

AGENDA
MEETING OF THE AMES AREA METROPOLITAN
PLANNING ORGANIZATION TRANSPORTATION POLICY COMMITTEE AND
REGULAR MEETING OF THE AMES CITY COUNCIL
COUNCIL CHAMBERS - CITY HALL
SEPTEMBER 27, 2016

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion. **If you wish to speak, please complete an orange card and hand it to the City Clerk. When your name is called, please step to the microphone, state your name for the record, and limit the time used to present your remarks in order that others may be given the opportunity to speak.** The normal process on any particular agenda item is that the motion is placed on the floor, input is received from the audience, the Council is given an opportunity to comment on the issue or respond to the audience concerns, and the vote is taken. On ordinances, there is time provided for public input at the time of the first reading. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring.

AMES AREA METROPOLITAN PLANNING ORGANIZATION (AAMPO)
TRANSPORTATION POLICY COMMITTEE MEETING

CALL TO ORDER: 6:00 p.m.

1. Amendments to 2015 Passenger Transportation Plan and FY 2017-2020 Transportation Improvement Program:
 - a. Motion approving amendment to the AAMPO 2015 Passenger Transportation Plan and setting October 11, 2016, as date of public hearing
 - b. Motion approving amendment to the FY 2017-2020 Transportation Improvement Program and setting October 11, 2016, as date of public hearing

POLICY COMMITTEE COMMENTS:

ADJOURNMENT:

REGULAR CITY COUNCIL MEETING*

*The Regular City Council Meeting will immediately follow the meeting of the Ames Area Metropolitan Planning Organization Transportation Policy Committee.

PROCLAMATIONS:

1. Proclamation for "World Habitat Week," October 3-9, 2016

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council members vote on the motion.

2. Motion approving payment of claims

3. Motion approving Minutes of Regular Meeting of September 13, 2016, and Special Meeting of September 20, 2016
4. Motion changing the first City Council Regular Meeting date in November from November 8 to November 15, 2016
5. Motion approving Report of Contract Change Orders for September 1-15, 2016
6. Motion approving 5-day (October 10-14) Special Class C Liquor License for Ames Public Library Friends Foundation, 515 Douglas Avenue
7. Motion approving 5-day (October 10-14) Special Class C Liquor License for Friendship Ark Homes at CPMI Event Center, 2321 North Loop Drive
8. Motion approving 5-day (October 19-23) Class C Liquor License for Olde Main Brewing Company at Alumni Center, 420 Beach Avenue, pending dram shop insurance
9. Motion approving 5-day (October 13-17) Class C Liquor License for Christiani's Events, LLC, at Alumni Center, 420 Beach Avenue, pending dram shop insurance
10. Motion approving Ownership Change pertaining to Class C Liquor - Octagon Center for the Arts, 427 Douglas Avenue
11. Motion approving renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
 - a. Class C Liquor – La Fuente Mexican Restaurant, 217 South Duff Avenue
 - b. Class C Beer & B Wine – Hy-Vee Gas #5018, 636 Lincoln Way
 - c. Class C Liquor, B Native Wine, & Outdoor Service – AJ's Ultra Lounge, 2401 Chamberlain Street
 - d. Class E Liquor, C Beer, & B Wine – Hy-Vee Food Store #1, 3800 West Lincoln Way
 - e. Class E Liquor, C Beer, & B Wine – Hy-Vee Food & Drugstore #2, 640 Lincoln Way
 - f. Class C Liquor – Hy-Vee #1 Clubroom, 3800 West Lincoln Way
 - g. Class C Beer - Doc's Stop No. 5, 2720 East 13th Street
12. Motion directing City Attorney to prepare ordinance establishing parking regulations on Clark Avenue (from Lincoln Way to Main Street)
13. Resolution approving appointment of Joel Hochstein to fill vacancy on Human Relations Commission
14. Resolution approving 2016 Street Finance Report
15. Resolution accepting 2016 Department of Justice, Office of Justice Programs, and Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant Program and authorizing Police Department to participate in program
16. Resolution approving Encroachment Permit for a sign at 2525 Bobcat Drive
17. Resolution approving Encroachment Permit for a sign at 310 Main Street
18. Resolution approving street closure for utility service installation on Wheeler Street for new Walmart
19. Resolution approving reservation of parking spaces and waiving parking meter fees at specific polling locations on Election Day
20. Resolution awarding contract to Communication Innovators of Pleasant Hill, Iowa, for City Facility Security Camera System in the amount of \$63,393
21. Resolution approving revisions to ASSET Policies and Procedures
22. Resolution approving amendment to Engineering Services Agreement with V&K/WHKS for construction observation of the 2014/15 Sanitary Sewer Rehabilitation (Flood Prone Manholes)

in an amount not to exceed \$87,180

23. Resolution approving renewal of 28E Agreement with Iowa Alcoholic Beverages Division for Tobacco, Alternative Nicotine, and Vapor Product enforcement
24. Requests of Main Street Cultural District for Oktoberfest on October 22, 2016:
 - a. Motion approving blanket Temporary Obstruction Permit and blanket Vending License
 - b. Resolution approving closure of Main Street from Kellogg to Douglas from 1:00 p.m. Friday, October 21 to 1:0 a.m. Sunday, October 23, 2016, including closure of 46 parking spaces
 - c. Resolution approving waiver of fees for blanket Vending License, meter costs for parking space closures, and costs for use of electricity in 200 block of Main Street
 - d. Motion approving 5-day (October 22 - 27) Special Class C Liquor License with Outdoor Service Privilege for Main Street Cultural District in the 200 block of Main Street.
25. Requests from Homecoming Central Committee for ISU Homecoming activities, October 23-29:
 - a. Resolution approving closure of portions of Pearle Avenue, Fifth Street, Main Street, Clark Avenue, Burnett Avenue, and Douglas Avenue between 12:00 p.m. and 4:00 p.m. on Sunday, October 23
 - b. Resolution approving closure of on-street parking on portions of Pearle Avenue, Fifth Street, Main Street, Clark Avenue, Burnett Avenue, Douglas Avenue, City Hall Parking Lot M, and City Hall Parking Lot MM from 12:00 p.m. to 4:00 p.m. on Sunday, October 23
 - c. Motion approving a blanket temporary obstruction permit for MSCD from 12:00 p.m. to 4:00 p.m. on Sunday, October 23
 - d. Resolution approving waiver of fee for usage of electricity
 - e. Resolution approving closure of portions of Ash Avenue, Gable Lane, Gray Avenue, Pearson Avenue, and Sunset Drive between 7:30 p.m. and 10:30 p.m. on Friday, October 28
 - f. Resolution approving closure of on-street parking on portions of Ash Avenue, Gable Lane, Gray Avenue, Pearson Avenue, and Sunset Drive from 7:00 p.m. Thursday, October 27 to 10:30 p.m. on Friday, October 28
 - g. Motion approving temporary obstruction permit for area inside Ash Avenue, Gable Lane, Gray Avenue, Pearson Avenue, and Sunset Drive, as well as for Greek Triangle
 - h. Motion approving Fireworks Permit for ground effects fireworks shoot on Central Campus at Midnight on October 28
26. Resolution approving preliminary plans and specifications for CyRide Roof Replacement Project, setting October 26, 2016, as the bid due date and November 15, 2016, as the date of public hearing
27. Resolution awarding a contract for 2016/17 Tree Trimming and Removal Program to LawnPro LLC to Colo, Iowa, in an amount not to exceed \$70,000
28. Resolution approving contract and bond for Water Pollution Control Administration Building HVAC Project
29. Resolution approving contract and bond for Squaw Creek Water Main Protection Project
30. Resolution approving Change Order No. 3 with FPD Power Development, LLC, of Minneapolis, Minnesota, for Power Plant Fuel Conversation - Electrical Installation General Work Contract in the amount of \$123,893.91
31. Resolution accepting completion of Bid No. 2 Turbine Steam Seal System at a total cost of \$370,064.42

32. Resolution approving Minor Final Plat for Ames Community Development Park Subdivision, 5th Addition (810 South Bell Avenue)
33. Resolution approving Minor Final Plat for Dauntless Subdivision, 11th Addition

PUBLIC FORUM: This is a time set aside for comments from the public on topics of City business other than those listed on this agenda. Please understand that the Council will not take any action on your comments at this meeting due to requirements of the Open Meetings Law, but may do so at a future meeting. The Mayor and City Council welcome comments from the public; however, at no time is it appropriate to use profane, obscene, or slanderous language. **The Mayor may limit each speaker to five minutes.**

HEARINGS:

34. Hearing on rezoning of 2728 Lincoln Way, 112 and 114 South Hyland Avenue, and 115 South Sheldon Avenue from Residential High Density (RH) and University West Impact Overlay (O-UIW) to Campustown Service Center (CSC):
 - a. First passage of ordinance
 - b. Motion initiating vacating and selling a portion of right-of-way along west side of South Sheldon Avenue (abutting property at 115 South Sheldon)
 - c. Resolution staff to initiate Urban Revitalization Area for 2700 Block of Lincoln Way and setting November 15, 2016, as date of public hearing
35. Hearing on rezoning, with Master Plan, of 3115, 3119, 3301, 3325, 3409, and 3413 South Duff Avenue from Highway-Oriented Commercial (HOC) and Agricultural (A) to Residential High Density (RH) and Highway-Oriented Commercial (HOC):
 - a. Resolution approving Zoning Agreement
 - b. First passage of ordinance
36. Hearing on Major Site Development Plan Amendment for 3505 and 3515 Lincoln Way (Walnut Ridge):
 - a. Resolution approving revision to Major Site Development Plan pertaining to the overall Landscape Plan
37. Hearing on Water Pollution Control Facility Trickling Filter Pumping Station Pipe Recoating Project:
 - a. Resolution approving final plans and specifications and awarding contract to TMI Coatings, Inc., of St. Paul, Minnesota, in the amount of \$58,500
 - b. Resolution authorizing transfer of \$2,890 in savings from WPC Raw Water Pump Station Repainting Project to this project
38. Hearing on 2007/08 Shared-Use Path Expansion (Oakwood Road):
 - a. Resolution approving final plans and specifications and awarding contract to Con-Struct, Inc., of Ames, Iowa, in the amount of \$203,988.90
39. Hearing on Amendment to 2014-18 Community Development Block Grant (CDBG) Consolidated Plan:
 - a. Resolution approving Amendment to the 2014/18 Five-Year Consolidated and the 2016-17

- Annual Action Plans to create a Neighborhood Revitalization Strategy Area
40. Hearing on 2015-16 CDBG Consolidated Annual Performance and Evaluation Report (CAPER):
 - a. Resolution approving the Report
 41. Hearing on Amendments to Fiscal Year 2016/17 Budget:
 - a. Resolution amending current budget for Fiscal Year ending June 30, 2017

COUNCIL COMMENTS:

CLOSED SESSION:

42. Motion to hold Closed Session as provided by Section 20.17(3), *Code of Iowa*, to discuss collective bargaining strategy

ADJOURNMENT:

***Please note that this Agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), *Code of Iowa*.**

**AMES AREA METROPOLITAN PLANNING ORGANIZATION (AAMPO)
TRANSPORTATION POLICY COMMITTEE ACTION FORM**

**SUBJECT: AMENDMENTS TO AMES AREA 2015 - 2019 FINAL PASSENGER
TRANSPORTATION PLAN AND TO 2017-2020 TRANSPORTATION
IMPROVEMENT PLAN**

BACKGROUND:

The federal government requires a locally-coordinated planning process for transportation issues between human/health service agencies and transportation providers. States and metropolitan planning organizations in turn, have been charged to carry out this process and as a result are required to develop a Passenger Transportation Plan (PTP). This plan provides needs-based justification for identifying passenger transportation priorities and/or strategies.

CyRide provides the staff on the AAMPO's behalf for this coordination and works with both the Story County Human Service Council and the Transportation Collaboration groups. The PTP must be updated, at a minimum, every five years. The Ames Area MPO last amended its PTP in May 2015 and is required to submit the next full PTP to the Iowa DOT in 2019. During the interim, there must be documentation of at least two coordination meetings to be submitted to the IDOT annually by July 31st of which the Ames Area MPO exceeds this requirement.

Projects funded with Enhanced Mobility for Seniors and Individuals with Disabilities (5310) formula funding as well as Job Access Reverse Commute (JARC or 5316) funding must specifically be identified within the PTP. JARC funding was eliminated under the MAP-21 transportation bill but there are remnants of this funding still circulating. Currently, the PTP identifies four projects for utilization of the 5310 funding: 1) CyRide's ADA Dial-A-Ride service, 2) Bus Stop Improvements, 3) Replacement/Expansion of Light Duty Buses/Vehicles, and 4) Replacement/Expansion of Van Vehicles, with no projects for 5316 (JARC) funding. Any suggested changes to 5310 or 5316 (JARC) funded projects within the PTP require an amendment to the plan.

PTP AMENDMENT:

Recently, the Iowa DOT announced a small amount of remaining 5316 (JARC) funding available for urbanized transit agencies in the amount of \$68,000. The Iowa DOT is taking applications due October 1st to allocate this remaining 'leftover' funding to urbanized transit agencies. Therefore, **CyRide will be submitting applications for this available funding which were funded previously under JARC but are now carried forward through CyRide's local budget.** These project inclusions have been added on pages 35-36 of the PTP Amended Program (see attached):

	CyRide	FY2017-FY2018	
	Local	Federal (50%)	Total
Brown Route Frequency/Hours Expansion	\$27,400	\$27,400	\$54,800
Mid-Day South Duff Expansion	\$15,300	\$15,300	\$30,600
Pink – E. 13 th /Dayton Route Expansion	\$25,300	\$25,300	\$50,600

• **Brown Route (Summer & School-year Weeknight) Frequency Expansion (JARC):**

Additional service was added to the Brown route for the summer during the day as well as fall/winter at night. The Stange area was an area that has dramatically increased as evidenced by high loads on CyRide’s buses and requests for additional bus trips. This service provides customers’ access to the North Grand Mall and also to ISU campus for employment and job training. This service originally began in FY2008 and was continued with funding under CyRide’s operating budget when Job Access & Reverse Commute (JARC) funding was eliminated under MAP-21. However, the Iowa DOT has recently announced in summer 2016 that remaining JARC funding under previous transportation bills (prior to FAST and MAP-21) is currently available for urban transit systems. **Therefore, CyRide proposes that these services between ISU campus and North Grand Mall continue into FY2017 funded under JARC.** The available funding will provide services for approximately 90% of a year if fully funded under the request for calendar year 2017. CyRide intends to fund the service thereafter via its operating budget.

Again, CyRide estimates that this request will fund 90% of an entire calendar year worth of service to the Ames community for 2017. CyRide will fund the 50% local portion of the services while federal funding is available. **Approximate annual funding = (\$54,800 total; \$27,400 federal)**

• **Pink Route (E. 13th/Dayton) Expansion (JARC):**

This project was identified as a gap for the Ames community within the initial gap analysis as well as identified as a top priority through the PTP process over the past several years. **This service officially began in August 2010 but is expected to continue for the life of this plan. The area has several industrial plants as well as medical businesses along this corridor. This project is identified to be funded either through JARC funding to get individuals to work.** Mainstream Living (human service agency) representatives have discussed that by providing fixed-route services to this area, a cheaper service can be provided since Heart of Iowa Regional Transit Agency (HIRTA) currently provides many trips for individuals to this area of town. Therefore, the trip can be provided at a much lesser cost via fixed route and also make customers obtain the service the day they need it instead of requesting the service a day in advance making individuals more independent. This service originally began in FY2010 and was continued when JARC funding was eliminated under MAP-21 funded under CyRide’s operating budget. The Iowa DOT recently announced in summer 2016 that remaining JARC funding under previous transportation bills is currently available for urban transit systems. Therefore, it is proposed that these services continue into 2017 funded via JARC. The available funding will provide services for approximately 90% of a year if fully funded under the request for calendar year 2017. CyRide intends to fund the service thereafter via its operating budget.

Again, CyRide estimates that this request will fund 90% of an entire calendar year worth of service to the Ames community for 2017. CyRide intends to fund the service thereafter via its operating budget. CyRide will fund the 50% local portion of the services while federal funding is available. **Approximate annual funding = (\$50,600 total; \$25,300 federal)**

- **Mid-day Yellow (South Duff) Expansion (JARC):** Additional service was requested for mid-day service to the Yellow Route to accommodate passengers that need rides between their home on the south side of Ames and ISU campus for employment and/or training purposes. This service has been implemented as the #4A Gray since the majority of the route is aligned with the Gray route but it serves passengers residing on the Yellow route. This service originally began in FY2008 and was continued when JARC funding was eliminated under MAP-21 funded under CyRide's operating budget. However, the Iowa DOT has recently announced in summer 2016 that remaining JARC funding under previous transportation bills is currently available for urban transit systems. Therefore, CyRide proposes that these services continue into 2017 funded via JARC. The available funding will provide services for approximately 90% of a year if fully funded under the request for calendar year 2017. CyRide intends to fund the service thereafter via its operating budget.

Again, CyRide estimates that this request will fund 90% of an entire calendar year worth of service to the Ames community for 2017. CyRide will fund the 50% local portion of the services while federal funding is available. **Approximate annual funding = (\$30,600 total; \$15,300 federal)**

These projects were reviewed with the Story County Human Service Council at their September 22, 2016 meeting and was recommended to the Ames Area MPO to be amended into the PTP. No additional comments were made toward the PTP plan at the September 20, 2016 public input meeting.

The PTP amendment is following the following schedule:

- September 20, 2016 – Public Meeting (opportunity for comment)
- September 27, 2016 – MPO Policy Committee Meeting (Present PTP Amendment)
- October 11, 2016 – MPO Policy Committee Meeting (final PTP approval)

The AAMPO Policy Committee is required to approve the PTP along with the recommended program for submittal to the Iowa Department of Transportation and Federal Transit Administration. Projects for Enhance Mobility for Seniors and Individuals with Disabilities and Job Access and Reverse Commute must be in an approved PTP update prior to approving any projects within the annual Transportation Improvement Program (TIP) to obtain grant funding.

ALTERNATIVES:

1. a. Approve the amended Ames Area MPO 2015 Passenger Transportation Plan and set October 11, 2016, as the date for the public hearing.

b. Approve the amended FY 2017-2020 Transportation Improvement Program and set October 11, 2016, as the date for the public hearing.

2. Approve the amended Ames Area MPO 2015 Passenger Transportation Plan with AAMPO Policy committee modifications for submission to the Iowa Department of Transportation and Federal Transit Administration.

RECOMMENDED ACTION:

The Administrator recommends that the Transportation Policy Committee adopt Alternative No. 1 as noted above.

Ames Area MPO 2015 - 2019 Final Passenger Transportation Plan

March 2014

May 2015 (Amendment)

Sept. 2016 (Amendment)



Prepared By

RECENT DEVELOPMENTS

Recent developments since the last Passenger Transportation Plan have occurred and are noteworthy to report as they may impact/change the transportation needs for the community and ability to fund future transportation projects.

- 1) MAP-21 Transportation Bill Impact – The most significant development that impacts transit in Story County is the new Transportation Bill entitled *Moving Ahead for Progress in the 21st Century Act* (MAP-21). Federal funding for transportation programs is authorized on a multi-year basis in Congressional bills, then signed into law by the president. The previous transportation law, called SAFETEA-LU, was a five-year authorization bill that expired on September 30, 2009. Since that time, Congress has approved twelve Continuing Resolutions to extend this legislation. On July 6, 2012, the President signed into law a new transportation law called MAP-21, which is an 18-month law that expires on October 1, 2014. This new law provides transit agencies with its “authorized” level of federal operating and capital funding for this period. Congress then “appropriates” funds annually each year.

The transportation funding distributed under MAP-21 was primarily to transit agencies with rail transportation, with the remainder primarily going to agencies serving large populations. All discretionary funding for small urban transit agencies that have a population between 50,000-200,000 will now be distributed by the Iowa DOT. Specifically, instead of CyRide receiving the \$2 million on average annually, they will now receive \$0, unless their buses rank well within the Iowa DOT’s Public Transit Management System (PTMS) process. This PTMS process distributes funding to the oldest and highest mileage vehicles throughout the State of Iowa. Rural transit agencies will receive discretionary funding allocated directly to the Iowa DOT of approximately \$1.25 million. Previously, Iowa tried to attain \$7-\$13 million in discretionary funding for bus replacement for both urban and rural transit systems. The State was traditionally successful in attaining \$5 million through past years.

Two years ago, nationally competitive grants seemed to be the future in how transit agencies could acquire capital funding as opposed to a direct earmark from their senator or congressman. With MAP-21, national competitive discretionary grants are no longer available and much of the funding is now formulized. However, even if competitive grants became available in the future, CyRide would not qualify to apply as it is no longer designated a designated recipient. CyRide is classified now as direct recipient and can only apply through the Iowa DOT.

Specifically, two discretionary programs that could fund bus replacement that were eliminated were TIGGER and Clean Fuels. CyRide previously received funding for hybrid upgrades through the TIGGER program and for articulated buses under the Clean Fuels program. State of Good Repair funding that funded several years of buses for CyRide as well as the Iowa DOT to distribute to transit agencies is now only available to transit agencies with rail modes of transportation. Rail does not exist currently for Iowa. The only discretionary program that remains intact is TIGER which funded the Ames Intermodal Facility.

Iowa transit agencies did communicate this problem for capital funding to the Iowa DOT Commission requesting they allocate Iowa’s Clean Air and Attainment Program (ICAAP) funding for bus replacement. The Iowa Commission agreed to fund \$3 million of ICAAP funding for bus replacement to be dispersed through the Iowa DOT’s PTMS process for the next year. This PTMS process funds buses throughout the state that are the oldest vehicles with the highest mileage.

As stated earlier, discretionary programs were either eliminated or have been turned into formula programs under MAP-21. While Job Access Reverse Commute (JARC) and New Freedom (NF) funding was eliminated, the projects can be rolled into a transit agencies’ general operations funded through their annual formula appropriation. JARC and New Freedom funding generally provided funding for routes serving the low-income, elderly or disabled individuals. Specifically, CyRide received

Job Access and Reverse Commute (JARC) funding to operate the #6 Brown (Summer & Weeknight), #4A Gray (Yellow mid-day) and #10 Pink routes. HIRTA received these funds for the Ames-Iowa City Service to Iowa City Hospitals service as well as a Mobility Coordinator position. These JARC funds helped subsidize 50% of the total route costs which is funded through March 2014. CyRide's board has approved to continue these routes along with other existing route services for FY2014 and FY2015. However, if remaining JARC or NF funding becomes available in the future these services will hopefully qualify for future funding under these programs as they are still a need within the system. The Small Transit Intensive Cities funding increased from 1% of federal transit funds to 1.5% of the funds, providing CyRide with another \$500,000 within their operating budget. Assuming continued funding levels, CyRide anticipates these routes would continue in the future. CyRide typically reviews their operating budget in the fall of each year, which includes the continuation, and expansion of any and all CyRide routes. The AAMPO will continue to discuss and document any changes of CyRide's routes through the PTP process.

CyRide has virtually no prospects of future funding availability for facility construction with the exception of state Public Transit Infrastructure Grant (PTIG) monies which are limited to approximately \$800,000 - \$880,000 federal per year. If any future opportunities arose in the future, CyRide most likely will not be able to apply due to its "direct" status as only designated recipients may apply for Section 5339 type funds unless Congress designates otherwise. Lastly, under MAP-21 there are two new planning program requirements for transit agencies to prepare Asset Management and Safety Plans.

- 2) Central Iowa RSVP's Volunteer Driver Transportation Program – January 2014 marks the start of the fourth year for RSVP to manage its Volunteer Driver Transportation program to Story County residents. Changes this year include that RSVP can no longer charge clients to ride this service. However, reimbursing the driver for their mileage costs is still a priority to keep this program solvent. Otherwise volunteer drivers may not wish to participate, especially with high gas prices.. Therefore, RSVP now "suggests donations" from clients between \$3 and \$12 per trip. For more information, view the Story County Transportation brochure at www.cyride.com/sct
- 3) Story County's Resource Guide – Last year, an online resource guide was developed by a team of individuals to replace Mid-Iowa Community Action's (MICA's) paper version. This guide lists out locations for Story County residents to find information about the following categories: Food/Shelter, Disability, Health, Older Adults, Parent/Family, Youth, Education, Community, Substance Abuse, Domestic Violence, Veteran Assistance, Financial Assistance, and Give Back. Unfortunately, transportation was not a resource that was listed out separately on the home page.

As a result, the United Way's Transportation Collaboration (TC) tried to contact the online resource guide team to add Transportation as a main category for navigation as well as add the new Story County Transportation Brochure as a resource to the guide. The TC discovered that all of the original members of the online resource guide development were no longer with their organizations and had left Story County. Therefore, there was no way to update the guide with this information. The guide was built on the premise that agencies would develop and update their portions of the guide as needed. This updating has not materialized, for various reasons, and the guide is now outdated and not as resourceful as the previous paper version.

In December 2012, an original member of the online resource guide development team returned to Story County. The Story County Human Service Council is now the organization that oversees the guide providing some continuous oversight of the document. Additionally, the online guide proved to be more expensive to maintain than originally anticipated and was dropped this past year. Attempts have been made to move forward once again with an updated paper copy of the guide.

- 4) Story County Transportation Brochure – The United Way's Transportation Collaboration (TC) developed a brochure that markets all of the open to the public transportation available throughout the county. The brochure resulted after 658 surveys were taken from low-income clients in late 2011. The

IV – PRIORITIES AND STRATEGIES

The following are passenger transportation priorities and strategies for the next five years, as recommended by the Story County Human Service Council at their January 23, 2014 meeting, as amended at their January 22, 2015, April 23, 2015 and September 22, 2016 meetings. These are projects that could secure grant funding over the next five year period. Please note, that any Enhanced Mobility for Seniors and individuals with Disabilities projects (Section 5310 funding) and Job Access Reverse Commute Funding (Section 5316 funding) must be specifically included in the PTP. All other strategies/projects funded by other means are encouraged to include in the PTP but are not required. This process ensures a cooperative effort between human service agencies and transportation providers to focus on transportation services to achieve the best possible transportation service for the community focusing on the elderly and disabled populations.

The PTP committee, made up of transportation providers and human/health service agencies, provided consensus to forward the following priorities and strategies forward and recommends this plan to the Ames Area Metropolitan Planning Organization for formal approval. The AAMPO must review and approve the projects and overall PTP plan as amended for submittal to the Iowa Department of Transportation.

- 1. Dial-A-Ride Service (Section 5310):** This need was identified as a base need for the community for those individuals that cannot ride the fixed-route system but can rather ride CyRide’s Dial-A-Ride door-to-door service operated under subcontract currently to Heart of Iowa Regional Transit Agency (HIRTA). CyRide is mandated by the federal government as part of the American’s With Disabilities Act (ADA), to provide this complementary fixed-route service for person’s with a disability. This demand response service operates the same hours and days as the CyRide’s fixed-route transit system. More demand will be warranted from the community in future years. Enhanced Mobility for Seniors and individuals with Disabilities funding (Section 5310 funds) can be utilized by transit agencies to subcontract out their ADA service however; they cannot provide the service themselves and receive the funding. Therefore, it is more economical to subcontract and coordinate with another provider. **Approximate annual funding = (\$237,500 total; \$190,000 federal)**

	Dial-A-Ride (HIRTA)			
	Provides door-to-door ADA service within the Ames city limits.			
Annual Numbers	FY2010	FY2011	FY2012	FY2013
# Revenue Hours	2,551	2,503	2,665	3,204
# Revenue Miles	30,498	31,122	34,108	35,445
# Days Provided/Yr.	362	362	359	359
# Riders (unlinked)	9,745	9,101	10,853	9,468
# Elderly Rides				
# Disabled Rides	9,745	9,101	10,853	9,468
Operating Costs	\$136,856	\$142,717	\$162,094	\$144,023

- 2. Transit Amenities/Bus Stop Improvements (Section 5310):** Improving the accessibility of CyRide’s bus stops as well as CyRide’s image is of importance to CyRide and their Board of Trustees. Shelters have be prioritized within a bus stop plan for the community to be funded from this identified funding in the next few years as long as funding is available to improve accessibility. These improvements also include lighting within the bus stop improvement as only a few bus stops currently have lighting within the shelter. Many passengers result to lighting up the schedule display within the shelter in the evening hours with their cell phone or a street light. Future shelters would incorporate lighting.

In addition, real-time schedule information has been a request within the Ames community for many years. This technology was implemented in February 2013 with LED digital signage at certain major transfer points on Iowa State University campus. Additional LED signage for real-time bus information can be incorporated into CyRide’s system making it easier for seniors and the disabled know when their

Next bus will be arriving. CyRide intends to place these signs at major transfer locations. **Approximate annual funding = (\$50,000 total; \$40,000 federal)**

3. **Small Light-Duty Bus Replacement/Expansion (Section 5310):** CyRide's complementary Americans with Disabilities Act (ADA) service called Dial-A-Ride, is a door-to-door service serving individuals with a disability within the City of Ames. Passengers eligible for Paratransit service as defined by the (ADA) can ride this service. This service requires small light-duty accessible vehicles to operate door-to-door within the City of Ames. The useful life of these vehicles is four years as recommended by the Federal Transit Administration. CyRide currently leases one light-duty bus to its ADA contractor to help operate this service. The remaining vehicles are provided by the contractor directly as they also operate the regional public transit service for Story County. CyRide needs to systematically replace this vehicle leased to its contractor at a minimum of four years and maximum of every eight years.

Additionally, this funding may be utilized to purchase expansion vehicles as needed for its ADA service as ridership for Dial-A-Ride increases. Specifically, CyRide cannot deny Dial-A-Ride passengers a ride due to vehicle capacity issues. CyRide must ensure a ride to its passengers within a two hour window (one hour before/after requested pickup/drop off) of the passengers' request. As of FY2013, Dial-A-Ride ridership has remained fairly stable. However, this may change as more and more disabled individuals turn to Dial-A-Ride for that "guaranteed ride" within the two-hour window. Section 5310 funds can be utilized by transit agencies to purchase replacement and/or expansion buses to operate its ADA service. Expansion vehicles may be necessary within this next five-year period as demand increases and CyRide would need to respond and provide additional vehicles if required.

CyRide estimates up to two light-duty buses being purchased for either replacement/expansion within the PTP between FY2015 – FY2019 with the cost identified below. **Approximate funding per bus = (\$90,000 total; \$76,500 federal) OR Approximate maximum funding = (\$180,000 total; \$153,000)**

4. **Van Replacement/Expansion (Section 5310):** In January 2015, a [Demand Response Service Action Plan](http://www.cityofames.org/modules/showdocument.aspx?documentid=20699) (<http://www.cityofames.org/modules/showdocument.aspx?documentid=20699>) and Communication Plan were finalized under the guidance of a task force to develop process improvements for the door-to-door public transit service to the general public within Story County/Ames. While, the plan identifies 23 specific actions to improve demand response county-wide public transit service, many of these improvements can also benefit CyRide's Dial-A-Ride service provided to ADA-eligible disabled individuals as both transit services are operated by the same transit provider.

Specifically under Action Item #23 in Appendix H, the [Demand Response Service Action Plan](#) identified dedicating one "unscheduled" vehicle each day to address unforeseen operational issues to ensure smooth operation of service. The need was to keep demand response public transit service on time alleviating concerns from passengers. Again, this service improvement need was seen as something to improve not only HIRTA's service but CyRide's Dial-A-Ride service as well. Therefore a possible funding source for the purchase of the vehicle is 5310 (elderly and disabled funding) impacting the demand response services within the Ames community. The vehicle would be operated to keep the service within the City of Ames on-schedule as much as possible and/or assist where needed. Although the action plan identifies a bus to operate this service improvement, recent discussions have identified the unscheduled vehicle as an accessible van. The useful life of this vehicle is four years as recommended by the Federal Transit Administration and therefore, would need replaced within the life of this PTP.

CyRide estimates up to two accessible vans being purchased between FY2015 – FY2019 for either replacement/expansion within this PTP with the estimated costs identified below. CyRide and/or HIRTA would be required to fund the 25% local portion of the vehicle. **Approximate funding per van = (\$57,500 total; \$42,925 federal) OR Approximate maximum funding = (\$115,000 total; \$85,850)**

5. Brown Route (Summer & School-year Weeknight) Frequency Expansion (JARC): Additional service was added to the Brown route for the summer during the day as well as fall/winter at night. The Stange area was an area that has dramatically increased as evidenced by high loads on CyRide's buses and requests for additional bus trips. This service provides customers' access to the North Grand Mall and also to ISU campus for employment and job training. This service originally began in FY2008 and was continued when Job Access & Reverse Commute (JARC) funding was eliminated under MAP-21 funded under CyRide's operating budget. However, the Iowa DOT has recently announced in summer 2016 that remaining JARC funding under previous transportation bills (prior to FAST and MAP-21) is currently available for urban transit systems. Therefore, CyRide proposes that these services between ISU campus and North Grand Mall continue into FY2017 funded under JARC. The available funding will provide services for approximately 90% of a year if fully funded under the request for calendar year 2017. CyRide intends to fund the service thereafter via its operating budget.

Again, CyRide estimates that this request will fund 90% of an entire calendar year worth of service to the Ames community for 2017. CyRide will fund the 50% local portion of the services while federal funding is available. **Approximate annual funding = (\$54,800 total; \$27,400 federal)**

6. Pink Route (E. 13th/Dayton) Expansion (JARC): This project was identified as a gap for the Ames community within the initial gap analysis as well as identified as a top priority through the PTP process over the past several years. This service officially began in August 2010 but is expected to continue for the life of this plan. The area has several industrial plants as well as medical businesses along this corridor. In addition, this area anticipates that a new mall will commence construction when the economy recovers bringing additional jobs to the developed area. As of current, no developer is interested in revitalizing this project. This project is identified to be funded either through JARC funding in getting individuals to work or through New Freedom funding in providing better service to medical facilities than the demand response trips that need to be coordinated a day in advance. Mainstream Living (human service agency) representatives have discussed that by providing fixed-route services to this area, a cheaper service can be provided since Heart of Iowa Regional Transit Agency (HIRTA) currently provides many trips for individuals to this area of town. Therefore, the trip can be provided at a much lesser cost via fixed route and also make customers obtain the service the day they need it instead of requesting the service a day in advance making individuals more independent. This service originally began in FY2010 and was continued when JARC funding was eliminated under MAP-21 funded under CyRide's operating budget. The Iowa DOT recently announced in summer 2016 that remaining JARC funding under previous transportation bills is currently available for urban transit systems. Therefore, CyRide proposes that these services continue into 2017 funded via JARC. The available funding will provide services for approximately 90% of a year if fully funded under the request for calendar year 2017. CyRide intends to fund the service thereafter via its operating budget.

Again, CyRide estimates that this request will fund 90% of an entire calendar year worth of service to the Ames community for 2017. CyRide intends to fund the service thereafter via its operating budget. CyRide will fund the 50% local portion of the services while federal funding is available. **Approximate annual funding = (\$50,600 total; \$25,300 federal)**

7. Mid-day Yellow (South Duff) Expansion (JARC): Additional service was requested for mid-day service to the Yellow Route to accommodate passengers that need rides between their home on the south side of Ames and ISU campus for employment and/or training purposes. This service has been implemented as the #4A Gray since the majority of the route is aligned with the Gray route but it serves passengers residing on the Yellow route. This service originally began in FY2008 and was continued when JARC funding was eliminated under MAP-21 funded under CyRide's operating budget. However, the Iowa DOT has recently announced in summer 2016 that remaining JARC funding under previous transportation bills is currently available for urban transit systems. Therefore, CyRide proposes that these services continue into 2017 funded via JARC. The available funding will provide services for approximately 90% of a year if fully funded under the request for calendar year 2017. CyRide intends to fund the service thereafter via its operating budget.

Again, CyRide estimates that this request will fund 90% of an entire calendar year worth of service to the Ames community for 2017. CyRide will fund the 50% local portion of the services while federal funding is available. **Approximate annual funding = (\$30,600 total; \$15,300 federal)**

The remaining projects/strategies below and on the following pages are not required to be coordinated through the PTP but have been expressed as needs within previous meetings over the years or throughout the past year:

Previous needs were shared with the Human Service Council at their October 24, 2013 meeting and were requested to provide additional needs and possible strategies within the next few months. This information was also shared at the UWSC's Transportation Collaboration Committee. **The additional or refined needs and strategies/projects are identified in red on the following pages and were shared with the group in subsequent meetings and/or via e-mail. Those strategies that have been implemented or partially implemented are identified in blue.** Please note that no additional core needs were defined but only possible strategies/projects were added to meet those core needs. The needs were accumulated from the public through public meetings and/or through communications with transportation providers and human service agency representatives. Note that these possible strategies have not all been recommended but if federal/state/local funding became available for the specific project – it could be recommended into the program rather easily as it's already defined as a need.

Needs	Possible Strategies/Project
<p>Education/Marketing:</p> <ol style="list-style-type: none"> 1. Need to reduce intimidation and misconceptions to riding public transit. 2. Awareness of available programs regarding transportation. 3. Need for insurance/maintenance awareness for automobile owners 	<ol style="list-style-type: none"> 1. Large Group Training of how to ride public transit 2. Train the Trainer Sessions for one-on-one training. 3. How to Ride CyRide digital formatted DVD video 4. Communication tools for non-English speaking individuals riding CyRide ie. picture board? 5. Promote RSVP volunteer transportation program – volunteers & for additional volunteers 6. Maintenance/insurance class for vehicle owners 7. Car Seat installation education program and/or resources 8. Market "Beyond Welfare" car donation program need for pass through sponsorship by other non-profit agencies due to state regulations limiting more than 6 non-profit car donations per non-profit per year. 9. Improve CyRide's How to Ride written materials describing what a transfer is; when a transfer is applicable as opposed to utilizing two fares; and actual logistics of transferring. 10. Implement Google Transit and/or Trip Planner so anyone could Google how to get from point A to point B via bus in Ames. 11. Develop a "Need Transportation" brochure so individuals can quickly determine which service provider could provide a ride to their destination and for how much.

MINUTES OF THE REGULAR MEETING OF THE AMES CITY COUNCIL

AMES, IOWA

SEPTEMBER 13, 2016

The Regular Meeting of the Ames City Council was called to order by Mayor Ann Campbell at 6:00 p.m. on the 13th day of September, 2016, in the City Council Chambers in City Hall, 515 Clark Avenue. Council Members Bronwyn Beatty-Hansen, Gloria Betcher, Amber Corrieri, Tim Gartin, Chris Nelson, and Peter Orazem were present. *Ex officio* Member Sam Schulte was also present.

Mayor Campbell announced that the Council would be operating from an Amended Agenda. Item No. 17 (a-h) had been removed from the Consent Agenda at the request of the applicant. Added to the Consent Agenda was a Resolution approving the Releases of Assessment and Utility Connection Fee Obligation for Lots 12, 13, 15, and 16 in Eastgate Subdivision.

PROCLAMATION FOR 40TH ANNIVERSARY FOR CYRIDE: Mayor Campbell proclaimed September 13, 2016, as a day of recognition for the 40th Anniversary for CyRide. Accepting the Proclamation on behalf of the City of Ames were Transit Director Sheri Kyras, Assistant Director of Operations Karen Jamison, Assistant Director of Fleet and Facilities Rich Leners, Transit Scheduler/Administrative Analyst Rob Jennings, and Administrative Secretary Joanne VanDyke.

Ms. Kyras thanked the City, Iowa State University, and Student Government for their support. She noted that CyRide has provided over 127 million rides over the past 40 years.

Mayor Campbell recognized Karen Jamison, who will be retiring soon and who has been with CyRide for 40 years.

PROCLAMATION FOR SCHOOL ATTENDANCE AWARENESS MONTH: The month of September 2016 was proclaimed by Mayor Campbell as School Attendance Awareness Month. Kathy Hanson, representing the Ames Community School District; Jennifer Schmit and Rebecca Holland, representing Youth and Shelter Services; Jean Kresse and Melissa Asklof, representing United Way of Story County; Ashley Maurer, representing the Volunteer Center of Story County; Kim Hanna and Carolyn Jons, representing Raising Readers in Story County; and Jerri Heid, representing the Ames Public Library, accepted the Proclamation.

Jean Kresse, Director of United Way of Story County, stated that all agencies listed above are members of Ames Reads. Ames Reads' overall goal is to have all children read at grade level by the end of Third Grade. According to Ms. Kresse, all the community groups represented at this meeting work to reduce chronic absences of children in school.

Kathy Hanson, Ames Community School District Director of School, Community, and Media Relations, emphasized the importance of children being in school every day that it is in session. She also stated the importance of the partnerships with the agencies, which have been in place since 2013.

CONSENT AGENDA: Mayor Campbell advised that she had been asked to pull Item No. 9 (revised Outdoor Service Area for Wheatsfield Grocery) and 15 (requests from Campustown Action Association for Crafts and Draughts event) for separate discussion.

Moved by Betcher, seconded by Gartin, to approve the following items on the Consent Agenda:

1. Motion approving payment of claims
2. Motion approving Minutes of Special Meetings of August 16, 2016, and August 31, 2016, and Regular Meeting of August 23, 2016
3. Motion approving certification of civil service applicants
4. Motion approving Report of Contract Change Orders for August 16-31, 2016
5. Motion to set the following City Council meeting dates:
 - a. January 17, 2017, at 5:15 p.m. for CIP Workshop
 - b. February 3, 2017, at 2:00 p.m. for Budget Overview
 - c. February 7, 8, and 9, 2017, at 5:15 p.m. for Budget Hearings
 - d. February 14, 2017, at 5:15 p.m. for Budget Wrap-Up
 - e. March 7, 2017, at 6:00 p.m. for Regular Meeting and Final Budget Hearing
6. Motion approving renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
 - a. Class C Liquor – Corner Pocket/DG’s Taphouse, 125 Main Street
 - b. Class B Liquor & Outdoor Service – Hilton Garden Inn Ames, 1325 Dickinson Avenue
 - c. Class C Liquor – Whiskey River, 132-134 Main Street
 - d. Class C Liquor, B Wine, & Outdoor Service - +39 Restaurant, Market, & Cantina, 2640 Stange Road
 - e. Class C Liquor & Outdoor Service – Wallaby’s Grille, 2733 Stange Road
 - f. Class C Liquor & Outdoor Service – Blue Owl Bar, 223 Welch Avenue
7. Motion approving 5-day (September 17-21) Special Class C Liquor License for Dinners by Dawn at Reiman Gardens, 1407 University Boulevard
8. Motion approving 5-day (September 22-26) Class C Liquor License for Olde Main Brewing Company at Jack Trice Stadium, 1800 South 4th Street, Tent #22
9. Motion approving 5-day (October 4-8) Class C Liquor License for Olde Main Brewing Company at ISU Alumni Center, 420 Beach Avenue
10. Motion approving 5-day (October 15-19) Class C Liquor License for Olde Main Brewing Company at Reiman Gardens, 1407 University Boulevard
11. Requests from Octagon Center for the Arts for 46th Annual Octagon Art Festival, September 25:
 - a. Motion approving Blanket Temporary Obstruction Permit for Central Business District
 - b. Motion approving Blanket Vending License
 - c. RESOLUTION NO. 1-507 approving waiver of fee for Blanket Vending License
 - d. RESOLUTION NO. 16-508 approving closure of portions of Main Street, Burnett Avenue, Kellogg Avenue, and Douglas Avenue from 6 a.m. to 6 p.m.
 - e. RESOLUTION NO. 16-509 approving waiver of fee for usage of electricity
12. Requests from Main Street Cultural District for MusicWalk on September 29:
 - a. Motion approving Blanket Temporary Obstruction Permit and Blanket Vending License for MSCD from 3:00 p.m. to 9:00 p.m.
 - b. RESOLUTION NO. 16-512 approving waiver of fees for electricity usage from 3:00 to

9:00 p.m., waiver of parking meter fees and enforcement in MSCD from 3:00 to 6:00 p.m., closure of 10 parking spaces along Main Street from 3:00 to 9:00 p.m., and waiver of fee for Blanket Vending License

13. RESOLUTION NO. 16-518 authorizing issuance of General Obligation Corporate Purpose and Refunding Bonds, Series 2016A, in the amount of \$11,650,000
14. RESOLUTION NO. 16-519 authorizing and approving Loan and Disbursement Agreement and providing for issuance and securing payment of \$797,000 Taxable Sewer Revenue Bond, Series 2016 (Lift Station Improvements)
15. RESOLUTION NO. 16-520 approving request of Public Art Commission to carry-over funds from 2015/16 to FY 2016/17
16. RESOLUTION NO. 16-521 approving Detour Agreement with Boone County for “X” Avenue reconstruction
17. RESOLUTION NO. 16-522 approving Professional Services Master Agreement and Task Order #1 with HDR Engineers for structural engineering services at Water Pollution Control Facility
18. RESOLUTION NO. 16-523 approving Engineering Services Agreement with WHKS & Company of Ames, Iowa, for Sanitary System Evaluation - Planning and Design
19. RESOLUTION NO. 16-545 approving Releases of Assessment and Utility Connection Fee Obligation for Lots 12, 13, 15, and 16 in Eastgate Subdivision
20. RESOLUTION NO. 16-524 approving preliminary plans and specifications for Electric Distribution and Administration Buildings Roof Replacements; setting October 12, 2016, as bid due date and October 25, 2016, as date of public hearing
21. RESOLUTION NO. 16-525 approving preliminary plans and specifications for 2015/16 Water System Improvements Program #2; setting October 5, 2016, as bid due date and October 11, 2016, as date of public hearing
22. RESOLUTION NO. 16-526 awarding contract to Cintas Corporation of Grimes, Iowa, in the amount of \$68,684 for Flame Retardant Uniform Contract for Electric Services
23. RESOLUTION NO. 16-527 awarding contract to Superior Industrial Equipment of Grimes, Iowa, for Unit 8 Feedwater Pump Inspection and Repair in the amount of \$92,559.96
24. RESOLUTION NO. 16-528 approving Iowa DOT Reimbursement Agreements for construction expenses associated with N.E. Ankeny 161 kV Transmission Line Relocation
25. RESOLUTION NO. 16-529 awarding contract to Hooper Corporation of Madison, Wisconsin, for Ames Plant to N.E. Ankeny 161 kV Transmission Line Relocation in the amount of \$995,032.43
26. RESOLUTION NO. 16-530 approving Change Order with NOVA Bus of Plattsburgh, New York, in the amount of \$61,724 for Articulated Buses
27. RESOLUTION NO. 16-531 approving Change Order No. 4 to Geo-Synthetics, LLC, of Waukesha, Wisconsin, for purchase of up to an additional 700 geotube bags for Power Plant Ash Pond in the amount of \$264,880
28. RESOLUTION NO. 16-532 accepting final completion of 2014/15 Seal Coat Street Pavement Improvements (Douglas Avenue, 17th Street, Maxwell Avenue, Melrose Avenue, Durrell Circle)
29. 2013/14 Asphalt/Seal Coat Street Rehabilitation Program (Ashmore Drive, Ashmore Circle, Ashmore Court, South Franklin Avenue):
 - a. RESOLUTION NO. 16-533 approving Change Order No. 1

- b. RESOLUTION NO. 16-534 accepting final completion
- 30. RESOLUTION NO. 16-535 accepting final completion of 2014/15 Asphalt Street Pavement Improvements (Ferndale Avenue, Coy Street) and 2014/15 Water System Improvements (South Franklin Avenue, Coy Street)
- 31. RESOLUTION NO. 16-536 accepting completion of Water Plant High Service Pump #3 Replacement Project
- 32. Water Treatment Plant 5-Year Well Rehabilitation Project with Northway Well and Pump Company of Waukee, Iowa:
 - a. RESOLUTION NO. 16-537 accepting completion of Year 4 in the amount of \$101,476.40
 - b. RESOLUTION NO. 16-538 awarding contract for Year 5 in the amount of \$75,923
- 33. RESOLUTION NO. 16-539 approving Final Plat for Village Park Subdivision
Roll Call Vote: 6-0. Resolutions/Motions declared adopted/approved unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

REVISED OUTDOOR SERVICE AREA FOR WHEATSFIELD GROCERY: Council Member Beatty-Hansen advised that she asked to have this item pulled so she could abstain from the vote because of a conflict of interest.

Moved by Nelson, seconded by Betcher, to approve revised Outdoor Service area for Wheatfield Grocery, 413 Northwestern.

Vote on Motion: 5-0-1. Voting aye: Betcher, Corrieri, Gartin, Nelson, Orazem. Voting nay: None. Abstaining due to a conflict of interest: Beatty-Hansen. Motion declared carried.

CAMPUSTOWN ACTION ASSOCIATION’S CRAFTS & DRAUGHTS: Council Member Betcher asked to have more information on this event. Representing Campustown Action Association, Ann Taylor, 217 Welch Avenue, Ames, reported that this year’s event is a bit different than what has been held in Campustown the fall. There will be craft tables set up to appeal to families of all ages. Local craft brewers will be present as will food vendors representing the Campustown Area Association.

Moved by Betcher, seconded by Beatty-Hansen, to approve the following request for Campustown Action Association’s Crafts & Draughts on Saturday, October 15:

- a. Motion approving 5-day (October 15-19) Class B Beer Permit & Outdoor Service
- b. Motion approving Blanket Temporary Obstruction Permit and Blanket Vending License
- c. RESOLUTION NO. 16-510 approving waiver of fee for Blanket Vending License
- d. RESOLUTION NO. 16-511 approving closure of Lot Y and Chamberlain Street, from Welch Avenue to fire station rear driveway, from 10 a.m. to 8 p.m.

Roll Call Vote: 6-0. Resolutions/Motions declared adopted/approved unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PUBLIC FORUM: Mayor Campbell opened Public Forum. She closed same after no one came forward to speak.

4004 PHOENIX STREET: Fire Chief Shawn Bayouth recalled that staff had presented a staff report to the Council on August 23 on this property. On that date, Council discussed the options presented, decided to delay declaring the building dangerous to allow its sale to be finalized, and directed staff to bring back an update on it at this meeting. Sara VanMeeteren, Community Codes Liaison, stated that staff had spoken with the realtor on September 1, 2016, and as of that date, a closing date had not been set. On September 2, 2016, staff contacted the purchasers of the property to determine their intent for the property and expected time line for completion. From that conversation, it appears that the new owners intend to demolish the current structure and begin construction on a new two-story home soon after the sale goes through. The purchasers had advised that the delayed closing had caused them to miss the opportunity to have a new home built in time for the 2016 Parade of Homes. They now hope to make the 2017 Parade of Homes. At the inquiry of Council Member Betcher, Ms. VanMeeteren advised that the potential purchasers indicated that they preferred to talk to the bank themselves and preferred that the property not be declared a dangerous building.

Elizabeth Erbes, 4012 Phoenix Street, Ames, said that she is a neighbor to the home in question. She indicated that she is also an architect in the partnership, which has submitted the offer to purchase. Ms. Erbes said that they hope to have the house started before winter.

Moved by Nelson, seconded by Betcher, to allow the sale to be finalized within a 45-day time line. Vote on Motion: 6-0. Motion declared carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC FACILITIES IMPROVEMENTS PROGRAM FOR NON-PROFIT ORGANIZATIONS: Planning and Housing Director Kelly Diekmann advised that, as part of the City's 2015-16 CDBG Annual Action Plan, \$100,000 was set aside to implement a Public Facilities Improvements Program for non-profit organizations.

Housing Coordinator Vanessa Baker-Latimer stated that the objective of the Public Facilities Improvement Program is to utilize and leverage CDBG funds for low- and moderate-income persons through private and public partnerships to continue the provision of public facilities needs for homeless, special populations, and low-income households. At the April 26, 2016, City Council meeting, the City Council adopted program guidelines and authorized staff to proceed with the implementation of the Program. Program guidelines were published in May. Staff conducted a pre-application workshop on June 2, and the application deadline was June 30. Vanessa Baker-Latimer stated that the City had received two applications:

1. Mainstream Living for ADA parking lot improvements at 1200 McCormick
Requested CDBG Funding: \$64,000
Agency Local Match: \$ 32,246.90
Total Project Budget: \$100,246.90

2. YSS, Inc. for facility rehabilitation at the 804 Kellogg Shelter
Requested CDBG Funding: \$69,997
Agency Local Match: \$23,333
Total Project Budget: \$93,330

Both applications were reviewed by City staff for eligibility, completeness, and feasibility. The Public Facilities Review Committee then reviewed, evaluated, and scored the applications based on criteria outlined in the guidelines. Building Inspections staff reviewed each application for project feasibility and Building Code compliance. The Committee felt that both applications were vital projects to be undertaken. Ms. Baker-Latimer reported that, in order to fund both entities at their requested amounts (totaling \$133,997), an additional \$34,000 would need to be shifted from one of the current 2016-17 Action Plan activities or would need to be funded from anticipated program income. Staff is recommending that \$34,000 be shifted from the Public Infrastructure Improvements Program for 321 State Avenue. According to Ms. Baker-Latimer, based on the progress of the development of 321 State Avenue, it is not likely all of these funds will be needed immediately. Anticipated program income from the sale of properties, which is likely to occur next spring, could be shifted back into the Public Infrastructure Improvements Program for 321 State Avenue, if needed.

Moved by Betcher, seconded by Gartin, to adopt RESOLUTION NO. 16-540 approving applications for funding from Youth & Shelter Services and Mainstream Living, contingent on approval from the State Historic Preservation Office.

Roll Call Vote: 5-0-1. Voting aye: Beatty-Hansen, Betcher, Gartin, Nelson, Orazem. Voting nay: None. Abstaining due to a conflict of interest: Corrieri. Resolution declared carried, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Betcher, seconded by Gartin, to adopt RESOLUTION NO. 16-541 reallocating \$34,000 from the Public Infrastructure Improvements Program for 321 State Avenue.

Roll Call Vote: 5-0-1. Voting aye: Beatty-Hansen, Betcher, Gartin, Nelson, Orazem. Voting nay: None. Abstaining due to a conflict of interest: Corrieri. Resolution declared adopted, signed by the Mayor, and hereby made a portion of these Minutes.

PRELIMINARY PLAT FOR THE IRONS SUBDIVISION: City Planner Charlie Kuester gave a summary of actions that had been taken to date by the City Council pertaining to the property known as The Irons. The Irons is a 35-lot subdivision with 34 lots for new homes and one lot for the Ames Golf and Country Club. It is located in the North Allowable Growth Area and is also in the Rural Transitional Residential Area of the Ames Urban Fringe Plan. The project design standards are a combination of Ames and Story County subdivision requirements.

Mr. Kuester recalled that the City conditionally approved the Preliminary Plat on June 14, 2016. The Council approved the Preliminary Plat with 31 residential lots and no residential lots along 190th. That vote was later reconsidered and replaced with a motion to approve 34 residential lots with the three lots along 190th Street. With the approval of the 34 residential lots, the City Council granted

certain waivers in regards to subdivision standards for the lots with access to 190th Street and for construction of a five-foot sidewalk along the full length of 190th Street. As a condition of those waivers, City Council added a specific condition for construction of an eight-foot shared use path by the developer along 190th Street in lieu of the sidewalk. That path would be approximately one-half mile long. The Story County Board of Supervisors approved the Preliminary Plat with 35 lots, but did not include the City's condition for construction of an eight-foot shared use path along 190th Street. The County's engineer had reviewed the condition to add a shared-use path along 190th Street and had recommended that it not be installed. The reasons given were that the placement of a shared-use path on 190th would be problematic because there is not enough right-of-way to build a SUDAS-compliant eight-foot shared-use path and retaining the carrying capacity of the ditch. In addition, it was noted, that the SUDAS design standard for a shared-use path would be five feet of separation from the road and eight feet of paving for the path. The County Engineer did not believe that the ditch could be filled in since it is needed for subsurface drainage and snow storage. That constraint would be similar on the north side of the road, so moving the shared-use path to the north would also be problematic. For the applicant to proceed with the project and receive Final Plat approval, the developer now requests a revision to the Preliminary Plat condition to eliminate the shared-use path condition to be consistent with the County's approval.

Planner Kuester noted that the developer was obligated to install a five-foot sidewalk from George Washington Carver to the railroad track. Council later changed that requirement to a shared-use path. According to Mr. Kuester, in light of the County Engineer's feedback, staff explored other alternatives for bike facility improvements beyond the five-foot sidewalk requirement of the Subdivision Code. One of the alternatives offered by staff would be to pave the existing six-foot gravel shoulder on the south side of 190th Street. It could be considered a one-way bicycle lane, but would only be recommended if another bicycle lane would be constructed and marked along the north side of the road. Another alternative would be to require the installation of a five-foot sidewalk, but allow for deferral. If a deferral were to be granted, financial security or cash-in-escrow would need to be filed with the City to pay for a future improvement.

Moved by Orazem, seconded by Gartin, to adopt RESOLUTION NO. 16-542 removing the condition that a shared-use path be installed along 190th Street, grant the sidewalk deferral, and require cash-in-escrow from the developer (estimated at \$130,000 to \$150,000) to be used by the City toward a future solution identified for a bicycle facility on 190th Street.

Council Member Gartin asked what would happen to the funds provided by the developer if nothing ended up being feasible. Planner Kuester advised that they could still use the funds to install the five-foot sidewalk or refund the money. Mr. Gartin questioned whether there would be an agreement to be entered into that would define what would happen to the funds if it turns out that nothing. Director Diekmann said that staff would need to look into that; the agreement hasn't been structured yet. It would come back to the Council at the time of the Final Plat.

Council Member Nelson asked how staff had come up with the estimate of \$130,000 to \$150,000 for a sidewalk. Planner Kuester said that estimates had been calculated approximately a year ago

when staff investigated infrastructure costs and came up with standard costs for the City to install a sidewalk. Director Diekmann commented that the developer had indicated the cost would be over \$100,000; however, staff has not seen a formal estimate for the City's Engineering Division to review.

Planner Kuester said that they are not just looking at the one-half-mile stretch, but the entire two miles to make it a complete transportation system.

Chris Gardner, Huxley, developer of The Irons, said the direction he thought he was given by the Council in June was to work with the County staff to get this project accomplished. That discussion was held with City and County staffs and the developer. At that point, the County Engineer said that the placement of a shared-use path on 190th Street would be problematic because there is not enough right-of-way to build a SUDAS-compliant eight-foot shared-use path and retain the carrying capacity of the ditch. According to Mr. Gardner, a one-way sidewalk was not ever discussed. He first learned of that option at this meeting. Mr. Gardner said he is not sure how the dollar figure suggested by City staff was calculated. He emphasized that the path has not been designed, and it is not known if it is even feasible. In June, it was stated that the cost would be \$100,000 for a ten-foot path, not a five-foot sidewalk. Mr. Gardner noted that he understands that the installation of a five-foot sidewalk is required by the Subdivision Code. He noted that the concrete alone for a five-foot sidewalk would be \$40,000; however, staff is stating the escrow needed would be around \$150,000. At the inquiry of Council Member Gartin, Director Diekmann said the cost would be calculated at the time of the Final Plat. Mr. Gardner wanted to ensure that he would only be responsible for the cost of a five-foot sidewalk just on the piece of ground that he owns.

Director Diekmann stated that the City's Long-Range Transportation Plan currently does not have a project for a shared use path on 190th. The County does not have it in its plan.

Council Member Betcher offered her opinion that, if 190th Street is envisioned to be a highly traveled east-west artery, curb cuts should not be introduced. If that is the plan, she does not believe that the three houses should be located on 190th Street. In addition, she questioned the practicality of installing a sidewalk for a mile and one-half that has no possibility of being extended.

Council Member Beatty-Hansen said she is concerned about the lack of pedestrian access to this area if it a busy highway.

Council Member Orazem expressed his appreciation of at least a one-way lane as it would be better than bicyclists on the road in conflict with vehicular traffic. He liked the idea of putting the money aside.

Council Member Nelson recalled that the Council had already asked the developer to go above and beyond the normal requirements on the west side of the Subdivision and install a ten-foot path instead of an eight-foot path.

Roll Call Vote: 4-2. Voting aye: Corrieri, Gartin, Nelson, Orazem. Voting nay: Beatty-Hansen, Betcher. Resolution declared adopted, signed by the Mayor, and hereby made a portion of these Minutes.

DOWNTOWN FACADE GRANTS: Planner Kuester explained the Program. He described the applications, as follows:

300 Main Street (Ali Cakes, et al): The grant application consists of the removal of 20 windows along the Kellogg Avenue facade and their replacement with new windows. The 11 windows on the upper floor are the original wood widows. They are covered with aluminum storm windows that impair the historic character. The sashes exhibit serious signs of decay and rot. The applicant has provided pictures showing the poor conditions of the windows and they cannot be repaired. The windows proposed by the owner are “two over two,” which means the upper and lower sashes each have two glass panels. Historic photos and the survey sheets of the Downtown Historic Survey show “one-over-one” windows. The owner is amenable to using that style as a condition of grant approval.

Council Member Gartin questioned if this application meant the intent of the Downtown Facade Grant Program. Director Diekmann indicated that it did, but ranked on the lower end of the spectrum.

Council Member Betcher indicated that wooden windows do not always have to be replaced; some can be restored.

Jon Sloan, co-owner of 300 Main Street, commented on the condition of the second-story windows. They are in fairly poor condition and are covered by storm windows that are in poor condition and detract from the character of the windows. New windows would not require storm windows and would match the first-floor windows. Replacing the windows of both stories would have the biggest impact.

238-240 Main Street (Quilting Connections): The building has, in the past, had two store fronts. The owner requested a grant for the Main Street facade and a grant for the Kellogg Avenue facade.

Moved by Orazem, seconded by Beatty-Hansen, to adopt RESOLUTION NO. 16-543 approving the Downtown Facade Grant for 300 Main Street in the amount of \$15,000 for the Kellogg Avenue facade with the following conditions:

- a. The property owner must enter into a grant agreement within the next six months to ensure access to the allocated funds and for consistency with the grant program requirements.
- b. Use one-over-one windows for replacement windows, subject to staff approval.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

TRINITAS REQUEST TO INITIATE AN URBAN FRINGE PLAN LAND USE FRAMEWORK MAP AMENDMENT: Director Diekmann said that the City Council, on August 9, 2016, had referred a letter from Travis J. Vencel, representing Trinitas, for staff to prepare an explanatory review of its multi-tiered request. Mr. Vencel’s letter asked the Council to authorize staff to move forward with four requests:\

1. Initiate an amendment to the Ames Urban Fringe Plan Land Use Framework Map from Highway Oriented Commercial to Urban Residential.
2. Initiate the annexation.
3. Authorize staff to proceed with a traffic study and sanitary sewer analysis of capacity to serve the proposed development.
4. Initiate a Zoning Text Amendment to allow the use type, “dwelling house,” as an allowable use in an F-PRD zone to allow for up to five-bedroom rental homes.

According to Mr. Diekmann, the property in question consists of two parcels (Belitsos/Wolfe and Crane) that total approximately 39 gross acres. A third property owned by Belitsos/Wolfe with an existing home would also be included in the proposed changes, but ultimately would not be part of the development. The area is adjacent to and immediately west of the Ames corporate limits on the south side of Lincoln Way and along the Boone County line of 500th Avenue.

The Council was told by Director Diekmann that Trinitas has requested initiation of the four requests in order to support construction of a “cottage” style residential development at a proposed density level similar to that allowed in an FS-RL District. In that District, ten dwelling units per acre is the maximum density level allowed. The developer would seek a rezoning to a Planned Residential Development (PRD) to meet its design interests to allow for rental homes known as dwelling houses that are larger than what is permitted within FS-RL.

Director Diekmann explained four issues:

Issue No. 1: Ames Urban Fringe Land Plan and Land Use Policy Plan (LUPP) Amendment. There are two key components to this issue. The first is that if the site is to be annexed, it must be an Urban Service Area in the Ames Urban Fringe Plan (AUFPP). Secondly, as part of the area desired for development along Lincoln Way is presently shown as commercial in the AUFPP, if the area is annexed, a decision will be needed as to whether some or all of the area should be retained for commercial uses, rather than residential. The AUFPP currently designates the site as Highway-Oriented Commercial and Urban Residential. The north half of the Belitsos/Wolfe parcel adjacent to Lincoln Highway is designated as Highway-Oriented Commercial, generating the need for the Fringe Plan Amendment.

Council Member Betcher expressed her concerns about how much staff time would be invested by this request. Director Diekmann stated that staff will provide an update to the Planning Work Plan in October.

Travis Vencel stated that the developer would plan to initiate construction in the third quarter of 2017 (late summer). He clarified that the developer is not asking for initiation of a text amendment to at this time. The initiation of a text amendment does not make or break its project. It is the developer's opinion that the text amendment would make the project better.

Director Diekmann explained the major items that are needed for the proposed project to proceed.

Council Member Gartin asked for guided direction from staff on this request. He asked what was being asked of Council at this meeting. Director Diekmann asked for Council direction as to whether Council is interested in pursuing the amendment to the Ames Urban Fringe Plan.

Moved by Orazem, seconded by Gartin, to direct staff to initiate an amendment to the Ames Urban Fringe Land Use Framework Map from Highway-Oriented Commercial to Urban Residential. Vote on Motion: 5-1. Voting aye: Betcher, Corrieri, Gartin, Nelson, Orazem. Voting nay: Beatty-Hansen. Motion declared carried.

REQUEST OF MAIN STREET CULTURAL DISTRICT PERTAINING TO DOWNTOWN NATIONAL REGISTER NOMINATION FORMS: Moved by Orazem, seconded by Nelson, to approve the request of Main Street Cultural District (MSCD) for staff to share draft Downtown National Register Nomination Forms with the MSCD.

Vote on Motion: 6-0. Motion declared carried unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

REQUEST FOR UNDERGROUND GEOTHERMAL WELLS WITHIN CONSERVATION EASEMENT IN QUARRY ESTATES, 1ST ADDITION: Municipal Engineer Tracy Warner pointed out that, on July 12, 2016, the City Council referred a request from Attorney Brian Torresi to place underground geothermal wells within the Conservation Easement in Quarry Estates Subdivision, 1st Addition. Ms. Warner stated that the City acquired the Conservation Easement during plat approval; it was consistent with the Conservation Subdivision requirements of Chapter 23 of the *Ames Municipal Code*.

Council Member Gartin asked to know what the City would be giving up if it allows geothermal wells within the conservation easement. Ms. Warner stated that the intent of the conservation area is to preserve the existing natural plants and features of the site, including protecting the water quality and groundwater. Ms. Warner stated that disturbance to existing soils and vegetation from any maintenance of the systems could be destructive.

Kurt Friedrich, Friedrich Land Development, 100 Sixth Street, Ames, introduced Steve Kapaun, Harvest Heating & Cooling, who has expertise in geothermal systems. Mr. Kapaun distributed

information to explain how geothermal wells (boreholes) work. The product has a 50-year warranty and its life span is infinite. According to Mr. Kapaun, there should be no maintenance required.

Ms. Warner pointed out that this is the first request of its kind. The Council's decision would be setting a precedent.

Council Member Betcher said she did not want to go down the road of allowing "structures" in conservation easements. She emphasized that she did not want private structures in City conservation easements. Ms. Betcher noted that she cannot see how the City could approve this kind of "structure" without changing the *Code*. She believes that the Easement was placed for a reason. In the opinion of Council Member Betcher, the City does not have a very good track record of holding people to agreements and does not want to have to approve an agreement regarding maintenance of the structures.

Council Member Orazem pointed out that developers would have to maintain the systems into perpetuity.

Municipal Engineer Warner noted that the depth of the wells could reach the aquifer.

Council Member Gartin asked what would be lost if the wells ultimately were abandoned. He believes that the prairie grass would still be doing what it is supposed to do. Council Member Beatty-Hansen offered that the abandoned wells would not be the problem. However, the homeowners would still want a geothermal system, so new wells would be dug, which would disturb the environment again.

It was also asked by Council Member how many homes would be built within the conservation easement area. Mr. Friedrich said it is unknown at this time how many homes will want to install geothermal systems. The range of the conservation easement range from 40 feet to 100 feet for Lots 14 to 20, respectively. The requirement was for a 30-foot conservation easement; the easement on those lots is actually much deeper than what was required. Nothing except grass, which can be replaced, will be disturbed if a geothermal system is installed. Mr. Friedrich pointed out that there are measures in place to protect the integrity of the green space. He also noted that the conservation easement is located on private property. According to Mr. Friedrich, it takes a few years to establish prairie grasses. He also stated that the most that they would infringe on the easement would be approximately five feet.

Council Member Gartin asked if people would be able to tell where the wells are located once they are installed. Mr. Kapaun said there would be no indication on the surface. He again noted that he had never had a system failure in all the years that he has been installing them.

Moved by Betcher, seconded by Beatty-Hansen, to deny the request.

Council Member Betcher again stated that this type of construction within the conservation easement cannot be approved without changing the *Code*. She does not want the *Code* to be changed as it has not had a chance to see if it works; it hasn't been in place long enough.

Justin Dodge, 2013 Greenbriar Circle, Ames, explained that Hunziker Land Development has an agreement that requires annual inspections with the City to ensure that there will not be any "creep" into the easement. He also suggested that the City's conservation easement requirements be revisited.

Council Member Nelson said he would like to see a more narrow scope of where geothermal wells would be allowed in conservation easements.

Council Member Gartin said that the fear that something could go wrong in the future has to be balanced with the information that has been provided to the Council at this time. The burden is 100% on the developer. Mr. Gartin stated that if there was any chance of contamination of the watershed, he would never be in favor of it. He pointed out that people are not going to even know that this has occurred; it will not interfere with the function of the easement; and it will only go into the easement approximately five feet of a deep easement.

Vote on Motion: 2-4. Voting aye: Beatty-Hansen, Betcher. Voting nay: Corrieri, Gartin, Nelson, Orazem. Motion failed.

Moved by Gartin, seconded by Orazem, to approve.

Vote on Motion: 4-2. Voting aye: Corrieri, Gartin, Nelson, Orazem. Voting nay: Beatty-Hansen, Betcher. Motion approved.

MILLENNIUM MARKETING CAMPAIGN: Public Information Officer System Gwiasda provided the background and summarized the actions taken to date.

Moved by Orazem, seconded by Corrieri, to adopt RESOLUTION NO. 16-544 approving an Agreement with ZLR Ignition regarding Millennium Marketing Campaign.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON 2015/16 AIRPORT IMPROVEMENTS PROGRAM (AIRPORT TERMINAL BUILDING): Traffic Engineer Damion Pregitzer reviewed the budget and the projected expenses.

Mr. Pregitzer stated that the Engineer's estimate was \$262/square foot for the building. According to Mr. Pregitzer, it is very uncommon to get more than four or five bids for a building; the City received ten bids. The low bid for the terminal project is approximately \$118,000 over budget. It is the recommendation of the staff for the Council to accept the report of bids and delay award of the contract. That would allow staff time to determine if changes can be made to lower the cost of the project. It would also provide staff time to negotiate the FBO agreement with North Iowa Air Service.

City Manager Schainker also noted that another issue that has to be addressed is the City's new requirement for a sidewalk to be installed along Airport Road prior to the issuance of a Building Permit. He recalled the previous action of the Council to set aside \$100,000 to "fill in the gaps" in incomplete sidewalks. Staff needs to review that requirement; however, he did not believe that requirement should be added to this project.

Mayor Campbell opened the public hearing.

Grant Reimers, Woodruff Construction, asked if award of the contract would occur at this meeting. The Mayor stated that it was the recommendation of City staff that the award be delayed until staff had more time to review the estimated costs of the project.

No one else came forward to speak, and the Mayor closed the hearing.

Moved by Beatty-Hansen, seconded by Corrieri, to approve Alternative #3 and accept the report of bids and delay award of the contract.

Vote on Motion: 6-0. Motion declared carried unanimously.

HEARING ON VACATING WATER MAIN EASEMENT AT 1010 DICKINSON AVENUE:

The public hearing was opened by the Mayor. She closed the hearing after there was no one wishing to speak.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 16-513 approving vacating the Water Main Easement at 1010 Dickinson.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON TRANSFER OF RIGHT-OF-WAY AT SOUTH DAYTON PLACE AND U. S. HIGHWAY 30 TO THE IOWA DEPARTMENT OF TRANSPORTATION: The Mayor opened the public hearing. It was closed after there was no one who came forward to speak.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 16-514 approving the transfer of right-of-way at South Dayton Place and U. S. Highway 30 to the Iowa Department of Transportation.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON WATER POLLUTION CONTROL ADMINISTRATION BUILDING HVAC PROJECT: The public hearing was opened by Mayor Campbell. No one requested to speak, and the Mayor closed the hearing.

Moved by Beatty-Hansen, seconded by Betcher, to adopt RESOLUTION NO. 16-515 approving final plans and specifications and awarding a contract to Wolin & Associates of West Des Moines,

Iowa, in the amount of \$363,020.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Orazem, seconded by , to adopt RESOLUTION NO. 16-546 authorizing the transfer of \$80,000 in savings from the WPC Decant Line Replacement Project to this project budget.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON SQUAW CREEK WATER MAIN PROTECTION PROJECT: Mayor Campbell opened the public hearing. After no one came forward to speak, the hearing was closed.

Moved by Betcher, seconded by Nelson, to adopt RESOLUTION NO. 16-516 approving final plans and specifications and awarding a contract to Peterson Contractors, Inc., of Reinbeck, Iowa, in the amount of \$324,746.50.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON SCAFFOLDING AND RELATED SERVICES AND SUPPLIES FOR POWER PLANT: The public hearing was opened by Mayor Campbell. She closed same after there was no one who requested to speak.

Moved by Orazem, seconded by Gartin, to adopt RESOLUTION NO. 16-517 approving final plans and specifications and awarding a contract to All American Scaffold of Des Moines, Iowa, in an amount not to exceed \$145,000.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

ORDINANCE CHANGING NAME OF GRANT AVENUE TO HYDE AVENUE: Moved by Betcher, seconded by Nelson, to pass on third reading and adopt ORDINANCE 4273 changing the name of Grant Avenue to Hyde Avenue.

Roll Call Vote: 6-0. Ordinance declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

ORDINANCE REZONING 720 SOUTH DUFF AVENUE: Moved by Betcher, seconded by Nelson, to pass on third reading and adopt ORDINANCE NO. 4274 rezoning 720 South Duff Avenue from Agricultural (A) and Highway-Oriented Commercial (HOC) to Highway-Oriented Commercial (HOC).

Roll Call Vote: 6-0. Ordinance declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

COUNCIL COMMENTS: Moved by Gartin, seconded by Betcher, to refer to staff for a memo the letter from Sheila Dunne Jones requesting that the City review the traffic signage within the Hillside

neighborhood and install stop signs to improve pedestrian safety.
Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Corrieri, to refer for a staff report the request from Luke Jensen, RES Development, Inc., regarding a prospective urban infill townhome project at 2100 Mortensen Parkway.
Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Orazem, to refer to staff the letter from Joseph Sines, Bottlesode, requesting to fly a sUAS within a five-mile radius of the Ames Airport.
Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Betcher, to refer to staff for a memo the request from MICA dated September 7, 2016, for additional funding for the Story County Dental Clinic.
Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Corrieri, seconded by Nelson, to refer to staff for a memo the request of residents for no parking zones on the south side of 24th Street adjacent to Inis Grove Park and the west side of Broadmoor Avenue from 24th Street to Duff Avenue.
Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Betcher, seconded by Beatty-Hansen, to request that the Public Art Commission “commission” the statue “Time Swept” for placement at the Ames Airport Terminal.
Vote on Motion: 6-0. Motion declared carried unanimously.

ADJOURNMENT: Moved by Betcher to adjourn the meeting at 9:08 p.m.
Vote on Motion: 6-0. Motion declared carried unanimously.

Ann H. Campbell, Mayor

Diane R. Voss, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE AMES CITY COUNCIL

AMES, IOWA

SEPTEMBER 20, 2016

The Ames City Council met in special session at 6:00 p.m. on the 20th day of September, 2016, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law with Mayor Ann Campbell presiding and the following Council members present: Bronwyn Beatty-Hansen, Gloria Betcher, Amber Corrieri, Tim Gartin, Chris Nelson, and Peter Orazem. *Ex officio* Member Sam Schulte was also present.

SCAFFOLDING AND RELATED SERVICES AND SUPPLY CONTRACT FOR POWER PLANT: Moved by Orazem, seconded by Corrieri, to adopt RESOLUTION NO. 16-547 approving contract and bond for the Scaffolding and Related Services and Supply Contract for Power Plant.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

STORY COUNTY PRESENTATION ON PLANS TO CONNECT BIKE/TRAIL SYSTEMS WITH CITY OF AMES: City Manager Schainker recalled that the Council had directed him to meet with the Story County Board of Supervisors to determine interest and plans to date for establishing trail connections from the city limits to the Heart of Iowa Trail. Mr. Schainker indicated that he had met with Supervisor Rick Sanders and Mike Cox, Director of the Story County Conservation Board. Because they both had good information to share, Mr. Schainker said he felt it would be best for them to attend this workshop and present it themselves.

Supervisor Sanders brought the Council's attention to the Story County Proposed Trails and Greenways Map, which had recently been adopted. Mr. Cox advised that the map represents existing trails as well as those that have been proposed. He said that all types of trails are shown, e.g., hard-surface, soft-surface, greenways.

Mr. Cox said he wished to speak about the three different trail connections that are being proposed: (1) southwest corner of Ames, (2) southeast corner of Ames, and (3) north corner. A map of each was shown.

Regarding the trail connection to the southwest corner of Ames, according to Mr. Cox, an Agreement has been entered into with Iowa State University to provide land to the County for the trail. The trail is in the design stages. The trail is proposed to run along 260th Avenue and run north of the dairy farm to the ISU Research Park.

According to Mr. Cox, the Story County Conservation Board has placed hard-surfacing of the trails to the High-Trestle Trail in its CIP; the County has not. Funding has not been identified at this time. Mr. Cox stated that paving costs equate to approximately \$400,000/mile.

Mr. Sanders advised that funding has been identified and is contained in the County's Plan to pave 530th south from the Ames City limits to 260th; that should occur within three years. Funding is not identified for a trail from 260th to South Dakota or 260th to Slater.

Mr. Cox pointed out that the proposed trails are merely lines on the map at this time. They are conceptual at this point; their exact locations have not been confirmed.

Mr. Sanders noted that there are three phases of the ISU Research Park. He advised that the County has committed to all three phases; however, funding has only been identified for the first third of the project. Mr. Cox shared that they are going to use this project to educate the public about how a commercial development can be symbiotic with resource management, recreation, and economic benefit.

Mayor Campbell asked the City Manager to comment on the uniqueness of County greenspace running through the City of Ames. Mr. Schainker admitted that it was very unusual, but the roles were divided when phases of the ISU Research Park were being developed, and this is how it ended up. Supervisor Sanders added that the greenspace is located within the City of Ames, but will be managed by County Park Rangers.

Council Member Gartin asked Mr. Cox if they had reached out to other bicycle groups in Central Iowa to get their feedback. Mr. Cox responded that they are just beginning the design phase; everything at this point is conceptual. He emphasized that they will go through a public vetting process.

Mr. Cox detailed the proposed project to connect to the southeast portion of Ames (I-35 and Highway 30). He said they would be developing a greenbelt corridor along the River and using it to connect to the Heart of Iowa Nature Trail. They current have a fund-raising campaign going to purchase and develop the Jordan Wildlife Area at a cost approximately \$800,000. Since this project has begun, Mr. Cox stated that there had been another 500 acres that had gone into some type of habitat-protection program. Mr. Sanders said that the County is looking at the quarry site at the intersection if I-35 and Highway 30. It wants to ensure that the gravel quarry, when it has served that purpose, will roll into public hands.

Pertaining to the connection to the north part of Ames, Mr. Cox showed the conceptual trials. He again emphasized that the trail locations shown were very general and have not been confirmed. No land has been secured. Mr. Cox indicated that they continue to work with the Corps of Engineers in an attempt to get the Old Interstate right-of-way south of Story City over to County ownership. Supervisor Sanders advised that, in 2009, it was mandated that the Corps of Engineers give that Interstate right-of-way free-of-charge to the County; they are still working on making that happen.

Mr. Sanders told the Council that the County has put in its budget to pave Hyde Avenue from the Ames city limits all the way to Gilbert. There will be a paved trail included in that project; that was funded by the Gilbert School District and Story County.

Pertaining to any future development of Moore Park and specifically the part that is west of Squaw Creek, Supervisor Sanders wanted it known that the County would have a real interest in “thinking outside the box” on that project. He is particularly interested in buffer strips.

The meeting recessed at 7:05 p.m. and reconvened at 7:11 p.m.

VENDING ORDINANCE AND OUTDOOR CAFÉ ORDINANCE: Sidewalk Cafes. Assistant City Manager Brian Phillips gave the background on the Sidewalk Café Ordinance. He noted that in 2012, the City Council had received a request from the Campustown Action Association to allow wait service at tables, not require barriers; however, if required, ensure that they, and allow alcohol to be served. City staff proposed additional modifications to the *Municipal Code*, which were ultimately discussed with the City Council in 2012 and consultations with the CAA and Main Street Cultural District (MSCD) occurred.

Mr. Phillips advised that a more significant change that is currently being proposed is to allow an offset sidewalk café. He stated that a four-foot clear path for pedestrians would still be required. It is also being proposed that parklets could be used for offset cafes. They would have to be reviewed for safety and storm water management. They would also must request use of metered parking space(s) from the City Council.

Another revision that is being proposed is to allow accessory devices, e.g., air conditioners, fans, heaters (if approved by the Fire Inspector), and noise-making devices if in compliance with the Noise Ordinance.

Also being proposed is to require that furniture and delineators not be made of plastic, plastic resin, or fabric. Staff is proposing an exception to allow furniture made of HDPE, which is similar in durability to wood, but does not rot.

Council Member Betcher asked why the materials allowed to be used in parklets are not specified. Mr. Phillips stated that if the Council is desirous of that, it could direct staff to look into it.

Council Member Gartin asked if staff had reached out to restaurants in Somerset or others who might have an interest in this. Mr. Phillips advised that Somerset is structured differently because the sidewalk cafes in that location are located on private property. The commercial properties are set back farther from the street.

Council Member Nelson noted that only plastic, plastic resin, and fabric are specified as not being allowed. There are other possible materials that might be unsightly. Mr. Phillips advised that staff would have to review that and perhaps come up with a more specific list.

Another revision being proposed is to allow table service. Mr. Phillips noted a couple requirements if table service is allowed: (1) tables must be bused promptly and (2) soiled tableware would not be kept in an outdoor busing station.

Mr. Phillips also covered the appeals process for revocation or denial of a Permit; it would mirror the Vending License process. Council Member Betcher said she would like a clause added that would cover parklets since they are not as movable as a sidewalk café. Mr. Phillips noted the current requirement: that the sidewalk café, including the barriers, be taken down at night.

Regarding the delineation of sidewalk cafes, it is being proposed that barriers at least 42" in height be used to separate patrons from the pedestrian area or street. It was noted that it is important to "contain" the sidewalk café and keep a clear path of travel. Assistant Manager

Phillips read a list of possible acceptable materials for the barriers. He noted that barriers are required in other comparable communities.

The CAA had requested that alcohol be permitted at sidewalk cafes, and the City Council had directed staff to work to make alcohol service a safe initial effort. Staff is now proposing a revision to permit alcohol if safety requirements are met. Restrictions being proposed were listed as follows:

1. Alcohol could only be served at restaurants, as defined by the City's 50/50 Alcohol Ordinance (prohibits minors from being on the premises where 50% or more of the business's sales are alcohol).
2. Prohibit consumption of outside food and beverage.
3. The number of patrons allowed would be limited to the number of chairs of the Code limit, whichever is less.
4. Alcohol service in sidewalk cafes after 10 PM would be prohibited.
5. Staff supervision of the sidewalk café would be required.
6. If at an offset sidewalk café, patrons would be prohibited from loitering with alcohol between the business and the sidewalk café.

According to Mr. Phillips, the intent is that alcohol service be incidental to the dining experience, not intended to extend bars onto the sidewalk.

Mr. Phillips emphasized that when considered a restaurant, alcohol service would be allowed; however, when it is considered a bar, alcohol would not be allowed at the outdoor café and minors would not be allowed.

Council Member Nelson noted that the City's current sidewalk requirement is that it be five feet. He asked why only the four-foot clear sidewalk requirement was being proposed for sidewalk cafes. Mr. Phillips stated that five feet is the suggested dimension, but four feet is currently required.

Beth DeVries, owner of DelaViti, stated that her business serves food; however, they don't meet the 50/50 Rule (at least 50% of the establishment's receipts are for food); they are more like 50/20 (50% from alcohol/20% from food). She asked the Council to consider allowing establishments who are not designated as restaurants to have a sidewalk café with certain standards, such as that the establishment serve food and that it be in good standing with the Ames Police Department. Ms. DeVries also asked that the outdoor furniture not be required to be brought in when the Café closes. She pointed out that it can be very large and heavy and a place to store it inside could be a problem.

Ryan Jeffrey, Arcadia Café, also recommended that the furniture not be required to be brought inside when the sidewalk café is closed. He agreed that it can be very heavy. He felt that it was important that everything be secured, however.

Lee Vondra, 1315 Mayfield Drive, Ames, asked for clarification of a few points. He noted that it was being proposed that busing stations not be allowed and asked if that would include public garbage cans. Mr. Phillips added that he had not contemplated that garbage cans would be used for food waste or waste products from the sidewalk café, and that would have to be figured out. He noted that trash receptacles would be allowed. Mr. Vondra also questioned the proximity of a sidewalk café to an existing parklet. Mr. Phillips believes that the staff would have to look at that and ensure that the parklet would not interfere with the sidewalk café. The parklets have only been allowed for one year. He felt that it could be worked out.

The General Manager of Café Beaudelaire on Lincoln Way shared that he is excited about the proposed changes and would be one of the businesses that would want to participate. He showed two possible scenarios: (1) the sidewalk café being located next to the business and (2) incorporating a parklet with a sidewalk café.

Council Member Beatty-Hansen questioned if the character is enough different in Downtown versus Campustown that it would warrant different requirements for the serving of alcohol in sidewalk cafes. It was noted that Iowa City has different zones with different requirements. Council Member Corrieri suggested that perhaps the service of alcohol should be tied to when the kitchen is open.

Assistant City Manager Phillips noted that, given the time frame of the sidewalk café season (April 1 to October 1), no changes would be effective for this year.

Council Member Gartin offered that he felt the City should absolutely do this and get it done by next spring; just a few items need to be fine-tuned.

Council Member Corrieri said that she felt there was consensus among the Council not to require bringing in furniture every night. Council Member Orazem noted, however, that it was important that the sidewalk sweeper must be able to pass safely.

Mr. Orazem shared that perhaps the 50/50 requirement for restaurant/bar could be relaxed. Mr. Phillips advised that the City does not have the right to condition the liquor license, but it does have the right to condition the use of its rights-of-way.

Vending. Assistant City Manager Phillips noted that the City Council had made Vending Code revisions in 2015. Those changes included allowing for different types of vendors (carts, mobile vending vehicles, vendor persons), prohibited food trucks (except mobile ice cream trucks), revised the appeals process, added the requirement for the vendor to get permission of the adjacent property owner, and created an additional set of “Administrative” rules.

Mr. Phillips pointed out the administrative challenges caused by the changes made in 2015. Those included:

1. The revisions required separate applications for vending cart, vendor person, sidewalk café, sidewalk sales, mobile vending vehicle, and newspaper dispenser.
2. The separate set of “Administrative” rules required prospective vendors to consult the application, rules and *Code*. These documents some times were in conflict and caused confusion for prospective vendors.

3. The revised *Code* contains unclear language and explanations.

There are also site selection issues in that there are no designated spots. Support of the adjacent property owner is required and the adjacent property owners have “veto” power over any prospective vendor. Currently, transfer of the license is prohibited. There have been other conflicts with saturation of vendors in one area, street furniture, and right-of-way space.

According to Mr. Phillips, the effect of the 2015 Ordinance changes has been a poor customer service experience for prospective vendors. All have to “hunt” for a space on their own, and that is frequently unsuccessful.

Mr. Phillips noted that there have also been enforcement issues. It is unclear who enforces violations of the Vending Code (City Clerk’s Office, Inspections, or the Police Department). One option offered by staff is to treat vending licenses like liquor license renewals: information would be collected on violations, encourage responsiveness, and bring a report to the City Council indicating whether problems have occurred. This would allow for clearer expectations to be sent to licensees.

According to Mr. Phillips, the current Code does not allow a vending truck, except mobile ice cream trucks. Staff has permitted food trucks to be operated at special events when streets are closed. It was noted by Mr. Phillips that food trucks are becoming more popular at events and on private property. He said that if the City Council believes that food trucks should be allowed on streets during special events, the *Municipal Code* should reflect that. Currently, food trucks on private property are regulated by the City only through land use and zoning.

Council Member Betcher said one of her concerns with vending trucks being allowed on private property would be the parking requirement. She noted that it would in essence mean that there would be two businesses on the property instead of one.

Mr. Phillips stated that staff would like to reach out to vendors for their issues and concerns.

Because of concerns that had been expressed by adjacent property owners to private properties where food trucks have been allowed to vend, Ms. Betcher would like staff to also get input from adjacent property owners.

Mr. Phillips said that Council needs to answer the philosophical questions of whether the City wants to require that the vendor get the support of the adjacent business and also whether it wanted to establish particular spots where vendors would be allowed. Mayor Campbell pointed out that businesses with store fronts pay property taxes; vendors do not.

Council Member Beatty-Hansen noted staff had also requested direction on whether to allow vending trucks during special events when City streets have been closed.

Moved by Beatty-Hansen, seconded by Orazem, to recognize that vending trucks should be allowed on City streets when they are closed.

Vote on Motion: 6-0. Motion declared carried unanimously.

Mr. Phillips noted that staff can return to Council with changes to the administrative sections of the Code in an attempt to make them less complicated.

COUNCIL COMMENTS: Moved by Betcher, seconded by Beatty-Hansen, to request a memo from memo from staff on whether or not the citizen reporting act could be used to identify other problems, such as crumbling sidewalks, snowy sidewalks, and other issues.

Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Orazem, to refer to staff for a memo the letter from Ken's Appliance & Service regarding purchasing or trading a lot owned by the City of Ames at the corner of South 3rd and Washington Street to staff.

Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Gartin, seconded by Orazem, to refer to staff for a memo the letter from Joseph Sines regarding using the Ames Public Access Studio.

Vote on Motion: 6-0. Motion declared carried unanimously.

ADJOURNMENT: Moved by Beatty-Hansen to adjourn the meeting at 9:00 p.m.

Diane R. Voss, City Clerk

Ann H. Campbell, Mayor

Heidi Petersen, Recording Secretary



REPORT OF CONTRACT CHANGE ORDERS

Period:	<input checked="" type="checkbox"/> 1 st – 15 th
	<input type="checkbox"/> 16 th – End of Month
Month & Year:	September 2016
For City Council Date:	September 27, 2016

Department	General Description of Contract	Contract Change No.	Original Contract Amount	Contractor/ Vendor	Total of Prior Change Orders	Amount this Change Order	Change Approved By	Purchasing Contact (Buyer)
Electric Services	Geotube Bags for Power Plant Ash Pond	3	\$193,803.75	Geo-Synthetics LLC	\$151,610.00	\$22,799.00	D. Kom	CB
Parks & Recreation	Skate Park Renovation Project	2	\$149,750.37	Spohn Ranch Inc.	\$4,420.00	\$575.00	Joshua Thompson	MA
			\$		\$	\$		
			\$		\$	\$		
			\$		\$	\$		
			\$		\$	\$		

Applicant License Application ()

Name of Applicant: <u>Ames Public Library Friends</u>		
Name of Business (DBA): <u>Ames Public Library Friends Foundation</u>		
Address of Premises: <u>515 Douglas Avenue</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business	<u>(515) 239-5640</u>	
Mailing	<u>P.O. Box 1832</u>	
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50010</u>

Contact Person

Name <u>Lynne Carey</u>
Phone: <u>(515) 239-5640</u> Email <u>lcarey@amespubliclibrary.org</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 5 days

Effective Date: 10/11/2016

Expiration Date: 01/01/1900

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType: <u>Limited Partnership</u>
Corporate ID Number: <u>191554</u> Federal Employer ID

Ownership

Jonathan Sargent

First Name: Jonathan **Last Name:** Sargent
City: Ames **State:** Iowa **Zip:** 50010
Position: President
% of Ownership: 25.00% **U.S. Citizen:** Yes

Amy Juhnke

First Name: Amy **Last Name:** Juhnke
City: Ames **State:** Iowa **Zip:** 50014
Position: Immediate Past President
% of Ownership: 25.00% **U.S. Citizen:** Yes

Jennifer Garst

First Name: Jennifer **Last Name:** Garst
City: Ames **State:** Indiana **Zip:** 50010
Position: Secretary/Treasurer
% of Ownership: 25.00% **U.S. Citizen:** Yes

Monica Porter

First Name: Monica

Last Name: Porter

City: Ames

State: Iowa

Zip: 50014

Position: Vice President

% of Ownership: 25.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Scottsdale Insurance Company

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant: <u>Friendship Ark, Inc.</u>		
Name of Business (DBA): <u>Friendship Ark Homes</u>		
Address of Premises: <u>2321 N Loop Dr</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business	<u>(515) 292-9556</u>	
Mailing	<u>130 South Sheldon Avenue</u>	
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50014</u>

Contact Person

Name <u>Victoria Szopinski (Board Member) or Jennifer Ellis (Ex Dir)</u>	
Phone: <u>(515) 231-6305</u>	Email <u>victoria28@mchsi.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 5 days

Effective Date: 10/12/2016

Expiration Date: 01/01/1900

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType: <u>Privately Held Corporation</u>
Corporate ID Number: <u>228463</u> Federal Employer ID <u>42-1489488</u>

Ownership

Jennifer Ellis

First Name: Jennifer

Last Name: Ellis

City: Ames

State: Iowa

Zip: 50014

Position: Executive Director

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Illinois Union Insurance Company</u>	
Policy Effective Date: <u>10/12/2016</u>	Policy Expiration <u>10/17/2016</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Name of Applicant: <u>LJPS Inc</u>		
Name of Business (DBA): <u>Olde Main Brewing Company</u>		
Address of Premises: <u>420 Beach Ave</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>
Business	<u>(515) 232-0553</u>	
Mailing	<u>PO Box 1928</u>	
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50010</u>

Contact Person

Name	<u>Matt Sinnwell</u>		
Phone:	<u>(505) 400-5981</u>	Email	<u>mattombc@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 5 days

Effective Date: 10/22/2016

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>286196</u>	Federal Employer ID	<u>77-0613629</u>

Ownership

Scott Griffen

First Name: Scott Last Name: Griffen
City: Ames State: Iowa Zip: 50010
Position: Owner
% of Ownership: 50.00% U.S. Citizen: Yes

Daniel Griffen

First Name: Daniel Last Name: Griffen
City: Potomac State: Maryland Zip: 24854
Position: Owner
% of Ownership: 25.00% U.S. Citizen: Yes

Susan Griffen

First Name: Susan Last Name: Griffen
City: Potomac State: Maryland Zip: 24854
Position: Owner
% of Ownership: 25.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Founders Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant: <u>Christiani's Events LLC</u>		
Name of Business (DBA): <u>Christiani's Events</u>		
Address of Premises: <u>420 Beach Avenue</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>
Business	<u>(515) 360-8069</u>	
Mailing	<u>1150 E. Diehl</u>	
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>50315</u>

Contact Person

Name Peter Worsham	
Phone: (515) 360-8069	Email peter@christianicatering.com

Classification Class C Liquor License (LC) (Commercial)

Term: 5 days

Effective Date: 10/17/2016

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>0</u> Federal Employer ID <u>202195774</u>

Ownership

Carol Christiani

First Name: Carol

Last Name: Christiani

City: DesMoines

State: Iowa

Zip: 50315

Position: member

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Founders Insurance Company</u>	
Policy Effective Date: <u>10/17/2016</u>	Policy Expiration <u>10/22/2016</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application (BW0093623)

Name of Applicant: <u>Octagon Center for the Arts</u>		
Name of Business (DBA): <u>Octagon Center for the Arts</u>		
Address of Premises: <u>427 Douglas Ave</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business	<u>(515) 232-5331</u>	
Mailing	<u>427 Douglas Ave</u>	
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50010</u>

Contact Person

Name	<u>Heather Johnson</u>		
Phone:	<u>(515) 232-5331</u>	Email	<u>director@octagonarts.org</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Effective Date: 06/03/2017

Expiration Date:

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>68669</u>	Federal Employer ID	<u>42-0937490</u>

Ownership

Rob Wallace

First Name: Rob Last Name: Wallace
 City: Ames State: Iowa Zip: 50010
 Position: President
 % of Ownership: 0.00% U.S. Citizen: Yes

Linda Lewis Lieberman

First Name: Linda Lewis Last Name: Lieberman
 City: Ames State: Iowa Zip: 50010
 Position: Vice President
 % of Ownership: 0.00% U.S. Citizen: Yes

Linda Gibbs

First Name: Linda Last Name: Gibbs
 City: Colo State: Iowa Zip: 50056
 Position: Executive At Large
 % of Ownership: 0.00% U.S. Citizen: Yes

Lee Anne Willson

First Name: Lee Anne

Last Name: Willson

City: Ames

State: Iowa

Zip: 50014

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Cincinnati Specialty Underwriters</u>	
Policy Effective Date: <u>06/03/2016</u>	Policy Expiration <u>06/03/2017</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:



MEMO

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Quality Programs
Exceptional Service

Item No. 11 a-g

TO: Mayor Ann Campbell and Ames City Council Members

FROM: Lieutenant Dan Walter – Ames Police Department

DATE: September 17th, 2016

SUBJECT: Beer Permits & Liquor License Renewal Reference City Council Agenda
September 27th, 2016

The Council agenda for September 27th, 2016, includes beer permits and liquor license renewals for:

- Class C Liquor – La Fuente Mexican Restaurant, 217 South Duff Avenue
- Class C Beer & B Wine – Hy-Vee Gas #5018, 636 Lincoln Way
- Class C Beer – Doc's Stop No. 5, 2720 East 13th Street
- Class C Liquor, B Native Wine, & Outdoor Service – AJ's Ultra Lounge, 2401 Chamberlain
- Class E Liquor, C Beer, & B Wine – Hy-Vee Food Store #1, 3800 W. Lincoln Way
- Class E Liquor, C Beer, & B Wine – Hy-Vee Food & Drugstore #2, 640 Lincoln Way
- Class C Liquor – Hy-Vee #1 Clubroom, 3800 W. Lincoln Way

A routine check of police records for the past twelve months found no liquor law violations for any of the above listed businesses. The police department recommends renewal of licenses for all of the above businesses.

COUNCIL ACTION FORM

SUBJECT: PARKING REGULATIONS ON CLARK AVENUE (MAIN STREET TO LINCOLN WAY)

BACKGROUND:

The 2015/16 Downtown Pavement Improvement program involves the reconstruction of Clark Avenue from Main Street to Lincoln Way and includes significant changes to the configuration of the street to accommodate all modes of travel (complete streets). Most notably, this includes the addition of bike facilities that use “green lane” markings, which denote potential high conflict areas for cyclists. Green lane markings are approved at the Statewide level by the Iowa DOT. These markings have also shown to increase safety for cyclists by bringing heightened visual awareness to those high-conflict zones.

During the design process, Staff discovered some existing parking regulations under *Municipal Code Section 18.31(55)* that will ultimately conflict with the new configuration for the street. The majority of Clark Avenue is Alternate Side Parking with a 3 AM to 6 AM restriction. However, in the segment beginning at the railroad track to Main Street, there is a small stretch that allows on-street parking, though the public very rarely uses it. **Therefore, Staff is recommending the elimination of parking at all times on both sides of the street from Lincoln Way to Main Street to accommodate the bike facilities. This will remove any conflicting code sections for Clark Avenue.**

ALTERNATIVES:

1. Direct the City Attorney to draft an ordinance to make Clark Avenue “No Parking” at all times on both side of the street from Lincoln Way to Main Street.
2. Direct staff to make alterations to the Clark Avenue project.

MANGER’S RECOMMENDED ACTION:

The 2015/16 Downtown Pavement Improvements marks the City’s first usage of the “green lane” marking for bike facility designation. Staff benefitted from working with local bike advocacy groups during the design process to obtain a cyclist perspective in these more congested corridors. The City hopes not only to improve safety and encourage the integration of modes, but to learn from this project moving forward with the City’s Complete Streets plan.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.

Clark Ave Parking Regulations



5TH ST

5TH ST

CLARK AVE

BURNETT AVE

MAIN ST

MAIN ST

MAIN ST

MAIN ST

No Parking on Both Sides

GILCHRIST ST

GILCHRIST ST

GILCHRIST ST

SWALNUT AVE

WASHINGTON AVE

N

ITEM #13

TO: Members of the City Council

FROM: Ann H. Campbell, Mayor

DATE: September 23, 2016

SUBJECT: Appointment to Fill Vacancy on the Ames Human Relations Commission

Amy Juhnke, member of the Human Relations Commission, has submitted her resignation from the Commission. Since Amy's term of office does not expire until April 1, 2017, an appointment needs to be made to fill this vacancy.

Therefore, I request that the City Council approve the appointment of Joel Hochstein to fill the unexpired term of office on the Ames Human Relations Commission.

AHC/jlr

ITEM # 14
DATE: 09-27-16

COUNCIL ACTION FORM

SUBJECT: ANNUAL STREET FINANCE REPORT

BACKGROUND:

Section 312.14 of the Code of Iowa requires each city receiving allotments of Road Use Tax funds to annually prepare and submit to the Iowa Department of Transportation (IDOT) a Street Finance Report of expenditures and receipts for the fiscal year then ended. Any city not complying with this section of the Code by September 30th will have Road Use Tax funds withheld until the city complies.

The report to be submitted is for the fiscal year ended June 30, 2016.

ALTERNATIVES:

1. Approve the attached 2016 Street Finance Report.
2. Do not approve the attached 2016 Street Finance Report.

MANAGER'S RECOMMENDED ACTION:

In order for the City to continue to receive Road Use Tax funds, it is necessary to submit the attached annual Street Finance Report to the IDOT.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.



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Office of Local Systems
Ames, IA 50010

City Street Financial Report

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Cover Sheet

Now therefore let it be resolved that the city council _____ AMES _____, Iowa
(City Name)

On _____ 09/27/2016 _____ did hereby approve and adopt the annual
(month/day/year)

City Street Financial Report from July 1, _____ 2015 _____ to June 30, _____ 2016 _____
(Year) (Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Diane R. Voss	dvoss@city.ames.ia.us	515 Clark Avenue	Ames, IA	50010
Hours	Phone	Extension	Phone(Alternative)	
8-5	515-239-5262		515-239-5116	

Preparer Information

Name	E-mail Address	Phone	Extension
Tina Stanley	tstanley@city.ames.ia.us	515-239-5116	

Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Ann Campbell	acampbell@city.ames.ia.us	515 Clark Ave	Ames, IA	50010
Phone	Extension			
515-239-5105				

Resolution Number _____

Ann Campbell

Signature Mayor

Diane R. Voss

Signature City Clerk



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Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
Road use Other Steeet Street Debt Totals
Tax Fund Monies

Column 1 Column 2 Column 3 Column 4
Road use Other Steeet Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

Round Figures to Nearest Dollars

A. BEGINNING BALANCE				
1. July 1 Balance	\$5,048,108	\$1,063,433	\$11,262,768	\$17,374,309
2. Adjustments (Note on Explanation Sheet)	\$10	\$0	\$0	\$10
3. Adjusted Balance	\$5,048,118	\$1,063,433	\$11,262,768	\$17,374,319
B. REVENUES				
1. Road Use Tax	\$7,286,851			\$7,286,851
2. Property Taxes		\$599,787	\$9,669,149	\$10,268,936
3. Special Assessments		\$222,895	\$0	\$222,895
4. Miscellaneous		\$7,674,931	\$481,842	\$8,156,773
5. Proceeds from Bonds, Notes, and Loans		\$0	\$9,374,325	\$9,374,325
6. Interest Earned		\$33,143	\$62,583	\$95,726
7. Total Revenues (Lines B1 thru B6)	\$7,286,851	\$8,530,756	\$19,587,899	\$35,405,506
C. Total Funds Available (Line A3 + Line B7)	\$12,334,969	\$9,594,189	\$30,850,667	\$52,779,825

EXPENSES				
D. Maintenance				
1. RoadWay Maintenance	\$3,869,200	\$718,208	\$0	\$4,587,408
2. Snow and Ice Removal	\$976,269	\$0	\$0	\$976,269
E. Construction, Reconstruction and Improvements				
1. Engineering	\$422,329	\$696,372	\$22,004	\$1,140,705
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$1,307,777	\$7,673,883	\$12,519,041	\$21,500,701
4. Traffic Services	\$0	\$0	\$0	\$0
F. Administration	\$201,420	\$5,486	\$117,601	\$324,507
G. Equipment	\$0	\$0	\$0	\$0
H. Miscellaneous		\$611,966	\$0	\$611,966
J. street Debt				
1. Bonds, Notes and Loans -Principal Paid	\$0	\$0	\$8,582,297	\$8,582,297
2. Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$1,086,852	\$1,086,852
TOTALS				
K. Total Expenses (Lines D thru J)	\$6,776,995	\$9,705,915	\$22,327,795	\$38,810,705
L. Ending Balance (Line C-K)	\$5,557,974	-\$111,726	\$8,522,872	\$13,969,120
M. Total Funds Accounted For (K + L = C)	\$12,334,969	\$9,594,189	\$30,850,667	\$52,779,825



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Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
110---Parking Revenues	\$252,146.00	\$0.00
193---Fines & Fees	\$356,131.00	\$0.00
144---FHWA Participation (Fed. Hwy. Admin.)	\$1,269,152.00	\$0.00
190---Other Miscellaneous	\$56,937.00	\$481,842.00
123---Various State Grants	\$4,416,978.00	\$0.00
121---State Reimbursement	\$65,376.00	\$0.00
172---Labor & Services	\$23,104.00	\$0.00
112---Utility Revenue	\$1,213,544.00	\$0.00
170---Reimbursements (misc.)	\$1,763.00	\$0.00
191---Licenses and Permits	\$19,800.00	\$0.00
Line B4 Totals	\$7,674,931.00	\$481,842.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
230---On Street Parking Only	\$611,966.00	\$0.00
Line H Totals	\$611,966.00	\$0.00



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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Paving & Construction	302	10/01/2006	\$5,285,000	100	2018	\$1,610,000	\$1,610,000	\$20,393	\$1,610,000	\$20,393	\$0
<input type="checkbox"/>	General Obligation	Paving & Construction	303	11/01/2007	\$5,920,000	100	2016	\$2,365,232	\$2,365,232	\$28,763	\$2,365,232	\$28,763	\$0
<input type="checkbox"/>	General Obligation	Paving & Construction	304	10/15/2008	\$485,000	100	2020	\$235,000	\$45,000	\$9,458	\$45,000	\$9,458	\$190,000
<input type="checkbox"/>	General Obligation	Paving & Construction	306	10/25/2011	\$6,605,000	100	2023	\$4,524,300	\$519,750	\$84,553	\$519,750	\$84,553	\$4,004,550
<input type="checkbox"/>	General Obligation	Paving & Construction	307	08/28/2012	\$5,703,653	100	2024	\$4,383,246	\$426,207	\$127,235	\$426,207	\$127,235	\$3,957,039
<input type="checkbox"/>	General Obligation	Paving & Construction	308	05/14/2013	\$6,025,000	100	2025	\$5,105,000	\$460,000	\$129,150	\$460,000	\$129,150	\$4,645,000
<input type="checkbox"/>	General Obligation	Paving & Construction	317	10/29/2009	\$11,165,000	100	2021	\$6,220,000	\$955,000	\$188,025	\$955,000	\$188,025	\$5,265,000
<input type="checkbox"/>	General Obligation	Paving & Construction	319	09/30/2010	\$6,079,000	100	2022	\$3,820,961	\$499,769	\$84,347	\$499,769	\$84,347	\$3,321,192
<input type="checkbox"/>	General Obligation	Paving & Construction	320	08/26/2014	\$7,255,000	100	2026	\$6,660,082	\$583,693	\$139,824	\$583,693	\$139,824	\$6,076,389
<input checked="" type="checkbox"/>	General Obligation	Paving & Construction	321	09/22/2015	\$9,374,325	100	2027	\$9,374,325	\$1,117,646	\$275,104	\$1,117,646	\$275,104	\$8,256,679
New Bond Totals					\$9,374,325	\$9,374,325	Totals	\$44,298,146	\$8,582,297	\$1,086,852	\$8,582,297	\$1,086,852	\$35,715,849



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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

[Check here if there are no entities for this year](#)

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
8188	\$445,118	RDWY	Yes	2014/15 Mortensen Road Improvements (South Dakota Avenue to Dotson Drive)
7711	\$107,500	MISC	Yes	2014/15 Shared Use Path Maintenance (S. 4th Street)
8168	\$261,175	RDWY	Yes	2012/13 Concrete Pavement Improvements, Contract #2 (Southeast 5th Street)
8171	\$855,240	RDWY	Yes	2014/15 Concrete Pavement Improvements Contract #1 (Hayward Ave-Hunt Street to Lincoln Way)
8146	\$585,800	RDWY	Yes	2014/15 Arterial Street Pavement Improvements (Lincoln Way – Squaw Creek Bridge to Oak Avenue)
7518	\$181,236	TRAF	Yes	2014/15 Traffic Signal Program (Union Dr & Lincoln Way)
8128	\$964,900	RDWY	Yes	2013/14 CyRide Route Pavement Improvements Program #2 (Garden Road, Garnet Drive, Viola Mae Avenue)
8132	\$244,875	RDWY	Yes	2011/12 Asphalt Pavement Improvement Program (Ironwood Court)
8168	\$137,720	RDWY	Yes	2012/13 Concrete Pavement Improvements Contract #3 (Lincoln Way Frontage Road)
8135	\$1,093,662	RDWY	Yes	2014/15 Collector Street Pavement Improvements (West Street & Woodland Street)
7520	\$204,795	TRAF	Yes	2014/15 Traffic Signal Program (13th St & Stange Road)
8127	\$1,174,702	RDWY	Yes	2013/14 Collector Street Pavement Improvements - Sheldon Avenue (Lincoln Way to Hyland)
8169	\$153,122	RDWY	Yes	2013/14 Concrete Pavement Improvements Program #2 (North 2nd Street)
8170	\$905,023	RDWY	Yes	2014/15 Concrete Pavement Improvements Contract #2 (Ridgewood Avenue, 9th Street & Park Way)

Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/ Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
8188	Manatts Inc.	\$357,905	\$84,573	\$0	\$0	\$0	\$0	\$442,478
7711	A & D Contracting LLC	\$100,753	-\$3,022	\$0	\$0	\$0	\$0	\$97,731
8168	Synergy Contracting, LLC	\$346,070	\$23,233	\$0	\$0	\$0	\$0	\$369,303



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Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/ Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
8171	Con Struct, Inc.	\$1,035,707	\$129,068	\$0	\$0	\$0	\$0	\$1,164,775
8146	Manatts Inc.	\$659,854	-\$26,109	\$0	\$0	\$0	\$0	\$633,745
7518	Voltmer Inc.	\$211,252	\$7,589	\$0	\$0	\$0	\$0	\$218,841
8128	Manatts Inc.	\$899,833	-\$143,657	\$0	\$0	\$0	\$0	\$756,176
8132	Manatts Inc.	\$231,171	\$58,156	\$0	\$0	\$0	\$0	\$289,327
8168	Manatts Inc	\$116,142	\$4,491	\$0	\$0	\$0	\$0	\$120,633
8135	Con Struct, Inc	\$1,287,638	\$4,818	\$0	\$0	\$0	\$0	\$1,292,456
7520	KWS, Inc.	\$266,073	\$10,690	\$0	\$0	\$0	\$0	\$276,763
8127	Con Struct, Inc.	\$896,526	-\$3,327	\$0	\$0	\$0	\$0	\$893,199
8169	Manatts Inc.	\$148,063	\$5,459	\$0	\$0	\$0	\$0	\$153,522
8170	Keller Excavating Inc.	\$858,250	-\$20,476	\$0	\$0	\$0	\$0	\$837,774



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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost /Unit	6. Rental Cost /Unit	7. Used On Project this FY?	8. Status
566	2015	Ford F550 Truck	\$125,948	\$0	\$0	Yes	NEW
596	2015	Zetor, proxima 120 Tractor	\$63,359	\$0	\$0	Yes	NEW
1004	2014	Motor Grader, CAT m140 (Dec 1, 2015-March 31, 2016)	\$0	\$6,000 /Month	\$0	Yes	NEW
1005	2014	Volvo L90 (Dec 1, 2015-March 31, 2016)	\$0	\$3,760 /Month	\$0	Yes	NEW
532	2014	Ver-Mac PCMS-320 Message Board, Trailer Mounted	\$18,320	\$0	\$0	Yes	NOCH
573	2014	Ver-Mac PCMS-548, Message Board, Trailer Mounted	\$17,067	\$0	\$0	Yes	NOCH
609	2014	Ver-Mac PCMS-548, Message Board, Trailer Mounted	\$16,043	\$0	\$0	Yes	NOCH
610	2014	Ver-Mac PCMS-548, Message Board, Trailer Mounted	\$16,043	\$0	\$0	Yes	NOCH
702	2005	Chevrolet Blazer Utility Vehicle	\$21,392	\$0	\$0	Yes	NOCH
774	2005	ADDCO AD6200, Message Board, Trailer Mounted	\$15,845	\$0	\$0	Yes	NOCH
845	2006	Ford Explorer Utility Vehicle	\$22,225	\$0	\$0	Yes	NOCH
846	2006	Chevrolet Silverado 2500 Pickup Truck	\$26,400	\$0	\$0	Yes	NOCH
853	2008	Ford F150, Pickup truck	\$24,102	\$0	\$0	Yes	NOCH
873	2007	Ford F150, Pickup truck	\$25,082	\$0	\$0	Yes	NOCH
159	2010	Ford F150 Pickup	\$23,395	\$0	\$0	Yes	NOCH
326	2012	Chevrolet Colorado Pickup	\$19,511	\$0	\$0	Yes	NOCH
452	2001	Ford F450 Dump Truck	\$52,256	\$0	\$0	Yes	NOCH
474	2001	Ford Ranger Pickup	\$15,251	\$0	\$0	Yes	NOCH
500	2014	Kubota L4760 HSTC	\$41,120	\$0	\$0	Yes	NOCH



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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
535	2003	Ford F350 Pickup Truck	\$30,707	\$0		\$0		Yes	NOCH
021	2009	Crafco SS125, tar heater, Trailer Mounted	\$29,413	\$0		\$0		Yes	NOCH
057	1993	Layton Paver, Asphalt	\$26,465	\$0		\$0		Yes	NOCH
064	2011	Ford F350, Pickup	\$26,543	\$0		\$0		Yes	NOCH
069	2011	International 7300, Dump Truck	\$119,718	\$0		\$0		Yes	NOCH
070	2011	International 7300, Dump Truck	\$116,718	\$0		\$0		Yes	NOCH
071	2011	International 7300, Dump Truck	\$116,643	\$0		\$0		Yes	NOCH
072	2011	International 7300, Dump Truck	\$116,689	\$0		\$0		Yes	NOCH
073	2011	International 7300, Dump Truck	\$116,602	\$0		\$0		Yes	NOCH
151	2010	Ford F150, pickup	\$24,237	\$0		\$0		Yes	NOCH
156	2010	Falcon P4D2RID, Asphalt Recycler	\$23,851	\$0		\$0		Yes	NOCH
167	1998	Stanley MB656, Breaker, Hydraulic Tool	\$12,375	\$0		\$0		Yes	NOCH
178	1997	Kiefer ILU914T, Trailer	\$5,023	\$0		\$0		Yes	NOCH
327	2012	Deere 310SJ, Tractor Loader Backhoe	\$77,450	\$0		\$0		Yes	NOCH
328	2011	Deere 710J, Tractor Loader Backhoe	\$167,977	\$0		\$0		Yes	NOCH
382	2012	Ring-O-Matic 550-VACEX, Vacuum, Hydro, Trailer Mounted	\$54,618	\$0		\$0		Yes	NOCH
383	2012	Wanco WT5P55-L5AC, Arrow Board	\$5,103	\$0		\$0		Yes	NOCH
441	2002	Target Pro 35 III, Concrete Saw	\$8,930	\$0		\$0		Yes	NOCH
475	2000	Cronkwhite Trailer, Flatbed, Tandem Axle	\$3,889	\$0		\$0		Yes	NOCH
522	2013	ODB LCT650, Leaf Vacuum, trailer mounted	\$27,354	\$0		\$0		Yes	NOCH



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1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
523	2013	ODB LCT650, Leaf Vacuum, trailer mounted	\$27,391	\$0		\$0		Yes	NOCH
537	2003	International 7400, Tandem Dump Truck	\$80,604	\$0		\$0		Yes	NOCH
567	2014	H&H TC 20, Trailer	\$7,682	\$0		\$0		Yes	NOCH
572	2014	Deere 544K, Wheel Loader	\$120,254	\$0		\$0		Yes	NOCH
601	2014	Bobcat M7017, Pavement Milling Machine, Hydraulic	\$14,343	\$0		\$0		Yes	NOCH
611	2002	Ingersoll Rand P185WJD, Air Compressor	\$11,496	\$0		\$0		Yes	NOCH
663	2003	Ford F350, Pickup	\$19,220	\$0		\$0		Yes	NOCH
670	2002	Bobcat WS18, Wheel Saw	\$9,926	\$0		\$0		Yes	NOCH
700	2015	Bobcat S-770, Skid Steer	\$46,903	\$0		\$0		Yes	NOCH
720	2006	Wanco WTSP110, Arrow Board	\$5,709	\$0		\$0		Yes	NOCH
729	2003	Chevrolet Malibu, Car, sedan	\$11,800	\$0		\$0		Yes	NOCH
749	2005	International 7400, Tandem Dump Truck	\$91,257	\$0		\$0		Yes	NOCH
754	2005	Ford F250, Pickup	\$20,005	\$0		\$0		Yes	NOCH
755	2005	Ford F250, Pickup	\$17,965	\$0		\$0		Yes	NOCH
805	2005	MacLander Trailer, Falt Bed, Tandem Axle, 20TFBW (14)	\$6,057	\$0		\$0		Yes	NOCH
844	2006	Sterling SC8C, Truck, Street Sweeper	\$154,545	\$0		\$0		Yes	NOCH
850	2006	Wanco WTSP110, Arrow Board	\$5,724	\$0		\$0		Yes	NOCH
866	2007	Dynapac CC102, Ashault Roller	\$28,200	\$0		\$0		Yes	NOCH
929	2013	Caterpillar CB22, Asphalt Roller	\$34,048	\$0		\$0		Yes	NOCH
931	2009	Freightliner M2106, Dump Truck	\$109,683	\$0		\$0		Yes	NOCH



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1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
932	2009	Freightliner M2106, Dump Truck	\$107,595	\$0		\$0		Yes	NOCH
933	2014	International 7300, Dump Truck	\$133,249	\$0		\$0		Yes	NOCH
968	2014	Felling FT-12IT, Trailer	\$6,215	\$0		\$0		Yes	NOCH
061	2011	Ford F350 Pickup Truck	\$37,493	\$0		\$0		Yes	NOCH
066	2010	Ford F350 Pickup Truck	\$45,507	\$0		\$0		Yes	NOCH
115	2010	Graco Paint Machine IV 5900	\$5,148	\$0		\$0		Yes	NOCH
116	2010	Graco Paint Machine 231-378	\$43,596	\$0		\$0		Yes	NOCH
117	2010	Graco Paint Machine IV 3900	\$4,219	\$0		\$0		Yes	NOCH
118	2010	Graco Paint Machine 262-004	\$4,258	\$0		\$0		Yes	NOCH
225	2012	Ford F350 Pickup Truck	\$102,488	\$0		\$0		Yes	NOCH
935	2012	Chevrolet, Colorado Pickup	\$21,835	\$0		\$0		Yes	NOCH
939	2008	Graco Paint Machine 262-004	\$4,351	\$0		\$0		Yes	NOCH
973	2013	Smith Concrete Grinding machine SPS10	\$4,118	\$0		\$0		Yes	NOCH
209	2011	Fair B4251, Snowcrete, Snow Blower	\$78,384	\$0		\$0		Yes	NOCH
304	1985	Fair 74251, Snowcrete, Snow Blower, 8-feet	\$32,000	\$0		\$0		Yes	NOCH
054	2009	IMAGO (ADDCO) Sign, Solar, Arrow Board, Trailer Mount	\$14,675	\$0		\$0		Yes	NOCH
161	2013	Honda EB3000CKA, Generator, portabl,e gas powered	\$1,578	\$0		\$0		Yes	NOCH
336	2012	Ford Expedition EL, Utility vehicle	\$47,801	\$0		\$0		Yes	NOCH



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Explanation Sheet

Comments

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Monthly Payment Sheet

Month	Road Use tax Payments
July	\$606,300.33
August	\$816,753.95
September	\$724,437.40
October	\$554,132.70
November	\$630,330.70
December	\$636,244.88
January	\$530,286.54
February	\$609,464.22
March	\$625,240.46
April	\$433,637.25
May	\$466,705.31
June	\$653,317.31
Totals	\$7,286,851.05

COUNCIL ACTION FORM

SUBJECT: 2016 U.S. DEPARTMENT OF JUSTICE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

BACKGROUND:

On June 28, 2016, City Council authorized the Police Department to apply for the 2016 Department of Justice, Office of Justice Programs, Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The grant conditions required that the application be filed jointly with Story County and the Council approved entering into a Memorandum of Understanding with Story County. The application and the Memorandum of Understanding were completed and submitted; and on September 9th the Department of Justice notified the Police Department that the grant had been awarded in full.

This grant program can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as research and evaluation activities that will improve or enhance law enforcement programs related to criminal justice. There is no local match requirement.

This specific grant award was for \$10,862, and the funds will be used for a project to expand county-wide law enforcement access to the local public safety network. The public safety network provides mobile dispatching, vehicle location, communications, report writing and data management functions. The network already includes the Ames Police Department, the Story County Sheriff's Office, Story County Conservation officers, and Iowa State University Police. Expansion of the system to additional law enforcement agencies within the county will benefit all agencies by providing coordinated dispatching and vehicle location information, improved communication between the agencies concerning response to criminal activity, and more effective county-wide criminal data accessibility.

Access to the public safety network requires in-car mobile data terminals and mounts; a device and data service that allows connectivity from the vehicle to the public safety network; and the mobile dispatch, mobile report writing and records software. The grant will provide the SunGard software necessary to connect additional vehicles to the system. Funding from each additional agency accessing the public safety network will be required for hardware and connectivity costs. Ames will not be connecting additional vehicles to the network at this time.

Other emergency response agencies, including Ames Fire and Mary Greeley Medical Center, utilize the mobile dispatch and vehicle location functions of the public safety network.

ALTERNATIVES:

1. Accept the 2016 Department of Justice, Office of Justice Programs, and Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant Program and authorize the Police Department to participate in the program.
2. Do not authorize participation in this grant program.

MANAGER'S RECOMMENDED ACTION:

The Police Department has participated in the JAG grant program in the past and the program has proven to be a valuable source of funds for special purchases and programs. This grant will provide the same benefit.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.

COUNCIL ACTION FORM

**SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 2525 BOBCAT DRIVE
(VILLAGE COOPERATIVE OF AMES)**

BACKGROUND:

Village Cooperative of Ames at 2525 Bobcat Drive is seeking approval for an encroachment permit that would allow a sign to encroach into the public way. The sign under consideration was permitted on May 17, 2016 and constructed shortly thereafter. The surveyor for the property recently determined that the sign was constructed 2.6 feet over the property line and into the public way.

The sign structure was intended to be fully on the applicant's property. The applicant is seeking approval of an encroachment permit so that they do not have to move the sign. Failure to acquire approval from the City Council will cause the application to be denied and will require the sign to be moved.

Chapter 22.3(3) of the Ames Municipal Code requires approval of the Encroachment Permit Application by the Ames City Council before a permit can be issued. By signing the application, the Owner has agreed to hold harmless the City of Ames against any loss or liability as a result of the encroachment, to submit proof of insurance, and to pay a fee for the encroachment. The Owner also understands that this approval may be revoked at any time by the City Council. Upon receipt of proof of insurance, a payment of \$25.00, and Council approval, the Inspection Division will issue a permit for the encroachment.

ALTERNATIVES:

1. Approve the application allowing the sign to remain in its current location.
2. Deny the application prohibiting the sign from remaining in its current location. The applicant would be required to move the sign structure so that it is completely on their property.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



515 Clark Avenue
Ames, IA 50010
515.239.5153 Phone
515.239.5261 Fax

ENCROACHMENT PERMIT APPLICATION/AGREEMENT

Address of Encroachment: 2525 Bobcat Drive

Type of Encroachment: Sign base in Right of Way

Total Square Feet of the Area to Encroach: 600ft² (See attached submittal guidelines)

Applicant is: Property Owner Tenant Contractor

Applicant Name: L+L Builders Phone: 712-255-0657

Mailing Address: 2205 4th Street Email: ron@llbuilders

Property Owner Name: Village Coop Ames

Phone: 515-292-4849 Mailing Address: 2525 Bobcat Drive Ames, Ia. 50014

By signing this application, the Building Owner agrees to the following conditions, upon approval:

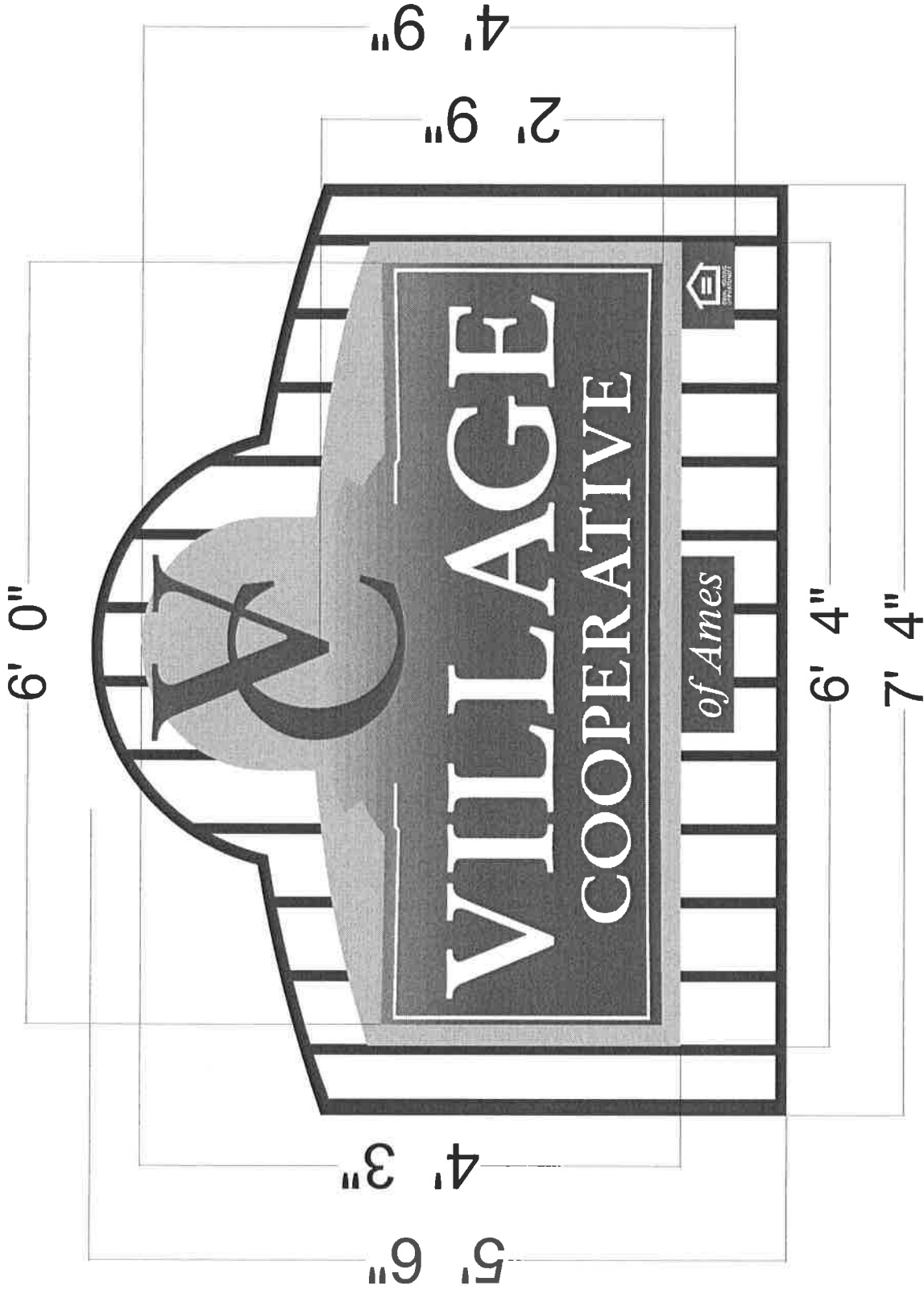
1. The Owners do hereby indemnify and hold harmless the City of Ames, its officers and employees, against any loss or liability whatsoever made by any and all persons whomsoever, resulting from or arising out of the location and maintenance of the encroachment.
2. The Owners shall submit and maintain, through the period of the encroachment, comprehensive general liability insurance coverage in the amount of not less than \$500,000 combined single limit and a current copy of Endorsement CG 2013, naming the City of Ames and its employees and assigns, as an additional insured on the policy. The Owner will supply the City Clerk's Office annually with a current copy of the insurance and the endorsement.
3. The City Council may revoke the permit at any time.
4. This agreement shall run with the land and be binding upon the successors and assignees of the parties hereto.
5. The Owners shall notify the City Clerk at the time that the encroachment ceases to exist, or before making any modification to the encroachment.
6. The encroachment will be built and erected in the same manner as shown on the attached sketch.
7. To pay a one-time encroachment fee of \$25 or \$1 for every square foot that encroaches, whichever is larger.

Property Owner Signature [Signature] Date 9/16/16

FOR OFFICE USE

- | | |
|--------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Fee Received | <input checked="" type="checkbox"/> Sketch of Encroachment Received |
| <input checked="" type="checkbox"/> Insurance Received | <input type="checkbox"/> Approved by City Council on |
| <input checked="" type="checkbox"/> Insurance Approved by HR | Date: _____ |

Approved by: _____ Date: _____ Permit No: _____



Sign area (not including "gate" area) = 20 sq. ft.

ACE Sign DISPLAYS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brenda Holzer Agency - American Family Insurance Company 515 Main Street, Suite B Cedar Falls, IA 50613	CONTACT NAME: Brenda Holzer	FAX (A/C, No): 855-337-0356	
	PHONE (A/C, No, Ext): 319-277-2056	E-MAIL ADDRESS: bholzer@amfam.com	
INSURED Village Cooperative of Ames 2525 Bobcat Dr Ames, IA 50014 Loan #100569	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: American Family Insurance Company		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSD	WVD					
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			14X6464701	05/27/2016	05/27/2017	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER	
	If yes, describes under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
END CG 2013 Additional Insured:
City of Ames
City Hall
515 Clark Ave, Ames, IA 50010

B. Holzer
19 Sep 2016

CERTIFICATE HOLDER City of Ames - City Hall 515 Clark Ave Ames, IA 50010 515-239-5101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Brenda Holzer, Agent

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CITY OF
Ames

SIGN PERMIT APPLICATION

Fire/Inspections Division
515 Clark Ave, Room 205, Ames, IA 50010
515-239-5153 FAX 515-239-5261
www.cityofames.org/inspections

Project Address 2525
2626 Bobcat

Applicant is: Property Owner Tenant Contractor

Name Village Coop Phone 402 494-4555

Company Ace Sign Displays Email ace sign @longlines.com

Mailing Address P.O. Box 1593
Sioux City, IA 51102

If contractor, provide property owner/tenant name Ron Clause

If contractor, provide State of Iowa Contractor Registration No. C087248

Type of Sign: Ground Wall Awning and Canopy Portable Other Monument

Permanent sign Temporary sign

Electronic Message: Yes No (Flashing signs are prohibited)

Illuminated: Yes No

Illumination: Internal External (If external, attach lighting specifications including lumens)

New electrical: Yes No (Permit required for new electrical)

Distance between faces: 12" (30 inches or greater, include both faces for sq footage)

Square footage (per each face): 45 x 25 20 ft as noted on updated drawing. EUN

Height above grade (top of sign): 12' Height above grade (bottom of sign): 9'

Setback from property line: _____ (ground signs only)

Applicant Signature [Signature] Date 4/13/16

Owner Signature [Signature] Date 4/13/16

*Signature is required to process this permit

FOR OFFICE USE

Fee: \$63.85 Non-Illuminated \$90.65 Illuminated No Permit Needed

IDOT approval required? Yes No

Flood Plain Development Permit Required: Yes No Zoning District: FSRM

Encroachment Permit required? Yes No

Approved by [Signature] Date 5/17/16 Permit No 16-1190

COUNCIL ACTION FORM

**SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 310 MAIN STREET
(VALOR & VIOLET)**

BACKGROUND:

The tenant of the property at 310 Main Street is seeking approval for an encroachment permit that would allow a sign to hang into the public way. The proposed sign is a projecting sign mounted to the face of the building. It will extend 18 inches over the sidewalk, but will not affect use of the sidewalk.

The sign permit application for the proposed sign has been reviewed by the Inspection Division and complies with all regulations regarding signage. The sign permit application is pending approval contingent on the approval of the encroachment permit.

Chapter 22.3(3) of the Ames Municipal Code requires approval of the Encroachment Permit Application by the Ames City Council before a permit can be issued. By signing the application, the Owner has agreed to hold harmless the City of Ames against any loss or liability as a result of the encroachment, to submit proof of insurance, and to pay a fee for the encroachment. The Owner also understands that this approval may be revoked at any time by the City Council. Upon receipt of proof of insurance, a payment of \$25.00, and Council approval, the Inspection Division will issue a permit for the encroachment.

ALTERNATIVES:

1. Approve the application allowing the applicant to erect the sign once the permit has been issued.
2. Modify the application allowing the applicant to erect the sign, with modifications, once the permit has been issued.
3. Deny the application prohibiting the applicant from placing the proposed sign over the public way.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



515 Clark Avenue
 Ames, IA 50010
 515.239.5153 Phone
 515.239.5261 Fax

ENCROACHMENT PERMIT APPLICATION/AGREEMENT

Address of Encroachment: 310 Main

Type of Encroachment: Storage

Total Square Feet of the Area to Encroach: 12 sqft (See attached submittal guidelines)

Applicant is: Property Owner Tenant Contractor

Applicant Name: Briana Meyerink, Leihl Restoration, LLC Phone: 515-509-0806

Mailing Address: 312 1/2 Main St., Ames, IA 50010 Email: service@leihlrestoration.com

Property Owner Name: Bill Woodward

Phone: 515-231-3206 Mailing Address: DAYTON Road Development, PO Box 1652

By signing this application, the Building Owner agrees to the following conditions, upon approval: 50010

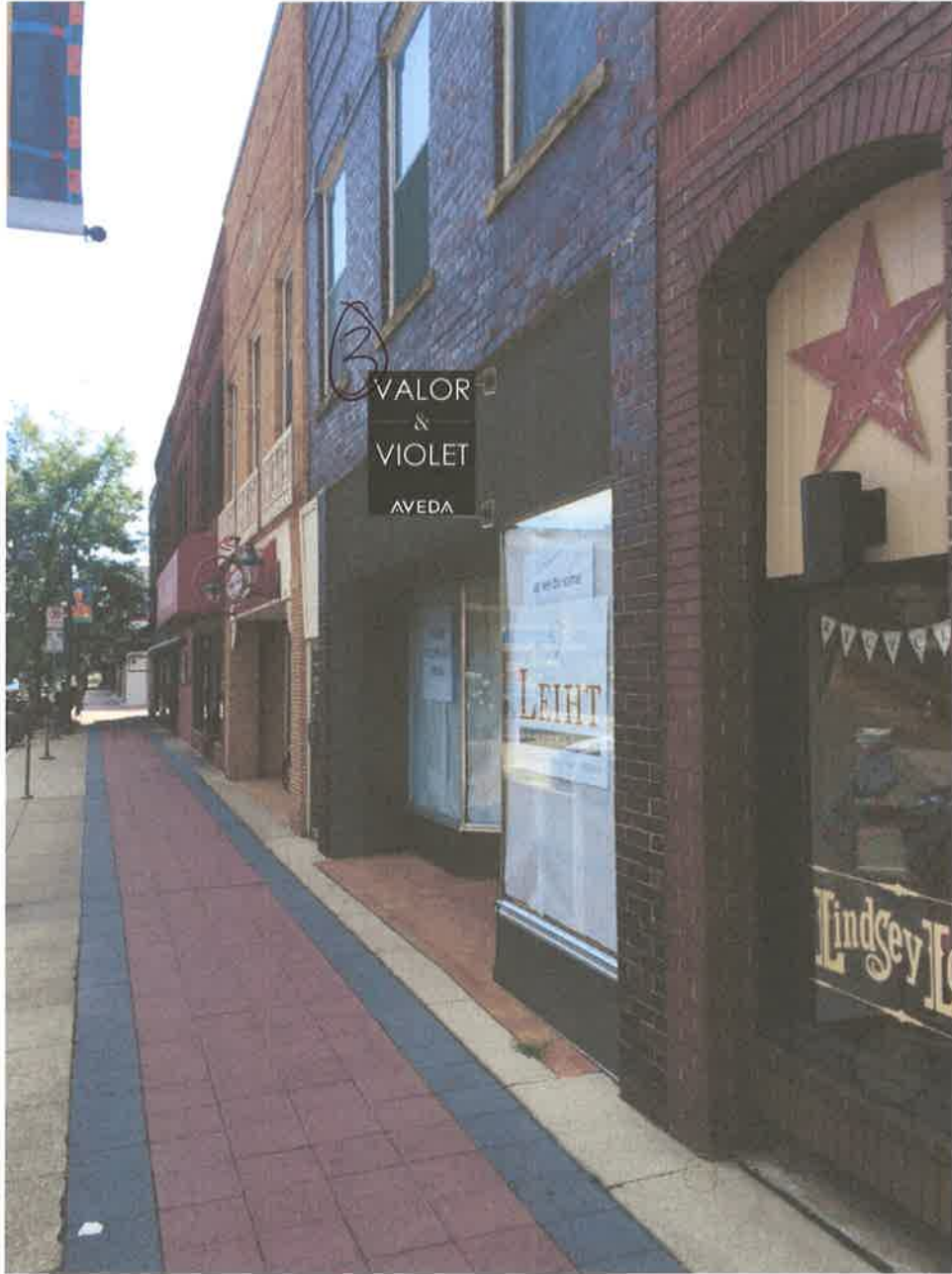
1. The Owners do hereby indemnify and hold harmless the City of Ames, its officers and employees, against any loss or liability whatsoever made by any and all persons whomsoever, resulting from or arising out of the location and maintenance of the encroachment.
2. The Owners shall submit and maintain, through the period of the encroachment, comprehensive general liability insurance coverage in the amount of not less than \$500,000 combined single limit and a current copy of Endorsement CG 2013, naming the City of Ames and its employees and assigns, as an additional insured on the policy. The Owner will supply the City Clerk's Office annually with a current copy of the insurance and the endorsement.
3. The City Council may revoke the permit at any time.
4. This agreement shall run with the land and be binding upon the successors and assignees of the parties hereto.
5. The Owners shall notify the City Clerk at the time that the encroachment ceases to exist, or before making any modification to the encroachment.
6. The encroachment will be built and erected in the same manner as shown on the attached sketch.
7. To pay a one-time encroachment fee of \$25 or \$1 for every square foot that encroaches, whichever is larger.

Property Owner Signature [Signature] Date 9/8/10

FOR OFFICE USE

- | | |
|--------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Fee Received | <input checked="" type="checkbox"/> Sketch of Encroachment Received |
| <input checked="" type="checkbox"/> Insurance Received | <input type="checkbox"/> Approved by City Council on |
| <input checked="" type="checkbox"/> Insurance Approved by HR | Date: _____ |

Approved by: _____ Date: _____ Permit No: _____



③ - 1.5' x 2' = 3



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Severson Insurance Agency Inc 205 Clark - P O Box 743 Ames, IA 50010	CONTACT NAME:	PHONE (A/C, No, Ext): 515-232-7203	FAX (A/C, No): 515-232-7451
	E-MAIL ADDRESS:		
INSURED Dayton Road Development, LLC PO Box 1652 Ames, IA 50010-1652	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Owners Insurance Co		32700
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Business Owners GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X		4677104400	11/01/2015	11/01/2016	EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E L EACH ACCIDENT	\$
							E L DISEASE - EA EMPLOYEE	\$
							E L DISEASE - POLICY LIMIT	\$
							BUILDING	1,354,900

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sign Encroachment 310 Main St, Ames, IA 50010

30 Sep 2016
19 Sep 2016

CERTIFICATE HOLDER

CANCELLATION

City of Ames
 515 Clark Ave
 Ames, IA 50010

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Justin K...



CITY OF
Ames
INSPECTIONS

SIGN PERMIT APPLICATION

Fire/Inspections Division
515 Clark Ave, Room 205, Ames, IA 50010
515-239-5153 FAX 515-239-5261
www.cityofames.org/inspections

Project Address 310 Main

Applicant is: Property Owner Tenant Contractor

Name Briana Meyerink Phone 515-509-0806

Company Leiht Restoration LLC Email service@leihtrestoration.com

Mailing Address 312 1/2 Main St. Unit 201
Ames, IA 50010

If contractor, provide property owner/tenant name Bill Woodward

If contractor, provide State of Iowa Contractor Registration No. C116558

Type of Sign: Ground Wall Awning and Canopy Portable Other _____

Permanent sign Temporary sign

Electronic Message: Yes No (Flashing signs are prohibited)

Illuminated: Yes No

Illumination: Internal External (If external, attach lighting specifications including lumens)

New electrical: Yes No (Permit required for new electrical)

Distance between faces: 6 m (30 inches or greater, include both faces for sq footage)

Square footage (per each face): 3 sq ft

Height above grade (top of sign): 12 ft Height above grade (bottom of sign): 10 ft

Setback from property line: _____ (ground signs only)

Applicant Signature [Signature] Date 9/6/2014

Owner Signature [Signature] Date 9/6/2014

FOR OFFICE USE

Fee: \$90.65 No Permit Needed

IDOT approval required? Yes No

Flood Plain Development Permit Required: Yes No

Zoning District: DSC

Encroachment Permit required? Yes No

Approved by _____ Date _____ Permit No _____

COUNCIL ACTION FORM

**SUBJECT: STREET CLOSURE FOR UTILITY SERVICE INSTALLATION ON
WHEELER STREET (WALMART)**

BACKGROUND:

The contractor for the new Walmart at 3015 Grand Avenue intends to connect a new sanitary sewer service to the site just east of the intersection of Wheeler Street and Roy Key Avenue. In order to properly install these utility connections safely and as quickly as possible, the contractor has requested a closure of Wheeler Street. A map of the area is shown in Attachment A.

The Municipal Code requires that the City Council approve temporary closures of those streets that are classified as arterials or are active CyRide routes, which is the case with Wheeler Street (Blue Route #3).

Due to the locations of the utility connection, this work will require the closure of Wheeler Street for approximately three calendar days to safely accommodate the new sanitary service installation. The exact timing of the closure is unknown at this time, since on-site utilities are currently under construction and the schedule for the sanitary sewer service connection will be in early to mid October. Should the work be completed sooner than the total three day closure request, the street will be reopened to traffic at that time.

The contractor will deliver notification of the closure to the area residents and businesses providing information on the dates and duration of the closure. CyRide will re-route bus service during the street closure by continuing the route to the north from Roy Key Avenue to Bloomington Road, then south on Grand Avenue.

ALTERNATIVES:

1. Delegate to staff the authority to administratively close Wheeler Street, as noted above, to facilitate the installation of the needed utility services.
2. Direct staff to work with the property owner to determine exact alternate dates to conduct the utility service installation.

MANAGER'S RECOMMENDED ACTION:

By delegating the closure Wheeler Street, City Council would be facilitating the best possible coordination between the City and the Walmart utility contractor for this project, as well as providing the means to keep this major retail project on schedule.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.

Attachment A



Geographic Information System (GIS) Product Disclaimer: City of Ames GIS map data does not replace or modify land surveys, deeds, and/or other legal instruments defining land ownership & land use nor does it replace field surveys of utilities or other features contained in the data. All features represented in this product should be field verified. This Product is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the User.



Wheeler Closure
Walmart Sanitary Sewer Connection



Scale: 1 in = 117 ft
Date: 9/15/2016

COUNCIL ACTION FORM

**SUBJECT: REQUEST FOR PARKING ENFORCEMENT AND METER FEE WAIVER
AT POLLING LOCATIONS WITH METERED PARKING.**

BACKGROUND:

The Story County Auditor supervises the election process including all 20 polling places within the City of Ames. Two of these city polling locations (Ames Public Library and Collegiate United Methodist Church) have metered parking that serves as the primary public parking resource. A third, Collegiate Presbyterian, has three meter spaces along with additional private parking. Citizens who use these locations have frequently requested that spaces be available to accommodate voters and that the associated meter fees be waived on election day. The other 18 locations in the city have private parking associated with the facility or, in the case of Iowa State University, already allocate parking for poll workers and voters.

While there is no statutory requirement to provide parking, some citizens who have raised the issue have noted that meter fees may serve as a potential barrier to voting. Others have referred to the principle of removing barriers to voting in their comments, noting that the City has waived parking fees for commercial events in the downtown area.

Elections are typically held twice per year although special elections or runoff elections can add to the frequency in any given year. Since elections are typically held on Tuesday, any waiver of parking fees would cover the hours of 8:00 am to 6:00 p.m. on that day.

Polling locations can be very busy at peak times of day. It is unlikely that any number of spaces will ensure availability to all voters at all times. Iowa State University, however, has been successful accommodating voters with four spaces at their campus locations.

After a review of parking options at each site, it appears that 20 spaces on Douglas would provide a great deal of convenient, short-term parking. There are additional spaces on Fifth Street (11 spaces) and in Lot Q (62 spaces) for a total on 93 spaces available in this area. At Collegiate United, there are 9 spaces on Lincoln Way that are adjacent to the Church. At Collegiate Presbyterian there are three spaces on West Street.

Based on citizen feedback and the experience of the Story County Auditor, it is proposed that some parking be allocated to allow access to three polling locations and that meter fees associated with those locations be waived.

ALTERNATIVES:

1. Approve election-related parking of up to 45 meter spaces near the Ames Public Library, nine spaces at Collegiate United Methodist Church and three spaces at Collegiate Presbyterian. Allow the Traffic Engineer to designate the specific parking spaces allocated to elections and waive meter fees.
2. Approve election-related parking of up to 20 meter spaces near the Ames Public Library, nine spaces at Collegiate United Methodist Church and three spaces at Collegiate Presbyterian. Allow the Traffic Engineer to designate the specific parking spaces allocated to elections and waive meter fees.
3. Do not approve the allocation of election-related parking spaces.

MANAGER'S RECOMMENDED ACTION:

The allocation of parking spaces and the waiver of meter fees will assist the Story County Auditor in making polling places accessible within the city of Ames.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the election-related parking of up to 45 meter spaces near the Ames Public Library, nine spaces at Collegiate United Methodist Church and three spaces at Collegiate Presbyterian; waiving the meter fees; and allowing the Traffic Engineer to designate the specific parking spaces.

COUNCIL ACTION FORM

SUBJECT: CITY FACILITY SECURITY CAMERA SYSTEM

BACKGROUND:

Portions of City Hall are covered by a security camera system. This system is primarily employed in areas of the building used for Police activities and in the Community Center. The Police Department portion of City Hall was remodeled in multiple phases over the past several years. In reviewing the existing camera system, it was determined that a new, centrally hosted system could replace the aging equipment, providing effective coverage for the remodeled areas in City Hall and better image quality.

In addition to the need for new cameras at City Hall, the Parks and Recreation Department has identified that the security cameras at the Ames/ISU Ice Arena are also in need of replacement. Newer camera systems offer the option of utilizing a centrally hosted system, which allows for integration of cameras at multiple facilities with the same system backbone. Such a system could be further expanded to other City facilities where the necessary network connections exist at the cost of only the additional cameras.

City staff initiated an RFP for a centrally hosted camera system to meet the City's needs. A team of Information Technology, Police, Parks and Recreation, and Facilities staff reviewed the submittals and chose Communication Innovators as the preferred vendor.

The total cost to provide equipment and installation to City Hall and the Ames/ISU Ice Arena is \$63,393. This cost would be split between the involved facilities, with City Hall responsible for \$41,231 and the Ice Arena responsible for \$22,162. The Ice Arena funding will come from the Parks and Recreation operational budget, which contains \$25,000 for this purpose. City Hall has funding in the amount of \$40,000 from one-time savings in the General Fund during fiscal year 2015/16 that were carried forward into FY 2016/17. The remaining \$1,231 will come from the City Hall Maintenance Capital Improvement Program.

Funding Source	Amount
General Fund Carryover	\$ 40,000
City Hall Maintenance CIP	1,231
Parks and Recreation Operating Budget	22,162
TOTAL	\$ 63,393

ALTERNATIVES:

1. Approve a purchase contract with Communication Innovators for the Security Camera System Project in the amount of \$63,393.
2. Do not approve this project.

MANAGER'S RECOMMENDED ACTION:

By installing a new security camera system, the City will have a centrally hosted system and improved equipment for the safety and security of City Hall and the Ice Arena. This system will also allow for future expansion throughout the City.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.

COUNCIL ACTION FORM

SUBJECT: REVISION TO ASSET POLICIES AND PROCEDURES

BACKGROUND:

Earlier this year, the City Council and other ASSET Funders approved the annual comprehensive revision to the ASSET Policies and Procedures. Changes to the Policies and Procedures are adopted once a majority of the Funders approve the revisions.

Subsequent to that revision, RSVP and the Volunteer Center of Story County requested a modification in the unit of service for the Volunteer Management service. Currently, Volunteer Management is measured on a staff-hour basis. Both organizations have requested that for the FY 2017/18 ASSET budgeting process, this service be measured on a volunteer-hour basis.

This change would only affect these two agencies. The agencies would adjust their previous costs per unit to reflect the new unit of service, so the costs per unit and number of units delivered could be compared over time.

This modification to the Policies and Procedures was approved by ASSET at its meeting on September 15. Per the ASSET Policies and Procedures, the revision must now be submitted to each funder for adoption. Once adopted by a majority of the funders, the new policy takes effect. The proposed modification is highlighted on the attached page.

ALTERNATIVES:

1. Approve a revision to the ASSET Policies and Procedures, changing the unit of service for Volunteer Management from “1 Staff Hour” to “1 Volunteer Hour”
2. Do not approve a change to the ASSET Policies and Procedures

MANAGER’S RECOMMENDED ACTION:

The conversion of Volunteer Management service from a staff-hour basis to a volunteer-hour basis better captures how productive each agency has been in organizing volunteers. The change was requested by the agencies affected by this service, and has been approved by the ASSET team. A majority of the ASSET funders must approve the change for it to go into effect for the FY 2017/18 funding process.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.

ADDENDUM C - SERVICE CODES

(Complete descriptions of each service code are in the ASSET Reference Manual)
 Services were categorized into three panels: Education, Income, and Health.

New Service Code #	Old Service Code #	Service Code Name	Unit of Service	Panel
1.01	1.3g	Supported Employment for Mental Health or Developmentally Disabled	1 Staff Hour	Education
1.02	4.3b	Advocacy for Social Development	1 Staff Hour	Education
1.03	4.3c	Resource Development	1 Staff Hour	Education
1.04	4.3e	Informal Education for Self-Improvement and Self-Enrichment	1 Client Contact	Education
1.05	1.3l	Enclave Services	15 minutes	Education
1.06	3.1d	Preschool	1 Day	Education
1.07	3.2a	Youth Development and Social Adjustment	1 Client Contact / Day	Education
1.08	3.2c	Employment Assistance for Youth	1 Staff Hour	Education
1.09	3.2d	Out of School Program	1 Partial Day	Education
1.10	4.1a	Family Development / Education	1 Client Hour	Education
1.11	4.2b	Volunteer Management	1 Volunteer Hour	Education
1.12	4.3a	Public Education and Awareness	1 Staff Hour	Education
2.01	2.1a	Emergency Assistance for Basic Material Needs	1 Client Contact	Income
2.02	3.1a	Day Care - Infant	1 Full Day	Income
2.03	3.1b	Day Care - Children	1 Full Day	Income
2.04	3.1c	Day Care - School Age	1 Partial Day	Income
2.05	3.1h	Childcare for Mildly Ill Children	1 Partial Day	Income
2.06	4.1c	Separated Families	1 Client Contact	Income
2.07	new	Transitional Living Services	1 day	Income

COUNCIL ACTION FORM

SUBJECT: 2014/2015 SANITARY SEWER REHABILITATION (MANHOLE REHAB FLOOD PRONE MANHOLES) – CONSTRUCTION OBSERVATION SERVICES

BACKGROUND:

On August 25, 2015, City Council approved a professional services contract with the team of V&K/WHKS from West Des Moines and Ames, Iowa. That construction observation services contract was associated with field inspection of the \$1.6 million manhole rehabilitation project nearly completed in basins 1 and 5, and was in an amount not to exceed \$124,700.

On May 24, 2016, City Council awarded another construction contract that will provide sanitary sewer rehabilitation (flood prone manhole rehabilitation) to Save Our Sewers, of Cedar Rapids, Iowa in the amount of \$1,032,105.23.

Considering the workload in the construction season, in addition to this project utilizing rehabilitation methods that are unfamiliar with City staff, a change order to the original contract to provide construction observation services for this flood prone manhole project is requested in an amount not to exceed \$87,180. The contract ensures compliance with the plans and specifications, assists in the required SRF funding documentation, supports project close out, and provides training/education for City staff on the rehabilitation methods outlined in the contract. It is intended for the V&K/WHKS team to also provide training to City staff in these rehabilitation methods so that future projects can be administered by City staff if workload allows. Staff is confident that quality services will be delivered at the best value.

Revenue and expenses associated with this program are estimated as follows:

	Available Revenue	Estimated Expenses
State Revolving Funds (FY 14/15)	\$ 3,270,000	
2014/15 Sanitary Sewer Rehab (Manhole Rehab –Basins 1 & 5) (Under Contract)		\$ 1,622,502.06
2014/15 Sanitary Sewer Rehab (Flood Prone Manholes) (Under Contract)		\$ 1,032,105.23
Construction Observation (Manhole Rehab –Basins 1 & 5)		\$ 124,700.00
Construction Observation (Flood Prone Manholes)		\$ 87,180.00
Engineering/Administration (City staff, Est. for both projects)		\$ 178,120.00
	\$ 3,270,000	\$ 3,044,607.29

ALTERNATIVES:

1. Approve the amendment to the construction observation services agreement for the 2014/15 Sanitary Sewer Rehabilitation to the team of V&K/WHKS, in an amount not to exceed \$87,180.
2. Direct staff to negotiate an engineering agreement with another consulting firm for construction observation services.

MANAGER'S RECOMMENDED ACTION:

Based on staff's current workload and expertise provided by the team of V&K/WHKS, contracting for the construction observation continues to provide the best value to the City. This team designed the flood prone manhole project and has experience with the planned rehabilitation methods and SRF funded projects.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.

COUNCIL ACTION FORM

SUBJECT: INTERGOVERNMENTAL AGREEMENT FOR POLICE ENFORCEMENT OF TOBACCO, ALTERNATIVE NICOTINE AND VAPOR PRODUCTS REGULATIONS

BACKGROUND:

The Police Department is requesting permission to renew a 28E intergovernmental agreement with the Iowa Alcoholic Beverages Division for enforcement of tobacco, alternative nicotine and vapor product laws. This agreement provides that the Alcoholic Beverages Division will pay the City of Ames \$75 for each compliance check conducted by the Police Department.

The Police Department will use this funding to continue compliance checks with local retailers related to underage tobacco and alternative nicotine and vapor products enforcement activities.

No matching funds are required with this grant.

ALTERNATIVES:

1. Approve the renewed 28E Agreement for Tobacco, Alternative Nicotine and Vapor Product Enforcement between the Police Department and the Iowa Alcoholic Beverages Division.
2. Do not approve the renewed the 28E Agreement for Tobacco, Alternative Nicotine and Vapor Products Enforcement between the Police Department and the Iowa Alcoholic Beverages Division.

MANAGER'S RECOMMENDED ACTION:

This state grant provides an outside source of funding to facilitate tobacco, alternative nicotine and vapor products regulation compliance within the community.

Therefore, it is the recommendation of the City Manager that the City Council approve Alternative #1 as stated above.

ITEM # 24
DATE: 09/27/16

COUNCIL ACTION FORM

SUBJECT: REQUESTS FOR OKTOBERFEST ON MAIN STREET

BACKGROUND:

The Main Street Cultural District (MSCD) plans to hold its fifth annual Oktoberfest on Main Street on Saturday, October 22, 2016. The event involves a beer garden/craft brew fest, live music and other entertainment, and food vendors on the 200 block of Main Street. Approximately 3,000 people are anticipated to attend the event.

MSCD has assured City staff that the fenced-in beer garden will be adequately staffed with volunteers and arranged in such a manner that it can be removed quickly to provide access in the event of an emergency. A private security firm has been retained by MSCD to assist with the event. This year, MSCD plans to place a 30x90-foot tent on Main Street in lieu of smaller tents on the sides of the streets. The Fire Department has reviewed this change and does not believe it will impede the maneuvering of emergency vehicles in the event a call for service is received.

To facilitate this event, the following requests have been made by MSCD:

- Closure of Main Street between Kellogg Avenue and Douglas Avenue from 1:00 p.m. Friday, October 21, to 1:00 a.m. on Sunday, October 22
- Temporary Obstruction Permit
- Blanket Vending License and waiver of fee (\$50)
- Closure of 45 metered and 1 unmetered parking spaces in the 200 block of Main Street from 1:00 p.m. Friday, October 21, to 1:00 a.m. on Sunday, October 22, and waiver of parking meter fees (estimated \$157 loss to the Parking Fund)
- Access to and waiver of cost for use of electricity in 200 block of Main Street (approximately \$10 loss to the Electric Fund)
- A Special Class C Liquor License (Beer and Wine) with Outdoor Service Privilege

Organizers plan to go door-to-door with event information, place signs in the affected area, and distribute information via email to businesses affected by the street closures. Oktoberfest has been successfully held in this area for several years.

The City Council should note that the ISU Homecoming Parade is proposed to be held downtown on the afternoon of Sunday, October 23. MSCD will work with ISU Homecoming organizers to transfer responsibility for the barricades.

ALTERNATIVES:

1. Approve the requests from the Main Street Cultural District as indicated above, including the waiver of fees.
2. Approve the requests as indicated above, but require reimbursement for lost parking meter revenue, a Vending License, and the use of electricity.
3. Do not approve the requests.

MANAGER'S RECOMMENDED ACTION:

The Main Street Cultural District has had a proven record of putting on safe and well-attended events for the community. This event has been successful at bringing large numbers of people to the Downtown area in the past.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the requests from the Main Street Cultural District as indicated above, including the waiver of fees.



September 8, 2016

Honorable Mayor Campbell and City Council
Ames City Hall
515 Clark Avenue
Ames, IA 50010

RE: Oktoberfest

Dear Honorable Mayor Campbell and City Council,

The Main Street Cultural District is planning to hold the annual Oktoberfest event on Saturday, October 22nd from 1-10pm. Information about the event can be found on the Special Event Application we submitted. We would also request a waiver of fees for the Blanket Vendor Permit, electricity, and parking meters.

Thank you for your consideration of this request and continued support of the Main Street Cultural District. We look forward to seeing you on October 22nd, in downtown Ames.

Sincerely,

Edana Delagardelle
Event Coordinator
Main Street Cultural District

SUMMARY OF EVENT

DESCRIPTION

Event Name Main Street Oktoberfest October 22, 2016

Description

Oktoberfest Festival has become an Ames fall tradition where people gather from the local community and out of town to experience the European festival. It's traditionally known for its German food and multiple breweries as well as Guten Tag Games, a best-dressed costume competition, Stein holding competition, and polka dance. Ending the night with a great cover band where everyone knows the songs and dancing comes natural!

The Oktoberfest festival begins at 1 p.m. October 22nd and will end at 10pm.

The 200 Block of Main Street, from Kellogg Avenue to Douglas Avenue, will be closed from 6pm October 21st to 6 am October 23 for the festival. The area will be gated off and entry is only via tickets bought. It is a family friendly event with plenty of seating, tents, and we will have heaters this year due to the time of year.

As a nonprofit event, all funds from Oktoberfest go toward the Main Street Cultural District's efforts to promote downtown events.

- Event Category**
- | | |
|----------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Athletic/Recreation | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Exhibits/Misc. | <input type="checkbox"/> Farmer/Outdoor Market |
| <input checked="" type="checkbox"/> Festival/Celebration | <input type="checkbox"/> Other (please explain) |
| <input type="checkbox"/> Parade/Procession/March | |

Anticipated Attendance Total 3,000 Per Day 1

DATE/TIME

Setup	Date <u>10/21/16</u>	Time <u>6:00 pm</u>	Day of Week <u>Fri</u>
Event Starts	Date <u>10/22/16</u>	Time <u>1:00 pm</u>	Day of Week <u>sat</u>
Event Ends	Date <u>10/22/16</u>	Time <u>10:00 pm</u>	Day of Week <u>Sat</u>
Teardown Complete	Date <u>10/23/16</u>	Time <u>1:00 am</u>	Day of Week <u>sun</u>

Rain Date, if applicable _____
Rain Location, if applicable _____

LOCATION

Region

(Select one or more)

- Main Street Cultural District (Downtown)
- Campustown District
- Iowa State University Property
- City Parks
- Other (please explain)

Please note that events occurring in the Downtown, Campustown, or on ISU property require prior approvals. Please contact the appropriate office well in advance:

Downtown - Main Street Cultural District: (515) 233-3472

Campustown - Campustown Action Association: (515) 450-8771

Iowa State University - Events Authorization Committee: (515) 294-1437

CONTACTS

Host Organization

MSCD

Local Contact (Required)

Must be present during event

Name: Edana Delagardelle or Cindy Hicks

Address: 229 Main

Telephone: (515) 233-3472

Cell phone: (515) 231-0697

Must be available by cell phone during event

Email: events@amesdowntown.org or director@amesdowntown.org

No later than two weeks prior to the event, Organizer must submit Emergency Contact List, including names and numbers of all coordinators,volunteers, and location assigned to each.

Yes No

Is this an annual event? How many years have you been holding this event? 4

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July*, etc.)?

If yes, please list

COUNCIL ACTION FORM

**SUBJECT: ISU HOMECOMING CENTRAL COMMITTEE
REQUESTS FOR ISU HOMECOMING EVENTS**

BACKGROUND:

From October 23-29, the Homecoming Central Committee at Iowa State University is again planning to host its annual Homecoming activities. In addition to the traditional ExCYtement in the Streets lawn displays and mass campaniling on Friday, October 28, the Homecoming Central Committee is introducing a downtown Homecoming parade as a kickoff to the activities to be held Sunday, October 23.

HOMECOMING PARADE:

The Homecoming parade will take place beginning at 2:00 p.m. on Sunday, October 23rd. Organizers participated in the planning and execution of the Ames 4th of July Parade in preparation for implementing a downtown Homecoming parade this fall. To ensure the parade is manageable in its first year, the number of entries will be capped at 70. Entries will be staged in City Hall Lot M, on Pearle Avenue, and on Main Street west of Clark Avenue.

The parade route will be similar to the route used for the 4th of July, but in reverse. To facilitate this event, closure of the following streets and parking lots is requested from noon to 4:00 p.m. on October 23rd:

- City Hall Parking Lot MM
- City Hall Parking Lot M
- Pearle Avenue
- Fifth Street from Grand Avenue to Douglas Avenue
- Main Street from Allan Drive to Douglas Avenue
- Clark Avenue, Burnett Avenue, and Douglas Avenue from Main Street to Fifth Street

Organizers have requested a Temporary Obstruction Permit, the closure of parking spaces along the route and waiver of parking enforcement from noon to 4:00 p.m. that day. Because the parade is on a Sunday, no parking meter revenue will be lost. Additionally, organizers have requested the use of electrical outlets in Tom Evans Plaza and a waiver of electricity fees (approximately \$2 loss to the Electric Fund).

CyRide will detour two transit routes from the parade area. The Police Department will provide a vehicle and Public Works will arrange for a street sweeper to clean the streets at the conclusion of the parade. The Main Street Cultural District has provided a letter in support of the parade.

EX'CY'TEMENT IN THE STREETS:

ExCYtment in the Streets consists of two activities on Friday, October 28th – the Greek System lawn displays, and fireworks on Central Campus in conjunction with Campaniling. The lawn displays will be exhibited between approximately 8:00 p.m. and 10:00 p.m. To facilitate this event, organizers are asking the City Council to approve the following requests:

- Closure of Sunset Drive from Ash Avenue to just west of the intersection with Beach Avenue
- Closure of Ash Avenue from Gable Lane to Knapp Street (Knapp and Gable will remain open)
- Closure of Gray Avenue from its intersection with Gable Lane to Greeley Street
- Closure of Pearson Avenue between Greeley Street and Sunset Drive
- Temporary Obstruction Permit for the closed areas as well as the Greek Triangle, which will be used for judging displays

Streets will be closed at approximately 7:30 p.m. and will be reopened by 10:30 p.m. On-street parking will also be prohibited on these streets from 7:00 p.m. on Thursday, October 27, to 10:30 p.m. on Friday, October 28.

Public Works will provide the barricades necessary for the street closures along with “No Parking” signs. Organizers will be responsible for staffing the barricades while they are in place. Organizers have indicated they will notify affected non-Greek residents by going door-to-door with information. A letter of support from the Campustown Action Association is attached.

Organizers also plan to hold the annual fireworks display on Central Campus as part of mass Campaniling. Therefore, a fireworks permit is requested for a ground effects fireworks display on Central Campus to begin at midnight (12:00 a.m.) on Friday night, October 28th.

In the past two years, concerns regarding noise from the fireworks component of this event were raised during the City Council discussion and approval. Event organizers were encouraged by City staff to consider alternatives to address the noise issues. Homecoming Central Committee staff has indicated to City staff that it has considered alternatives regarding the shoot time and the type of fireworks used, but wishes to proceed with conducting the fireworks shoot at midnight in the same manner as previous years.

Applications for these events and letters of support are attached.

ALTERNATIVES:

1. Approve the requests from the Homecoming Central Committee for:
 - a. The ISU Homecoming Parade on Sunday, October 23, including street and parking closures, a Temporary Obstruction Permit, use of City electricity and a waiver of fees as requested by event organizers.
 - b. ExCYtement in the Streets on Friday, October 28th, including street and parking closures and a Temporary Obstruction Permit as requested by event organizers above.
 - c. A Fireworks Permit for a fireworks display on Central Campus at midnight on Friday night, October 28th.
2. Deny the requests.

MANAGER'S RECOMMENDED ACTION:

The Homecoming Central Committee has a long track record of successfully hosting lawn displays as part of ExCYtement in the Streets. With the desire to expand the event to include a Homecoming Parade, City staff is satisfied that the planning and preparation undertaken by the organization will lead to a successful event. Both components of the Homecoming celebration have the support of the respective business district association (Main Street Cultural District and Campustown Action Association).

The Homecoming Central Committee has indicated a desire to continue conducting a fireworks shoot on Central Campus at midnight as part of the celebration. Staff has been told that other options to address the fireworks concerns raised at previous City Council meetings were explored, but ultimately the organization wishes to proceed with a midnight fireworks display. Homecoming Central Committee staff has indicated that it has reached out to City Council Members individually to discuss the fireworks concerns. The City Council has been supportive of the fireworks display in the past and has given City staff no formal direction regarding the fireworks. City staff therefore assumes that the City Council continues to be supportive of the fireworks display.

Assuming the City Council continues to support the midnight fireworks display, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1a-c, thereby approving the requests for the ISU Homecoming Parade, ExCYtement in the Streets, and the midnight fireworks display as indicated above.



July 12, 2016

To whom it may concern,

The Main Street Cultural District fully supports the use of Main Street, in downtown Ames, for the Iowa State University Fall Homecoming Parade on the evening of October 23, 2016. We welcome this partnership with the university to make the community a better place for everyone. We are excited join students, athletes, parents, faculty and staff, and community members in cheering on our Iowa State University Cyclones Football team. We also welcome the opportunity to show the community what great businesses our downtown has to offer.

Sincerely,

A handwritten signature in blue ink that reads "Cliff Smith".

Cliff Smith
2016 MSCD Board President



campustown
action
association

Campustown Action Association
119 Stanton Ave, Suite 602
Ames, IA 50014

CAA is supportive of the ExCYtement in the Streets event. The Homecoming group is making every effort to inform the affected neighborhoods of the street closures and to keep any inconvenience to a minimum. We will be assisting them in this process through our contacts with the property management companies as well as the nearby Neighborhood Associations. The Friday evening hours are a good choice, and we don't foresee any issues. The committee is extremely invested in a successful series of events, and are willing to put in the hard work to see it through. I think this year's Homecoming week will be a great example of how the students and the Ames community really can work together.

Sincerely,

Karin Chitty
Executive Director



CITY OF
Ames™

SPECIAL EVENT APPLICATION

SUMMARY OF EVENT

DESCRIPTION

Event Name ISU Homecoming Parade

Description Reinstating the Homecoming Parade as an event to include the Ames community in celebrating the kick-off of Homecoming Week on Sunday, October 23, 2016.

- Event Category**
- Athletic/Recreation
 - Exhibits/Misc.
 - Festival/Celebration
 - Parade/Procession/March
 - Concert/Performance
 - Farmer/Outdoor Market
 - Other (please explain)

Anticipated Attendance Total 1,500 Per Day _____

DATE/TIME

Setup	Date <u>10/23/16</u>	Time <u>10:00 am</u>	Day of Week <u>Sunday</u>
Event Starts	Date <u>10/23/16</u>	Time <u>2:00 pm</u>	Day of Week <u>Sunday</u>
Event Ends	Date <u>10/23/16</u>	Time <u>3:00 pm</u>	Day of Week <u>Sunday</u>
Teardown Complete	Date <u>10/23/16</u>	Time <u>5:00 pm</u>	Day of Week <u>Sunday</u>

Rain Date, if applicable _____

Rain Location, if applicable _____

LOCATION

Region

(Select one or more)

- Main Street Cultural District (Downtown)
- Campustown District
- Iowa State University Property
- City Parks
- Other (please explain)

Please note that events occurring in the Downtown, Campustown, in City parks, or on ISU property require prior approvals. A letter of support will be required from CAA if the event occurs in Campustown or from MSCD if the event occurs in Downtown. Please contact the appropriate office well in advance:

Downtown - Main Street Cultural District: (515) 233-3472

events@amesdowntown.org

Campustown - Campustown Action Association: (515) 450-8771

director@amescampustown.com

Iowa State University - Events Authorization Committee: (515) 294-1437

eventauthorization@iastate.edu

CONTACTS

Host Organization

ISU Homecoming Central Committee

Local Contact (Required)

Must be present during event

Name: Courtney Durham

Address: 420 Beach Avenue, Ames, 50011

Telephone: (515) 294-2632

Cell phone: (816) 646-9487

Must be available by cell phone during event

Email:

At least ten business days prior to the event, Organizer must submit Emergency Contact List, including names and numbers of all coordinators, volunteers, and location assigned to each.

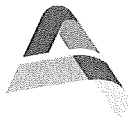
Yes No

Is this an annual event? How many years have you been holding this event? _____

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July, etc.*)?

If yes, please list



SUMMARY OF EVENT

DESCRIPTION

Event Name Iowa State University Homecoming 2016

Description A celebration of ISU traditions, homecoming takes place on campus, with events for students, faculty, staff and Ames community members between October 23-29th. This application is for the events taking place on Friday, October 29th for the general public, for ExCYtement in the Streets, taking part in Campustown, and fireworks on campus.

- Event Category**
- Athletic/Recreation
 - Exhibits/Misc.
 - Festival/Celebration
 - Parade/Procession/March
 - Concert/Performance
 - Farmer/Outdoor Market
 - Other (please explain)

Anticipated Attendance Total 5,000 Per Day 5,000

DATE/TIME

Setup	Date <u>10/29/16</u>	Time <u>10:00 am</u>	Day of Week <u>Friday</u>
Event Starts	Date <u>10/29/16</u>	Time <u>8:00 pm</u>	Day of Week <u>Friday</u>
Event Ends	Date <u>10/29/16</u>	Time <u>10:00 pm</u>	Day of Week <u>Friday</u>
Teardown Complete	Date <u>10/31/16</u>	Time <u>10:00 am</u>	Day of Week <u>Friday</u>

Rain Date, if applicable _____
Rain Location, if applicable NA

LOCATION

Region

(Select one or more)

- Main Street Cultural District (Downtown)
- Campustown District
- Iowa State University Property
- City Parks
- Other (please explain)

Please note that events occurring in the Downtown, Campustown, in City parks, or on ISU property require prior approvals. A letter of support will be required from CAA if the event occurs in Campustown or from MSCD if the event occurs in Downtown. Please contact the appropriate office well in advance:

Downtown - Main Street Cultural District: (515) 233-3472

events@amesdowntown.org

Campustown - Campustown Action Association: (515) 450-8771

director@amescampustown.com

Iowa State University - Events Authorization Committee: (515) 294-1437

eventauthorization@iastate.edu

CONTACTS

Host Organization

ISU Alumni Assoc/Homecoming Central Committee

Local Contact (Required)

Must be present during event

Name: Courtney Durham

Address: 420 Beach Avenue

Telephone: (515) 294-2632

Cell phone: (816) 646-9487

Must be available by cell phone during event

Email: ccurrent@iastate.edu

At least ten business days prior to the event, Organizer must submit Emergency Contact List, including names and numbers of all coordinators, volunteers, and location assigned to each.

Yes No

Is this an annual event? How many years have you been holding this event? 104

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July, etc.*)?

If yes, please list

ATTACHMENT A

INSERT COPY OF FIREWORKS APPLICATION AND ATTACHMENTS

**City of Ames / Iowa State University
Fireworks Permit Application**

**Iowa State University
Homecoming 2016
Fireworks Show
Friday October 28th, 2016**

Prepared By:

Kelm Brueschke
J & M Displays, Inc.
4104 83rd Street
Urbandale, IA 50322

Cell Phone: 515.321.2761
Fax Number: 515.276.6828
Email: kelmbrueschke@gmail.com

ISU Fireworks Permit Application

Fireworks, Pyrotechnics or Flame Effects Application
Iowa State University of Science and Technology

Applicant Information

Name of Event: ISU Homecoming 2016
 Name of Organization Sponsoring Event: SALC Homecoming Central Committee
 Address of Organization: 420 Beach Ave, Ames, IA 50011
 Name of Applicant: Courtney Durham
 Phone: 515-274-2632 Fax: _____ E-Mail: ccurrente@iastate.edu

Event Information

Event Location: Central Campus, N. of Campanile Estimated attendance: 500
 Event Date: 10/28/16 Time: 11:57 a.m./p.m. Alternate Date (rain date) for event: _____
 Organization's on-site manager or contact for day of Display: Courtney Durham
 Phone: _____ Fax: _____ E-Mail: ccurrente@iastate.edu

Firework Display Information: Attach a copy of the Display Operator credentials and applicable U.S. DOT requirement information for transportation with this application

Display Operator (company name): J+M Displays
 Address: 1804 170th Ave
 City: Yarmouth State: IA Zip Code: 52660
 Work-week Phone: 515-321-2761 Fax: 515-276-1028 E-Mail: Kelmbueschke@gmail
 Operator Name for day of Display: Kelvin Bueschke Cell Phone: 515-321-2761
 Other Contact for day of Display: Lee Munson Cell Phone: 641-990-6740

NOTE: Electronic firing ONLY

Type of Fireworks: Close Proximity Attach Display Program
 Length of Display: 10 min
 Fireworks Supplier: J+M Displays
 Exact Location of Display: Campanile Attach Diagram of Display/Shoot Location

Insurance Requirements: Insurance coverage and certificate requirements are on the back of this form.

Student Organizations Only: Submit an Event Authorization and Notification Form with other event documents (including this application) at least 6 weeks prior to the event.

The display operator, EH&S and ISU Police will monitor weather conditions prior to and during the display event. EH&S, ISU Police or the Ames Fire Department have the authority to cancel or postpone any display if they determine there is not strict adherence to the approved application; or there is lightning, wind gusts or inclement weather that will cause risks to the crowd or surrounding property.

9/19/16
Date

Courtney Durham
Sponsoring Organization Representative Signature

I have read and agree to the responsibilities stated in the ISU Fireworks, Pyrotechnics and Flame Effects Procedures and also agree that I will meet all insurance requirements listed on this application and that this insurance will be primary.

Date

Kelvin Bueschke
Display Operator Representative Signature

APPROVAL SIGNATURES:

9/15/16
Date

Tracy
Environmental Health and Safety

09-21-16
Date

FS

9-22-16
Date

Tom Henningsen
ISU Police
City of Ames Fire Inspector

Date

See attached
Office of Risk Management

ISU Fireworks Permit Application

Fireworks, Pyrotechnics or Flame Effects Application
Iowa State University of Science and Technology

Applicant Information

Name of Event: ISU Homecoming 2016
 Name of Organization Sponsoring Event: SALC Homecoming Central Committee
 Address of Organization: 420 Beach Ave, Ames, IA 50011
 Name of Applicant: Courtney Durham
 Phone: 515-274-2652 Fax: _____ E-Mail: ccurrent@iastate.edu

Event Information

Event Location: Central Campus, N. of Campanile Estimated attendance: 500
 Event Date: 10/28/16 Time: 11:57 a.m./p.m. Alternate Date (rain date) for event: _____
 Organization's on-site manager or contact for day of Display: Courtney Durham
 Phone: _____ Fax: _____ E-Mail: ccurrent@iastate.edu

Firework Display Information: Attach a copy of the Display Operator credentials and applicable U.S. DOT requirement information for transportation with this application

Display Operator (company name): J+M Displays
 Address: 1864 170th Ave
 City: Yar mouth State: IA Zip Code: 52160
 Work-week Phone: 515-321-2761 Fax: 515-276-4828 E-Mail: kelmbrueschke@gmail
 Operator Name for day of Display: Kelm Brueschke Cell Phone: 515-321-2761
 Other Contact for day of Display: Lee Munson Cell Phone: 641-990-6760

NOTE: Electronic firing ONLY

Type of Fireworks: Close Proximity Attach Display Program
 Length of Display: 10 min
 Fireworks Supplier: J+M Displays
 Exact Location of Display: Campanile Attach Diagram of Display/Shoot Location

Insurance Requirements: Insurance coverage and certificate requirements are on the back of this form.

Student Organizations Only: Submit an Event Authorization and Notification Form with other event documents (including this application) at least 6 weeks prior to the event.

The display operator, EH&S and ISU Police will monitor weather conditions prior to and during the display event. EH&S, ISU Police or the Ames Fire Department have the authority to cancel or postpone any display if they determine there is not strict adherence to the approved application; or there is lightning, wind gusts or inclement weather that will cause risks to the crowd or surrounding property.

9/9/16
Date

Courtney R Durham
Sponsoring Organization Representative Signature

I have read and agree to the responsibilities stated in the ISU Fireworks, Pyrotechnics and Flame Effects Procedures and also agree that I will meet all insurance requirements listed on this application and that this insurance will be primary.

Date

Kelm P Brueschke
Display Operator Representative Signature

APPROVAL SIGNATURES:

Date

Environmental Health and Safety

Date

ISU Police

9/15/16
Date

Jessie Johnson
City of Ames Fire Inspector
Office of Risk Management

CITY OF AMES, IOWA
APPLICATION FOR PERMIT TO DISPLAY FIREWORKS

Name of Event: ISU Homecoming 2016

Name of Organization Sponsoring Event: ISU Alumni Association - SALC Homecoming Central Committee

Address of Organization: 420 Beach Avenue, Ames, IA 50011

Name of Applicant: Courtney Current

Telephone: 515.294.2632 E-mail address: ccurrent@iastate.edu

Organization's On-site Manager or Contact for Day of Display: Kevin Bruning / Jake Sowers

Contact's Cell Phone Number on Day of Display: 712.420.0958 / 402.639.6057

Date & Time of Event: Fri. 10/28/2016 - 11:59 p.m. Rain Date(s) & Time: N/A

Exact Location of shoot/display*: ISU Central Campus North of Campanile

Size and Type of Display: (attach program, if possible) See Attached

Name of Fireworks Supplier: J & M Displays

Name of Display Operator / Responsible Shooter *who will be present on the day of the event:*
Kelm Brueschke
(Please submit a resume showing pyrotechnic certification or qualifications of this person.)

Work-week Phone: 515.321.2761 Cell Phone (for day of display): 515.321.2761

Name of Insurance Company: Britton Gallagher - Everest Indemnity Ins. Co. (For shoots on public property, \$500,000 general comprehensive liability insurance is required, with the applicant or sponsor named as certificate holder and the City of Ames named as an additional insured.)

***For displays based on property owned by Iowa State University (including Stuart Smith Park and Brookside Park), a letter of authorization must be obtained from ISU. Contact the Office of Risk Management, 3618 Administrative Services Building, or call 515-294-7674.**

Signature of Applicant: *Courtney Current* Date: 9/19/16

Signature of Display Operator: *Kelm P Brueschke* Date: 9/1/2016

Date Fee (\$25.00) Paid: _____ Fire Inspector: *Tom Hennixsen*

Show Details:

Event Name: ISU Homecoming 2016

Organization: ISU Alumni Association

Contact: Courtney Current

Address: 420 Beach Avenue
Ames, IA 50011

Phone: 515.294.2632

Fax: 515.294.9402

Email: ccurrent@iastate.edu

Venue: ISU Central Campus – North of Campanile on sidewalk (see diagram below)

Responding Fire Department: Ames Fire Department - Ames, IA

Show Date: Friday October 28th, 2016

Shoot Time: 11:59 p.m.

Duration of Show: 10 – 12 minutes

Lead Display Operator:

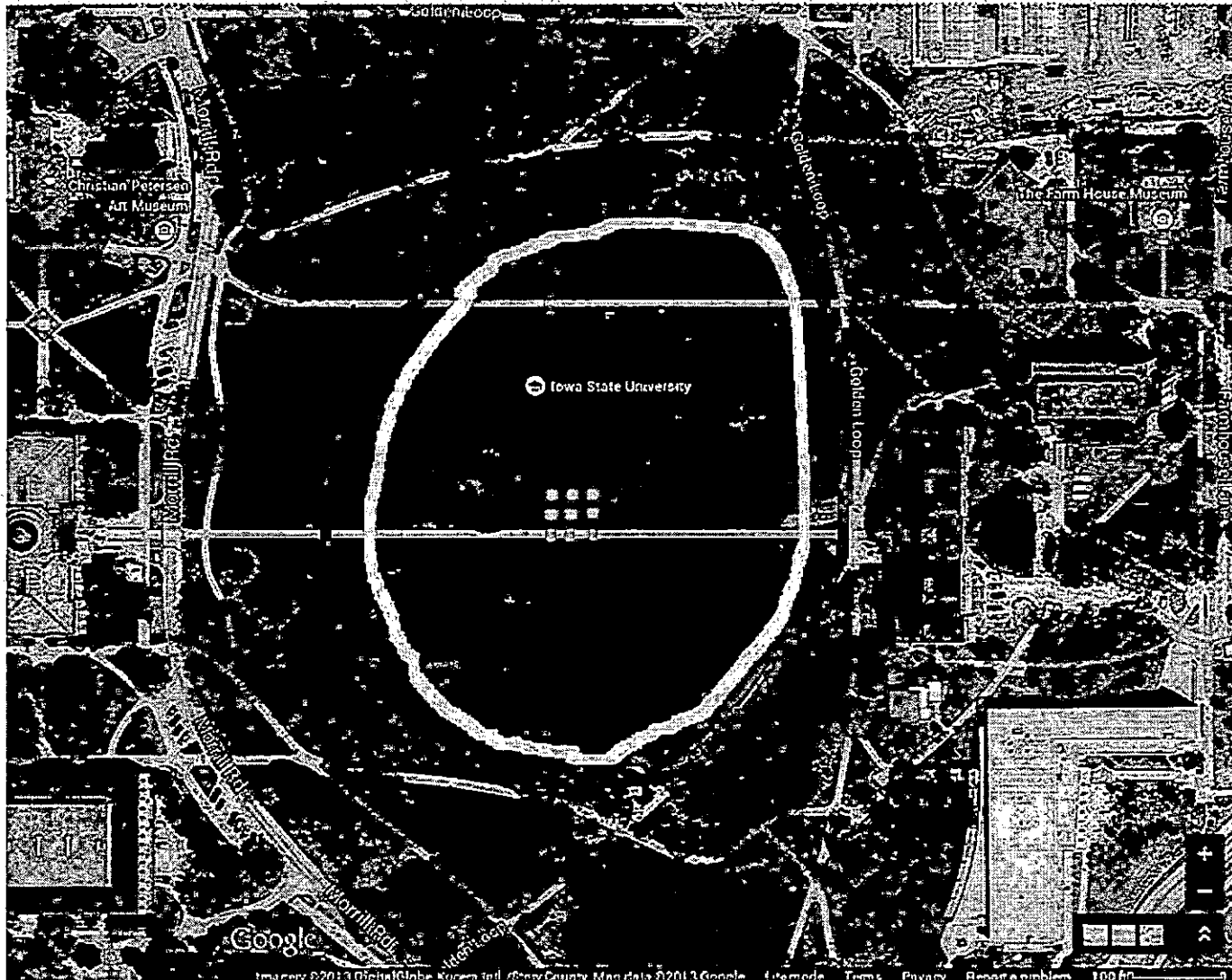
Kelm Brueschke - Credentials

- PGI Certified Shooter
- Minnesota Fireworks License & Indoor Close Proximity License
- Missouri Fireworks License & Indoor Close Proximity License
- Cell Phone: 515.321.2761




Pyrotechnic Products Proposed: (No aerial shells – ground effects only)

Quantity	Type/Class	Description
50	Class C (1.4g)	45mm Mines
25	Class C (1.4g)	3" Mines
10	Class B (1.3g)	300 Shot Roman Candle Bundles
5	Class C (1.4g)	Strobe Pots
30	Class B (1.3g)	Multi-Shot Barrage Cakes
30	Class C (1.4g)	30mm Comets
10	Class C (1.4g)	100mm Mines
2	Class B (1.3g)	Fireballs
2	Class B (1.3g)	Waterfall – 20 sticks each

Shoot Site: Aerial Photo/Diagram



Iowa State University
Homecoming 2016
Saturday October 28th, 2016
11:59 p.m.

-  Fireworks
-  Safety Zone
-  Audience

Insurance Certificate: \$10,000,000.00 coverage. Certificate with ISU as Certificate Holder – see below.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C No. Ext): 216-658-7100 FAX (A/C No.): 216-658-7101 E-MAIL: ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED J & M Displays, Inc. 18054 170th Avenue Yarmouth IA 52660	INSURER A: Everest Indemnity Insurance Co. NAIC # 10851	
	INSURER B: Everest National Insurance Company 10120	
	INSURER C: Maxum Indemnity Company 26743	
	INSURER D: Axis Surplus Insurance Company 26820	
	INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 1080110847 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC		SISM.00060-161	1/15/2016	1/15/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (E.P. occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		SISCA00033-161	1/15/2016	1/15/2017	COMBINED SINGLE LIMIT (E.P. accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (E.P. accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS \$		EXC6028118-01	1/15/2016	1/15/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Excess Liability		EAU791787	1/15/2016	1/15/2017	Each Occurrence \$4,000,000 Aggregate \$4,000,000 Total Excess Limits \$8,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 FIREWORKS DISPLAY DATE: October 28, 2016
 LOCATION OF EVENT: open field north of Campanile on Central Campus of ISU
 ADD'L INSURED: The City of Ames, Iowa, its employees, volunteers, officers, elected officials, partners, subsidiaries, divisions & affiliates, event sponsors & landowners as their interest may appear in relation to this event; State of Iowa (property owner); Iowa State University
 See Attached...

CERTIFICATE HOLDER ISU Alumni Association Attn: Courtney Durham ISU Alumni Center, 420 Beach Avenue Ames IA 50011	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Britton Gallagher		NAMED INSURED J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

(sponsor); Board of Regents, State of Iowa (landowner/management); Iowa State University Homecoming Committee (sponsor)

"Workers compensation policy shall include a waiver of subrogation in favor of Iowa State University; Board of Regents, State of Iowa, and State of Iowa."



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/14/2016

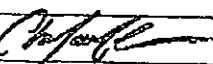
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Applied Risk Services, Inc. 10825 Old Mill Rd Omaha, NE 68154 (877) 234-4420		CONTACT NAME: PHONE (A/C, No, Ext): (877) 234-4420 FAX (A/C, No): (877) 234-4421 E-MAIL ADDRESS: PRODUCER CUSTOMER ID#	
INSURED J & M Displays, Inc. dba J & M Displays, Inc. 18064 170th Ave Yarmouth, IA 52660-9772 CTL 1273 1151411		INSURER(S) AFFORDING COVERAGE INSURER A: Continental Indemnity Co. NAIC # 28258 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL DSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						
	COMMERCIAL GENERAL LIABILITY	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$
	CLAIMS MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$
							MED EXP (per one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
							PRODUCTS - COMP/OP AGG \$
							\$
	AUTOMOBILE LIABILITY						
	ANY AUTO	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (EA ACCIDENT) \$
	ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	HIRE AUTOS						PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS						\$
							\$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/>						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/>						AGGREGATE \$
	DEDUCTIBLE \$						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/>	Y/N	N/A	73-620617-01-01	03/15/2016	03/15/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH ER
	\$						E.L. EACH ACCIDENT \$ 1,000,000
	\$						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
	\$						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach Acord 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER J & M Displays, Inc. 18064 170th Ave Yarmouth, IA 52660-9772 Attn: Project Manager	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  100000652
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Pyrotechnic Resume

Kelm Brueschke
4104 83rd Street
Urbandale, IA 50322

Cell: 515.321.2761 / Fax: 515.276.6828
Email: kelmbueschke@gmail.com

Experience Summary:

My career in the fireworks/pyrotechnics industry began in the summer of 1991. Since then, I've been involved with over 800 indoor or close proximity and over 800 outdoor display firework shows. I have served as the lead Pyrotechnician on more than 98% of these events and was also responsible for designing and choreographing the shows. I've worked with several fireworks organizations over the years to gain valuable knowledge and experience about the industry, setup and firing techniques, rules and regulations and most important of all the safety for the shoot team and spectators. In June of 1998, I started my own company called Prism Fireworks and Pyrotechnics and continued with the business until 2002. I'm currently designing, selling and shooting outdoor display shows for J & M Displays of Yarmouth, IA and indoor/close proximity shows for Hi-Tech FX. Both companies are located in Yarmouth, IA.

Partial List of Indoor & Close Proximity Shows:

- Hy-Vee Let's Move with Michelle Obama Wells Fargo Arena – Des Moines, IA (2012) (Indoor Effects)
- Hy-Vee Triathlon – West Des Moines & Des Moines, IA (2008-2012) (Close Proximity Effects)
- Jordan Creek Town Center – Grand Opening Celebration (2004) (Close Proximity Effects)
- Jordan Creek Town Center – July 4th Celebration (2005 – 2012) (Close Proximity Effects)
- Jordan Creek Town Center – Christmas Kickoff (2004 – 2012) (Close Proximity Effects)
- Bamum Halloween Party (2001, 2002, 2003, 2004, 2006, 2009, 2010, 2011, 2012) (Close Proximity Effects)
- Prairie Meadows Race Track And Casino – Altoona, IA (2003 – 2012) (Close Proximity Effects)
- Special Olympics Opening Ceremonies– Hilton Coliseum Ames, IA (2004, 2005, 2006, 2007, 2008) (Indoor Effects)
- Iowa State Girls High School Basketball Tournament - Des Moines, IA (2004) (Indoor Effects)
- Iowa Cubs Triple A Baseball Club (1993 - 2001) (Outdoor Close Proximity Effects)
- Iowa Barnstormers Arena Football Team (1993 – 2001 & 2008 – 2012) (Indoor Effects)
- Des Moines Menace Soccer Team – Des Moines, IA (2000) (Outdoor Close Proximity)
- Vice President Gore – Election Campaign 2000 – Des Moines, IA, Kansas City, MO, Pittsburgh, PA, St. Louis, MO, Las Cruces, NM, Westwood, CA, Dearborn, MI, Ames, IA (2000) (Indoor/Stage Effects & Close Proximity Effects)
- Vice President Gore - Iowa Caucus Rally – Des Moines, IA (2000) (Indoor Effects)
- Iowa State University Men's & Women's Basketball – Big 12 Championships (2000) (Indoor Effects)
- Iowa State University Homecoming – Ames, IA – (1997 – 2012) (Close Proximity Effects)
- Sioux City Musketeers - Hockey Game - Sioux City, IA (1999) (Indoor Effects)
- Gateway Computer - Holiday Party - Sioux City, IA (2000) (Indoor Effects)
- University of Nebraska at Omaha - Hockey Game - Omaha, NE (2000) (Indoor Effects)

Partial List of Outdoor Shows as Lead Operator:

- Fairmont Minnesota – July 4th Celebration (2005-2011)
- Jordan Creek Town Center – Grand Opening/July 4th Celebration (2004 - 2011) (Outdoor Displays)
- Prairie Meadows Race Track & Casino - Altoona, IA (2003 - 2011)
- Newton 4th of July Celebration - Newton, IA (2003, 2004, 2005)
- Marshalltown 4th of July Celebration - Marshalltown, IA (2003 - 2008)
- Iowa Cubs Triple A Baseball Club - Des Moines, IA (1993 - 2001) (Outdoor Displays)
- Des Moines Symphony - 4th of July Celebration (1995 – 1998, 2000)
- Des Moines Art Festival – Des Moines, IA (2003)
- Gray's Lake Celebration – Des Moines, IA (2003)
- Iowa State University - Alumni Foundation Order of the Knoll - Ames, IA (1996 - 1999) (Outdoor Effects)
- Fort Dodge, 4th of July Celebration (1993 - 2000)
- Sioux City Downtown Partnership - New Year's Eve - Sioux City, IA (1999)
- Pioneer Hi-Bred Int'l - Christmas Party - Des Moines, IA (1999)
- Vice President Gore – Election Campaign 2000 – Des Moines, IA, Kansas City, MO, Pittsburgh, PA, St. Louis, MO, Las Cruces, NM, Westwood, CA, Dearborn, MI, Ames, IA (2000) (Outdoor Displays)

Kelm Brueschke

Pyrotechnic Resume (continued)

Professional Certifications, Licenses And Memberships:

Member of the Pyrotechnics Guild International (PGI) – Since 1997 – present
Certified Pyrotechnician by the Pyrotechnics Guild International (PGI) – August 1999 – present
Certified Pyrotechnician Trainer by the Pyrotechnics Guild International (PGI) – March 2008 – present
Missouri Fireworks Display Operator - April 2005 – present
Missouri Indoor/Proximity Pyrotechnic Operator - April 2005 – present
Minnesota Fireworks Display Operator – April 2005 – present
Minnesota Indoor/Proximity Pyrotechnic Operator – April 2005 – present

Other Items of Note Regarding Fireworks & Pyrotechnics:

- Attended Pyrotechnics Guild International Convention (1997, 1999, 2000, 2001, 2005)
- Obtained and held the following ATF Licenses While Owning Prism Fireworks & Pyrotechnics:
 - Type 19 Manufacturer of Theatrical Flash Powder
 - Type 50 Manufacturer of Fireworks (Consumer, Display and Components)
 - Type 51 Importer of Fireworks (Display)
- Attended several fireworks safety classes/courses at PGI conventions .
- Attended J & M Displays Fireworks Shooter Safety course several times
- Designed and Taught Fireworks Shooter Safety course as owner of Prism Fireworks & Pyrotechnics, Inc.
- Currently hold Iowa Commercial Driver's License with HAZMAT endorsement

Professional References:

Jim Oetken
J & M Displays, Inc., Chief Executive Officer
18064 170th Avenue, Yarmouth, IA 52660
Phone: 800-648-3890

Brian Panther
Hi-Tech FX, President
1135 Avenue I, Fort Madison, IA 52627
Phone: 319-470-1689

Mark Johnson
Hi-Tech FX, Vice President, J & M Displays, Vice President
405 South Northfield, Mediapolis, IA 52637
Phone: 319-759-1894

Tom Patava
Des Moines Fire Department, Fire Department
901 Mulberry Street, Des Moines, IA 50309
Phone: 515-283-4242

Mike Whitsell
West Des Moines Fire Department, Fire Marshal
3421 Ashworth Road
West Des Moines, IA 50265
Phone: 515-222-3428

Kelm Brueschke – PGI Certified Shooter Card
Expires 31 May 2017



THE PYROTECHNICS GUILD
INTERNATIONAL, INC.

Certifies That

KELM BRUESCHKE

Has successfully completed the PGI Display Fireworks Operator Certification and Safety Program, requiring attendance at lectures and demonstrations, a passing score on a written examination, and documented display fireworks shooting experience.

Expires: 31 May 2017



Kelm Brueschke
Minnesota Indoor/Close Proximity Pyrotechnics License
June 11th, 2013 – June 10th, 2017



**FIREWORKS OPERATOR
CERTIFICATE**

Certificate Type: O, P
Certificate No: 0650

Kelm P Brueschke
4104 - 83rd St
Urbandale, IA 50322-2312

Effective Date
06/11/2013

Expiration Date
06/10/2017

Issued By:

**Minnesota Department of Public Safety
State Fire Marshal Division
444 Cedar St., Suite 145
St. Paul, MN 55101**

This certificate is not transferable

A handwritten signature in cursive script, appearing to read "Jerry Rosendahl".

Jerry Rosendahl
Minnesota State Fire Marshal

*This card is the property of the MN State Fire Marshal
and shall be returned or surrendered upon request*

Kelm Brueschke
Missouri Outdoor Fireworks License – April 5th, 2014 – April 5th, 2017



Missouri Division of Fire Safety
Fireworks Unit
P.O. Box 844
Jefferson City, MO 65102

Fireworks Display Operator License

Outdoor Fireworks (NFPA Standard 1123)

Dear Operator

You have been approved as a Fireworks Display Operator by the Missouri State Fire Marshal. Receipt of this license verifies that the holder meets the necessary qualifications as defined in Missouri State Statute 320.126 RSMo., the Code of State Regulation 11-CSR-40-3.010 and NFPA Standard 1123.

For your convenience a wallet size license is also enclosed. When conducting a display one of these documents is required to be carried with you and presented upon request.

If you have any questions please contact this office at (573) 751-2930 or e-mail firesafe@dfs.dps.mo.gov.

	Missouri Department of Public Safety Missouri Division of Fire Safety PO Box 844 * Jefferson City, MO 65102
Licensed Fireworks Display Operator	
Performs duties as a Fireworks Display Operator as authorized by the Missouri State Fire Marshal, 320.126 RSMo., 11 CSR 40-3.010 and NFPA 1123.	
Name:	Kelm Brueschke
License Number:	558
Expires:	4/5/2017
State Fire Marshal:	

Kelm Brueschke
Missouri Indoor/Close Proximity Pyrotechnics License – April 5th, 2014 – April 5th, 2017



Missouri Division of Fire Safety
Fireworks Unit
P.O. Box 844
Jefferson City, MO 65102


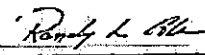
Pyrotechnic Display Operator License
Special Effects/ Proximate (NFPA Standard 1126)

Dear Operator

You have been approved as a Pyrotechnic Display Operator by the Missouri State Fire Marshal. Receipt of this license verifies that the holder meets the necessary qualifications as defined in Missouri State Statute 320.126 RSMo., Code of State Regulation 11-CSR 40-3.010 and NFPA Standard 1126.

For your convenience a wallet size license is also enclosed. When conducting a display one of these documents is required to be carried with you and presented upon request.

If you have any questions please contact this office at (573) 751-2930 or e-mail firesafe@dfs.dps.mo.gov.

	Missouri Department of Public Safety Missouri Division of Fire Safety PO Box 844 Jefferson City, MO 65102
Licensed Pyrotechnic Display Operator	
Performs duties as a Pyrotechnic Display Operator as authorized by the Missouri State Fire Marshal, 320.126 RSMo, 11 CSR 40-3.010 and NFPA 1126	
Name:	Kelm Brueschke
License Number:	559
Expires:	4 /5 /2017
State Fire Marshal:	

Kelm Brueschke – ATF Letter of Clearance – June 11th, 2013



U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Explosives Licensing Center
244 Needy Road
Martinsburg, West Virginia 25405

901090: CRR/FLS
5400
File Number: 5IA00054

05/11/2013

SUBJECT: EMPLOYEE POSSESSOR LETTER OF CLEARANCE for:

KELM PATRICK BRUESCHKE 04/14/1963

PYROTECHNICIAN 4154 BIRD STREET
(515)321-2761 URBAN DALE, IA 50322

and is ONLY valid under the following Federal explosives license/permit:

5-1A-057-50-5K-00054
W.A.M. DISPLAYS INC.
1803 S. 70TH AVE.
YARMOUTH, IA 52660-9772

Dear KELM BRUESCHKE:

You have been approved to transport, ship, receive or possess explosive materials as an employee possessor under the Federal explosive license or permit indicated above. This clearance is only valid under the license or permit referenced above.

Sincerely,

Christopher R. Reeves
Christopher R. Reeves
Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
Chief, FELC
Attn.: LOC Correction
244 Needy Road
Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
Chief, FELC
Attn.: LOC Correction

Call toll-free: 1-877-283-3352

WWW.ATF.GOV

Employee Possessor Letter of Clearance for:
KELM PATRICK BRUESCHKE

**J & M Displays
ATF License
Expires October 1st, 2018**

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

**Federal Explosives License/Permit
(18 U.S.C. Chapter 40)**

ATF Form 5400.14-5400.15 Part 1
Revised October 2011

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	5-IA-057-50-8K-00054
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Chief, Federal Explosives Licensing Center (FELC)	<i>Christopher R. Keers</i>	Expiration Date	October 1, 2018
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Name
J & M DISPLAYS INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**18064 170TH AVE
YARMOUTH, IA 52660-9772**

Type of License or Permit
50-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement
The licensee or permittee named above shall use a copy of this license or permit to assist a transferee of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under Type of License or Permit.

Mailing Address (Changes? Notify the FELC of any changes.)

**J & M DISPLAYS INC
18064 170TH AVE
YARMOUTH, IA 52660-9772**

James J. Oetken
Licensee/Permittee Responsible Person Signature
James J. Oetken
Printed Name

E.F.C.
Position/Title
9-1-2016
Date

Previous Edition is Obsolete

J & M DISPLAYS LICENSE WITH AN ADDRESS ONLY IS NOT VALID FOR THE MANUFACTURE OF EXPLOSIVES

ATF Form 5400.14-5400.15 Part 1
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name:	J & M DISPLAYS INC
Business Name:	
License/Permit Number:	5-IA-057-50-8K-00054
License/Permit Type:	50-MANUFACTURER OF EXPLOSIVES
Expiration:	October 1, 2018
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	