

**COUNCIL ACTION FORM**

**SUBJECT: FLEET ACQUISITION PROGRAM – UTILITY WORK MACHINE AND ATTACHMENTS**

**BACKGROUND:**

The City's Parks Maintenance Division has requested the purchase of one utility work machine and tool attachments. The unique multi-function design of this four tired work vehicle meets the requirements of many diverse tasks currently performed by our Parks Maintenance staff. The Parks and Recreation staff identified three seasonal equipment items (Mower #765, Mower #5, and Utility Vehicle #109) that will be replaced with the purchase of this multi-function machine. Funding for this purchase has been designated in the current fiscal year budget. Bids were solicited, and one bid was received.

The bid has been evaluated for the purchase of the machine as follows:

| <b><u>Bidder</u></b> | <b><u>Make / Model</u></b>                              | <b><u>Base Bid</u></b> |
|----------------------|---|------------------------|
| Bobcat of Ames       | Bobcat / Toolcat 5600                                   | \$49,544.86            |
|                      | <b><u>Attachments (List includes only selected)</u></b> |                        |
|                      | Angle Broom   | \$ 4,208.88            |
|                      | Mower, 90-inch  | \$ 4,070.56            |
|                      | Grapple Bucket  | \$ 2,454.04            |
|                      | Auger Bit 24"   | \$ 553.69              |
|                      | <b>Total</b>  | <b>\$60,832.03</b>     |

Evaluation of the bid has determined the machine offered with the selected attachments is acceptable.

Funding is available for this purchase as follows:

|                               |                    |
|-------------------------------|--------------------|
| Mower #765 Escrow             | \$15,956 (7/31/15) |
| Mower #5 Escrow               | \$13,086 (7/31/15) |
| Utility Vehicle #109 Escrow   | \$15,686 (7/31/15) |
| Salvage value (3 units above) | <u>\$21,629</u>    |
| <b>Available funding</b>      | <b>\$66,357</b>    |

**ALTERNATIVES:**

1. Award this contract to Bobcat of Ames for a 2015 Bobcat Toolcat Model 5600 with the selected attachments for \$60,832.03.
2. Reject the bids and re-bid.

**MANAGER'S RECOMMENDED ACTION:**

The Director of Fleet Services and Parks and Recreation staff agree that purchasing the Bobcat Toolcat and selected attachments will provide a quality machine to meet the established service requirements at a reasonable price. Due to its versatility, the new piece of equipment will be able to replace three units that are currently in service.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, thereby approving the award of this contract to Bobcat of Ames for a 2015 Bobcat Toolcat Model 5600 with the selected attachments for \$60,832.03.