

AGENDA
SPECIAL MEETING OF THE AMES CONFERENCE BOARD
AND REGULAR MEETING OF THE AMES CITY COUNCIL
COUNCIL CHAMBERS - CITY HALL
JULY 28, 2015

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion. **If you wish to speak, please complete an orange card and hand it to the City Clerk. When your name is called, please step to the microphone, state your name for the record, and limit the time used to present your remarks in order that others may be given the opportunity to speak.** The normal process on any particular agenda item is that the motion is placed on the floor, input is received from the audience, the Council is given an opportunity to comment on the issue or respond to the audience concerns, and the vote is taken. On ordinances, there is time provided for public input at the time of the first reading. In consideration of all, if you have a cell phone, please turn it off or put it on silent ring.

SPECIAL MEETING OF THE AMES CONFERENCE BOARD

CALL TO ORDER: 5:30 p.m.

1. Roll Call
2. Motion approving minutes of February 24, 2015, meeting
3. Discussion on Budget Amendment

CONFERENCE BOARD COMMENTS:

ADJOURNMENT:

REGULAR MEETING OF AMES CITY COUNCIL*

*The Regular Meeting of the Ames City Council will immediately follow the Special Meeting of the Ames Conference Board.

PROCLAMATION:

1. Proclamation for National Health Center Week, August 9-15, 2015

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council members vote on the motion.

2. Motion approving payment of claims
3. Motion approving minutes of Regular Meeting of July 14, 2015, and Special Meeting of July 21, 2015
4. Motion approving certification of civil service applicants
5. Motion approving Report of Contract Change Orders for July 1-15, 2015
6. Motion authorizing Mayor to sign Waiver of *Iowa Code* Section 306.23 expressing no interest in purchasing land being offered by Iowa Department of Transportation
7. Motion approving renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
 - a. Class C Liquor – Sportsman’s Lounge, 123 Main Street
 - b. Class E Liquor, C Beer, & B Wine – AJ’s Liquor II, 2515 Chamberlain Street
 - c. Class B Beer – Pizza Ranch of Ames, 1404 Boston Avenue
8. Motion approving new Special Class C Liquor License for HuHot Mongolian Grill, 703 South Duff Avenue, Suite #105

9. Motion approving new Class C Liquor License & Outdoor Service for VenuWorks, Fisher Theater
10. Motion approving new Class C Liquor License & Outdoor Service for VenuWorks, Scheman Building
11. Motion approving new Class C Liquor License & Outdoor Service for VenuWorks, CY Stephens Auditorium
12. Motion approving new Class C Liquor License, Outdoor Service, & Catering Privilege for Cyclone Experience Network, Jack Trice Stadium
13. Motion approving Encroachment Permit for sign at 232 Main Street
14. Motion approving Encroachment Permit for sign at 2300 Lincoln Way
15. Motion approving Encroachment Permit for mailbox at 2001 Indian Grass Court
16. Motion approving Encroachment Permit for two signs at 2420 Lincoln Way
17. Motion approving 5-day (August 10-August 14) Special Class C Liquor License for Gateway Market MLK at Reiman Gardens, 1407 University Boulevard
18. Motion approving 5-day (August 7-August 11) Class C Liquor License for Dublin Bay Pub at CPMI Event Center, 2321 North Loop Drive
19. Motion approving 5-day (August 1-August 5) Class C Liquor License for Olde Main at ISU Alumni Center, 420 Beach Avenue
20. Resolution approving appointment of Mary Beth Oostenbrug to fill vacancy on Human Relations Commission
21. Resolution approving Endorsement of Iowa Economic Development Authority application for Financial Assistance for Xpanxion, LLC, with local match in the form of no-interest loan
22. Requests from Main Street Cultural District for MusicWalk on September 3, 2015:
 - a. Motion approving Blanket Temporary Obstruction Permit and Blanket Vending License for MSCD from 3:00 p.m. to 9:00 p.m.
 - b. Resolution approving waiver of fees for electricity usage from 3:00 to 9:00 p.m., waiver of parking meter fees and enforcement in MSCD from 3:00 to 6:00 p.m., closure of 14 parking spaces along Main Street from 3:00 to 9:00 p.m. for food vendors, and waiver of fee for Blanket Vending License
23. Request for Captain Midnight's Run for Cystic Fibrosis on September 4, 2015:
 - a. Resolution approving closure of Bloomington Road, from Roy Key Avenue to Hoover Avenue, and portion of Roy Key Avenue, from Bloomington Road to Top-O-Hollow Road, from approximately 7:00 to 7:45 p.m.
24. Requests for Bike Night for Main Street Cultural District on Friday, August 28, 2015:
 - a. Motion approving blanket Temporary Obstruction Permit and blanket Vending License
 - b. Motion approving 5-day Special Class C Liquor License and Outdoor Service for August 27-31
 - c. Resolution approving closure of Douglas Avenue from Main Street to Fifth Street
 - d. Resolution approving closure of 6 metered parking spaces on Douglas Avenue for MSCD from 12:01 to 11:30 p.m. on Friday, August 28
 - e. Resolution approving closure of 115 metered parking spaces on Main Street and 8 more spaces on Douglas Avenue from 5 p.m. to 11:30 p.m. on Friday, August 28
 - f. Resolution approving waiver of fee for blanket Vending License
25. Resolution approving preliminary plans and specifications for Ash Pond Rehabilitation; setting August 13, 2015, as bid due date and August 25, 2015, as date of public hearing
26. Resolution approving contract for Ash Pond Slope Stability Study
27. Resolution approving preliminary plans and specifications for GT1 Combustion Turbine - Generator Preaction Sprinkler System, Carbon Dioxide System, and Fire Alarm Upgrade; setting August 26, 2015, as bid due date and September 8, 2015, as date of public hearing
28. Resolution approving preliminary plans and specifications for Power Plant Fuel Conversion - Uninterrupted Power Supply (UPS) System; setting August 26, 2015, as bid due date and September 8, 2015, as date of public hearing
29. Resolution approving preliminary plans and specifications for Power Plant Fuel Conversion -

- Electrical Installation General Work; setting September 9, 2015, as bid due date and September 22, 2015, as date of public hearing
30. Resolution approving preliminary plans and specifications for 6th Street Bridge over Squaw Creek; setting September 15, 2015, as bid due date and September 22, 2015, as date of public hearing
 31. Resolution approving contract and bond for Unit #7 Crane Repair
 32. Resolution approving Change Order Nos. 1 and 2 to engineering services agreement for ISU Research Park Phase III Design Services with Shive-Hattery of West Des Moines, Iowa, in an amount not to exceed \$76,250
 33. Resolution approving Change Order No. 2 to Sargent & Lundy, LLC, of Chicago, Illinois, in an amount not to exceed \$174,000 for engineering services for conversion of Power Plant from Coal to Natural Gas
 34. Lime Sludge Disposal:
 - a. Resolution accepting completion of Year 2 Contract with Wulfekuhle Injection and Pumping, Inc.
 - b. Resolution awarding Contract to Wulfekuhle Injection and Pumping, Inc., for Year 3
 35. North Growth Area Utilities Extension Project:
 - a. Resolution approving Change Order No. 1 in the amount of -\$69,948.48
 - b. Resolution accepting completion
 36. Resolution accepting completion of 1200 Amp Switchgear for Vet Med Substation Feeder Extension Project
 37. Resolution accepting completion of Vet Med Substation Feeder Extension Project
 38. Resolution accepting completion of GT2 Control Room and Shop Preaction Sprinkler System and Fire Alarm Upgrade
 39. Resolution accepting completion of Controls and Relaying Panels for Dayton and Stange Substations

PUBLIC FORUM: This is a time set aside for comments from the public on topics of City business other than those listed on this agenda. Please understand that the Council will not take any action on your comments at this meeting due to requirements of the Open Meetings Law, but may do so at a future meeting. The Mayor and City Council welcome comments from the public; however, at no time is it appropriate to use profane, obscene, or slanderous language. **The Mayor may limit each speaker to five minutes.**

ADMINISTRATION:

40. Motion directing staff regarding entrepreneurship workshop
41. Resolution authorizing execution of Settlement Agreement pertaining to Breckenridge v. City

PARKS & RECREATION:

42. Update on Indoor Aquatics Center

PLANNING & HOUSING:

43. Motion directing staff to initiate Annexation of 5500-240th Street
44. Staff Update on Developer's Agreement for Dayton Park LLC in TIF District on South Bell Avenue

POLICE:

45. Staff Report on Urban Deer Management

PUBLIC WORKS:

46. Resolution approving FAA Grant for Airport Terminal Building project site work

HEARINGS:

47. Hearing for 2014/15 Downtown Street Pavement Improvements:
 - a. Resolution approving final plans and specifications and awarding contract to Con-Struct, Inc., of Ames, Iowa, in the amount of \$1,206,258.00
48. Hearing for 2014/15 Sanitary Sewer Rehabilitation (Manhole Rehabilitation - Basins 1 & 5):
 - a. Resolution approving final plans and specifications and awarding contract to Save Our Sewers, Inc., of Cedar Rapids, Iowa, in the amount of \$1,622,502.06
49. Hearing for Control Room Installation General Work Contract for Power Plant:
 - a. Motion accepting report of no bids and directing staff to re-bid at later date
50. Hearing for Mechanical Installation General Work Contract for Power Plant:
 - a. Motion accepting report of bids and delaying award of contract
51. Hearing on rezoning of properties at 519, 525, and 601 6th Street from Residential Medium Density (RM) with Single-Family Conservation Overlay District (O-SFC) to Residential Medium Density (RM):
 - a. First passage of ordinance
52. Hearing on rezoning with Master Plan of property at 5400 Grant Avenue from Agricultural (A) to Suburban Residential Low Density (FS-RL):
 - a. First passage of ordinance
 - b. Resolution requiring signed rezoning agreement with conditions of Master Plan prior to third reading of rezoning ordinance

ORDINANCE:

53. Second passage of ordinance making Zoning Text Amendment to Chapter 29 to create Research Park and Innovation Zoning District
54. Second passage of ordinance revising Chapter 5 pertaining to infrastructure improvements
55. Second passage of ordinance revising Chapter 22 pertaining to infrastructure improvements

COUNCIL COMMENTS:

ADJOURNMENT:

*Please note that this agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), *Code of Iowa*.

**MINUTES OF THE REGULAR MEETING OF THE
AMES CONFERENCE BOARD**

AMES, IOWA

FEBRUARY 24, 2015

REGULAR MEETING OF THE AMES CONFERENCE BOARD

The regular meeting of the Ames Conference Board was called to order by Chair Ann Campbell at 6:30 p.m. on February 24, 2015. Present from the Ames City Council were Gloria Betcher, Amber Corrieri, Tim Gartin, Matthew Goodman, and Peter Orazem. Council Member Chris Nelson was absent. Story County Board of Supervisors present were Paul Toot and Rick Sanders. Representing the Ames School Board were Jane Acker and Bill Talbot. Gilbert and United Community School Districts were not represented.

MINUTES OF JANUARY 27, 2015, MEETING OF THE CONFERENCE BOARD: Moved by Sanders, seconded by Betcher, to approve the Minutes of the January 27, 2015, meeting of the Ames Conference Board.

Vote on Motion: 3-0. Motion declared carried unanimously.

APPOINTMENT TO BOARD OF REVIEW: Moved by Gartin, seconded by Sanders, to approve the reappointment of Tom Jackson to the Board of Review.

Vote on Motion: 3-0. Motion declared carried unanimously.

PUBLIC HEARING ON PROPOSED FY 2015/16 BUDGET FOR CITY ASSESSOR'S OFFICE: Chair Campbell opened the hearing. After no one came forward wishing to speak, the hearing was closed.

Moved by Sanders, seconded by Corrieri, to adopt the FY 2015/16 budget for the Ames City Assessor's Office.

Vote on Motion: 3-0. Motion declared carried unanimously.

ADJOURNMENT: Moved by Toot, seconded by Goodman, to adjourn the Ames Conference Board meeting at 6:34 p.m.

Vote on Motion: 3-0. Motion declared carried unanimously.

Diane R. Voss, City Clerk

Ann H. Campbell, Chair

Gregory Lynch, City Assessor

July 24, 2015

CB 3

In our Mini Conference Board meeting on Wednesday 7/22/2015, I was asked about average parcel count per appraiser. I am not able to find a study that would yield this information, but I did find this recent Survey. Excerpts of the results of 2013 Survey are shown below:

*Staffing in Assessment Offices in the United States
and Canada: Results of 2013 Survey*

**BY LAWRENCE C. WALTERS, PH.D.
AND THE IAAO RESEARCH COMMITTEE**

This survey was approved for publication in January 2014 by the Executive Board of the International Association of Assessing Officers. The survey was conducted in partnership with the Friends of the Paul V. Corusy Memorial Library Trust Fund. The Trust Fund supports research projects in the field of mass appraisal, tax assessment, and tax policy throughout the world.

Table 16. Parcels per permanent employee by type of agency

Type of Agency	Number of Respondents	Parcels per Permanent Employee				1986 Mean	Percentage Change 1986–2013
		Mean	Median	Minimum	Maximum		
County	311	3,610	3,000	68	32,793	3,120	+15.7%
Municipality	217	2,488	2,302	31	8,133	2,220	+12.1%
Township	64	2,740	2,467	126	12,000	1,770	+54.8%
Public multiple	22	3,227	3,190	1,375	8,938	5,530	-42.6%
Private multiple	15	3,919	2,333	320	9,857	NA	
State/Province	14	2,873	2,867	984	5,000	NA	
Overall	643	3,123	2,692	31	32,793	2,420	+29.0%

Our parcel count for 1/1/2015 is 20,445. Based on this survey, and using the Mean of the Municipalities Type, Parcels Per Permanent Employee of 2,488, we should have a staff of 8.22 employees; using the Median of the Municipalities Type, Parcels Per Permanent Employee of 2,302, we should have a staff of 8.88 employees.

If you approve changing the Half Time position to Full Time, we would have funding for 7 Permanent Employees. This is lower than the 8.22 and 8.88 shown in above survey.

If any of you are interested in the full survey, please let me know and I will provide a copy of it.

1/2 Time Approved Position to Full Time Position Cost Analysis

	Approved 1/2 Time	Cost Full Time	Cost Difference	1/2 Time Monthly	Vacant Appraiser II		Vacant IT Position	
Base Salary	\$35,000	\$75,000			\$68,800		\$76,388	
F.I.C.A. @ 7.65%	\$2,678	\$5,738			\$5,263		\$5,844	
I.P.E.R.S. @ 8.93%	\$3,126	\$6,698		\$48,948	\$6,144	\$98,942	\$6,821	\$107,788
<u>Health Insurance</u>	<u>\$8,145</u>	<u>\$18,735</u>		12	<u>\$18,735</u>	12	<u>\$18,735</u>	12
Total Cost	\$48,948	\$106,170	\$57,222	\$4,079	\$98,942	\$8,245	\$107,788	\$8,982
Hire Date 10/1/15								
Months Vacant				3		3		2
Months Salaries Not Paid				\$12,237		\$24,736		\$17,965
Total Salaries Not Paid			\$54,937					
Impact on 2015/16 Budget			\$2,285					

**MINUTES OF THE AMES AREA METROPOLITAN PLANNING ORGANIZATION
(AAMPO) TRANSPORTATION POLICY COMMITTEE MEETING AND
REGULAR MEETING OF THE AMES CITY COUNCIL**

AMES, IOWA

JULY 14, 2015

The Ames Area Metropolitan Planning Organization (AAMPO) Transportation Policy Committee meeting was called to order by Ames Mayor Ann Campbell at 5:30 p.m. on the 14th day of July, 2015, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law. The following additional voting members were present: Gloria Betcher, City of Ames; Tim Gartin, City of Ames; Matthew Goodman, City of Ames; Chris Nelson, City of Ames; Peter Orazem, City of Ames; and Jonathan Popp, City of Gilbert. Amber Corrieri, City of Ames; Wayne Clinton, Story County; Chet Hollingshead, Boone County; and Hamad Abbas, Transit representative, were absent.

PUBLIC HEARING ON PROPOSED AMENDMENT TO FY 2015-18 TRANSPORTATION IMPROVEMENT PROGRAM (TIP): Transit Planner Shari Atwood advised that the Amendment to the Fiscal Year 2015-2018 TIP includes the addition of a new mini van. CyRide plans to dedicate one unscheduled vehicle each day within its demand response services to address unforeseen operational issues. This mini van will be equipped with cameras and will be ADA-accessible. It has a total project cost of \$57,500, utilizing \$42,925 Section 5310 federal funding and \$14,575 local match (\$7,575 CyRide local and \$7,000 HIRTA). Ms. Atwood reported that this need was identified through the Demand Response Service Action Plan that was finalized in January 2015 to keep all demand response public transit service operating in the Ames community on time, alleviating concerns from passengers. The van was seen as something that would improve not only HIRTA'S service, but CyRide's Dial-A-Ride service as well.

Council Member Betcher asked if the accessibility of the van would be the same as with the larger CyRide buses, i.e., will there be any accessibility issues with the van. Ms. Atwood replied that it is a smaller vehicle, but it is a handicapped-accessible vehicle.

Council Member Orazem asked how the van would be staffed. Ms. Atwood advised that HIRTA will take care of the staffing; it has a person who is on staff already who would fill that position. She believes that the vehicle would run from 6 AM to 3 PM.

Mayor Campbell opened the public hearing. There being no one wishing to speak, the hearing was closed.

Moved by Goodman, seconded by Betcher, to approve the Amended FY 2015-18 TIP to include a new ADA-accessible mini van.

Vote on Motion: 7-0. Motion declared carried unanimously.

PUBLIC HEARING ON PROPOSED FY 2016-19 TIP: City of Ames Transit Planner Tony Filippini stated that regulations require the TIP to include transportation projects for the next four years. According to Mr. Filippini, the proposed TIP includes projects consisting of street improvements, CyRide improvements, and trail projects. The only new project (added for Year 2019) is programming surface transportation program funds for the next Long Range Transportation Plan (LRTP). Mr. Filippini stated that a public input session was held on April 30, 2015, and no revisions were requested. He advised that the TIP document must be submitted to the Iowa Department of Transportation.

Ms. Campbell opened the public hearing. There being no one wishing to speak, the hearing was closed.

Moved by Nelson, seconded by Betcher, to approve the Final FY 2016-19 Transportation Improvement Program for submission to the Iowa Department of Transportation.

Vote on Motion: 7-0. Motion declared carried unanimously.

REVIEW OF DRAFT COMPLETE STREETS POLICY: Damion Pregitzer, City of Ames Traffic Engineer, advised that the principles of the Complete Streets Policy are to design, build, maintain, and reconstruct public streets in order to provide for the safety and convenience of all users of a corridor. This includes, regardless of age, ability, income, or ethnicity, pedestrians, cyclists, users of mass transit, people with disabilities, motorists, freight providers, emergency responders, and adjacent land users. According to Mr. Pregitzer, the values to incorporate within the AAMPO Complete Streets Policy include not only safety, mobility, and fiscal responsibility, but also community values and qualities (environmental, scenic, aesthetic, historic and natural resources, and social equity values).

City of Ames Public Works Director John Joiner said that a Complete Streets Policy is defined as the first step for the Metropolitan Planning Organization (MPO) and member jurisdictions to move towards a network of complete streets, which allows safe access and mobility for all users, regardless of ability or how they travel. Its purpose is to ensure that the needs of all users in that corridor are considered during the planning, design, and construction phases. The Policy will bring a general framework and broad guidance to staff.

Mr. Pregitzer reviewed the elements contained in the Complete Streets Policy. He highlighted what the steps are that need to be taken as far as each project, including existing and future projects as well as reconstruction. He also referenced the third page, stating that it is always best to use the latest standards when a project is being considered. This Draft will be posted on the City's Web site as well.

Council Member Nelson commented that the Draft Policy was a good starting point for the AAMPO. Looking at it specifically for the City, he would like a little more detailed planning document as the City moves forward with new developments or redevelopments and the expectations. Mr. Nelson said that he would prefer to receive input from the public and the City Council and other AAMPO members on the Draft Policy. He commented that he would move during Council comments to request a workshop on this topic. According to Mr. Pregitzer, the City of Ames will start with this Draft Plan, and then build on it with more detail. Director Joiner added that this Policy would create a framework for the local agencies to use. Other agencies could adopt it as is or use it as part of the AAMPO, or choose to create their own.

Council Member Orazem referenced the increase in the Gasoline Tax, saying that he assumed the City had some idea by now of the amount of the additional state and local funding that will be available. He asked if that was going to be affecting how the City plans the federal monies going forward. Mr. Pregitzer replied that, currently, staff is reviewing a prioritized list of projects and reviewing funding projections for projects for the next 25 years; that includes projections for the Road Use Tax. This will all lead up to the final Plan that is adopted. The project list will then be broken into time periods and then sent to the Policy Committee for review and out for public comment. That will be on the City's Web site as well.

Trevin Ward, 2610 Northridge Parkway, #201, Ames, speaking as a representative of the Ames Bicycle Coalition (ABC), stated that the ABC was very pleased to see the MPO move towards adopting a Complete Streets proposal. He said they see a few things as critical: (1) Constituent groups and governments adopt their own Plan, and (2) The Plan needs to provide some instrumental guidance and incorporate implementation details for pedestrians and bicyclists.

Dan DeGeest, 4212 Phoenix Street, Ames, also speaking as a representative of the Ames Bicycle Coalition, advised that an ISU student-led group had worked for about a year on a Complete Streets Policy, and he urged the City to reach out to that group for assistance. He also offered the assistance of the ABC in the process. Also, commenting about the Long Range Transportation Plan (LRTP), he noted that when projects are laid out, they are broken down to the different road projects, bike projects, and trail projects, and that makes it difficult to see how they would work together. He would like to see it laid out as a more cohesive process.

Kim Hanna, 200 Stanton Avenue, Ames, thanked the AAMPO for including Campustown in the planning. She asked that, as this process moves forward, special focus be paid on the amenities of the Intermodal Facility at Hayward and Chamberlain. Ms. Hanna asked that they pay particular attention to alternative parking areas, rather than on the streets.

Judie Hoffman, 3820 Quebec, Ames, a representative of Healthiest Ames, distributed brochures that are being used to educate the public on the meaning of Complete Streets.

Director John Joiner pointed out that the next steps will be occurring in Late July, when an update to the LRTP will be given; in August, when the Draft LRTP will be introduced by the consultant for final review and comment by the AAMPO; and in September, when the MPO members will be asked to approve the final Long Range Transportation Plan.

ADJOURNMENT: Moved by Gartin, seconded by Betcher, to adjourn the AAMPO Policy Committee meeting at 5:53 p.m.

Vote on Motion: 7-0. Motion declared carried unanimously.

REGULAR MEETING OF THE AMES CITY COUNCIL

The Regular Meeting of the Ames City Council was called to order by Mayor Campbell at 6:00 p.m. on July 14, 2015, in the City Council Chambers in City Hall, 515 Clark Avenue. Present from the Ames City Council were Gloria Betcher, Tim Gartin, Matthew Goodman, Chris Nelson, and Peter Orazem. Council Member Amber Corrieri was brought in telephonically at 6:53 p.m. *Ex officio* Member Sam Schulte was also present.

PRESENTATION OF GIFT FROM RECENT JAPANESE DELEGATION BY AMES INTERNATIONAL PARTNER CITIES: Mayor Campbell introduced Bill Diesslin, a member of the Ames International Partner Cities Association who had been assisting with the delegate exchange trips to Japan since their inception. Mr. Diesslin extended to the City of Ames the wish of the Mayor of Koshu City for peace, continued good health, and prosperity. Mr. Diesslin also passed along comments made by the Mayor of Koshu City that he appreciates the special relationship he has through the City of Ames and hopes that the two cities will be able to maintain that relationship forever. Mr. Diesslin presented the City with the gift from Koshu City, which was a three-dimensional art piece.

CONSENT AGENDA: Moved by Nelson, seconded by Goodman, to approve the following items on the Consent Agenda:

1. Motion approving payment of claims
2. Motion approving minutes of Regular Meeting of June 23, 2015
3. Motion approving Report of Contract Change Orders for June 16-30, 2015
4. Motion approving certification of civil service applicants
5. Motion approving renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
 - a. Class C Liquor – Welch Ave. Station, 207 Welch Avenue
 - b. Special Class C Liquor, B Native Wine, & Outdoor Service – Wheatsfield Cooperative, 413 Northwestern Avenue, Suite 105
 - c. Class C Liquor & Outdoor Service – Bar, 823 Wheeler Street, Suite 4
 - d. Class B Beer – Pancho's Mexican Grill, 1310 South Duff Avenue
 - e. Class C Liquor – Applebee's, 105 Chestnut Street
6. Motion approving new Class C Liquor License for Texas Roadhouse, 519 South Duff
7. Motion approving Class C Liquor License and Outdoor Service Privilege for Tip Top Lounge, 201 E. Lincoln Way, for July 25-26
8. Motion approving new Class B Native Wine for Casey's General Store #2298, 428 Lincoln Way
9. Motion approving new Class C Liquor License for Café 80s, 115 5th Street
10. Motion approving 5-day (July 15-July 19) Class C Liquor License for Olde Main at Reiman Gardens, 1407 University Boulevard
11. Motion approving permit to shoot fireworks from ISU Lot G7 at approximately 7:45 p.m. on Friday, July 17, for Iowa Games
12. Requests from Main Street Cultural District for Summer Sidewalk Sales on July 31-August 1:
 - a. Motion approving blanket Temporary Obstruction Permit and blanket Vending License
 - b. RESOLUTION NO. 15-402 approving suspension of parking regulations in the Central Business District from 8:00 a.m. to 6:00 p.m.
 - c. RESOLUTION NO. 15-403 approving waiver of fees for blanket Vending License and parking meters in the entire Central Business District
13. RESOLUTION NO. 15-404 approving appointment of Council Member Nelson to Ames Economic Development Commission Board of Directors
14. RESOLUTION NO. 15-405 approving Commission On The Arts Fall 2015 Special Project Grants
15. RESOLUTION NO. 15-406 approving 2015/16 Neighborhood Improvement Grants
16. RESOLUTION NO. 15-407 approving contract with EMC for Workers' Compensation and Municipal Fire and Police "411 System" Claims Administration from August 1, 2015, through July 31, 2016, in an amount not to exceed \$55,000
17. RESOLUTION NO. 15-408 approving Reimbursement Agreement from the Iowa Department of Transportation for engineering costs associated with the relocation of 161kV electric transmission line
18. RESOLUTION NO. 15-409 approving Agreement with HUC 8, Inc., to Purchase Mitigation Bank Credits for the Iowa State University Research Park Phase III
19. RESOLUTION NO. 15-410 approving Professional Services Agreement with Shive Hattery for 2015/16 Arterial Street Pavement Improvements (13th Street) in an amount not to exceed \$83,500
20. RESOLUTION NO. 15-411 approving Professional Services Agreement for Construction Observation with Shive Hattery for ISU Research Park Paving
21. RESOLUTION NO. 15-412 approving Professional Services Agreement for Construction Observation with WHKS & Company of Ames, Iowa, for Grant Avenue (Hyde Avenue) Paving in an amount not to exceed \$60,390

22. RESOLUTION NO. 15-413 waiving City's purchasing policy requirement for competitive proposals and awarding Professional Services contract to Dewild Grant Reckert & Associates Company of Rock Rapids, Iowa, for 161kV Relocation for Iowa Department of Transportation on a time and materials basis for an estimated total cost of \$82,000
23. RESOLUTION NO. 15-414 approving easements to Interstate Power and Light Company for gas pipeline to accomplish Power Plant Gas Conversion Project
24. RESOLUTION NO. 15-415 approving time extension of Purchase Agreement on 1109 Roosevelt Avenue with Habitat for Humanity
25. RESOLUTION NO. 15-416 approving termination of REG Fuel Contract immediately and termination of Keck Energy Fuel Contract effective December 31, 2015, as provided by the Termination for Convenience clauses for CyRide
26. RESOLUTION NO. 15-417 awarding contract to Kistler Crane and Hoist of Omaha, Nebraska, for Power Plant Unit #7 Crane Repair in the amount of \$373,360.45 (inclusive of Iowa Sales Tax)
27. RESOLUTION NO. 15-418 rejecting all bids for Power Plant Turbine Generator Maintenance, Repair, and Related Services and directing staff to procure services on an as-needed basis
28. RESOLUTION NO. 15-419 approving contract and bond for Water Pollution Control Facility Raw Water Pump Station Elbow Replacement Project
29. RESOLUTION NO. 15-420 approving contract and bond for 2014/15 Seal Coat Street Pavement Improvements (Douglas Avenue, 17th Street, Maxwell Avenue, Melrose Avenue, Durrell Circle)
30. RESOLUTION NO. 15-421 approving contract and bond for Specialized Heavy-Duty Cleaning Services for Power Plant Boilers
31. RESOLUTION NO. 15-422 approving Change Order No. 8 to Ritts Law Group for legal services related to the regulatory compliance with the Clean Air Act
32. RESOLUTION NO. 15-423 approving Change Order No. 2 to Professional Services Agreement with BrownWinick of Des Moines, Iowa, for legal services for 161 kV Tie Line Franchise
33. RESOLUTION NO. 15-424 approving Change Order to Boone County Landfill for Waste Disposal Operations in the amount of \$100,612
34. RESOLUTION NO. 15-425 accepting completion of Information Technology Fiber Optic Deployment
35. RESOLUTION NO. 15-426 accepting completion of Transit Agency Facility Construction
36. RESOLUTION NO. 15-427 accepting completion of Traffic Signal at Mortensen and Dotson
37. RESOLUTION NO. 15-428 accepting completion of 2014/15 Shared Use Path Maintenance (S. 4th Street)
38. Well Rehabilitation:
 - a. RESOLUTION NO. 15-429 accepting completion of Year 3 of the 5-year Contract with Northway Well and Pump Company
 - b. RESOLUTION NO. 15-430 to Northway Well and Pump Company for Year 4 in the amount of \$59,212 for rehabilitation of four wells in FY 2015/16
39. Water Biosolids Hauling and Digester Cleaning:
 - a. RESOLUTION NO. 15-431 Change Order No. 2 in the amount of -\$50,471.55 with NutriJect Systems, Inc., for Year 2
 - b. RESOLUTION NO. 15-432 accepting completion of Year 2 with NutriJect Systems, Inc.
 - c. RESOLUTION NO. 15-433 awarding Contract to NutriJect Systems, Inc., of Hudson, Iowa, for Year 3
40. South Fork Subdivision, 8th Addition:
 - a. RESOLUTION NO. 15-434 approving partial completion of public improvements
 - b. RESOLUTION NO. 15-435 approving Final Plat

Roll Call Vote: 5-0. Resolutions/Motions declared adopted/approved unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PUBLIC FORUM: No one came forward to speak, and the Mayor closed Public Forum.

PRESENTATION FROM HEALTHIEST AMES FOR HEALTHY STREETS: Tessa Allred and Kristin Thompson, representatives of Healthiest Ames, presented a Power Point to explain Who and What is meant by Healthiest Ames and Healthy Streets. Ms. Allred explained that the event is intended to promote healthy living, support local businesses, and encourage sustainable transport. A summary of the first Healthy Streets Event held last May was given. The Council was told that Healthiest Ames is now planning a second Healthy Streets event to occur on Sunday, September 20.

Moved by Orazem, seconded by Gartin, to approve the following requests from Healthiest Ames for Healthy Streets on Sunday, September 20, 2015:

- a. Motion approving blanket Temporary Obstruction Permit
- b. RESOLUTION NO. 15-436 approving closure of portions of Main Street, Burnett Avenue, Douglas Avenue, Fifth Street, and Kellogg Avenue from 8:00 a.m. to 6:00 p.m.
- c. RESOLUTION NO. 15-437 approving suspension of parking enforcement for closed areas
- d. RESOLUTION NO. 15-438 approving waiver of fee for electrical usage

Roll Call Vote: 5-0. Motion/Resolutions declared adopted unanimously, signed by the Mayor, and hereby made a port of these Minutes.

FY 2016-17 ASSET PRIORITIES: Management Analyst Brian Phillips stated that in preparation for the FY 2016/17 ASSET funding cycle, the City's ASSET volunteers reviewed the priorities that had been set for the current fiscal year. Upon review, the volunteers felt that the existing ASSET priorities adequately reflect the needs in the community and the City's role in funding human services. Therefore, the ASSET priorities recommended for FY 2016/17 are the same as those adopted by the City Council for FY 2015/16, as follows:

- No. 1: Meet basic needs with emphasis on low to moderate income:
 - Housing cost offset programs, including utility assistance
 - Sheltering
 - Quality childcare cost offset programs, including daycare and State of Iowa licensed in home facilities
 - Food cost offset programs to assist in providing nutritious perishables and staples
 - Transportation cost offset programs for the elderly and families
 - Legal assistance
 - Disaster response

- No. 2: Meet mental health and chemical dependency needs:
 - Provide outpatient emergency access to services
 - Provide crisis intervention services
 - Provide access to non-emergency services
 - Ensure substance abuse preventions and treatment is available in the community

- No. 3 Youth development services and activities:
 - Provide services for social development

Moved by Goodman, seconded by Betcher, to adopt RESOLUTION NO. 15-439 approving the 2016-17 ASSET priorities as above-written.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

STATUS REPORT ON AIRPORT IMPROVEMENTS FUNDING (TERMINAL AND HANGAR): City Manager Steve Schainker reported that the decision to upgrade Ames Airport Terminal dates back to as early as the FY 2008-13 Capital Improvements Plan (CIP). At that time, a \$715,000 project was included with the expectation that the Federal Aviation Administration (FAA) would pay 90% of the estimated cost. In the FY 2012-2017 CIP, the Terminal Replacement Project cost was increased to \$2,200,000 with 90% projected from the FAA. In December 2012, the City Council directed staff to include a \$3,200,000 Airport Terminal and Hangar project into the third year of the FY 2013-18 CIP. That total was derived from an analysis prepared by Architectural Alliance of Minneapolis, Minnesota, which provided the Council with cost estimates for exterior quality options, which are now included in an attached hangar. Mr. Schainker advised that a review of the Minutes of that meeting did not give any indication of which combination of exterior quality types was desired by the City Council to justify the \$3,200,000 total. However, it was clear that there was an expectation that the non-grant funding for the improvements was expected to be shared equally among the City, Iowa State University (ISU), and the private sector (approximately \$867,000 each). It had been determined that the FAA would no longer pay for 90% of the terminal cost. That same funding concept was continued in the FY 2014-19 CIP.

According to City Manager Schainker, the most recent FY 2015-20 CIP reflects a project cost of \$2,410,000 for the terminal building alone, with the City contributing \$867,000 in tax-supported General Obligation (G.O.) Bonds. Iowa State University was expected to guarantee the principal and interest payments on an additional \$943,000 of City-issued, revenue-abated G. O. Bonds in the event that the anticipated revenue from a renegotiated Fixed Base Operator contract does not generate sufficient incremental revenue to cover those abated bond costs. That guarantee was ultimately secured in an agreement between ISU and the City that was finalized in February 2015. Under that most-recent agreement, the private sector would raise the funds needed to construct a large new storage hangar to house visiting aircraft, estimated at that time to be worth \$960,000. The hangar would then be donated to the City for continued use at the Airport. It was noted that, since the funding and construction is being handled privately, the hangar component was removed from the CIP.

Mr. Schainker told the Council that Traffic Engineer Pregitzer and Assistant City Manager Bob Kindred had been working with a focus group of users to help develop the building concept for the new terminal. Staff also sought input and received comments from four FBOs serving other general aviation airports in Iowa. Based on the input from those users and FBOs, a building concept for 6,985 square feet (sf) was developed, which was an increase from the 6,500 sf that was originally envisioned. According to City Manager Schainker, the Terminal building cost equates to \$285/square foot.

It was reported that the City had recently received bids for the first step in this project, which is the site work for the terminal and hangar. Based on the bids received for this site work, which includes design costs, there is a need for an additional \$202,000 over the budgeted amount. In addition, staff recently received an updated cost estimate from consultants Bolton & Menk for the terminal building. That estimate is \$547,500 over the budgeted amount. Mr. Schainker cautioned that that amount could

be adjusted up or down based on what bids for the terminal are received. The costs for the Airport Improvements Project reflected in the CIP now appears to be \$749,500 over the expected budget.

Council Member Betcher asked if the new cost estimate included the demolition of the old terminal. Council Member Schainker stated that it did not. He noted that the original concept called for the old terminal building to be demolished and for the transformer in the basement that controls the lights for the runways, taxiways, and beacon to be relocated. Because of the higher-than-expected costs of the new terminal and site work, this element of the improvement project cannot be accomplished in the near future. Therefore, under the new concept, the old terminal will remain in place for some time to continue to house the airport transformer and would be available for use by the FBO. Traffic Engineer Pregitzer stated that had been included in the bidding document as an alternate. The bid for demolition of the terminal came in at \$290,000; however, it was rejected because it was so high.

City Manager Schainker advised that the bid for the site work contract is good until August 16, 2015, but before approving that bid, the City Council needs to identify a strategy for dealing with the projected budget deficit.

Mr. Pregitzer explained that Ames is considered an Enhanced Service General Aviation Airport; that carries with it a certain level of expectations and helps specify the needs. He further explained the Gateway Level design, which was felt to be the most appropriate design for the type of airport. It was clarified by Mr. Pregitzer that the new Terminal building would be classified as Type C on the quality level; that is on the low end.

Council Member Orazem noted that the current Terminal building was built by a former FBO; the City paid nothing for it. Traffic Engineer Pregitzer confirmed that the former FBO did build the Terminal and gave it to the City. He believed that occurred in the 70s. Mr. Orazem pointed out, for those who have not been to the Terminal recently, that its windows are rotting-out and the metal siding is rusted.

Mr. Schainker reiterated that the current estimates do not include demolition of the current Terminal; therefore, it will need to remain for a period of time. It is felt that leaving the Terminal could actually be an opportunity in that it could be used by the FBO to generate some funds from renting out the current facility.

Council Member Gartin pointed out the very intentional process that the City went through to determine what level of improvements was needed based on the type of airport needed by Ames.

Diagrams prepared by Bolton & Menk of the three possible Terminal Building designs were shown by Traffic Engineer Pregitzer: with a Conventional Flat Roof, with a Butterfly Roof, and with a Curved Roof. A schematic design for the new Terminal was also shown and the various areas were specifically explained by Mr. Pregitzer. The \$1.9 million cost includes a Conventional Flat Roof, which is the least expensive alternative.

According to Mr. Pregitzer, Federal Entitlement Funds of \$450,000 would go toward the Site Work, which is with what the FAA felt most comfortable. After the question was asked by Council Member Nelson, Mr. Pregitzer stated that the City could bank four years worth of funding (four years at \$150,000/year would equate to \$600,000). The funds, however, have to be used by the fifth year or they would be forfeited.

At the inquiry of Council Member Betcher, Mr. Pregitzer advised that consideration was not given to renovating and expanding the current Terminal due to its age and condition. The new Terminal was planned in the Airport Master Plan; the current building was never planned to be renovated due to its type of construction. After receiving input from the user group, the square footage for the new Terminal needed was actually approximately 7,700 square feet. It was pared down and office space was removed. It is believed that the old terminal could be used for office space to be rented out by the new FBO to perhaps flight instructors or others needing space at the Airport. At the inquiry of Council Member Orazem, Mr. Pregitzer commented that there will be some short-term maintenance items that will need to be addressed for the existing Terminal if it is going to be used by the FBO.

Council Member Nelson asked if the updated costs of the Terminal had been built into the property tax levy. Mr. Schainker answered that \$867,000 is built into the current property tax levy. The \$963,000 would come through the issuance of abated G. O. Bonds. Those are expected to be offset by FBO revenues, with any shortfall guaranteed by ISU.

City Manager Schainker detailed each of the Options available to the City Council:

1. The City Funds the Additional \$749,500. This approach would require increasing the amount of tax-supported bonds from \$867,000 to \$1,616,500, or else utilizing available reserves to partially, or totally, fund the shortfall.

This option would not be in keeping with the original concept of sharing the costs for the improvements among the City, ISU, and the private sector.

2. The City, ISU, and Private Sector Equally Share Funding of the Additional \$749,500. Each party would need to contribute an additional \$249,834 towards the project.

The private sector has committed to accomplishing the construction of the hangar. Originally, they committed to obtaining cash donations of \$500,000, as well as in-kind contributions, for this portion of the project that was originally estimated to cost \$1,000,000. Because of a desire to build a hangar large enough to accommodate some of the largest business jets, the estimated value of their responsibility has now increased by \$495,000. Their goal is now to raise \$850,000 in cash contributions along with a significant amount of in-kind donations. While they have been very successful to date with their fund-raising efforts, it is not likely that they would be successful in raising the additional \$249,834 that would be required under this Option.

3. ISU Funds the Additional \$749,500. ISU would contribute the additional \$749,500 to cover the projected shortfall.

This option would not be in keeping with the original funding concept, which envisioned a three-party partnership in the financing of the improvements.

4. The City and ISU Share in the Funding of the Additional \$749,500 with Possible Reductions in the Size of the Terminal Building.

There are numerous ways to accomplish this option. In order to minimize the amount of additional City-issued bonds for this project, one possible funding arrangement would be: (1) for the City to contribute an additional \$250,000 from the available balance in the Local Option Tax Fund, (2) for ISU to contribute an additional \$250,000 from its discretionary funds, and (3) for

the size of the terminal building to be reduced sufficiently to reduce the cost by an additional \$250,000.

It was noted that this option appears to be the most achievable of the various options available for covering this funding shortfall if the City Council is willing to increase its investment in this project. The City and ISU have already agreed on an arrangement whereby the University has guaranteed that the City-abated G. O. Debt will be paid-off. This option would expand that agreement to include the specified contributions from each entity to cover two-thirds of the anticipated shortfall. Assuming neither party is able to fund the remaining amount, the size of the terminal building could then be reduced to hopefully cover the remaining deficit. If this option were taken, it would make the greatest sense to remove the flight training room from the terminal design. Although that space is very important to the success of the FBO, it would be possible in the short term to use space in the old terminal building for training purposes.

Council Member Amber Corrieri joined the meeting telephonically at 6:53 p.m.

Warren Madden, Senior Vice-President for Business and Finance at Iowa State University, stated that the University agrees that Option 4 is the best option, and it is prepared to contribute additional funding for a reduced square footage building. The University hopes that the building would be designed in such a manner so as to allow expansion in the future. The University believes that the City needs these improved facilities. He noted that the existing terminal is not a building that impresses anyone getting off an airplane and entering the building. The proposed Terminal building would fit into the Ames community and environment.

Council Member Goodman raised a concern about covering the operations budget. City Manager Schainker answered that the new FBO should be able to cover the operations of the facility given the improvements that would be made to the Airport and hangar. Council Member Goodman raised the issue of the Airport's future operations budget. He asked Mr. Madden how receptive he thought the University would be in backstopping the operations budget. Mr. Madden replied that none of the analyses that had been done indicated any concern that, given improved facilities, the FBO could not show adequate operating revenue. He noted that, taking the increased debt service out, which is what the University is actually backstopping, he is not particularly concerned about the FBO's ability to bring in enough operating revenue in light of the planned improvements. Mr. Goodman asked if Mr. Madden would be willing to have a conversation about backstopping the operations budget. Mr. Madden stated that he did not believe that to be a big issue, but he is always willing to have conversation.

It was noted by Council Member Orazem that approximately 92 flights come through the Ames Airport daily - approximately 56 to 60% is comprised of visitors to Ames and 37 to 40% is local general aviation, which includes Iowa State University. Council Member Orazem asked how many of the flights coming and going into the Airport are University-related. Mr. Madden stated that the University has increased its flight hours by 30%. He added that commercial travel has become complicated, and to be able to take off and land at the Ames Airport is very efficient. It decreases travel time and costs, but pilots want a hangar where they could park their airplane. According to Mr. Madden, to be operating out of Ames is very advantageous to the University and holds real value for the entire community.

Council Member Gartin asked Mr. Madden to speak to the issue of how the new Airport Terminal would serve as a gateway to the Research Park. Mr. Madden replied that the feeling is that there will

be an increase in private airplane traffic at the Airport because the ISU Research Park is growing. With additional businesses being brought in, there will be increased flight traffic at the Airport. He noted the real advantage Ames has in that the Research Park is located adjacent to the Airport; very few universities have that and it would create a marketing advantage. In his years at ISU visiting other Big 12 schools, Mr. Madden emphasized that the existing Terminal is not one that markets or sells the University or Ames to anyone.

Steve Carter, Director of the Research Park, stated that they have had discussions on two aspects. The first is that a number of companies in the Research Park are large international companies. Their leadership typically utilizes corporate jets. The Research Park believes this will be an area of tremendous growth with improvements to the Airport. Secondly, ISU has an Aeronautics Engineering program and has interaction with a number of large industries in the aeronautics field. With the improvements to the Airport, it is felt that, building on that aeronautics sector, those companies could establish a presence in the Research Park, which is adjacent to the Airport, and could then utilize students and faculty from the University. Mr. Carter noted that Purdue University had recently added an Aeronautics Engineering program and annexed land directly adjacent to its airport for a research park with an aeronautics engineering type focus.

Cindy Paschen, 2117 Graeber, Ames asked if there would be an influx of Presidential candidates coming into Ames. The Mayor replied that that is not anticipated. Also, Ms. Paschen had been told by a user of a hangar at the Airport that he rents the hangar for \$100/month. She felt that seemed very low. Mr. Schainker answered that the City charges the FBO a certain amount of money per month. The FBO then sets the price that it charges for the hangars; the City does not set the price that is charged the 50+ users of the hangars.

Council Member Betcher said she was concerned about the mushrooming cost of this project. She suggested that the City get input in the form of a short report on what might be expected as far as FBO revenue on such a terminal in this region.

Traffic Engineer Pregitzer noted that when the demolition would mean removing some FAA equipment, it is fundable by the FAA. He also pointed out that the maintenance costs for the old Terminal are estimated to be in excess of \$100,000. Council Member Betcher said she really wanted to investigate whether the old Terminal still had life in it. Mr. Pregitzer said he would not recommend retaining it over five to ten years. Council Member Nelson said, after walking through the Terminal recently, he would envision that once the City got into renovation of the old Terminal, it would be hit by all sorts of Code requirements, and the costs would add up quickly. Council Member Orazem pointed out that it is the City's responsibility to maintain the Terminal. He believes that it has definitely outlived its useful life and needs to be replaced.

Moved by Gartin, seconded by Nelson, to approve Option 4: The City and ISU share in the Funding of the Additional \$749,500, with Possible Reductions in the Size of the Terminal Building.

Council Member Goodman stated his belief that there is going to continually be a reduction in federal dollars and there will be additional needs. He believes that projects supported by the City Council should be an expression of the community's values, and he questions whether this project reflects the needs of the community versus the wants of a few users. Mr. Goodman continued to state his opinion that that the "users' wish list" often results in a project that is fancier than what is needed even though all the tax payers are paying for those improvements. With the decreasing federal dollars, the City will be asked for assistance with a lot of projects; those projects should reflect the

needs of the entire community. Council Member Orazem disagreed and contended that Mr. Goodman was exaggerating what is being spent by the City and minimizing the benefits that would be gleaned by the community. Council Member Orazem asked Council Member Goodman to consider what share of the costs is being borne by the City, what share is being borne by the University, and what share is being borne by the users. He noted that the City is actually paying for the minority portion of the costs; 56% of the flight traffic comes from visitors to Ames. He reiterated that the current Terminal was donated to the City; it did not cost the City a dime. Mr. Orazem expressed his strong belief that it is time to invest some funding to improve the Airport; it is an important aspect to attract businesses of any size. Council Member Gartin agreed with Council Member Orazem, stating that investors would bring businesses to Ames, which in turn, would create jobs in the Ames community.

Council Member Goodman said that no analyses had been done to determine how much of an improvement was necessary to continue to generate return for the Airport and have a functional facility. He sees the current plan as a fancy wish list for a few users, and believes that the scale of the improvements is more than is necessary. Mr. Goodman commented that the 56% of flights labeled as “visitors” has not been confirmed. The 56% is an estimate based on the number of planes at the Airport; no one is checking off each plane coming in that would corroborate those numbers.

City Manager Schainker informed the City Council that three things would happen if the motion on the table passes: (1) it would direct City staff to work with the focus group and design engineers to attempt to reduce the cost of the Terminal building by at least \$250,000; (2) it would direct the City Attorney to draft an amendment to the existing agreement with Iowa State University that would bind it to a \$250,000 contribution; and (3) if that agreement meets with approval, the Council will then be asked to reappropriate the \$250,000 from the Local Option Sales Tax.

At the inquiry of Council Member Orazem, Mr. Pregitzer advised that the current Airport Operating Revenue is approximately \$130,000, and the Operating Expenses are approximately \$130,000.

Council Member Gartin believes the Council should think long-term about what the Airport improvements will mean to the Ames community, especially in light of the fact that the Ames community is growing. It would be sending a positive signal. Mr. Gartin believes that if it could attract new employers who would bring new jobs to the community, it would be well worth the investment.

Vote on Motion: 4-2. Voting aye: Corrieri, Gartin, Nelson Orazem. Voting nay: Betcher, Goodman. Motion declared carried.

Moved by Goodman, seconded by Corrieri, to ask staff to work with the stakeholders, in particular Iowa State University, on ensuring a backstop with regards to any operating deficit that might be incurred by the City in perpetuity.

Mr. Goodman clarified that the agreement did not have to be in perpetuity. He also clarified that he would want this conversation to occur before bids went out for a FBO.

Vote on Motion: 6-0. Motion declared carried unanimously.

STAFF REPORT ON RECYCLING IN THE COMMUNITY: Susan Gwiasda, Public Relations Officer, provided the background of the services formerly provided by the Ames Area Redemption Center from 1989 until its closure in February 2015. She noted the effects of its closure on the community.

Ms. Gwiasda explained that the Resource Recovery System has provided single-stream processing for materials recycling and fuel production since 1975. In 2006, the City initiated a program of free glass recycling to reduce the amount of glass in the waste stream due to its negative effects in both the Resource Recovery processing stream and the Power Plant boilers. Since its inception, the glass recycling program has diverted more than 1,222 tons of glass from the landfill; the glass is then recycled for use in landscaping, industry, and construction.

Options currently available to meet the redemption and recycling desires of Ames residents were listed by Ms. Gwiasda. Options for redemption included: (1) Recruit a Private Vendor to Ames to Provide Redemption Service, and (2) City Assumes Responsibility for Redemption Service. Options for recycling included: (1) Recruit an Existing Vendor to Ames to Provide Recycling Service, (2) Partner with Iowa State University, (3) City Assumes Responsibility for Recycling Through Recycling Bins, and (3) City Assumes Responsibility for Recycling through Recycling Bins.

Mayor Campbell asked what it would mean to the Resource Recovery if there was a separate recycling/redemption service. Bill Schmitt, Resource Recovery Superintendent stated that it would certainly change in the type of product coming into the Plant, which means it would change its process.

Council Member Goodman asked Sustainability Coordinator Merry Rankin how Iowa State University has come to the conclusion that recycling is important. Ms. Rankin said they became aware of what it was putting into the waste stream, what it meant to pull those items out of the waste stream, and knowing that recycling was very important to the students. Recycling has been ingrained in their heads since they were in preschool. Environmental stewardship is very important to students.

Council Member Goodman said that he was not so concerned about paper, but he is very concerned about plastics. He shared that the only option for him would be to come to some sort of cooperative effort with Iowa State University.

Moved by Goodman, seconded by Betcher, to ask staff to talk to ISU about some sort of agreement that would allow citizens to benefit from its large scale recycling operation and report back to the Council.

At the inquiry of Council Member Corrieri, Superintendent Schmitt advised that the City is not seeing an increase on a per-person-basis even though the population of Ames is increasing.

Council Member Nelson asked how much it costs the City to collect the glass from the bins. Mr. Schmitt advised that it costs approximately \$25,000 - \$30,000 for collection and maintenance. He explained that some of the glass is picked up by a Kansas company; it recycles the glass to make bottles for Boulevard Brewery. The remainder of the glass is then processed and goes to Owens Corning to make insulation.

Vote on Motion: 6-0. Motion declared carried unanimously.

ANNEXATION OF 3599 AND 3601 GEORGE WASHINGTON CARVER AVENUE: Moved by Betcher, seconded by Nelson, to adopt RESOLUTION NO. 15-440 approving the Plat of Survey: Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 15-441 approving the Covenant and Agreement Pertaining to Water Service.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 15-442 approving Annexation contingent upon Consenting Property Owner signing Covenant and Agreement Pertaining to Water Service.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

ANNEXATION OF 3535 - 530TH AVENUE: William Arce, 2304 Cottonwood Road, Ames, speaking on behalf of Oakwood Akers, stated that he was approached by the non-consenting owner stating that she was willing to sell her property to them. They purchased the property and took possession in May. They have no issues with annexing; however, the issue is that they need access to their property. Mr. Arce sees this as resulting in a takings by the City if this annexation is approved because it deprives him of access to his property. If the access issue is resolved, Mr. Arce said he would have no problems becoming a part of this annexation; it would save him time and money in the long run.

Planning and Housing Director Kelly Diekmann stated that the geographics do not change because of annexation; the land remains exactly as it is. The City would not force Hunzikers to grant access; however, the City would not allow access via University Avenue. He reiterated that nothing is being changed due to annexation. City Attorney Judy Parks concurred; the geographics do not change due to annexation.

Moved by Nelson, seconded by Gartin, to adopt RESOLUTION NO. 15-443 approving the Covenant and Agreement Pertaining to Water Service.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Nelson, seconded by Gartin, to adopt RESOLUTION NO. 15-444 approving Annexation contingent upon Consenting Property Owner signing Covenant and Agreement Pertaining to Water Service.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

IOWA STATE UNIVERSITY RESEARCH PARK, PHASE III: Planning and Housing Director Diekmann stated that the Preliminary Plat includes 22 developable lots and three outlots for storm water management and open space. Lots 1 through 7 are part of the initial Phase III Expansion of the Park. Lots 2 through 6 are intended to be part of the Hub Activity Area commercial uses for the new Research and Innovation Zoning District. Outlot A is intended to be used as public space.

Mr. Diekmann stated that the Preliminary Plat includes a block for Collaboration Way that creates a length in excess of the 1,320-foot maximum limit contained in Section 23.401(2), unless the block length is approved for topographic or other considerations. In this instance, the developer is trying to preserve a low area abutting the south side of Collaboration Way as open space and drainage area. The Plat design does include trails to allow for north/south circulation, despite the lack of street intersections.

Moved by Goodman, seconded by Gartin, to adopt RESOLUTION NO. 15-445 waiving the subdivision requirement for maximum block length of 1,320 feet for Collaboration Place.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Goodman, seconded by Gartin, to adopt RESOLUTION NO. 15-446 approving the Preliminary Plat.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

DOWNTOWN FACADE GRANTS: Planning and Housing Director Diekmann advised that the City Council annually budgets \$50,000 for the Downtown Facade Grant Program. Currently, the Program has a carryover balance of \$22,423 in unencumbered funds remaining from FY 2014/15 and an additional \$50,000 for FY 2015/16.

The City requested applications in April 2015 for award in July 2015. Two property owners submitted applications for multiple building facades for consideration by the Council. Mr. Diekmann reviewed each application.

1. 100-6th Street for the Friedrich Realty Building. The request is for \$15,000 in grant funds and an additional \$1,000 in design fees. The project consists of a renovation to the northwest corner of the building to install two new windows into the entry lobby. It includes a raised roof parapet over the northwest corner of the building, new stone pilasters on the north and west facades, a new front sidewalk and planter area at the east side of the entry door, and new signage for the building. The grant request is for the 6th Street-facing facade and is being made under the non-historic criteria of the Grant Guidelines.
2. 301-311 Main Street for the Sheldon Munn Building. The request totals \$101,458 for remodeling of multiple commercial storefronts for the building. The grant application consists of seven commercial storefronts along Main Street and Kellogg Avenue. There are two residential lobby entrances to the building that are not counted as commercial storefronts, and therefore, not eligible for grant funding. The proposal is to re-establish the historic style of the first floor commercial facades consistent with the Historic Design Guidelines. The applicant is proposing to renovate the first floor commercial facades to remove non-compliant elements of the historic facade and re-establish the historic elements of the original building design. This will include refurbishing existing clear glass transom windows, pulling the storefront windows forward to align with the front facade of the building, recessing the new storefront doors, and repairing the kick plate and brick columns of the building.

Mr. Diekmann advised that, after reviewing the scope of the proposed project, staff determined that there is the possibility of six full grant awards and one partial grant award that could be awarded for

the entire building subject to the availability of funding. He explained that the two residential entrances (one on Main Street and one on Kellogg) for the upper-story apartments do not qualify for grant funding under the Downtown Facade guidelines as they are not interpreted as commercial storefronts. According to Mr. Diekmann, 307/309 Main; 305 Main; 303 Main; 301 Main, #6; 301 Main, #5; and 405 Kellogg, would qualify for \$15,000, and 311 Main would qualify for \$11,457 because it had received a previous grant of \$3,543 for the front awning.

Mr. Diekmann noted that the total requested amount of grant funding equates to \$117,457, which exceeds the combined FY 2014/15 and FY 2015/16 amount of \$72,423 available for award.

The phone connection with Council Member Corrieri was temporarily lost.

John Lott, 823 Douglas, Ames, identified himself as one of the owners of the Sheldon Munn Building. He noted the water leakage in the basement. The facades need to be repaired to alleviate the leakage. Mr. Lott indicated that the need is imminent; they cannot wait to apply in subsequent years.

Council Member Goodman noted that there is a stretch of sidewalk along Duff that becomes treacherous in the winter. He asked if this could somehow be incorporated into the grant. Mr. Diekmann noted that this was not an element of a Facade Grant, and if it is located on Duff, it would be beyond the boundaries of the Facade Grant program.

Moved by Nelson, seconded by Betcher, to approve Downtown Facade Improvement Grants for both projects, awarding 100 - 6th Street a grant in the amount of \$16,000 and awarding up to four grants for 301-311 Main Street in the amount of \$56,423 for the total amount of remaining budgeted funds for the Facade Grant Program in FY 2015/16.

Council Member Gartin said that he had some issues with the Sheldon Munn applications. He pointed out that lots of people buy properties and find there are problems with the building. To fund those types of issues is not the purpose of the Facade Grant Program. He believes that the Council has to be careful about setting a precedent in this case. Another concern expressed by Mr. Gartin was that of fairness. He did not believe it was fair to others who might want to improve the facades of their buildings on Main Street during this fiscal year, but there would be no money remaining because one property was awarded over \$50,000 for several facades. Council Member Goodman concurred.

Council Member Orazem said he believes that the public good would be served if the grants were approved for the Sheldon Munn. It is the largest building in the Downtown, and it holds historic significance for Ames. He believes that an improved Sheldon Munn building would improve the Downtown.

Council Member Betcher said she sees this as seven different storefronts, thus qualifying for seven grants.

The meeting recessed at 9:00 p.m. and reconvened at 9:06 p.m.

Council Member Corrieri rejoined the meeting at 9:06 p.m.

Motion withdrawn.

Moved by Goodman, seconded by Nelson, to adopt RESOLUTION NO. 15-447 approving \$16,000 for 100-6th Street for the Friedrich Realty Building.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 15-448 approving \$56,423 for the Sheldon Munn.

Roll Call Vote: 4-2. Voting aye: Betcher, Corrieri, Nelson, Orazem. Voting nay: Gartin, Goodman. Resolution declared adopted, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON INCREASED AMOUNT OF DEBT PERTAINING TO GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2015: Mayor Campbell opened the public hearing. No one came forward to speak, and the Mayor closed the hearing.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 15-449 authorizing the increased amount of loan funding.

Roll Call Vote: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON ZONING TEXT AMENDMENT TO CHAPTER 29 TO CREATE RESEARCH PARK AND INNOVATION ZONING DISTRICT: The public hearing was opened by Mayor Campbell. The hearing was closed after no one requested to speak.

Moved by Nelson, seconded by Goodman, to pass on first reading an ordinance making a Zoning Text Amendment to Chapter 29 to create a Research Park and Innovation Zoning District.

It was clarified that that was Option #1 in the Council Action Form.

Roll Call Vote: 6-0. Motion declared carried unanimously.

ORDINANCE REVISING CHAPTER 5 PERTAINING TO INFRASTRUCTURE IMPROVEMENTS: Moved by Goodman, seconded by Betcher, to pass on first reading an ordinance revising Chapter 5 pertaining to infrastructure improvements.

Roll Call Vote: 5-1. Voting aye: Betcher, Corrieri, Gartin, Goodman, Orazem. Voting nay: Nelson. Motion declared carried.

ORDINANCE REVISING CHAPTER 22 PERTAINING TO INFRASTRUCTURE IMPROVEMENTS: Moved by Goodman, seconded by Betcher, to pass on first reading an ordinance revising Chapter 22 pertaining to infrastructure improvements.

Roll Call Vote: 6-0. Motion declared carried unanimously.

ORDINANCE REVISING REGULAR COUNCIL MEETING TIME: Moved by Goodman, seconded by Betcher, to pass on third reading ORDINANCE NO. 4222 revising Regular Council meeting time.

Roll Call Vote: 6-0. Ordinance declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

COUNCIL COMMENTS: Moved by Nelson, seconded by Gartin, to direct staff to add to the Council's workshop schedule a discussion on Complete Streets.

Vote on Motion: 6-0. Motion declared carried unanimously.

CLOSED SESSION: Council Member Gartin asked City Attorney Parks if there was a legal reason to go into Closed Session. Ms. Parks replied in the affirmative.

Moved by Goodman, seconded by Gartin, to hold a Closed Session, as provided by Section 21.5(1)(c), *Code of Iowa*, to discuss matters or presently in litigation.

Roll Call Vote: 6-0. Motion declared carried unanimously.

The meeting resumed in Open Session at 10:27 p.m.

ADDITIONAL COUNCIL COMMENTS: Moved by Goodman, seconded by Betcher, to assign the 25th Anniversary celebration of ADA to the Human Relations Commission.

Vote on Motion: 6-0. Motion declared carried.

ADJOURNMENT: Moved by Goodman to adjourn the meeting at 10:29 p.m.

Diane R. Voss, City Clerk

Ann H. Campbell, Mayor

MINUTES OF THE SPECIAL MEETING OF THE AMES CITY COUNCIL

AMES, IOWA

JULY 21, 2015

The Ames City Council met in special session at 6:00 p.m. on the 21st day of July 2015, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law with Mayor Ann Campbell presiding and the following Council members present: Gloria Betcher, Amber Corrieri, Tim Gartin, Peter Orazem, Matthew Goodman, and Chris Nelson. *Ex officio* Member Sam Schulte was also present.

YOUTH COLLECTIVE IMPACT PLANNING: Mayor Campbell welcomed everyone in attendance. She introduced Management Analyst Brian Phillips. Mr. Phillips stated that the City had retained the Forum for Youth Investment (FYI) to conduct this workshop. The Forum for Youth Investment developed the Ready by 21 initiative, which is a widely used set of standards for communities to improve the likelihood of youth being prepared for collect, work, and life. That firm has also facilitated planning processes in a variety of communities across the country to achieve different youth development goals.

Mr. Phillips reminded the Council that it had requested this workshop be held to gather more information about collective impact planning processes, to gather information about how other communities have approached similar efforts, and to understand how such planning interacts with youth programming offered by non-profit agencies and local government entities. According to Mr. Phillips, invitations to this workshop were extended to ASSET funders; the Ames, Gilbert, and United School Districts; Mary Greeley Medical Center, and the ASSET-funded organizations that work with youth.

Mr. Phillips named those present in addition to the Mayor and Ames City Council: Representatives of Mary Greeley Medical Center, Ames Community School District, Youth & Shelter Services, Boys and Girls Club, and United Way of Story County.

Presentation from the Forum for Youth Investment. Larry Pasti, Senior Director for Field Services for the Forum for Youth Investment and Ian Faigley, Senior Manager for External Affairs for the FYI, presented the Webinar.

According to Mr. Pasti, researchers in 2002 estimated that only four out of ten young people are doing well in their early 20's. Mr. Pasti described some of the issues that they commonly see and showed a list of the different collaborations that are necessary to be of the greatest assistance to young people.

Conditions for Collective Impact were named by Mr. Pasti as: common agenda, shared measurement systems, mutually reinforcing activities, continuous communication, backbone supports. These conditions are built over time. There is no "cookie cutter" approach; each community is different. To get to Collective Impact, you first have to have collective seeing, collective learning, collective doing. Launching a Collective Impact initiative has three prerequisites: (1) You must have an Influential Champion, (2) There must be an urgency for change, and (3) There must be financial resources available. In order to have improvement, you need leaders, who are challenged to think differently and act differently; family, community, and school, who must support; and children and youth, who must participate. It was noted that school fills only a part of the "Developmental White

Space,” especially by high school. Family and community play a very large part. Collective Impact infrastructure includes a steering committee that is made up of community partners. There needs to be a backbone organization or set of organizations that collectively provide the backbone.

Collective Impact’s intangible elements were named as trust building, fostering connections between people, and leadership identification and development. These all create a culture of learning. The recurring steps of community change management were reviewed, i.e., take shape, take aim, take stock, target action, track progress.

Experiences of Other Communities. Meredith Stewart, Manager of Family Success Alliance for the Department of Health in Orange County, North Carolina, joined the Webinar to share information on her community’s experience. Ms. Stewart advised that her community has a population of approximately 140,000. She provided the history from the past 18 months of Orange County’s participation in the Collective Impact initiative, specifically detailing the steps it took.

Questions, Comments, and Next Steps. George Belitsos, representing Youth and Shelter Services, asked if youth are included in the process. Mr. Pasti answered that youth should be actively involved in coming up with solutions and implementing those solutions. Youth are absolutely integral to the process; the stronger their participation, the greater the success.

Council Member Corrieri asked to know what components are absolutely necessary in ensuring success. Mr. Pasti said adequate resources and staff capacity across most of the backbone functions for at least the first two or three years are crucial. Ms. Corrieri also asked if there were any players that a community can’t live without in this process. Replying, Mr. Pasti said that there needs to be some strong public partners, strong connections to business and funders, youth, and community. The stronger the community voices, the stronger the effect will be. He added that people have to feel like they have a real voice in the process and a way to contribute.

In relation to Orange County’s pre-kindergarten readiness program, Council Member Goodman asked if its choice of program came via public input. Ms. Stewart replied that it did not directly get input from the public; however, it was statistically evident that the program was needed. She recommended that the City be as specific as possible when asking the community to comment on the initiative. Mr. Pasti remarked that specificity is important, especially as it relates to tracking progress. He added that documentation is also very important to ensure accountability.

Council Member Corrieri asked Ms. Stewart to explain Orange County’s funding model. Ms. Stewart replied that their funding model is a work in progress. She stated that funding for its Project Coordinator comes from County dollars. Additional County dollars have been received for special initiatives pertaining to the Pre-K program. Outside grants have also been received, and United Way has been a funding partner.

At the inquiry of Council Member Orazem, Ms. Stewart stated that the impetus was to clarify research on the experiences of children that have had or could have an adverse impact on them for the rest of their lives. The one that resonated the most was the disparity that race ethnicity and income had on third-grade reading and eighth-grade math. She also explained when the urgency component was reached and was pushed them into taking action. Mr. Pasti stated that it is very rare for the impetus for change to be raised by the community; it is usually a focus group that senses the urgency.

Mayor Campbell noted that school districts had not been listed as being crucial players in the process. Mr. Pasti commented that schools play a very important role in ensuring success; it was not his intention to minimize their importance. Ms. Stewart said there are many factors that enter into the picture to explain why students are not succeeding. One of the main issues that Mr. Pasti has heard repeatedly is getting students to school on time. Other comments he has heard relate to getting students healthy and well-fed, which will allow the students to focus on learning.

Council Member Betcher asked who pays for the staff to address the connectivity issues to get the project rolling. Mr. Pasti said that is very mixed and varied; it often includes a consortium of funders including United Way, a community foundation, the Mayor's Office, and/or often a large funder. He has not really seen a pattern that works for all communities. Ms. Stewart said, that for Orange County, the minimum number of staff who were necessary were a Project Coordinator; a data management person, whether dedicated to only this initiative or shared; and at least a quarter-time communications person.

Gerri Bugg, representing Youth an Shelter Services, asked Mr. Pasti to comment on city versus county. Mr. Pasti said that there are different levels of resources; part of it is political buy-in, forming partnerships, etc. He always encourages that when changes are needed in a community, it is important that there be strong relationships among the political entities and all the way down to the neighborhood level.

Council Member Gartin noted that the City allocates approximately \$1.2 million into a pot annually. He struggles with not knowing the matrix of tools that might be available to help him prioritize those funds and knowing whether that is the correct amount and who should get the funding. There is a need to provide stewardship over the taxpayers' funds and recognizing the true needs of the community can be difficult for him. Mr. Pasti pointed out that the City is not the only funder in town. It is important to know where the funds are currently being spent, what existing programs are out there, where the other agencies are spending their money; and know what resources are available in the community.

Council Member Nelson asked Mr. Pasti to speak as to what he had seen that had worked the best as far as engaging others. Mr. Pasti responded that he would not start this with any high-profile kick-off. Mr. Faigley suggested that the City create a picture that the players you want to invite can see regarding what their roles would be. Explain that, as a community, you are not getting to where you want to be and that their services might have to be changed to meet the needs.

Council Member Goodman left the meeting at 8:00 p.m.

The workshop concluded at 8:00 p.m.

Mayor Campbell commented that the City Council would now be going into Closed Session.

CLOSED SESSION: Council Member Gartin asked City Attorney Parks if there was a legal reason to go into Closed Session. Ms. Parks replied in the affirmative.

Moved by Gartin, seconded by Corrieri, to hold a Closed Session, as provided by Section 21.5(1)(c) *Code of Iowa*, to discuss matters presently in or pending litigation.

Roll Call Vote: 5-0. Motion declared carried unanimously.

OPEN SESSION: The meeting reconvened in Open Session at 9:14 p.m. Council Member Goodman was brought in telephonically.

Moved by Gartin, seconded by Betcher, to instruct City staff to continue negotiations as discussed in Closed Session.

Vote on Motion: 6-0. Motion declared carried unanimously.

COUNCIL COMMENTS: Moved by Orazem, seconded by Gartin, to refer the letter to staff from Tom Theilen requesting a Fringe Area Plan amendment that would allow him to subdivide his property at 3974 North Dakota Avenue.

Vote on Motion: 6-0. Motion declared carried unanimously.

Moved by Orazem, seconded by Nelson, to refer the letter to staff from Ron Shiflet, President of the Waters Edge Town Home Association, requesting that the speed limit on Bloomington Road west of Stange Road by lowered from 45 mph to 35 mph.

Council Member Goodman asked if it would be possible for staff to send certain requests directly to appropriate staff instead of the Council having to refer them. City Manager Schainker replied that varies on the staff's workload and there might be differing opinions on the part of the City Council. He prefers that Council decide whether or not to refer issues or requests from the public to staff. That also gives the Council a sense of how much those referrals are adding to the workload of staff.

Vote on Motion: 6-0. Motion declared carried unanimously.

ADJOURNMENT: Moved by Gartin, seconded by Betcher, to adjourn the meeting at 9:18 p.m.

Diane R. Voss, City Clerk

Ann H. Campbell, Mayor

MINUTES OF THE AMES CIVIL SERVICE COMMISSION

AMES, IOWA

JULY 23, 2015

The Ames Civil Service Commission met in regular session at 8:15 a.m. on July 23, 2015, in the Council Chambers of City Hall, 515 Clark Avenue, with Commission Members Crum, Pike, and Ricketts present. Also in attendance were Acting Human Resources Director Bob Kindred and City Attorney Judy Parks.

APPROVAL OF MINUTES: Moved by Pike, seconded by Ricketts, to approve the minutes of the June 25, 2015, Civil Service Commission meeting as written.

Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF PROMOTIONAL-LEVEL APPLICANTS: Moved by Crum, seconded by Pike, to certify the following individuals to the Ames City Council as promotional-level applicants:

Resource Recovery Equipment Operator:	Adam Hyer	90
	Aaron Wirth	76
	Boyd Helton	74
	Steve Steward	72

Vote on Motion: 3-0. Motion declared carried unanimously.

COMMENTS: The next regularly scheduled Civil Service Commission meeting was set for August 27, 2015, at 8:15 a.m.

ADJOURNMENT: The meeting adjourned at 8:25 a.m.

Michael R. Crum, Chair

Jill Ripperger, Recording Secretary



REPORT OF CONTRACT CHANGE ORDERS

Period:	<input checked="" type="checkbox"/>	1 st – 15 th
	<input type="checkbox"/>	16 th – End of Month
Month & Year:	July 2015	
For City Council Date:	July 28, 2015	

Department	General Description of Contract	Contract Change No.	Original Contract Amount	Contractor/ Vendor	Total of Prior Change Orders	Amount this Change Order	Change Approved By	Purchasing Contact (Buyer)
Electric Services	Diesel Generator Removal & Building Demolition & Substation Removal	1	\$130,000.00	Petersen Contractors, Inc.	\$0.00	\$(-26,500.00)	B. Kindred	CB
Water & Pollution Control	WPCF Digester Improvements	4	\$1,615,750.00	Eriksen Construction Co., Inc.	\$(-47,263.00)	\$14,696.00	J.Dunn	MA
Parks & Recreation	Northridge Heights Park Improvements	1	\$96,260.00	Ames Trenching & Excating, Inc.	\$0.00	\$(-4,150.00)	J. Thompson	MA
Transit	Contracted Services for Dial-A-Ride Services	1	\$145,600.00	HIRTA	\$0.00	\$29,119.00	B. Kindred	MA
Electric Services	Open & Inspect #72 Boiler Feed Pump	2	\$4,815.00	Superior Industrial Equipment Co.	\$142,919.90	\$12,203.04	D.Kom	CB
			\$		\$	\$		

COUNCIL ACTION FORM

SUBJECT: REQUEST FROM IOWA DEPARTMENT OF TRANSPORTATION TO SELL PROPERTY TO THE CITY OF AMES.

BACKGROUND:

On July 16, 2015 the Mayor received a letter from the Iowa Department of Transportation (IDOT) inquiring about the City's interest in purchasing a portion of their Highway 69 right-of-way in the vicinity of the northeast corner of Highway 30 and Highway 69 for \$45,000.

After reviewing the proposal, the Public Works Department concluded that no infrastructure exists in or through this parcel and, therefore, advised that there appears to be no need for the City to acquire this land from IDOT.

The letter from IDOT requests that the City return a signed waiver form if there is no interest in purchasing the property.

ALTERNATIVES:

- 1) Authorize the Mayor to sign the Waiver form provided by IDOT indicating that the City of Ames has no interest in purchasing the property.
- 2) Authorize the Mayor to sign the Offer To Buy form provided by IDOT indicating that the City of Ames will commit to purchasing the property for \$45,000.

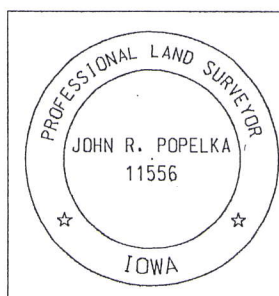
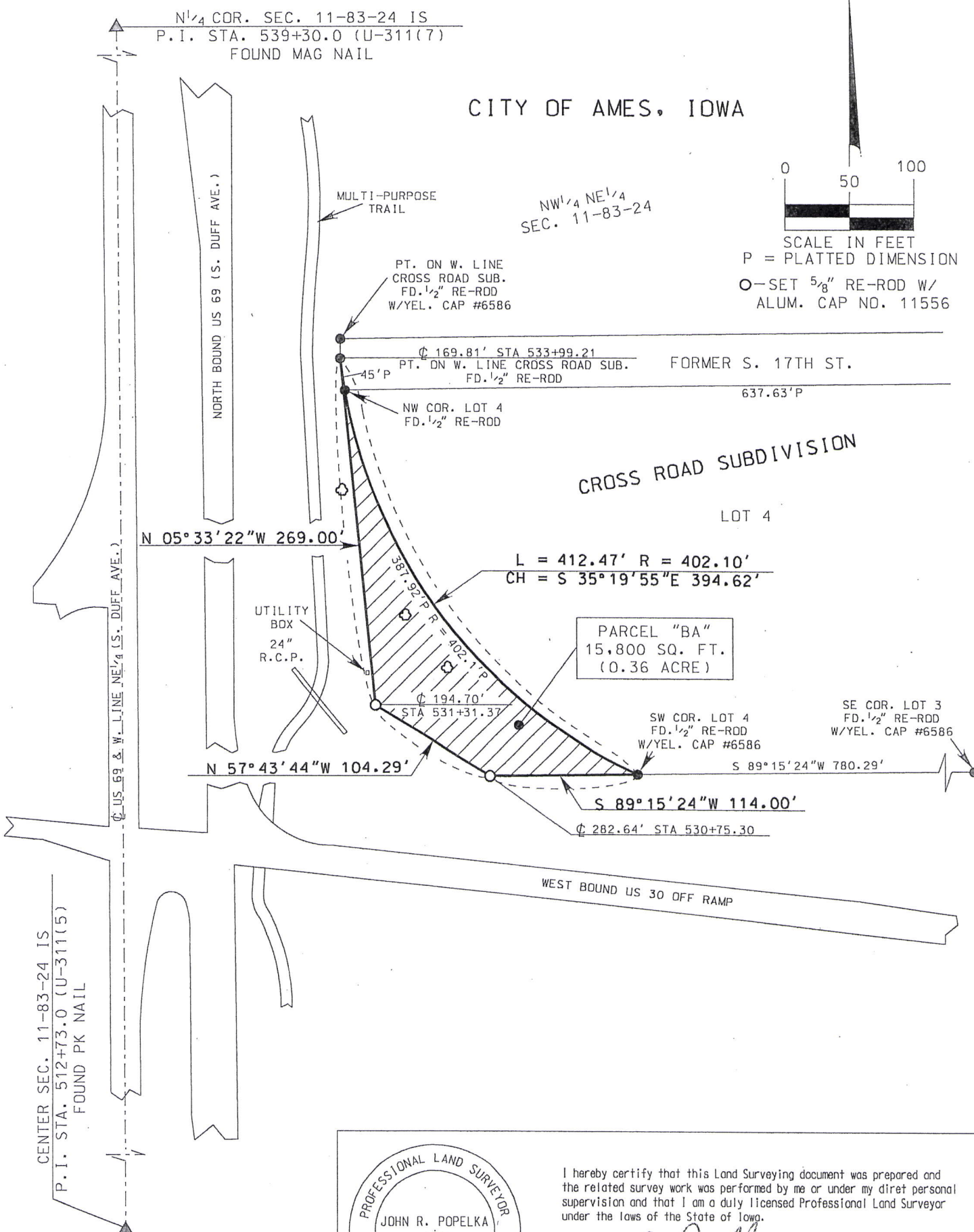
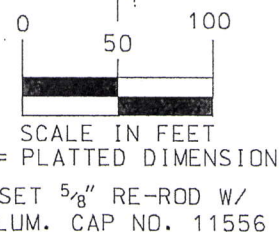
MANAGER'S RECOMMENDED ACTION:

Since the City staff has indicated there appears to be no current or future benefit to purchase this property from IDOT, it is the recommendation of the City Manager that the City Council approve Alternative #1 and authorize the Mayor to sign the Waiver form provided by IDOT indicating that the City of Ames has no interest in purchasing the property.

PLAT OF SURVEY
EXHIBIT "A"

COUNTY STORY STATE CONTROL NO. 85-0600
 PROJECT NO. F-1065(7) PARCEL NO. 11
 SECTION 11 TOWNSHIP 83N RANGE 24
 ROW - FEE _____ AC, EASE _____ AC, EXCESS - FEE 15800 SQ.FT = 0.36 AC
 ACQUIRED FROM D. E. LESTER ETAL

SOLD TO: _____
 COUNTY AUDITOR PARCEL DESIGNATION BA



I hereby certify that this Land Surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

John R. Popelka May 13, 2015
 John R. Popelka License No. 11556 Dated
 My license renewal date is December 31, 2016.
 Pages or sheets covered by this seal: 1



MEMO

*Caring People
Quality Programs
Exceptional Service*

7a-c

TO: Mayor Ann Campbell and Ames City Council Members

FROM: Lieutenant Jeff Brinkley – Ames Police Department

DATE: June 23, 2015

SUBJECT: Beer Permits & Liquor License Renewal Reference City Council Agenda
July 28, 2015

The Council agenda for July 28, 2015, includes beer permits and liquor license renewals for:

- Class B Beer – Pizza Ranch of Ames, 1404 Boston Ave
- Class E Liquor, C Beer, & B Wine – AJ’s Liquor II, 2515 Chamberlain St
- Class C Liquor – Sportsman’s Lounge, 123 Main St

A routine check of police records for the past twelve months found no violations for Pizza Ranch or AJ’s Liquor II. The police department would recommend renewal of all of these licenses.

Sportsman’s Lounge was cited for selling alcohol to minors during a police compliance check in May 2015. They have since passed a second compliance check and we are continuing to monitor compliance. We recommend renewal of the license at this time.

Applicant License Application ()

Name of Applicant: <u>CCW, LLC</u>		
Name of Business (DBA): <u>Huhot Mongolian Grill</u>		
Address of Premises: <u>703 S. Duff Ave. Suite #105</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business <u>(402) 697-0057</u>		
Mailing <u>CCW, LLC</u>		
City <u>Omaha</u>	State <u>NE</u>	Zip: <u>68154</u>

Contact Person

Name <u>Luke Wilson</u>
Phone: <u>(402) 598-4970</u> Email <u>luke@restaurantsinc.net</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Effective Date: 08/12/2015

Expiration Date: 01/01/1900

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>278402</u> Federal Employer ID <u>01-0585136</u>

Ownership

Gayle Carstens

First Name: Gayle **Last Name:** Carstens
City: Omaha **State:** Nebraska **Zip:** 68118
Position: Member
% of Ownership: 80.00% **U.S. Citizen:** Yes

Luke Wilson

First Name: Luke **Last Name:** Wilson
City: Omaha **State:** Nebraska **Zip:** 68118
Position: Member
% of Ownership: 10.00% **U.S. Citizen:** Yes

Brendan Crowley

First Name: Brendan **Last Name:** Crowley
City: Omaha **State:** Nebraska **Zip:** 68154
Position: Member

% of Ownership: 10.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Scottsdale Insurance Company</u>	
Policy Effective Date: <u>08/15/2015</u>	Policy Expiration <u>08/15/2016</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant: <u>VenuWorks of Ames LLC</u>		
Name of Business (DBA): <u>Iowa State Center - Fisher</u>		
Address of Premises: <u>Scheman Bldg, Iowa State University</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business <u>(515) 232-5151</u>		
Mailing <u>4611 Mortensen Rd #111</u>		
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50014</u>

Contact Person

Name <u>Betty Beisker</u>
Phone: <u>(515) 232-5151</u> Email <u>bbeisker@venuworks.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 08/01/2015

Expiration Date: 01/01/1900

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>489DLC-502849</u> Federal Employer ID <u>474306839</u>

Ownership

Steve Peters

First Name: Steve **Last Name:** Peters
City: Ames **State:** Iowa **Zip:** 50014
Position: owner
% of Ownership: 81.00% **U.S. Citizen:** Yes

Joseph Peters

First Name: Joseph **Last Name:** Peters
City: Ames **State:** Iowa **Zip:** 50014
Position: owner
% of Ownership: 19.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: TRAVELERS INSURANCE

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Name of Applicant: <u>VenuWorks of Ames LLC</u>		
Name of Business (DBA): <u>Iowa State Center - Scheman</u>		
Address of Premises: <u>Scheman Bldg, Iowa State University</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business <u>(515) 232-5151</u>		
Mailing <u>4611 Mortensen Rd #111</u>		
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50014</u>

Contact Person

Name <u>Betty Beisker</u>
Phone: <u>(515) 232-5151</u> Email <u>bbeisker@venuworks.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/01/2015

Expiration Date: 01/01/1900

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>489DLC-502849</u> Federal Employer ID <u>47-4306839</u>

Ownership

Steve Peters

First Name: Steve **Last Name:** Peters
City: Ames **State:** Iowa **Zip:** 50014
Position: owner
% of Ownership: 81.00% **U.S. Citizen:** Yes

Joseph Peters

First Name: Joseph **Last Name:** Peters
City: Ames **State:** Iowa **Zip:** 50014
Position: owner
% of Ownership: 19.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: TRAVELERS INSURANCE

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Name of Applicant: <u>VenuWorks of Ames LLC</u>		
Name of Business (DBA): <u>Iowa State Center - CY Stephens</u>		
Address of Premises: <u>Scheman Bldg Iowa State University</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business <u>(515) 232-5151</u>		
Mailing <u>4611 Mortensen Rd #111</u>		
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50014</u>

Contact Person

Name <u>Betty Beisker</u>
Phone: <u>(515) 232-5151</u> Email <u>bbeisker@venuworks.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/01/2015

Expiration Date: 01/01/1900

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>489DLC-502849</u> Federal Employer ID <u>474306839</u>

Ownership

Steve Peters

First Name: Steve **Last Name:** Peters
City: Ames **State:** Iowa **Zip:** 50014
Position: owner
% of Ownership: 81.00% **U.S. Citizen:** Yes

Joseph Peters

First Name: Joseph **Last Name:** Peters
City: Ames **State:** Iowa **Zip:** 50014
Position: owner
% of Ownership: 19.00% **U.S. Citizen:** Yes

Joseph Peters

First Name: Joseph **Last Name:** Peters

City: Ames

State: Iowa

Zip: 50014

Position: owner

% of Ownership: 19.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: TRAVELERS INSURANCE

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant: <u>Learfield Levy Foodservice, LLC</u>		
Name of Business (DBA): <u>Cyclone Experience Network</u>		
Address of Premises: <u>Jack Trice Stadium</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>
Business <u>(515) 296-3805</u>		
Mailing <u>980 N Michigan Ave</u>		
City <u>Chicago</u>	State <u>IL</u>	Zip: <u>60611</u>

Contact Person

Name <u>Lauren Fontaine</u>
Phone: <u>(312) 335-5034</u> Email <u>lfontaine@levyrestaurants.com</u>

Classification Class C Liquor License (LC) (Commercial)
Term: 12 months
Effective Date: 08/17/2015
Expiration Date: 01/01/1900
Privileges:
Catering Privilege
Class C Liquor License (LC) (Commercial)
Outdoor Service
Sunday Sales
Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>397374</u> Federal Employer ID <u>27-2512381</u>

Ownership
Michael Perlberg

First Name: Michael **Last Name:** Perlberg
City: Glencoe **State:** Illinois **Zip:** 60022
Position: Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Andrew Lansing

First Name: Andrew **Last Name:** Lansing
City: Chicago **State:** Illinois **Zip:** 60614
Position: Co-President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Robert Ellis

First Name: Robert **Last Name:** Ellis

City: Deerfield **State:** Illinois **Zip:** 60015
Position: Treasurer
% of Ownership: 0.00% **U.S. Citizen:** Yes
Roger Gardner
First Name: Roger **Last Name:** Gardner
City: Jefferson City **State:** Missouri **Zip:** 65109
Position: Co-President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Hartford Fire Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 232 MAIN STREET

BACKGROUND:

The tenant in the building at 232 Main Street, Duck Worth Wearing, has requested an encroachment permit for a new sign which will encroach over the City sidewalk.

The proposed sign will be a blade sign fixed to the front of the building. The sign will extend not more than five feet over the sidewalk, and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley or sidewalk."

Address of Encroachment: 232 Main Street

Type of Encroachment: Sign
(If the encroachment is a sign, please apply for a sign permit through the Inspections Division).

Name of Applicant: Eric Abrams

Address: 232 Main Street

Applicant's Home Phone: 515-450-9738 Work or Cell Phone: 515-233-4901

Owner of Building: 654 Development (Brent Dahlstrom)

Owner's Address: 2202 College Street Cedar Falls, IA 50613

Owner's Home Phone: 515-867-7000 Work or Cell Phone: _____

These items must be submitted with your application prior to approval of the permit:

1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur. (Obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: 

Owner's Signature (If different): 



PROOF

ATTENTION! It is your responsibility to read and check this proof carefully and thoroughly. By approving this proof, you are accepting all responsibility for undetected errors. Changes made to the proof may result in delays and additional costs. If proof is not approved within 30 days, the customer may be charged for creative time. This design is the sole property of Sign Pro. Any duplication in whole or in part without the express written consent of Sign Pro is strictly prohibited.

Order Date:
05/20/15

Customer:
Duck Worth
Wearing

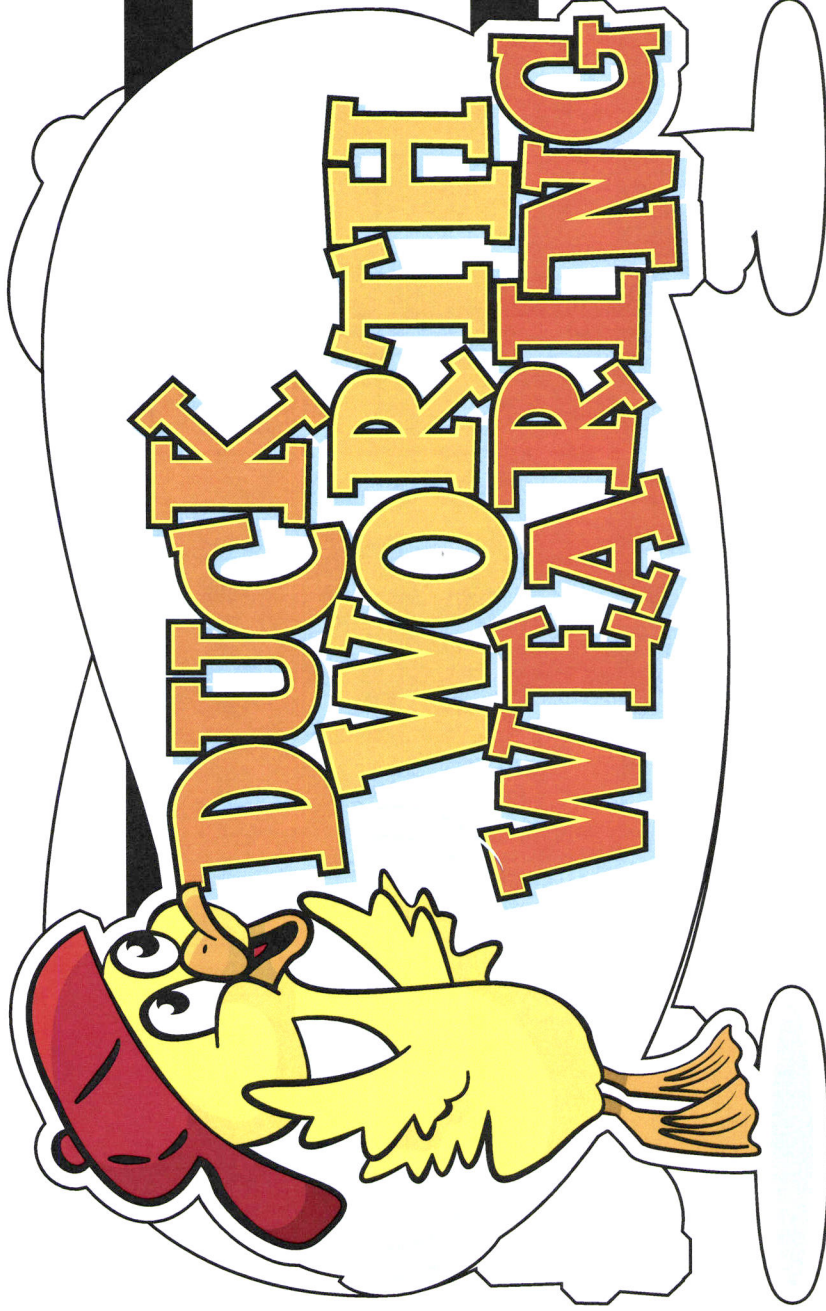
Ordered by:
Amy

Job #:
15532

Due Date:

JOB NOTES

"Y:\Duck Worth Wearing\Blade Sign.eps"



Qty: 1, 2 sided blade sign
36"x57.4" dibond custom cut to shape signs
Inkjet print on 3165RA w/matte laminate
Qty: 1 custom bracket
Signs to will be attached to bracket
Installed on building



619 S. 4th Street
Ames, Iowa 50010
515-232-4500 • SignProAmes.com

PAGE 1/1

DESIGN: 40 min
PRODUCTION:
INSTALL:
CUSTOMER CALLED:

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 2300 LINCOLN WAY

BACKGROUND:

The tenant in the building at 2300 Lincoln Way, Starbucks, has requested an encroachment permit for a new sign which will encroach over the City sidewalk.

The proposed sign will be a blade sign fixed to the front of the building. The sign will extend not more than five feet over the sidewalk, and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



scott@firstclasssigns.net

APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley or sidewalk."

Address of Encroachment: 2300 LINCOLNWAY

Type of Encroachment: SIGN HANGS OVER SIDEWALK (If the encroachment is a sign, please apply for a sign permit through the Inspections Division).

Name of Applicant: SCOTT TANNER - FIRST CLASS SIGNS

Address: 720 E. LINCOLNWAY AMES

Applicant's Home Phone: Work or Cell Phone: 232-4738

Owner of Building:

Owner's Address: SEE ATTACHED

Owner's Home Phone: Work or Cell Phone:

These items must be submitted with your application prior to approval of the permit:

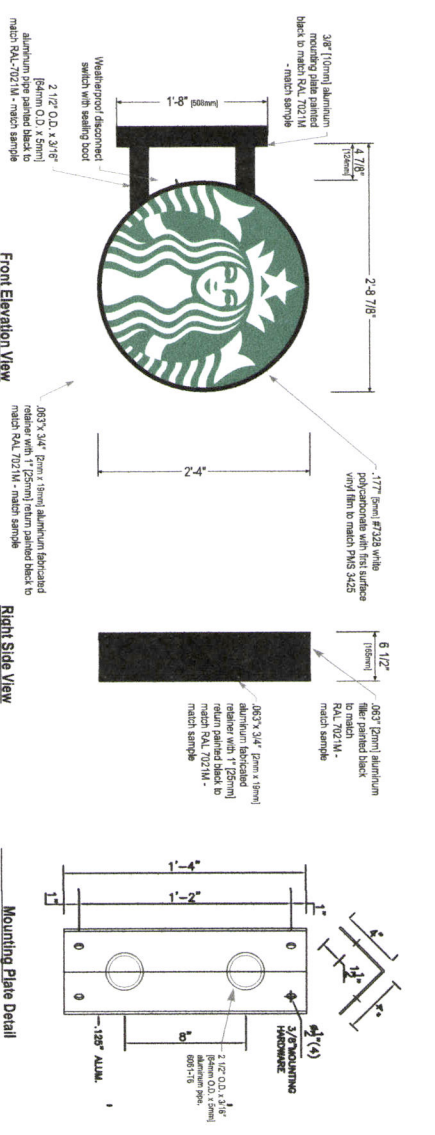
- 1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur. (Obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: Scott Tanner

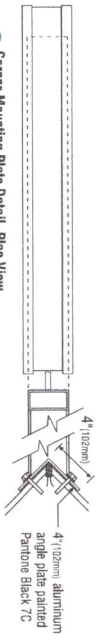
Owner's Signature (If different):

28" DIA. BLADE SIGN

QTY: 1 PART #: _____



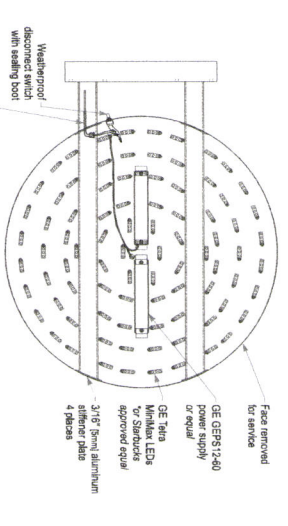
Front Elevation View
Scale: 3/4" = 1" (11x17 Paper)



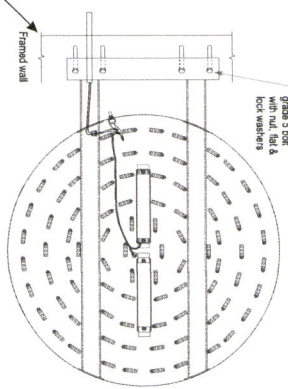
Right Side View
Scale: 3/4" = 1" (11x17 Paper)



Mounting Plate Detail



Vertical Cross-Section View, Typ.



Section View at Installation Detail

COLOR LEGEND		WWT
PMS 3525 C	3M 3650-76	
RAL 7021M	3M 3650-22	
PMS WHITE	3M 3650-20 / 725-10	
PMS 369 C	NA	
REFL. WHITE	3M 680-10	

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Sign Specifications:

- Cabinet:**
 - .063" (2mm) aluminum filler with painted black to match RAL 7021M.
 - .063" x 3/4" (2mm x 19mm) aluminum fabricated relainer with 1" (25mm) return painted black to match RAL 7021M.
 - 1.77" (5mm) #7328 white polycarbonate with first surface vinyl film to match PMS 3425.
 - Interior aluminum surfaces of sign cabinet to be painted white with Lacryl Starbrite.
 - All fasteners used in the assembly of internal components shall be coated to prevent corrosion.
 - Internal structure of cabinet shall be per approved shop drawings.
 - Graphic elements are internally illuminated using GE Tetra Minimax LED system or Starbuck approved equal. LEDs to be mounted on back panel with self-contained power supply. All electrical components are removable for service.

Support:

- Support structure will be all welded aluminum pipe and plate construction painted black to match RAL 7021M as per approved shop drawings and shall be integral to the sign cabinet.

Regulatory:

- Sign must meet all regulations in the National Electric Code as well as any local or state electrical codes.
- As per NEC 600.6, sign is equipped with a service disconnect switch.
- Sign must be listed as an Electric Sign per Underwriters Laboratories UL 48 and/or CSA and bear the appropriate UL, CUL or CSA relevant certification marks.
- Primary power by electrical contractor per NEC.

<p>1211 HILLSIDE DRIVE • GREENVILLE, SC 29607 P 803 553 9132 • F 864 242 2204 www.hiltondisplay.com</p>	
QID 14-26699	
JOB NAME	Starbucks #25776
LOCATION	2300 Lincoln Way Ames, IA
CUSTOMER CONTACT	
SALESMAN / PM	Maddie Oxendine
DESIGNER	Chad W.
DWG. DATE	5-14-15
REV. DATE / REVISION	5-18-15 AD 5-20-15 AD 6-9-15 AD 6-9-15 BS
SCALE	
FILE	2015/Starbucks/Ames IA/ 14-26699/ SB Ames IA 25776 V3
DESIGN SPECIFICATIONS ACCEPTED BY:	
EST. CLIENT:	
SITING LANDLORD:	
<p>THE INTENT OF THIS DRAWING IS TO SHOW A CONCEPTUAL REPRESENTATION OF THE PROPOSED SIGNAGE. DUE TO THE NATURE OF THE DESIGN PROCESS, THE DRAWING IS NOT A FINISHED PRODUCT AND DIFFERS FROM THE FINAL DRAWING.</p>	
<p>Underwriters Laboratories Inc.</p>	<p>SMP</p>

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR A MAILBOX AT 2001 INDIAN GRASS COURT

BACKGROUND:

The owners of the home at 2001 Indian Grass Court, Charles and Betty Horras, have requested an encroachment permit for a new mailbox which will encroach on to the City right-of-way. The proposed mailbox will be constructed out of stone. The previous mailbox was destroyed when it was backed into by a van.

When the original mailbox was constructed in 1985, mailbox permits were not required. These mailboxes built prior to the requirements were grandfathered; however, if a mailbox needs to be replaced, it must meet the new requirements.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of homeowner's insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this mailbox.



APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley or sidewalk."

Address of Encroachment: 2001 Indian Grass Court

Type of Encroachment: mailbox
(If the encroachment is a sign, please apply for a sign permit through the Inspections Division).

Name of Applicant: Charles + Betty Horras

Address: 2001 Indian Grass Court, Ames, IA 50014

Applicant's Home Phone: 515-233-6454 Work or Cell Phone: 515-450-8851

Owner of Building: same as above

Owner's Address: same as above

Owner's Home Phone: same as above Work or Cell Phone: same as above

These items must be submitted with your application prior to approval of the permit:

1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur. (Obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: Charles E. Horras

Owner's Signature (If different): Betty A. Horras



Approximate measurements -
to be constructed out of
stone or wood and stone -
similar size of neighbors
width + depth - 20"
height - 54"

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR SIGNS AT 2420 LINCOLN WAY

BACKGROUND:

The owner of the building at 2420 Lincoln Way, Kingland Systems Corp., has requested an encroachment permit for two new signs which will encroach over the City sidewalk.

The proposed signs will be LED lighted signs, attached to raceways mounted through façade to structure; one sign will be on the front façade and another will be on the west façade. The signs will extend not more than five feet over the sidewalk, and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$230, and the full amount has been received by the City Clerk's Office.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for these signs.



APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley or sidewalk."

Address of Encroachment: 2420 LINCOLN WAY, AMES IA

Type of Encroachment: BUILDING SIGN
(If the encroachment is a sign, please apply for a sign permit through the Inspections Division).

Name of Applicant: JEFF GORBALL FOR KINGLAND SYSTEMS CORP

Address: 1401 6TH AVE S. CLEAR LAKE, IA

Applicant's Home Phone: 641 355 1005 Work or Cell Phone: 641 529 0975

Owner of Building: KINGLAND CAMPUS PROPERTIES

Owner's Address: 1401 6TH AVE SOUTH. CLEAR LAKE, IA

Owner's Home Phone: 641 355 1005 Work or Cell Phone: 641 529 0975

These items must be submitted with your application prior to approval of the permit:

- 1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur. (Obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: [Handwritten Signature]

Owner's Signature (If different):



PRODUCTION DRAWING

PRODUCT CODE: ASI Face-It! Channel Letter Series
OVERALL SIZE: 48-5/16" x 347-3/16"

- A** 5" deep fabricated aluminum, face-tilt channel letters. Black returns, standard black firm cap. Faces to have 3M Black dual film vinyl overlay. Illuminates via White LEDs.
- SC 8" channel letter raceway, painted 180. \otimes from aluminum tab with vinyl \otimes to extend from back of letter
- B** 1/1/2" square aluminum tube rule line (in sections), painted PMS Blue 072 and capped on ends
Mounts via threaded studs and stand-offs to extend 6", painted 180.
- C** 5" deep fabricated aluminum, face-tilt channel letters. Black returns, standard black firm cap. Faces to have 3M Black dual film vinyl overlay. Illuminates via White LEDs.
- SC 5" channel letter raceway, painted 180
- D** 5" deep fabricated aluminum, face-tilt channel logo. PMS Blue 072 returns, firm cap painted to match. Faces to have translucent digital print to match PMS 072. Illuminates via White LEDs.
- SC 8" channel letter raceway, painted 180

MOUNTING: Raceway and stand off mounting as indicated

COLOR SCHEDULE

Black
PMS Blue 072

Customer: Kingland Systems
Location: Default Location
Standard Sign Types:
Designer: EPPrent
Date: 06.10.15
Original Task: 31025
PD Review By: EPP/PA3
12: 00:00:00
13: 00:00:00
14: 00:00:00
15: 00:00:00
16: 00:00:00
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95: 00:00:00
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97: 00:00:00
98: 00:00:00
99: 00:00:00
100: 00:00:00

Client Approval: Approved Disapproved or modified

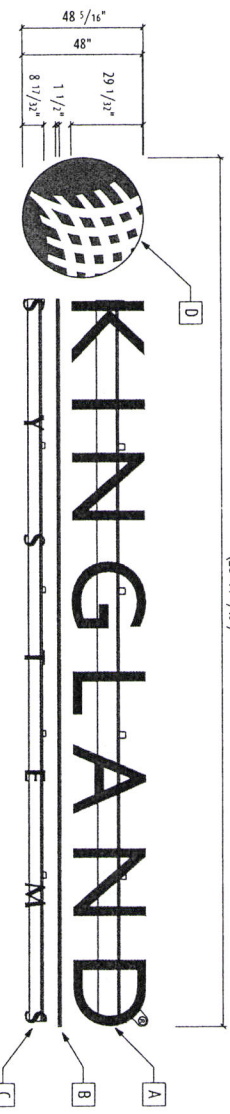
Revised: Revised Not Revised

DATE: _____

DATE: _____

5.26

DRAWING/SIGN TYPE



LEFT END VIEW
Scale: 1/4" = 1'-0"

TYPICAL VIEW
Scale: 1/4" = 1'-0"

RIGHT END VIEW
Scale: 1/4" = 1'-0"

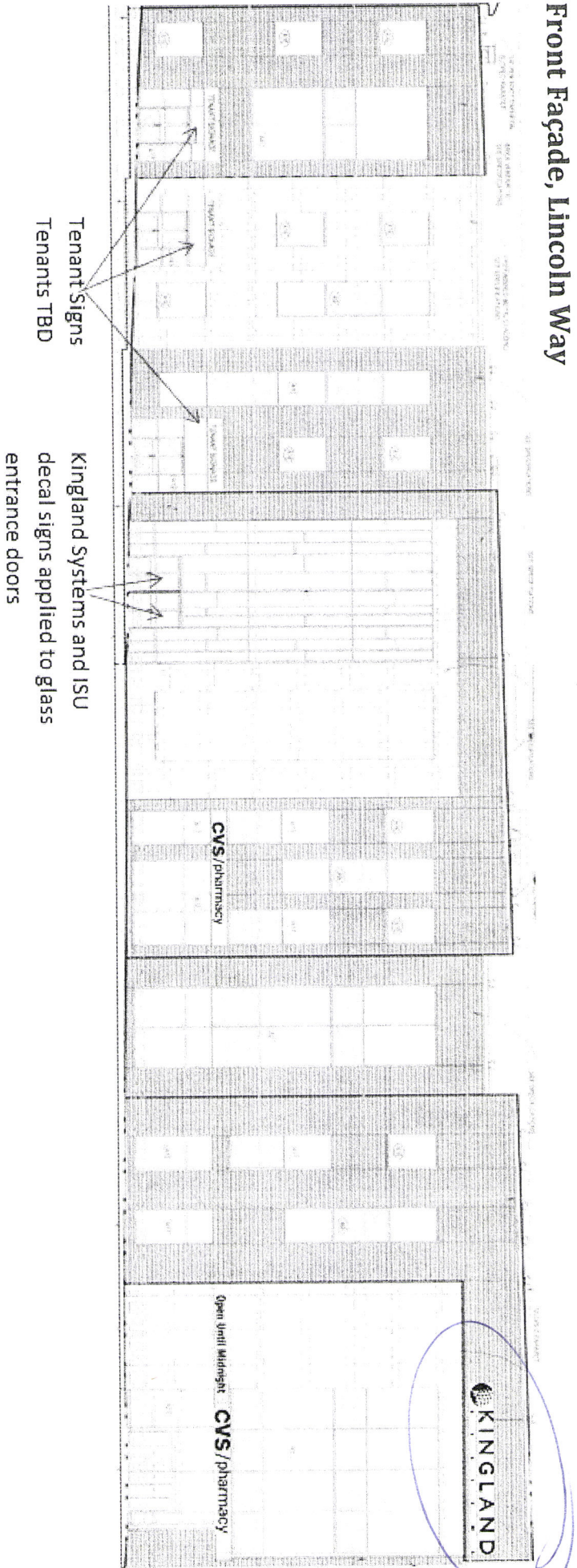
Denver, Colorado Chicago, Illinois Ginnell, Iowa Des Moines, Iowa Iowa City, Iowa Omaha, Nebraska

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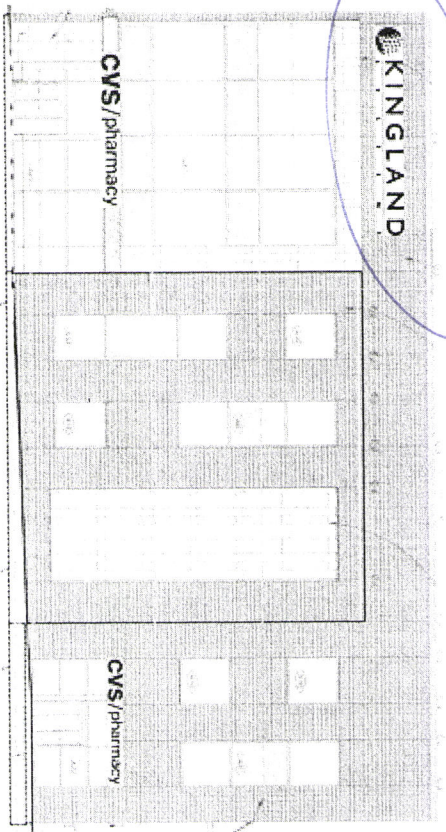
Kingland Building Sign Plan

Sings are planned to be LED lighted signs, attached to raceways mounted through facade to structure. Sign permits will be sought per Ames City Code process. According to Sara Van Meeteren, Ames Community Codes Liaison, the total square footage allowed for signage on our project is 1079,82Sqft. The sign plan below represents a total of 495 Sqft of signage for all signs represented. This assumes maximum sized signage to fit in the space allowed by design for the unleased tenant signage spaces.

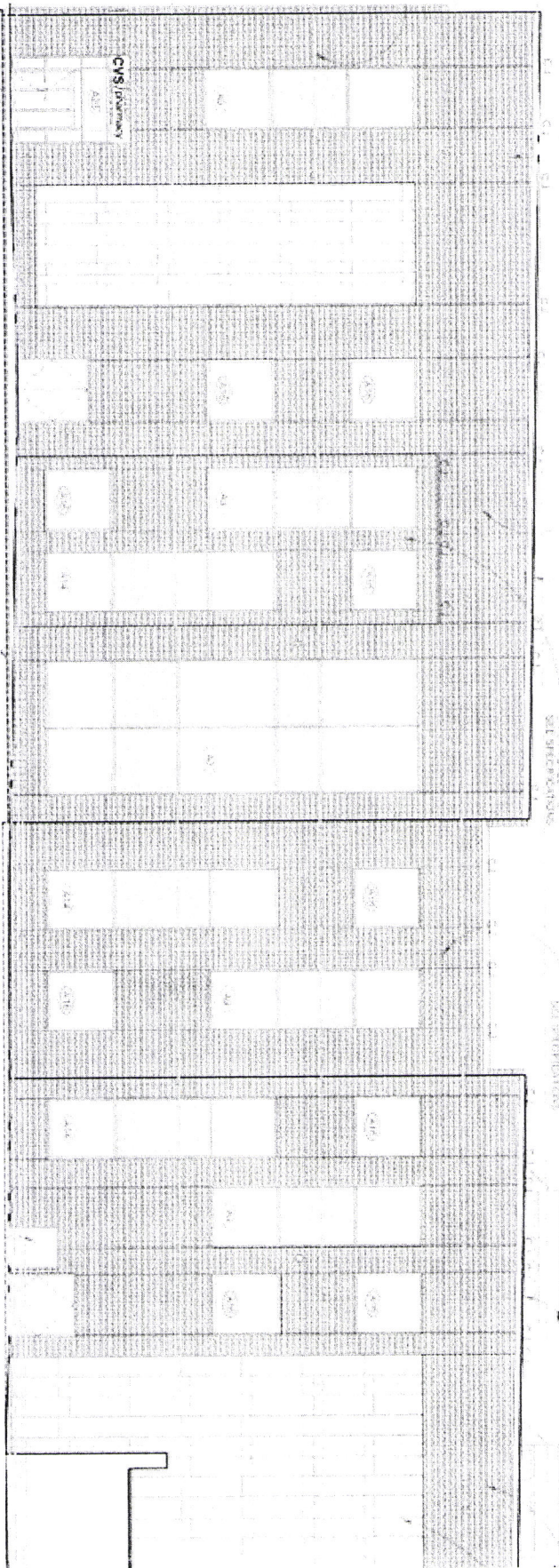
Front Facade, Lincoln Way



West Facade, Welch Avenue



South Facade, Parking Lot



Applicant License Application ()

Name of Applicant: <u>Orchestrate Management V, LLC</u>		
Name of Business (DBA): <u>Gateway Market MLK</u>		
Address of Premises: <u>Reiman Gardens</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>
Business <u>(515) 331-1753</u>		
Mailing <u>200 10th St., Ste 300</u>		
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>50309</u>

Contact Person

Name <u>Michelle Mathews</u>	
Phone: <u>(515) 331-1753</u>	Email <u>mmathews@ohospitality.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 5 days

Effective Date: 08/14/2015

Expiration Date: 01/01/1900

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>339740</u>	Federal Employer ID <u>20-8201459</u>

Ownership
LADCO Development, Inc

First Name: LADCO **Last Name:** Development, Inc
City: West Des Moines **State:** Iowa **Zip:** 50266
Position: partner
% of Ownership: 14.06% **U.S. Citizen:** **Yes**

REB Development, LLC

First Name: REB **Last Name:** Development, LLC
City: Clive **State:** Iowa **Zip:** 50325
Position: partner
% of Ownership: 14.06% **U.S. Citizen:** **Yes**

Paul Rottenberg

First Name: Paul **Last Name:** Rottenberg
City: Des Moines **State:** Iowa **Zip:** 50315
Position: partner
% of Ownership: 14.06% **U.S. Citizen:** **Yes**

Michelle Mathews

First Name: Michelle **Last Name:** Mathews
City: Des Moines **State:** Iowa **Zip:** 50309
Position: controller
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Integrity Insurance</u>	
Policy Effective Date: <u>08/14/2015</u>	Policy Expiration <u>08/19/2015</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Name of Applicant: <u>YeOlde LLC</u>		
Name of Business (DBA): <u>Dublinbaypub</u>		
Address of Premises: <u>320 S 16th</u>		
City <u>Ames</u>	County: <u>Iowa</u>	Zip: <u>50010</u>
Business <u>(515) 956-3580</u>		
Mailing <u>320 S 16th</u>		
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50010</u>

Contact Person

Name <u>Don O'Brien</u>	
Phone: <u>(515) 956-3580</u>	Email <u>dublinbaypub@aol.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 5 days

Effective Date: 08/07/2015

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>242991</u>	Federal Employer ID <u>42-1510291</u>

Ownership

Donald O'Brien

First Name: Donald

Last Name: O'Brien

City: Ames

State: Iowa

Zip: 50010

Position: Managing Partner

% of Ownership: 50.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Allied Insurance</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant: <u>LJPS, Inc</u>		
Name of Business (DBA): <u>Olde Main Brewing Co.</u>		
Address of Premises: <u>420 Beach Ave</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50011</u>
Business <u>(515) 232-0553</u>		
Mailing <u>PO Box 1928</u>		
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50010</u>

Contact Person

Name <u>Matt Sinnwell</u>	
Phone: <u>(505) 400-5981</u>	Email <u>mattombc@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)
Term: 5 days
Effective Date: 08/01/2015
Expiration Date: 01/01/1900
Privileges:
Class C Liquor License (LC) (Commercial)
Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>286196</u>	Federal Employer ID <u>77-0613629</u>

Ownership
Scott Griffen

First Name: Scott **Last Name:** Griffen
City: Ames **State:** Iowa **Zip:** 50010
Position: Owner
% of Ownership: 50.00% **U.S. Citizen:** Yes

Daniel Griffen

First Name: Daniel **Last Name:** Griffen
City: Potomac **State:** Maryland **Zip:** 24854
Position: Owner
% of Ownership: 25.00% **U.S. Citizen:** Yes

Susan Griffen

First Name: Susan **Last Name:** Griffen
City: Potomac **State:** Maryland **Zip:** 24854
Position: Owner
% of Ownership: 25.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>Founders Insurance Company</u>
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

TO: Members of the City Council

FROM: Ann H. Campbell, Mayor

DATE: July 17, 2015

SUBJECT: Appointment to Fill Vacancy on Human Relations Commission

Devita Harden, member of the Human Relations Commission, has submitted her resignation from the Commission. Since Devita's term of office does not expire until April 1, 2016, an appointment needs to be made to fill this vacancy.

Therefore, I request that the City Council approve the appointment of Mary Beth Oostenbrug to fill the unexpired term of office on the Human Relations Commission.

AHC/jlr

COUNCIL ACTION FORM

SUBJECT: ENDORSEMENT OF IOWA ECONOMIC DEVELOPMENT AUTHORITY APPLICATION FOR FINANCIAL ASSISTANCE FOR XPANXION, LLC, WITH LOCAL MATCH IN THE FORM OF A \$36,000 NO INTEREST LOAN WITH HALF OF THE AMOUNT FORGIVABLE

BACKGROUND:

Xpanxion, LLC, is a software services company with operating offices in five states and Pune, India. The company is a wholly owned subsidiary of California-based UST Global. The Xpanxion Ames office was opened in 2011 and has grown from 14 to 41 employees and provides software development and testing operations. The company has applied for economic development assistance for a project that includes consolidating offices from four suites across two buildings to a single location that will accommodate both the current workforce and the addition of 45 new full-time positions. Thirty-six of the 45 new jobs exceed the High Quality Job Program threshold of \$42,307 and all will exceed within 36 months of the incentive award. The Iowa Economic Development Authority (IEDA) has tentatively agreed to provide incentives to the company including a \$180,000 no interest loan with half forgivable. Xpanxion is also eligible for \$299,000 in job training grants from the State of Iowa. **A condition of the state assistance is a local match in the form of a \$36,000 no interest loan with half forgivable. Funding for the local match will be half from the City of Ames and half from the Ames Economic Development Commission.** The next step in the process is to endorse the application to the IEDA for economic development assistance as the local sponsor.

The IEDA board will review the Xpanxion application for assistance at its August meeting. **For the IEDA to continue with this project, the City Council must adopt a resolution supporting the submittal of the Xpanxion application for IEDA assistance, including the local match. The agreement for the local match will be brought before the Council for approval at a later date.**

ALTERNATIVES:

1. Adopt a resolution supporting the submittal of an application from Xpanxion, LLC, requesting economic development assistance from IEDA with local match to be provided in the form of a \$36,000 no interest loan with half of the amount forgivable.
2. Do not adopt a resolution of support for Xpanxion application.

MANAGER'S RECOMMENDED ACTION:

Xpanxion is an established, growing software company that has selected Ames as the location to make an investment of capital to expand high paying jobs. In keeping with the Council's goal to promote economic development, this project will expand the number of quality jobs within our city.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, adopting a resolution supporting the submittal of an application from Xpanxion, LLC, requesting economic development assistance from IEDA with local match to be provided in the form of a \$36,000 no interest loan with half of the amount forgivable. Funding for the local match will be half from the City of Ames and half from the Ames Economic Development Commission.



Debi V. Durham, Director
Iowa Economic Development Authority

Business Financial Assistance Application

Business Finance - Business Development Division
Iowa Economic Development Authority
200 East Grand Avenue
Des Moines, Iowa 50309-1819
www.iowaeconomicdevelopment.com
Telephone: 515.725.3134 Email: businessfinance@iowa.gov

Application Instructions

To Complete Electronic Form: Click on TEXT BOX to add text. Double click on YES/NO boxes and select "Checked".

1. All applicants must complete the Business Financial Assistance Application and attach only those additional sections for the components to which the applicant is applying.

<u>STATE of IOWA – Financial Assistance Program</u>
High Quality Jobs Program (HQJP)
<input type="checkbox"/> Tax Credits
<input checked="" type="checkbox"/> Direct Financial Assistance

2. Before filling out this application form, please read all applicable sections of the Iowa Code and Iowa Administrative Code (rules). <https://www.legis.iowa.gov/law/administrativeRules>
3. Only typed or computer-generated applications will be accepted and reviewed. Any material change to the format, questions, or wording of questions presented in this application will render the application invalid and it will not be accepted.
4. Complete the applicable sections of the application fully. If questions are left unanswered or required attachments are not submitted, an explanation must be included.
5. Use clear and concise language. Attachments should only be used when requested or as supporting documentation.
6. Any inaccurate information of a significant nature may disqualify the application from consideration.
7. The following must be submitted to Business Finance at IEDA in order to initiate the review process:
 - One **original**, signed application form and all required attachments
 - One **electronic** copy of the application form and all required attachments

Facsimile copies will not be accepted.

Applications must be submitted to IEDA Business Finance before 4:00pm on the fourth Monday of the month.

Applications will be reviewed by the IEDA Board on the third Friday of the following month.

Public Records Policies

During the application process, the information submitted by you to IEDA is exempt from disclosure under the “industrial prospects” exemption found in Section 22.7(8). However, once you receive an award, the industrial prospects exemption no longer applies and *all documents submitted and generated during the application and negotiation process become public records* under Iowa’s Open Records Law (Iowa Code, Chapter 22), unless

- 1) The information belongs to one of the classes of records automatically treated as confidential; or
- 2) You have applied for and received written notice that your information will be treated as confidential.

Automatically Confidential Records

IEDA automatically treats the following records as confidential and will withhold them from public inspection even without a request for confidential treatment:

- Tax Records and Tax Liability Information
- *Quarterly Iowa Employer’s Contribution and Payroll Report* prepared for the Iowa Workforce Development Department
- Payroll Registers
- Business Financial Statements and Projections (unless those statements are already publicly available elsewhere, e.g., 10-K filings)
- Personal Financial Statements

Exemptions to the Open Records Law

If you wish to have additional information treated as confidential, you must fill out the confidential treatment request form. Under the Open Records Law, IEDA may lawfully treat certain information as confidential if that information falls within an exemption to the Open Records Law. The following exemptions represent records which may lawfully be treated as confidential under the Open Records law and which are most often applicable to the information submitted to IEDA:

- Release of information would give an unfair advantage to competitors – Iowa Code Sec. 15.118
- Trade secrets – See Iowa Code section 22.7(3), see also Iowa Code Ch. 550
- Information on an industrial prospect with which the IEDA is currently negotiating – See Iowa Code section 22.7(8)
- Communications not required by law, rule or regulation made to IEDA by persons outside the government to the extent that IEDA could reasonably believe that those persons would be discouraged from making them to IEDA if they were made available for general public examination – Iowa Code section 22.7(18)

Non-Confidential Information

Information that is submitted to IEDA as part of the application process or that is contained in a contract for program benefits is generally considered material to the eligibility requirements of the program or to the amount of incentives or assistance to be provided. Such information is generally not given confidential treatment. Such information includes but is not limited to, the number and type of jobs incented, the wage levels for the incented jobs, your company’s employee benefit information, and your project budget.

Additional Information Available. Copies of Iowa’s Open Record law and IEDA’s administrative rules relating to public records are available from the IEDA upon request.

SECTION A

Applicant Information

Date Application Submitted:

1. **Name of Business:** Xpanxion, LLC
2. **Entity Name (for contracting purposes):** Xpanxion, LLC
3. **Address:** 1601 Golden Aspen Drive Suite 108
4. **City, State & Zip Code:** Ames, IA 50010
5. **Contact Person:** Rob Frew **Title:** Director of Iowa Operations
6. **Phone:** 515-956-7603 **Fax:** **Email:** rfrew@xpanxion.com
7. **FEIN:** 58-2218113
8. **NAICS Code for primary business operations:** 541511
9. **US DOT Number:**
10. **Does the Business file a consolidated tax return under a different tax ID number?**
 Yes (If yes, please also provide that tax ID number) 26-1539797 No
- a. **Is the contact person listed above authorized to obligate the Business?**
 Yes No If no, please provide the name and title of a company officer authorized to obligate the Business: Paul Eurek, President
11. **If the application was prepared by someone other than the contact person listed above, please complete the following:**
Name of Business:
Address:
City, State & Zip Code:
Contact Person: Title:
Phone: Fax: Email:

Sponsor Information (A sponsor organization is a city or county)

12. **Sponsor Organization:** City of Ames
13. **Official Contact (e.g. Mayor, Chairperson, etc.):** Duane Pitcher **Title:** Director of Finance
14. **Address:** 515 Clark Avenue
15. **City, State & Zip Code:** Ames, IA 50010
16. **Phone:** 515.239.5113 **Fax:** 515.239.5320 **Email:** dpitcher@city.ames.ia.us
17. **If IEDA needs to contact the sponsor organization with questions, should we contact the person listed above?**
 Yes No, please contact the following person:
Name: Ron Hallenbeck Title: Executive Vice President, Ames Economic Development Commission
Address: 304 Main Street
City, State & Zip Code: Ames, IA 50010
Phone: 515-232-2310 Fax: 515-233-3206 Email: ron@ameschamber.com

If necessary, please list information on additional sponsors in an attachment.

SECTION B

Business Information

1. **Provide a brief description and history of the Business. Include information about the Business' products or services and its markets and/or customers.**

Xpanxion is a software services company providing software solutions to Fortune 1000 enterprise level companies with rural offices located in five states. The office in Ames was opened in 2011 with a total of 13 people and is currently operating with 41 full time resources. In 2014, Xpanxion moved under the UST Global umbrella and currently operates as a subsidiary. This exciting transition has brought about a synergy that strategically leverages strengths of both organizations that helps push us towards our primary mission: satisfied clients. With both companies working together, we have a more diversified service portfolio that can better meet all of our clients' needs while keeping our focus on customer service.

2. **Business Structure:**

Cooperative Corporation Limited Liability Company
 Partnership S-Corporation Sole Proprietorship

3. State of Incorporation: Georgia

4. Identify the Business' owners and percent ownership: UST Global Inc., 100%

5. Does a woman, minority, or person with a disability own the Business? Yes No

6. List the Business' Iowa locations and the most current number of employees at each location. Ames with 41 current full time employees

7. What is the Business' worldwide employment? (Please include employees of parent company, subsidiaries, and other affiliated entities in this figure.) Roughly 15,000 globally through UST Global Inc. (Parent Company). Xpanxion, LLC has roughly 600 globally with currently 194 in the U.S.

Project Information

8. **Project Street Address:** 1315 S. Bell
Project City & Zip Code: Ames, 50010

Project County: Story

9. **Type of Business Project:**

Startup Expansion of Iowa Company New Location in Iowa

10. **Does the project site qualify as a "Brownfield" or "Grayfield" site?** Yes No
 If yes, please explain and document as Attachment A6.

11. **Describe the proposed project for which assistance is being sought. (Include project timeline with dates, facility size, infrastructure improvements, proposed products/services, any new markets, etc.)**

We are expanding office size to accommodate for anticipated growth, adding dedicated training and research and development labs, adding additional software and hardware for those areas, adding additional seating for new resources as well as infrastructure for network. As we continue to grow in Iowa, we are looking to partner with more Iowa businesses in Des Moines like The Principal, Equifax and Shazam as well as in Pella with Vermeer while also continuing to expand with our current clients like Sony, Red Hat, Primerica, IHG, E*Trade and pursuing new engagements with Morpho Trust, Staples and Home Depot.

- 12.

Project Timeline <i>(add additional rows as needed)</i>	Beginning Activity Date	Activity Completion Date
Identify floor plan layout	August 1, 2015	August 31, 2015
Identify qualified Ames office space	August 1, 2015	August 31, 2015
Negotiate lease with site improvements	September 1, 2015	September 30, 2015
Project build out	September 1, 2015	November 30, 2015
Procure computer hardware/software/infrastructure	September 1, 2015	September 30, 2015

13. **Has any part of the project started*?** Yes No
 If yes, please explain.

** For IEDA's purposes, starting the project includes: the start of construction or rehabilitation, the purchase of a building, the execution of a lease, or the installation of equipment to be used in the project.*

14. **Identify the Business' competitors.** If any of these competitors have Iowa locations, please explain the nature of the competition (e.g. competitive business segment, estimated market share, etc.) and explain what impact the proposed project may have on the Iowa competitor.

- Rural Sourcing Inc. (Atlanta, GA) - Has offices throughout the Midwest and is unlikely that this project would impact its employees in a negative way.
- Infosys (Bangalore, Karnataka)
- Cognizant (Teaneck, NJ) – Has an office in Des Moines but it highly unlikely that this project will impact its employees in a negative way. Cognizant has 150,000 worldwide employees and business competition for software development services is largely global or national in nature and so intrastate competition will not play a large factor in either business's strategic success.
- Tata Consultancy Services (Mumbai, Maharashtra)
- Accenture (Dublin, Ireland) - Has an office in Des Moines but it highly unlikely that this project will impact its employees in a negative way. Cognizant has over 300,000 worldwide employees and business competition for software development services is largely global or national in nature and so intrastate competition will not play a large factor in either business's strategic success.

15. **Will any of the current Iowa employees lose their jobs if this project does not proceed?**
 Yes No

If yes, please explain why and identify those jobs as "retained jobs" in the Project Jobs Section E.

16. **Is the Business actively considering locations outside of Iowa?** Yes No

If yes, where and what assistance is being offered? We also have offices in Fort Collins, Colorado; Manhattan, KS; Lincoln, NE; they are also bidding for additional clients and are being considered. Our Kearney, Nebraska office is in ongoing discussions with the state economic commission as well as the county for additional incentives to build a new facility by leveraging tax incentives among other options.

17. **Please identify the company project management for the project location and experience.** Xpanxion will act as it's own project management and will be a coordinated effort of Rob Frew (Director of Iowa Operations) and Cindy Westbrook (Xpanxion Facilities Manager) and Paul Eurek (Xpanxion President).

SECTION C

Applicant's Project Budget

1. **Does the Business plan to lease the facility?** Yes No

If yes, please provide the Annual Base Rent Payment (lease payment minus property taxes, insurance, and operating/maintenance expenses) for three years in the budget below, and only major renovation costs your company expects to incur. Administrative rules require that the lease be in place for a minimum of five years.

Use of Funds	Cost	Source A	Source B	Source C	Source D	Source E	Source F
Base Rent (3 years)	345,600.00	180,000.00	36,000.00	129,600.00			
Tenant Improvements	200,000.00			200,000.00			
Land Acquisition							
Site Preparation							
Building Acquisition							
Building Construction							
Building Remodeling							
Mfg. Machinery & Equip.							
Other Machinery & Equip.							
Racking, Shelving, etc. ¹							

Computer Hardware	40,000.00			40,000.00			
Computer Software	30,000.00			30,000.00			
Furniture & Fixtures	120,000.00			120,000.00			
Working Capital							
Research & Development	50,000.00			50,000.00			
Other							
TOTAL	\$785,600.00	\$180,000.00	\$36,000.00	\$569,600.00	\$	\$	\$

2. Please complete the budget below. Include only costs the company plans to incur directly:

¹ Racking, shelving and conveyor equipment used in distribution center projects only

3. Please complete the chart below with proposed financing for the project (tax benefits should be reflected as indirect financing under #5 below):

PROPOSED FINANCING					
Source of Funds	Amount	Form of Funds	Rate and Term	Commitment Status	Conditions/Additional Information
Add additional lines as needed		(Loan, Grant, In-Kind, Donation, etc.)			Include when funds will be disbursed; If loan, whether payments are a level term, balloon, etc
Source A: IEDA (see #4 below)	\$180,000.00	Loan	0% 5 years		½ forgivable and ½ regular loan
Source B: Local Government	\$ 36,000.00	Loan	0% 5 years		½ forgivable and ½ regular loan
Source C: Business	\$569,600.00				Internal funding as needed
Source D: Other Source	\$				
Source E: Other Source	\$				
Source F: Other Source	\$				
TOTAL	\$				

4. Direct financial assistance (loans/forgivable loans) must be secured with acceptable collateral. Please select the type of collateral your company will pledge to secure the IEDA financing, and document its value in Attachment A5. *

	Explain:
No collateral, funding disbursed at the end of the 5-year contract <input type="checkbox"/>	
Irrevocable letter of credit <input type="checkbox"/>	
Dedicated certificate of deposit (CD) <input type="checkbox"/>	
Surety bond <input type="checkbox"/>	
Mortgage on real estate <input type="checkbox"/>	
Corporate guaranty <input checked="" type="checkbox"/>	Most likely, but still in discussion
Personal guarantee <input type="checkbox"/>	

* The IEDA Board has the final discretion on what collateral will be accepted.

5. Please complete the chart below with tax credits and other indirect financing expected for the project:

TAX CREDITS AND INDIRECT FINANCING		
Source of Funds	Amount	Description
Investment Tax Credit		
Sales, Service & Use Tax Refund		
Research Activities Credit (3%/10%)		
Local Property Tax Exemption		
Tax Increment Financing		
260E Job Training Funds	\$299,000	2 year-phased in project.
In-kind Contribution		
Other		
TOTAL	\$299,000	

6. There are three justifiable reasons for providing assistance. Check the box next to the reason why assistance is needed to complete this project.

Financing Gap - A gap exists between the financing required and the financing on-hand and the provision of tax incentives or assistance is necessary to fill the gap.

Rate of Return Gap –The likely returns of the project are inadequate to motivate a company decision maker to proceed with the project even if sufficient debt or equity can be raised to finance the project, and the project’s risks outweigh its rewards, making the provision of tax incentives or assistance necessary to reduce the project’s risks.

Location Disadvantage (Incentive) –The business is deciding between a site in Iowa (“Iowa site”) and a site in another state (“out-of-state site”) for its project and the cost of completing the project at the out-of-state site is demonstrably lower, making tax incentives or assistance necessary to equalize the cost differential between the two sites. Note: The authority will attempt to quantify the cost differential between the sites.

7. Please provide a brief explanation of the need for assistance.

We have a similar project in discussion for expanding our center in Kearney, Nebraska and will have limited funds to use for expanding our office in Ames. In order for us to be able to expand our operations in Iowa we will need help to offset initial and longer term expenses related to procuring adequate office space that also allows for contiguous growth, increasing infrastructure and capital expense items such as cubicles, hardware and other office related items.

SECTION D

Employee Benefits

There are three options to meeting the sufficient benefit requirement. These options are detailed in the chart below. Please complete questions 1-3. If your company meets Option 1 or 2, no additional information is required. If you would like to utilize Option 3, please also complete questions 4-6.

	Option 1	Option 2	Option 3
	80% single Coverage	50% Family coverage	Monetary Equivalent
Total Number of Employees in Iowa	Pay 80% of premium costs for a standard medical plan, single coverage.	Pay 50% of premium costs for a standard medical plan, family coverage.	Provide medical and pay the monetary equivalent of Option 1 or Option 2 in supplemental employee benefits.
250+	\$750 maximum deductible	\$1,500 maximum deductible	<i>Benefits Counted Toward Monetary Equivalent: Medical coverage, Dental coverage, Vision insurance, Life insurance, Pension, 401(k) (company's Average contribution, Short-/long-term disability insurance, Child care services, Other nonwage compensation</i>
50-249	\$1250 maximum deductible	\$2500 maximum deductible	
0-50	\$1750 maximum deductible	\$3500 Maximum deductible	

- How many full-time, permanent employees does your company currently employ within the State of Iowa? 41
- What is the total premium cost for a standard medical plan for **single employee coverage**? \$3538.00
 - What portion of this cost is paid by the business? \$2831.04
 - What is the deductible associated with this plan? \$1000
- What is the total premium cost for a standard medical plan for **family coverage**? \$10438.56
 - What portion of this cost is paid by the business? \$7307.04
 - What is the deductible associated with this plan? \$2000

No additional information required, in this section, if your company meets the requirement for Option 1 or Option 2

4. Does your company provide additional benefits to full time employees? Yes No
 If yes, please provide the annual amount **offered by the business, per employee** in the chart below:

Benefit	Annual amount paid by the business (per employee):
Dental Insurance – Single plan	NAP \$391.20 / VAL \$176.16
Dental Insurance – Family plan	NAP \$1101.36 / VAL \$639.48

Pension (Use 3-year average calculated below)	\$0
Retirement Plan - i.e. 401(k) (Use 3-year average calculated below)	\$0
Profit Sharing Plan (Use 3-year average calculated below)	\$0
Childcare Services	\$0
Life Insurance coverage	\$792
Disability Insurance coverage	\$0
Health Savings Account (HSA) contribution	\$0
TOTAL	\$2284.56 / \$1607.64

5. Does the Business offer a pension plan, 401(k) plan, and/or retirement-plan? Yes No
 If yes, please indicate the amount contributed on a per employee basis by the Business to the plan for the last three years. For 401(k) plans, please provide information on the company match and indicate the average annual match per employee.

Year Ending	Average Actual Match per Employee (\$)
2012	\$0
2013	\$0
2014	\$0
Three-year Average:	\$0

6. Does the Business offer a profit-sharing plan? Yes No
 If yes, please indicate total amount paid out each year for the past three years and then, determine the average annual bonus or contribution per employee for that three year period.

Year Ending	Average Actual Share per Employee (\$)
	\$
	\$
	\$
Three-year Average:	\$

Notes:

1. A qualified plan must be offered to all full-time permanent employees.
2. If you have multiple health insurance plans, please provide information on each plan.

SECTION E

Project Jobs

1. List the jobs that will be created and/or retained as the result of this project. (A retained job is an existing job that would be eliminated or moved to another state if the project does not proceed in Iowa.) For jobs to be created, include the starting and final hourly wage rate. For retained jobs, include the current hourly wage rate.

Full-Time CREATED Jobs	<i>(Add additional rows as needed)</i>		
Job Title	Number of CREATED Jobs	Starting Hourly Wage	Wage at 36 months following the award
QA Analyst	9	19.40	23.28
Business Intelligence Analyst	6	21.63	23.64
Automation Developer	9	21.63	23.64
Software Engineer	9	24.04	26.27
Lead QA Analyst	3	26.44	28.89
Lead Business Intelligence Analyst	3	28.85	31.53
Lead Automation Developer	3	28.85	31.53
Lead Software Engineer	3	33.65	36.77
Total Full-Time CREATED Jobs	45		

Full-Time RETAINED Jobs	<i>(Add additional rows as needed)</i>	
Job Title (AT-RISK jobs only)	Number of RETAINED Jobs	Current Hourly Wage
Total Full-Time RETAINED Jobs		

2. Is the hourly wage rate based on a 40 hour work week, 52 weeks per year? Yes No
If no please explain:

SECTION G

Attachments

Please attach the following documents:

A1 Project Plan

Please provide an executive summary for your project. This information should include, at a minimum, expanded information about the company's products and services and any other project related information that has not already been described in the application for financial assistance.

Please note, a traditional business plan, including an executive summary, market analysis, organization and management structure, marketing and sales management, service and product line narrative, financial projections, feasibility study and patent status, as well as any other relevant information, may be requested by the Iowa Economic Development Authority to evaluate the feasibility of this project.

A2 Payroll Information (Confidential)

- Copies of the Business' **Quarterly Iowa Employer's Contribution and Payroll Report** for the past year. This report should include the monthly employment totals.
- **A copy of the most recent payroll report for one pay period.** The copy of the most recent payroll report for one pay period must be in Excel format and include the following information:
 - Company name, date of payroll and source of payroll information
 - Employee name and/or employee identification number
 - Current hourly wage - do not include bonuses or other benefit values
 - Indicate if the employee is full time (40 hours per week, 52 weeks per year) or part time.
 - A sample Excel spreadsheet can be found at <http://www.iowaeconomicdevelopment.com/Business/application>

A3 Affidavit that states the Business has not, within the last five years, violated state or federal statutes, rules, and regulations, including environmental, worker safety regulations and antitrust laws, or, if such violations have occurred, that there were mitigating circumstances or such violations did not seriously affect public health or safety or the environment. A sample affidavit can be found at <http://www.iowaeconomicdevelopment.com/Business/application>

A4 Financial Information (Confidential, unless already publicly available) (Existing Businesses Only)

- Profit and loss statements and balance sheets for past three year-ends;
- Current YTD profit and loss statement and balance sheet;
- Schedule of aged accounts receivable;
- Schedule of aged accounts payable; and
- Schedule of other debts.

A5 Collateral documentation (If requesting direct financial assistance only)

A6 Brownfield or Grayfield site documentation (if applicable)

SECTION H

Certification & Release of Information

- 1. Are there any judgments or court actions completed or pending against the applicant entity, or any current or prospective officer, principal, director, or owner?
2. Has any current or prospective officer, principal, director, or owner been accused or convicted of any wrongdoing or crime, other than a simple misdemeanor?
3. Have there been any current or past bankruptcies on the part of the applicant entity (or predecessor entities), or on the part of any current (or prospective) officer, principal, owner or in any business dealings of current (or prospective) officers, principals, or owners of the applicant entity?
4. In the last five years have there been, or are there currently any investigations of potential violations of public health, safety (including workplace safety) or environmental laws by the applicant entity, or any current or prospective officer, principal, director, or owner?
5. In the last five years have there been, or are there currently any violations of antitrust laws by the applicant entity, or any current or prospective officer, principal, director, or owner?
6. If yes to any of the above, please provide additional explanation:

I hereby give permission to the Iowa Economic Development Authority (IEDA) to research the Business' history, make credit checks contact the Business' financial institutions, insurance carriers, and perform other related activities necessary for reasonable evaluation of this application. I also hereby authorize the Iowa Department of Revenue to provide to IEDA state tax information pertinent to the Business' state income tax, sales and use tax, and state tax credits claimed.

I understand that all information submitted to IEDA related to this application is subject to Iowa's Open Record Law (Iowa Code, Chapter 22), unless specifically marked as confidential section.

I understand that IEDA reserves the right to negotiate the financial assistance.

I understand this application is subject to final approval by IEDA and the Project may not be initiated until final approval is secured. Furthermore, I am aware that funds will not be disbursed until a contract has been executed and the appropriate terms have been met.

I understand that upon execution of the contract and prior to the issuance of a tax credit number or the disbursement of Award Funds, a recipient shall pay IEDA a one-time compliance cost fee in the amount of \$500. In addition, if tax benefits are greater than \$100,000, the Recipient shall remit to IEDA a compliance cost fee 0.5% of the value of the Tax Incentives claimed pursuant to the contract. The fee will be due and payable upon filing the Recipient's annual tax return for each tax year in which tax credits are claimed under the contract.

I hereby certify that all representations, warranties, or statements made or furnished to IEDA in connection with this application are true and correct in all material respect. I understand that it is a criminal violation under Iowa law to engage in deception and knowingly make, or cause to be made, directly or indirectly, a false statement in writing for the purpose of procuring economic development assistance from a state agency or subdivision.

For the Business:

For the Sponsor(s):

Paul Evrek 6/18/15
Signature Date

Signature Date

Paul Evrek President
Name and Title (typed or printed)

Name and Title (typed or printed)

IEDA will not provide assistance in situations where it is determined that any representation, warranty, or statement made in connection with this application is incorrect, false, misleading or erroneous in any material respect. If assistance has

IEDA will not provide assistance in situations where it is determined that any representation, warranty, or statement made in connection with this application is incorrect, false, misleading or erroneous in any material respect. If assistance has already been provided prior to discovery of the incorrect, false, or misleading representation, IEDA may initiate legal action to recover incentives and assistance awarded to the Business.

Attachment: A1
Project Plan
Xpanxion, LLC

Xpanxion Project Plan

Xpanxion is a software services company operating offices in five states and an office in Pune, India to provide quality software solutions for Fortune 1000 enterprises. We currently have 600 employees globally with 194 of them in the US. The Ames office has 41 full time employees.

Our services range from custom development of legacy, web and mobile applications to testing, automation, business intelligence service and project, product management as well as business analysis. As we continue to grow current clients and engage with new clients, we are continually recruiting for high quality resources to fill our needs.

Currently the Ames office is located in four suites across two buildings with little ability to expand into more space. This limits us from being able to competitively recruit and hire resources that are going to our other offices and while this is good for Xpanxion overall, it doesn't allow for us to bring in more high quality resources into our Iowa operation.

In order for our Ames location to expand and grow, we are looking for potential new office space that is located in one building with the possibility of expanding for additional space as needed. This will allow us to not only grow, but provide us with an office that is more ideally suited to our needs, help with recruiting and retention of high quality resources and give us a flagship type office for bringing in potential and existing clients for meetings and sales opportunities. We will also be able to have dedicated training labs and a designated research and development lab.

This project will allow us to offer a compelling and competitive reason for clients wanting to do business with us out of our Ames location. Most of our current clients are located outside of the Midwest but as we continue to grow and gain more of a presence in Iowa, we are also looking to work with many of the companies within the state of Iowa as well. This project will show that we are a well-established company and office with plans of growth in the future.

Our timeline for this project is to start August 1, 2015 and have it completed by November 30, 2015.

COUNCIL ACTION FORM

SUBJECT: MAIN STREET CULTURAL DISTRICT REQUESTS FOR “MUSICWALK”

BACKGROUND:

The Main Street Cultural District (MSCD) is planning to host its annual “MusicWalk” event on Thursday, September 3rd. In addition to the traditional arrangements for MusicWalk, the District will be working with Downtown food establishments to set up outdoor seating areas inside metered parking stalls adjacent to the establishments. MSCD staff has made the following requests of the City Council to help facilitate the MusicWalk festivities on September 3rd:

- a. Blanket Temporary Obstruction Permit for MSCD sidewalks and Blanket Vending License for MSCD from 3:00 p.m. to 9:00 p.m.
- b. Waiver of fee for Blanket Vending License (\$50 loss to City Clerk’s Office)
- c. Usage of electricity and waiver of costs from 3:00 to 9:00 p.m. (approximately \$5 loss to Electric Fund)
- d. Waiver of parking meter fees and enforcement in the MSCD from 3:00 p.m. to 6:00 p.m. (loss of \$353.40 to the Parking Fund)
- e. Closure of 14 parking spaces along Main Street for outdoor seating areas from 3:00 p.m. to 9:00 p.m. (spaces 237.4, 238.4, 275.4, 276.4, 293.4, 294.4, 313.4, 314.4, 24.4, 25.4, 59.4, 60.4, 87.4, and 88.4)

A noise permit will be obtained from the Police Department as needed for planned entertainment. No alcohol service or consumption will be permitted in the temporary sidewalk cafes.

ALTERNATIVES:

1. Approve the “MusicWalk” requests as submitted by the Main Street Cultural District, including a blanket Temporary Obstruction Permit and blanket Vending License for the Main Street Cultural District, use of electricity, closure of parking spaces, and waiver of parking meter fees, Vending License fee, and electricity use fee.
2. Approve the “MusicWalk” requests as submitted by the Main Street Cultural District, including a blanket Temporary Obstruction Permit and blanket Vending License for the Main Street Cultural District, use of electricity, closure of parking spaces, but require reimbursement for the parking meter fees, Vending License fee, and electricity use fee.
3. Do not approve the requests.

MANAGER'S RECOMMENDED ACTION:

This event provides Ames residents with another opportunity to enjoy family-oriented outdoor activities. Because of the City Council's goal of strengthening Downtown, this type of special event should be facilitated.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the "MusicWalk" requests as submitted by the Main Street Cultural District, including a blanket Temporary Obstruction Permit and blanket Vending License for the Main Street Cultural District, use of electricity, closure of parking spaces, and waiver of parking meter fees, Vending License fee, and electricity use fee.



July 15, 2015

Honorable Mayor Campbell and City Council
Ames City Hall
515 Clark Avenue
Ames, IA 50010

RE: Music Walk 2015

Dear Honorable Mayor Campbell and City Council,

The Main Street Cultural District is planning to hold the Main Street Music Walk on Thursday September 3rd from 5 to 8 pm. Information about the event can be found on the Special Event Application we submitted. We would also request a waiver of fees for the Blanket Vendor Permit, parking meters, and electric outlet access.

Thank you for your consideration of this request and continued support of the Main Street Cultural District. We look forward to seeing you on September 3rd in downtown Ames.

Sincerely,

Cindy Hicks
Executive Director
Main Street Cultural District



SPECIAL EVENT APPLICATION

SUMMARY OF EVENT

DESCRIPTION

Event Name 2015 Main Street Music Walk

Description The MusicWalk showcases downtown businesses on Main Street as well as local musicians. With downtown businesses featuring musicians as well as artists performing on the sidewalks of Main Street, this event will allow you to experience the many things Main Street has to offer as the district comes to life with music, vendors and more!

Along with great music, there will be sidewalk cafés which will take up 10 city parking spots. The locations and food vendors are still to be determined.

- Event Category**
- Athletic/Recreation
 - Concert/Performance
 - Exhibits/Misc.
 - Farmer/Outdoor Market
 - Festival/Celebration
 - Other (please explain)
 - Parade/Procession/March

Anticipated Attendance Total 1,500 Per Day 1

DATE/TIME

Setup	Date <u>9/3/15</u>	Time <u>3:00 pm</u>	Day of Week _____
Event Starts	Date <u>9/3/15</u>	Time <u>5:00 pm</u>	Day of Week _____
Event Ends	Date <u>9/3/15</u>	Time <u>8:00 pm</u>	Day of Week _____
Teardown Complete	Date <u>9/3/15</u>	Time <u>9:00 pm</u>	Day of Week _____

Rain Date, if applicable _____

Rain Location, if applicable _____

LOCATION

Region

(Select one or more)

- Main Street Cultural District (Downtown)
- Campustown District
- Iowa State University Property
- City Parks
- Other (please explain)

Please note that events occurring in the Downtown, Campustown, in City parks, or on ISU property require prior approvals. A letter of support will be required from CAA if the event occurs in Campustown or from MSCD if the event occurs in Downtown. Please contact the appropriate office well in advance:

-
Downtown - Main Street Cultural District: (515) 233-3472
Campustown - Campustown Action Association: (515) 450-8771
Iowa State University - Events Authorization Committee: (515) 294-1437

events@amesdowntown.org
director@amescampustown.com
eventauthorization@iastate.edu

CONTACTS

Host Organization

Main Street Cultural District

Local Contact (Required)

Must be present during event

Name: Cindy Hicks

Address: 304 Main Street

Telephone: (515) 233-3472

Cell phone: () _____

Must be available by cell phone during event

Email: director@amesdowntown.org

At least ten business days prior to the event, Organizer must submit Emergency Contact List, including names and numbers of all coordinators, volunteers, and location assigned to each.

Yes No

Is this an annual event? How many years have you been holding this event? _____

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July, etc.*)?

If yes, please list

ITEM # 23
DATE: 7-28-15

COUNCIL ACTION FORM

SUBJECT: CYSTIC FIBROSIS FOUNDATION REQUEST FOR “CAPTAIN MIDNIGHT’S RUN FOR CYSTIC FIBROSIS”

BACKGROUND:

Captain Midnight’s Run for Cystic Fibrosis 5k run/walk is an event that has taken place for the last seven years in north Ames. This year, the event will take place on Friday, August 28th. Proceeds raised from the event benefit the Cystic Fibrosis Foundation. The race begins at North Grand Mall, heads west on 30th Street to Hoover Avenue, north on Hoover to Top-O-Hollow Road, and down Dawes Drive. The route returns up Hoover and concludes at the mall off of 30th Street. A map and letter from the organizers is attached.

The race is in its ninth year and continues to be a popular event. Event organizers are asking for the closure of Bloomington westbound, from Roy Key Avenue to Hoover Avenue, and Bloomington eastbound, from Hoover Avenue to Roy Key Avenue. Closure of a small portion of Roy Key Avenue from Bloomington to Top-O-Hollow would also be necessary to prevent motorists from detouring onto Top-O-Hollow, where participants will be running. The closures are expected to last from approximately 7:00 p.m. to 7:45 p.m.

City staff has met with race organizers to discuss plans for the event. The Public Works Department will provide safety vests, cones, and No Parking signs, as has been done in previous years. The Police Department has assisted with this event in the past, and at least one off-duty officer will be present to volunteer at the intersection of Bloomington and Hoover. The Police Department is requiring organizers to hire one Community Safety Officer for the closure at Bloomington and Roy Key.

CyRide has been contacted about the potential closure, and organizers will work with CyRide staff to ensure that the buses are not delayed.

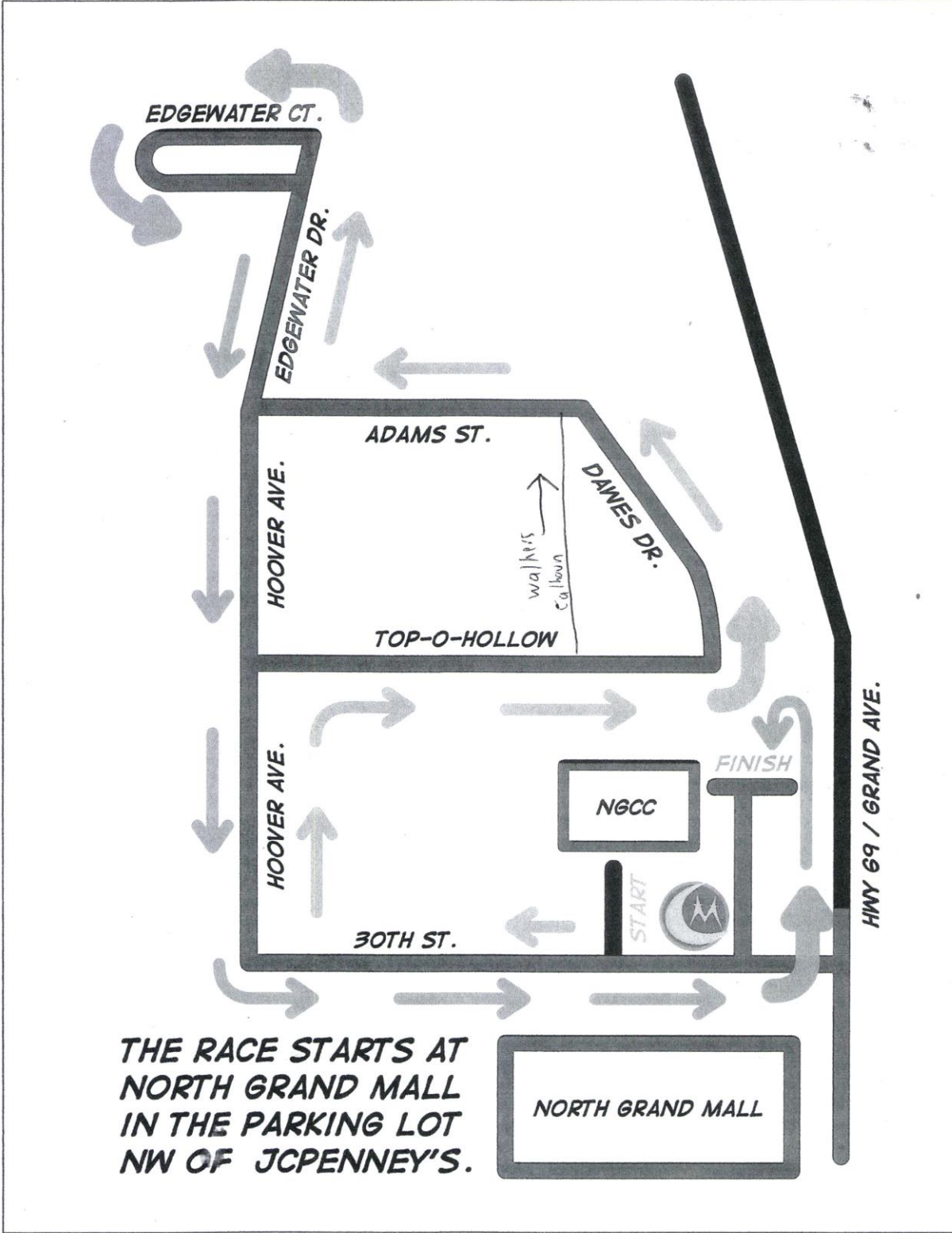
ALTERNATIVES:

1. Approve the road closures for Captain Midnight’s Run for Cystic Fibrosis as submitted by the event organizers.
2. Do not approve these requests.

MANAGER'S RECOMMENDED ACTION:

This is a successful and well-managed event that provides our citizens with another opportunity to enjoy family-oriented outdoor activities.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the requests as submitted by the Cystic Fibrosis Foundation.



SUMMARY OF EVENT

DESCRIPTION

Event Name Captain Midnight's Run for Cystic Fibrosis.

Description 8/28/15

This is a 5K race to benefit the Iowa Chapter of the Cystic Fibrosis Foundation. It always takes place on the Friday night of Labor Day weekend. The race begins in front of the North Grand Christian Church and ends on their property. The pre- and post-race activities are in the North Grand Mall parking lot.

Event Category Athletic/Recreation Concert/Performance
 Exhibits/Misc. Farmer/Outdoor Market
 Festival/Celebration Other (please explain)
 Parade/Procession/March

Anticipated Attendance Total 500 Per Day -

DATE/TIME

Setup	Date <u>8/28/15</u>	Time <u>2:30 PM</u>	Day of Week <u>Friday</u>
Event Starts	Date _____	Time _____	Day of Week _____
Event Ends	Date _____	Time _____	Day of Week _____
Teardown Complete	Date _____	Time _____	Day of Week _____

Rain Date, if applicable -
Rain Location, if applicable -



LOCATION

Region

(Select one or more)

Main Street Cultural District (Downtown)

Campustown District

Iowa State University Property

City Parks

Other (please explain) North Grand Mall/North Ames

Please note that events occurring in the Downtown, Campustown, or on ISU property require prior approvals. Please contact the appropriate office well in advance:

Downtown - Main Street Cultural District: (515) 233-3472

Campustown - Campustown Action Association: (515) 450-8771

Iowa State University - Events Authorization Committee: (515) 294-1437

CONTACTS

Host Organization

Cystic Fibrosis Foundation

Local Contact (Required)

Must be present during event

Name: Jeff Margrett

Address: 2966 Monroe Dr - Ames, IA 50010

Telephone: (515) 450-5697

Cell phone: (515) 708-5186

Must be available by cell phone during event

Email: jeffmargrett@hwtmail.com

No later than two weeks prior to the event, Organizer must submit Emergency Contact List, including names and numbers of all coordinators, volunteers, and location assigned to each.

Yes No

Is this an annual event? How many years have you been holding this event? 9

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. Farmers' Market, 4th of July, etc.)?

If yes, please list

COUNCIL ACTION FORM

SUBJECT: REQUESTS FROM MSCD FOR MAIN STREET BIKE NIGHT ON AUGUST 28, 2015

BACKGROUND:

In June this year, Main Street Cultural District (MSCD) held its first-ever Bike Night. The event was successful at bringing large numbers of motorcycles to the downtown area for a family-friendly event. Based on the success of that event in June, MSCD plans to host a second Bike Night Event in August.

The event will take place from 5:00 p.m. to 11:00 p.m. on Friday, August 28th. Organizers estimate that the event will attract over 800 people bringing several hundred motorcycles into the area. The event is planned to be family-friendly, and includes motorcycle displays, live music, a live radio broadcast, award presenters, and food vendors.

To facilitate this event, organizers request the following from 12:01 p.m. to 11:30 p.m. on August 28th:

- Closure of Douglas Avenue from Main Street to Fifth Street
- Closure of six metered parking spaces on Douglas Avenue and waiver of fees (\$7.20 in lost parking meter revenue)
- Blanket Temporary Obstruction Permit
- Blanket Vending License for the entire Main Street Cultural District and waiver of fee (\$50 loss to City Clerk's Office)

Additionally, 115 metered parking spaces on Main Street and a further eight parking spaces on Douglas Avenue will be closed from 5:00 p.m. to 11:30 p.m. August 28th, and MSCD has requested that fees be waived for these as well (\$24.60 in lost parking meter revenue).

The closed parking spaces on Main Street will be used to provide free motorcycle parking for the patrons. The proposed closure is larger than for the first Bike Night, as spaces filled very quickly with the smaller parking area during the first Bike Night. Because the closed parking spaces include handicapped stalls, temporary handicapped stalls will be set up adjacent to the closure for use by the public.

Organizers have requested to have beer and wine sales at the event. An application for a beer and wine permit will be submitted as the event draws nearer. Organizers plan to

go door-to-door with information for the affected businesses and residents, place signs in the area prior to the event, and distribute event details via email to those on their mailing list.

ALTERNATIVES:

1. Approve the requests for Harley Bike Night on August 28th as stated above, including closure of Douglas Avenue from Main Street to Fifth Street, closure of 14 metered parking spaces on Douglas Avenue and 115 metered parking spaces on Main Street, blanket Temporary Obstruction Permit, and blanket Vending License, and waive fees for parking and the Vending License.
2. Approve the requests for Harley Bike Night on August 28th as stated above, including closure of Douglas Avenue from Main Street to Fifth Street, closure of 14 metered parking spaces on Douglas Avenue and 115 metered parking spaces on Main Street, blanket Temporary Obstruction Permit, and blanket Vending License, but require reimbursement for parking and the Vending License.
3. Do not approve the requests.

MANAGER'S RECOMMENDED ACTION:

Main Street Cultural District has indicated that this event is intended to provide family-friendly entertainment. Although it is a new event, MSCD is experienced in hosting successful events.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the requests for Harley Bike Night on August 28th as stated above, including closure of Douglas Avenue from Main Street to Fifth Street, closure of 14 metered parking spaces on Douglas Avenue and 115 metered parking spaces on Main Street, blanket Temporary Obstruction Permit, and blanket Vending License, and waive fees for parking and the Vending License.

It should be noted that normally most music and other projected sounds that might occur during this event could be addressed through the enforcement of the City's noise ordinance. (Motor vehicle noise, for example, is also regulated by the noise ordinance, but is less restricted than noise emanating from a particular property.) While no noise complaints were received regarding the first Bike Night, the noise generated by several hundred motorcycles is likely to be louder than normally experienced on Main Street. Therefore, if complaints are received regarding motorcycle noise, the City Council should understand that it will be very unlikely that the Police Department will be able to address these concerns.



July 14, 2015

Honorable Mayor Campbell and City Council
Ames City Hall
515 Clark Avenue
Ames, IA 50010

RE: Ames Main Street Bike Night August 28

Dear Honorable Mayor Campbell and City Council,

The Main Street Cultural District is planning to hold the second Ames Main Street Bike Night on Friday, August 28 from 6pm to 10pm. Information about the event can be found on the Special Event Application we submitted. We would also request a waiver of fees for the Blanket Vendor Permit and parking meter fees.

Thank you for your consideration of this request and continued support of the Main Street Cultural District. We look forward to seeing you on August 28 in downtown Ames.

Sincerely,

Cindy Hicks
Executive Director
Main Street Cultural District

SUMMARY OF EVENT

DESCRIPTION

Event Name Main Street Bike Night

Description This event draws motorcycle enthusiasts and visitors from around the state. Located on Douglas between Main and 5th, this family-friendly event should draw up to 800 motorcycles and a crowd of over 1000. In addition to the many standard and custom motorcycles on display, there is live music, food and beverages, vendors and exhibits, a live radio broadcast and award presentations. We would also like to request motorcycle parking only in the 200, 300, and 400 blocks of Main Street from 6pm to 9pm on the evening of the event.

The event will begin at 5pm and end at 11pm on August 28.

Event Category

<input type="checkbox"/> Athletic/Recreation	<input type="checkbox"/> Concert/Performance
<input type="checkbox"/> Exhibits/Misc.	<input type="checkbox"/> Farmer/Outdoor Market
<input checked="" type="checkbox"/> Festival/Celebration	<input type="checkbox"/> Other (please explain)
<input type="checkbox"/> Parade/Procession/March	

Anticipated Attendance Total 800 Per Day 1

DATE/TIME

Setup	Date <u>8/28/15</u>	Time <u>12:00 pm</u>	Day of Week <u>FRIDAY</u>
Event Starts	Date <u>8/28/15</u>	Time <u>5:00 pm</u>	Day of Week <u>FRIDAY</u>
Event Ends	Date <u>8/28/15</u>	Time <u>10:00 pm</u>	Day of Week <u>FRIDAY</u>
Teardown Complete	Date <u>8/28/15</u>	Time <u>11:30 pm</u>	Day of Week <u>FRIDAY</u>

Rain Date, if applicable _____

Rain Location, if applicable _____

LOCATION

Region

(Select one or more)

- Main Street Cultural District (Downtown)
- Campustown District
- Iowa State University Property
- City Parks
- Other (please explain)

Please note that events occurring in the Downtown, Campustown, or on ISU property require prior approvals. Please contact the appropriate office well in advance:

Downtown - Main Street Cultural District: (515) 233-3472

Campustown - Campustown Action Association: (515) 450-8771

Iowa State University - Events Authorization Committee: (515) 294-1437

CONTACTS

Host Organization

MSCD

Local Contact (Required)

Must be present during event

Name: Cindy Hick

Address: 304 Main

Telephone: (515) 233-3472

Cell phone: () _____

Must be available by cell phone during event

Email: director@amesdowntown.org

No later than two weeks prior to the event, Organizer must submit Emergency Contact List, including names and numbers of all coordinators,volunteers, and location assigned to each.

Yes No

Is this an annual event? How many years have you been holding this event? _____

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July, etc.*)?

If yes, please list

Applicant License Application ()

Name of Applicant: <u>Ames Chamber of Commerce</u>		
Name of Business (DBA): <u>Main Street Cultural District</u>		
Address of Premises: <u>304 Main Street</u>		
City <u>Ames</u>	County: <u>Story</u>	Zip: <u>50010</u>
Business <u>(515) 233-3472</u>		
Mailing <u>304 Main Street</u>		
City <u>Ames</u>	State <u>IA</u>	Zip: <u>50010</u>

Contact Person

Name <u>Cindy Hicks</u>	
Phone: <u>(515) 233-3472</u>	Email <u>director@amesdowntown.org</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 5 days

Effective Date: 08/27/2015

Expiration Date: 01/01/1900

Privileges:

Outdoor Service

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType: <u>Municipality</u>	
Corporate ID Number: _____	Federal Employer ID <u>420623975</u>

Ownership

Cindy Hicks

First Name: Cindy

Last Name: Hicks

City: Ames

State: Iowa

Zip: 50010

Position: Executive Director

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

COUNCIL ACTION FORM

SUBJECT: PHASE 1 ASH POND REHABILITATION – PRELIMINARY PLANS AND SPECIFICATIONS

BACKGROUND:

On December 22, 2008, an ash pond dike at Tennessee Valley Authority's (TVA) Kingston Power Plant failed, spilling 5.4 million cubic yards of ash material into the Emory and Clinch Rivers, ultimately requiring seven years and costing TVA \$1.2 billion to cleanup and repair the damage. This failure was the impetus for the United States Environmental Protection Agency (EPA) to launch an effort to assess the structural integrity of ash impoundment and landfill dikes at power plants nationwide.

In August of 2012, an engineering consulting firm, Dewberry Consultants, LLC of Fairfax, Virginia, working on behalf of EPA performed an on-site inspection and assessment of the impoundment dikes at the City's ash and lime pond system. A final report of the assessment was issued by EPA in April of 2014, which included recommendations that EPA expected the City to undertake. The report's recommendations included engineering analyses and studies to assess specific risks, and physical enhancements to the dikes and embankments to reduce the risk of failure.

This request for approval of plans and specifications by the Ames City Council, is for Phase 1 of the project for the purpose of bidding and hiring a contractor to furnish labor, materials, and equipment to clear and grub trees and brush from the internal ash pond embankments, and to reshape the embankment slopes.

Phase 2, would be to provide erosion protection of the interior embankment slopes. This phase, however, may be affected by the Coal Combustion Residuals (CCR) regulation, which was recently promulgated by EPA. City staff is currently assessing this new regulation and its impact upon plant operations, and consulting with legal and engineering experts regarding the best operating and compliance strategies. If Phase 2 is necessary, staff will seek approval at a future City Council meeting.

The engineer's estimate of this project (Phase 1) is \$75,000.

Funding for Phase 1 is available from the approved FY2014/15 Power Plant operating budget in the Unit #8 Ash system account. This account contains \$134,000 and will be carried over to the FY 2015/16 budget.

ALTERNATIVES:

1. Approve the preliminary plans and specifications for Phase 1 Ash Pond Rehabilitation and set August 13, 2015, as the bid due date and August 25, 2015, as the date of public hearing and award of contract.

2. Delay the approval of plans and specifications for Phase 1 Ash Pond Rehabilitation.

MANAGER'S RECOMMENDED ACTION:

This work is part of an action plan the City committed to with EPA following their 2012 inspection and assessment of the ash and lime pond dikes, and the recommendations contained in the final report issued in 2014. The City needs to follow through on these commitments. Delay or failure to follow through would over time erode the trust it needs to have with the regulatory agencies, and could result in further action being taken by EPA to force the City to comply with the recommendations contained in the inspection report. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.