

COUNCIL ACTION FORM

**SUBJECT: **SCAFFOLDING AND RELATED SERVICES AND SUPPLY
CONTRACT FOR POWER PLANT****

BACKGROUND:

On August 25, 2015, City Council approved preliminary plans and specifications for the Scaffolding and Related Services and Supplies Contract. This contract is for a contractor to provide and install scaffolding, bracing and fall protection at the City's Power Plant.

This contract is for the period from award date through June 30, 2016. The contract includes a provision that would allow the City to renew the contract for up to four additional one-year terms.

Bid documents were issued to three companies. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage and a Legal Notice was published in the Ames Tribune. The bid was also sent to one plan room.

On September 23, 2015, a bid was received from one company as shown on the attached report.

Staff reviewed the bid submitted by All American Scaffold, Des Moines, IA, and concluded that it was acceptable.

The benefits of having a contract for these services in place include the following:

- 1) Consistency of work and quality from a single contractor.
- 2) Reduction in the City's exposure to market forces regarding prices and availability for labor, travel, and supplies in preparation for a scheduled outage.
- 3) Rapid contractor mobilization to start emergency repairs, thus reducing generation downtime.
- 4) Saved City staff time obtaining quotes, evaluating bids, and preparing specifications and other procurement documentation.

The approved FY 2015/16 Power Plant operating budget includes \$55,000 for these services. Invoices will be based on contract rates for time and materials for services that are actually received.

ALTERNATIVES:

1. Award the contract for the Scaffolding and Related Services and Supplies

Contract to All American Scaffold, Des Moines, IA, for hourly rates and unit prices bid, in an amount not-to-exceed \$55,000.

This contract includes a provision that would allow the City to renew the contract for up to four additional one-year terms at stated rates.

2. Reject all bids and purchase scaffolding services on an as-needed basis.

MANAGER'S RECOMMENDED ACTION:

This contract is needed to carry out emergency and routine scaffolding services at the Power Plant. The contract will establish rates for service and provide for guaranteed availability, thereby setting in place known rates for service.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.



**ITB 2016-036 Scaffolding and
Related Services and Supply
Contract Bid Summary**

All American Scaffold, Des Moines, IA

DESCRIPTION	Hourly Rate (ST)	Hourly Rate (OT)	Hourly Rate (DT)
Labor Rates:			
Supervisor:	\$75.00	\$105.00	\$150.00
Apprentice:	\$75.00	\$105.00	\$150.00
Foreman:	\$75.00	\$105.00	\$150.00
Journeyman:	\$75.00	\$105.00	\$150.00
	8 Hours Guaranteed		
Percentage of labor tied to cost of materials:		\$0.30	
Subsistence:		\$85.00 per day	
Travel:		\$100 per travel	
Material Costs:		\$.80 per mile	
Proposed Price Increase for Renewal Periods:			
Labor Rates:	10%		
Travel & Subsistence:	5%		
<u>Base Case Cost for Typical Scaffolding Requirements Scenario</u>			
Applicable costs to erect a 52 foot tower around the inside of Unit 8 Boiler (52' x 22' x 22") located in the Power Plant. Scaffolding to remain erect on site for three weeks.			
Erection cost:	\$8,600.00		
Rental cost of material:	\$4,200.00		
Dismantle cost:	\$6,450.00		
Travel cost:	\$500.00		
OVERALL COST:	\$19,750.00		