

COUNCIL ACTION FORM

SUBJECT: DELAY OF BID FOR REPLACEMENT OF HIGH SERVICE PUMP #3 AT THE WATER PLANT

BACKGROUND:

On August 25, 2015 the City Council issued a notice to bidders to replace High Service Pump #3 at the Water Plant. Since the bid package has been available, staff has received a suggestion for a bid alternate item that could provide a potential cost savings. The proposed idea seems viable, but staff would like more time to review the option and are requesting the bid opening be delayed. If the suggested alternate is acceptable, the delay in bid dates allows adequate time for staff to notify all potential bidders of the bid alternate option by addendum.

The proposed new bid date is October 14, 2015, and the public hearing would be October 27, 2015. Purchasing has contacted all plan-holders to let them know of the potential change of bid due dates.

ALTERNATIVES:

1. Set October 14, 2015 as the new bid due date and October 27, 2015, as the date of public hearing for the replacement High Service Pump #3.
2. Do not change the bid due date keeping September 23, 2015 as the bid due date and October 13, 2015 as the date of public hearing.

MANAGER'S RECOMMENDED ACTION:

Staff are requesting time to evaluate cost saving options for the replacement of high service pump #3. Delaying the bid provides staff and potential bidders adequate time to put together necessary information.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby setting October 14, 2015, as the new bid due date and October 27, 2015, as the date of public hearing for the replacement of high service pump #3 at the water plant.