

**COUNCIL ACTION FORM**

**SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 232 MAIN STREET**

**BACKGROUND:**

The tenant in the building at 232 Main Street, Duck Worth Wearing, has requested an encroachment permit for a new sign which will encroach over the City sidewalk.

The proposed sign will be a blade sign fixed to the front of the building. The sign will extend not more than five feet over the sidewalk, and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

**ALTERNATIVES:**

1. Approve the request.
2. Deny the request.

**MANAGER'S RECOMMENDED ACTION:**

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



**APPLICATION FOR ENCROACHMENT PERMIT**

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley or sidewalk."

Address of Encroachment: 232 Main Street

Type of Encroachment: Sign  
(If the encroachment is a sign, please apply for a sign permit through the Inspections Division).

Name of Applicant: Eric Abrams

Address: 232 Main Street

Applicant's Home Phone: 515-450-9738 Work or Cell Phone: 515-233-4901

Owner of Building: 654 Development (Brent Dahlstrom)

Owner's Address: 2202 College Street Cedar Falls, IA 50613

Owner's Home Phone: 515-867-7000 Work or Cell Phone: \_\_\_\_\_

These items must be submitted with your application prior to approval of the permit:

1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur. (Obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: 

Owner's Signature (If different): 



# PROOF

Order Date:  
05/20/15

Customer:  
Duck Worth  
Wearing

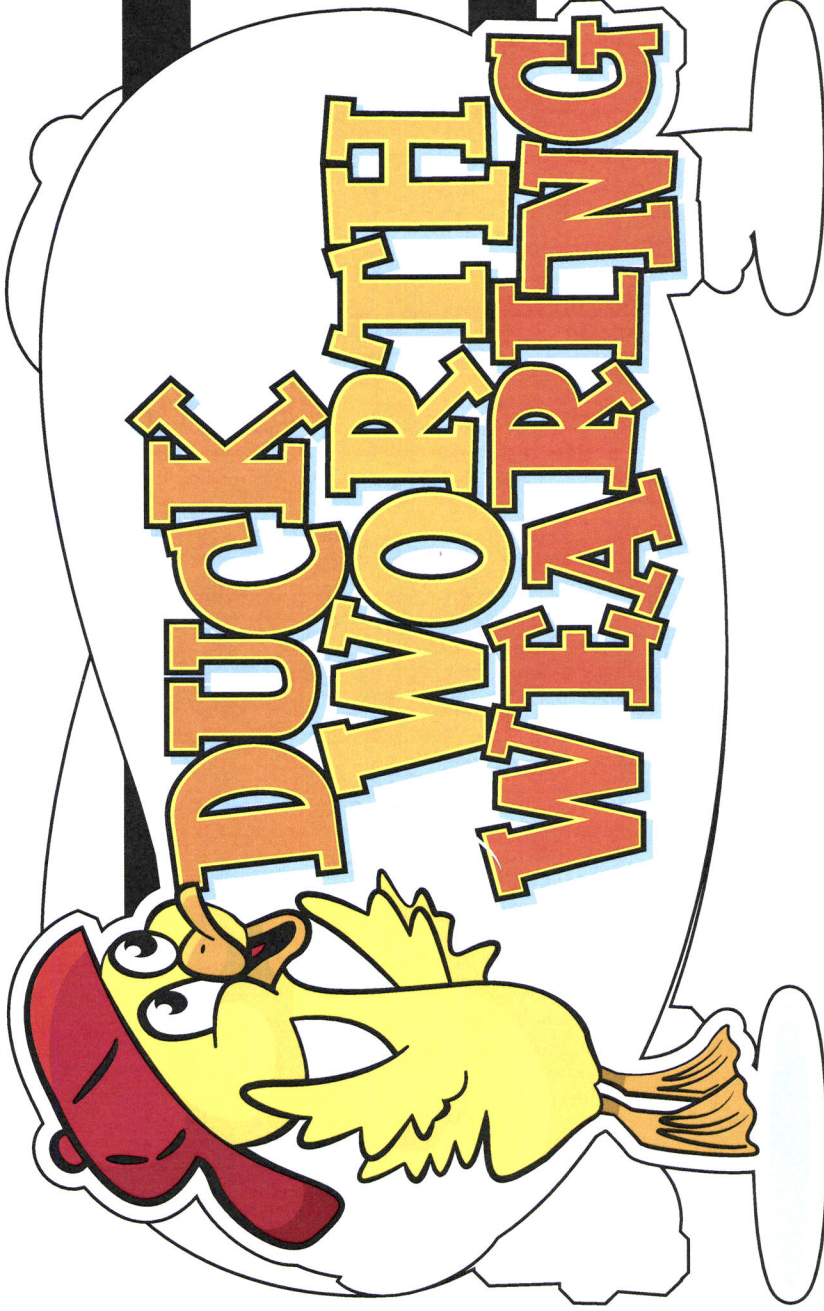
Ordered by:  
Amy

Job #:  
15532

Due Date:

## JOB NOTES

"Y:\Duck Worth Wearing\Blade Sign.eps"



Qty: 1, 2 sided blade sign  
36"x57.4" dibond custom cut to shape signs  
Inkjet print on 3165RA w/matte laminate  
Qty: 1 custom bracket  
Signs to will be attached to bracket  
Installed on building



619 S. 4th Street  
Ames, Iowa 50010  
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DESIGN: 40 min  
PRODUCTION:  
INSTALL:  
CUSTOMER CALLED:

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