

**COUNCIL ACTION FORM**

**SUBJECT: ELECTRIC SERVICES SCAFFOLDING AND RELATED SERVICES AND SUPPLY CONTRACT**

**BACKGROUND**

On August 25, 2015, the City Council approved preliminary plans and specifications for the Scaffolding and Related Services and Supplies Contract. This contract is for a contractor to provide and install scaffolding, bracing and fall protection at the City's Power Plant.

On October 13, 2015, the City Council awarded the contract in the not-to-exceed amount of \$55,000 to All American Scaffold, of Des Moines, Iowa. This contract included a provision that would allow the City to renew the contract for up to four additional one-year terms.

All of the work included in this contract term has been completed and the Engineer has provided a certificate of completion. The total contract amount for work performed for the FY 2015/16 contract term was \$41,644.42. There was one change order for zero dollars modifying some terms of the agreement.

**Staff now recommends that the existing contract not be renewed, but that these services be rebid with a goal to obtain more competitive bids.**

The contract rebid is for FY 2016/17. This contract also includes a provision that would allow the City to renew the contract for up to four additional one-year terms at stated rates.

The approved FY 2016/17 Power Plant operating budget includes \$145,000 for these services.

**ALTERNATIVES:**

- 1) a. Accept completion of the contract with All American Scaffold of Des Moines, Iowa, for the Scaffolding and Related Services and Supplies Contract, at a total cost of \$41,644.42.
- b. Approve preliminary plans and specifications for the rebid of the Scaffolding and Related Services and Supplies Contract, and set August 31, 2016, as the bid due date and September 13, 2016, as the date of public hearing and award of contract.

2) Renew the contract with All American Scaffold for one additional year.

**MANAGER'S RECOMMENDED ACTION:**

The contractor for the Scaffolding and Related Services and Supplies Contract has completed all of the work for the FY 2015/16 period, and staff believes more competitive rates can be secured by rebidding these services.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.