)

The Ames Police Department acknowledges your request for law enforcement assistance and, within the limits of available resources and competing priorities, will provide assistance for your installation.

Charles Cychosz
Chief of Police, Ames Police Department

Date