

COUNCIL ACTION FORM

SUBJECT: YARD WASTE DISPOSAL SITE SERVICES FOR 2016-2018

BACKGROUND:

For several years the City has contracted with private parties for yard waste disposal site services. This provides the community with a guaranteed location for disposal of trees, branches, garden waste, leaves, grass clippings, and other yard waste debris. Providing this service helps ensure that a disposal alternative keeps yard waste out of the Resource Recovery Plant and Boone County Landfill. The City's standard service contract includes the requirement to hold five Yard Waste Free Days, one in the spring and four in the fall, with two of the days allowing brush disposal.

The previous three year contract which just expired was with Chamness Technology, Inc. in the amount of \$31,800 for calendar 2015. The contract had provisions for two one-year extensions. However, in March staff was notified that Chamness was having difficulty securing rights to its leased site south of the city on University Boulevard. Therefore, a new Request for Proposals (RFP) was initiated.

Chamness Technology has since worked out an agreement with that property owner allowing operations to continue on the current site.

The RFP was issued to six firms, and on March 31 responses were received from three firms. A committee comprised of City staff members ranked the three returned proposals using a uniform ratings matrix. Each proposal was evaluated based on a combination of benefits and contributions to sustainability in and around the community, the company's experience with collection and disposal of yard waste, convenience and cost to citizens and commercial customers, satisfaction with previous contracts with the City of Ames, location of their yard waste site, and proposed costs for the contract including renewal periods. The score for each of those criteria was based on a scale of 1 to 10 and then assigned a corresponding weight factor. The maximum possible score, combining all three evaluators, was 3,000 points. The service and experience related scores represented 80% of the overall score, and proposed fees accounted for 20%.

The RFP for a new three-year yard waste operation contract with two one-year extensions received the following three responses:

Bidder	Score	2016-2018 (per year)	2019	2020	Total (5 year)
Chamness Technology, Inc.	2,273	\$ 32,700	\$ 34,900	\$ 36,500	\$ 169,500
APSG, Inc.	1,450	\$ 40,500	\$ 40,500	\$ 43,000	\$ 205,000
Steenhoek Environmental, LLC	2,023	\$ 58,734	\$ 61,671	\$ 64,754	\$ 302,627

Bid tabulation sheets showing the complete responses from all three bidders are attached. Shown there are the low bidder's "per free day" charges of \$3500 per leaf day and \$6000 per leaf/brush day.

As is shown above, Chamness Technologies submitted the lowest cost proposal. Components of their proposal are discussed below:

Company Profile:

Founded in 1986, Chamness operates compost facilities in Eddyville, Iowa, and Dodge City, Kansas, along with wood and yard waste drop-off sites in the Des Moines area. It is the parent company of GreenRU, a food waste collection and recycling company that is currently focusing on commercial, industrial and academia accounts to remove food waste from landfills throughout Iowa. The company has provided excellent customer service under the previous yard waste contract and has supported local service groups during previous free days.

Proposed Yard Waste Site Location:

Chamness' site is located at 26156 - 530th Avenue (Black Seed Farm Property, south of the ISU Research Park). This is the same site that Chamness has used for the past three years. The City will work with Story County and Chamness to provide appropriate dust control during the free day events.

Storm Damage Tree Cleanup Option:

This was a new item added to the current RFP, and Chamness bid \$6,000 per day each day their site is utilized for free storm related drop-off of trees limbs and branches. This is not part of the base contract, and the City would have the discretion to exercise this provision only if deemed beneficial to the citizens of Ames. If this option is not selected, residents' storm damage clean-up could still be dropped off at the Parks & Recreation site on East 13th Street and could be serviced by Public Works staff.

Regular Customer Rates:

Chamness agrees to charge citizens a rate per biodegradable bag of \$1.00, other bags \$2.50 each up to 33 gal, cars \$5.00-\$10.00, pick-up trucks \$15.00-\$35.00, and vehicles with trailers \$15.00-\$35.00.

These yard waste services are funded through the Resource Recovery System. Therefore, these services are available to residents of all member agencies across Story County.

ALTERNATIVES:

1. Award the 2016-2018 Yard Waste Disposal Site Services contract to Chamness Technologies, Inc., in the amount of \$32,700 per year.
2. Reject all bids and direct staff to attempt to re-bid the Yard Waste Disposal Site Services Contract on a one-year basis.

MANAGER'S RECOMMENDED ACTION:

The lowest cost respondent, Chamness Technologies, Inc., has been the yard waste contractor during the last three years. During that time they have been responsive and cooperative and have provided excellent service.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby awarding the three-year 2016-2018 Yard Waste Disposal Site Services contract to Chamness Technologies, Inc., in the amount of \$32,700 per year.

CITY OF AMES, IOWA		Furnish and operate a yard waste disposal site in accordance with City of Ames requirements.	Annual fee will be paid over 9-month period: (Above annual fee divided by 9)	Per-day fee, to be paid to the Contractor by the City of Ames for each Free Day: Grass, Leaves, & Garden Waste:	Per-day fee, to be paid to the Contractor by the City of Ames for each Free Day: Grass, Leaves, Garden Waste, and Brush:	Annual Cost Including Free Days:	Cost for Three-Year Contract (2016-2018):	Proposed Site Location	OPTIONAL: STORM DAMAGE TREE CLEANUP - Per-day fee
Ph: 515-239-5125 * Fax: 515-239-5325 Karen Server, Purchasing Manager									
RFP NO. 2016-162									
Yard Waste Disposal Site Operation For The Citizens of Story County, Iowa									
Public Works Department									
Annual Fees									
BIDDERS									
APSG, Inc. (American Professional Service Group)		\$18,000.00	\$2,000.00	\$3,500.00	\$6,000.00	\$40,500.00	\$121,500.00	407 Freel Drive	\$5,500.00
Chamness Technology, Inc.		\$11,000.00	\$1,222.22	\$3,100.00	\$6,200.00	\$32,700.00	\$98,100.00	26107 530th Ave.	\$6,000.00
Steenhoek Environmental LLC		\$39,500.00	\$4,388.89	\$1,420.00	\$7,487.00	\$58,734.00	\$176,202.00	3892 N. 500th Ave.	\$7,487.00

CITY OF AMES, IOWA	Contract Period: 4/1/19-12/15/19	Per-day fee, to be paid to the Contractor by the City of Ames for each Free Day: Grass, Leaves, & Garden Waste:	Per-day fee, to be paid to the Contractor by the City of Ames for each Free Day: Grass, Leaves, Garden Waste, and Brush:	Contract Period: 4/1/20-12/15/20	Per-day fee, to be paid to the Contractor by the City of Ames for each Free Day: Grass, Leaves, & Garden Waste:	Per-day fee, to be paid to the Contractor by the City of Ames for each Free Day: Grass, Leaves, Garden Waste, and Brush:	COST FOR TWO CONTRACT RENEWAL OPTIONS:	TOTAL COST: ORIGINAL CONTRACT PERIOD (2016-2018) PLUS TWO CONTRACT RENEWAL OPTIONS:
Ph: 515-239-5125 * Fax: 515-239-5325 Karen Server, Purchasing Manager								
RFP NO. 2016-162								
Yard Waste Disposal Site Operation For The Citizens of Story County, Iowa								
Public Works Department								
Renewal Options								
BIDDERS								
APSG, Inc. (American Professional Service Group)	\$18,000.00	\$3,500.00	\$6,000.00	\$18,000.00	\$4,000.00	\$6,500.00	\$83,500.00	\$205,000.00
Chamness Technology, Inc.	\$11,000.00	\$3,300.00	\$6,500.00	\$12,500.00	\$3,500.00	\$6,750.00	\$70,400.00	\$168,500.00
Steenhoek Environmental LLC	\$41,475.00	\$1,491.00	\$7,861.00	\$43,549.00	\$1,566.00	\$8,254.00	\$126,425.00	\$302,627.00

CITY OF AMES, IOWA	Bag - Clear BioDegradable (33 Gal)	Any Other Bag Up To 33 Gal	Cars	Pickups	Vehicles with Trailers	Single Axle - Single Wheeled Trailer	Double Axle - Single Wheeled Trailer	Double Axle - Dual Wheeled Trailer	Dump Trailer
Ph: 515-239-5125 * Fax: 515-239-5325 Karen Server, Purchasing Manager									
RFP NO. 2016-162									
Yard Waste Disposal Site Operation For The Citizens of Story County, Iowa									
Public Works Department									
Dumping Rates									
BIDDERS									
APSG, Inc. (American Professional Service Group)	\$2.00		\$5-10	\$15-30	\$15-50	\$15-75	\$15-75	Commerical Fees Arranged/ Hauler	Commerical Fees Arranged/ Hauler
Chamness Technology, Inc.	\$1.00	\$2.50	\$5-10	\$15-35	\$15-35	\$15-35	\$50-150	\$100-200	\$15-35
Steenhoek Environmental LLC	\$2.00	\$2.00	\$15.00	\$25.00		\$35.00	\$45.00		

