

**COUNCIL ACTION FORM**

**SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 427 DOUGLAS AVENUE**

**BACKGROUND:**

The owner of the building at 427 Douglas Avenue, Octagon Center for the Arts, has requested an encroachment permit for a new sign which will encroach over the City sidewalk.

The proposed sign will be a sign that will project from the front of the building. The sign will extend not more than five feet over the sidewalk, and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

**ALTERNATIVES:**

1. Approve the request.
2. Deny the request.

**MANAGER'S RECOMMENDED ACTION:**

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



OCTAGON  
CENTER FOR THE ARTS

50  
1966-2016

OCTAGON  
GALLERY SHOP

OCTAGON COMMUNITY GALLERY

OCTAGON

OCTAGON

417

OCTAGON COMMUNITY GALLERY

2 ft

8 ft

2 ft

2 ft

11 ft 2 in

2 ft