

COUNCIL ACTION FORM

SUBJECT: REPORT OF BID AND AWARD OF CONTRACT FOR THE 2016 CYRIDE SECURITY ENTRY SYSTEM PROJECT

BACKGROUND:

The 2016 CyRide Security Entry System Project (Bid No. 2017-084) was released on December 14, 2016. Phase 1 bid plans and specifications call for the replacement and expansion of the core facility access and security system. An access control and security system was installed in the administration portion of the CyRide facility when it was constructed in 2008, but it is no longer completely functional. The first phase of this project will provide complete building access control, intruder detection, and digital premise monitoring in the administration area. Later phases will be contingent upon budget and expand the system throughout the entire facility. Bids were due on January 12, 2017.

Two bids for the project were received from area companies. Electronic Engineering Co. of Des Moines, IA submitted the low base bid of \$118,000. The project budget is \$60,000; therefore, CyRide staff recommends accepting two bid alternate deductions to reduce the scope of the project and the total contract amount. By accepting the two bid alternate deductions, CyRide will postpone expanding the system into remaining areas of the facility until funding becomes available. In comparing the base bid and both deduct alternates, Electronic Engineering remains the low bidder at \$58,300.

Local funding will be used for the project with \$30,000 coming from last year's budget and \$30,000 from the current fiscal year. The two fiscal years are being consolidated for a total Phase I budget of \$60,000. Another \$200,000 has been budgeted for FY19 for system expansion.

Funds Available	Dollars
FY16 Funds	\$ 30,000
FY17 Funds	\$ 30,000
Total Available	\$ 60,000

The Ames Transit Agency Board of Trustees approved award of the contract, including Alternates #3 and #4 to Electronic Engineering Co. on January 19, 2017.

ALTERNATIVES:

1. Approve the final plans and specifications for the 2016 CyRide Security Entry System Project. Accept Bid Alternate No. 3 for -\$38,620 and Bid Alternate No. 4 for -\$21,080, thereby reducing the contract award from \$118,000 to \$58,300 and deferring security system expansion. Award the construction contract to Electronic Engineering Co. of Des Moines, IA in amount of \$58,300.
2. Reject Alternative #1 and direct staff to modify the project to reflect City Council priorities.

MANAGER'S RECOMMENDED ACTION:

Alternative No. 1 will allow CyRide to move forward with a needed facility improvement project. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving final plans and specifications for the 2016 CyRide Security Entry System Project. Accept Bid Alternate No. 3 for -\$38,620 and Bid Alternate No. 4 for -\$21,080, thereby reducing the contract award from \$118,000 to \$58,300 and deferring security system expansion. Award the construction contract to Electronic Engineering Co. of Des Moines, IA in amount of \$58,300.