

**COUNCIL ACTION FORM**

**SUBJECT: APPROVAL OF 2014/15 AMERICAN RED CROSS ASSET CONTRACT**

**BACKGROUND:**

On May 27, 2014, the City Council approved the bulk of the ASSET human service funding contracts for FY 2014/15. Although the City Council had allocated \$9,000 for American Red Cross, that contract was not approved at that time. Records indicate that the contract was intended to be brought to the City Council at a later date for approval.

During a recent review of ASSET agency draw downs, it was discovered that no 2014/15 contract was on file for American Red Cross. City staff believes it was the City's intention to secure a contract with the organization, but for unknown reasons this did not take place. Upon reviewing ASSET notes, **City staff believes that it is appropriate to complete a contract with American Red Cross for this year.** Staff from American Red Cross has submitted signed copies of the 2014/15 contract.

Upon approval, American Red Cross intends to submit a request to draw down all or a portion of its allocation. The American Red Cross contract for FY 2015/16 has already been approved by the City Council.

**ALTERNATIVES:**

1. Approve a 2014/15 ASSET contract with American Red Cross.
2. Do not approve a 2014/15 ASSET contract with American Red Cross.

**MANAGER'S RECOMMENDED ACTION:**

It appears from a review of available records that it was the intent of City staff and American Red Cross to bring a contract for City Council approval early in FY 2014/15. However, that did not occur. City staff has reviewed the situation and finds no reason to recommend delaying approval of the contract.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving a 2014/15 ASSET contract with American Red Cross.