

**COUNCIL ACTION FORM**

**SUBJECT: SAFETY TRAINING AND RELATED SERVICES**

**BACKGROUND:**

The City annually contracts with an outside firm for basic safety training, OSHA compliance and consultation services for City departments. These services have been provided by the Iowa Association of Municipal Utilities (IAMU) for the past twelve years.

The proposed renewal contract with IAMU calls for a continuation of the agreement during FY 2016/17 at a cost not to exceed \$134,000. This amount is slightly higher than the \$127,600 included in the expiring agreement. The new amount reflects additional departmental safety training classes requested for the upcoming year and sustaining new classes and OSHA compliance programs started in FY 2015/16. An amount of \$133,980 was included for these activities in the Council's approved FY2016/17 Budget.

**The new contract will include additional safety training requested by the Fire Department, Library, and other departments, as well as for maintaining current activity levels such as OSHA compliance inspections, hearing program evaluations, and ongoing support for the City's AED program.**

<u>2016/17 NOT TO EXCEED CONTRACT</u>		<u>COMMENTS</u>
Safety Training	\$ 67,000	Regular monthly OSHA compliance, safety training and department-specific classes. Same activity levels as expiring agreement.
OSHA Compliance Support	\$ 61,800	Same program as in prior years.
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Subtotal	\$ 128,800	Basic safety training and consultation.
Additional:	\$ 5,200	Additional training classes for Fire Department, Library and others. Targeted classes include ergonomics, slips and falls, electrical safety, lockout/tagout, bloodborne pathogens, CPR/AED and First Aid.
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<b>TOTAL</b>	<b>\$ 134,000</b>	FY2016/17 Not To Exceed Contract

The Iowa Association of Municipal Utilities has demonstrated its expertise and has leveraged its firsthand knowledge of City Operations over the past twelve years by providing services that enhance the safety and well-being of City employees. Their trainers and consultants help ensure that the City stays current with employee training, public works and municipal utility best practices, as well as OSHA regulations.

**The planned FY2016/17 services are an integral part of the City's risk management program aimed at reducing the number of injuries and controlling the cost of workers compensation claims. Since the City is self-insured for workers compensation, safety and loss control services that would otherwise be included in the premium charged by an insurance company are obtained through this agreement.**

**ALTERNATIVES:**

1. Approve the contract with IAMU to continue the City's program of safety and training professional services during FY2016/17 at a cost not to exceed \$134,000.
2. Reject the IAMU proposed contract and direct staff to seek proposals from other providers of these services.

**MANAGER'S RECOMMENDED ACTION:**

IAMU's knowledge and expertise in supporting municipal utilities and public works departments is recognized throughout the state of Iowa. The City of Ames is one of many communities benefiting from their programs. Individual departments consult directly throughout the year with IAMU staff and take advantage of their expertise and familiarity with the City's departmental safety programs.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.