

**COUNCIL ACTION FORM**

**SUBJECT: ENCROACHMENT PERMIT FOR BRICK AT 2402-2408 LINCOLN WAY**

**BACKGROUND:**

Gibbs Harris Partnership has requested an encroachment permit to allow brick to encroach over the City right-of-way.

The proposed encroachment is for 4 inches of brick that will project out from the building on both the north and east sides. The east side is 49 feet long and the north side is 111 feet long. The encroachment of the brick should not impair pedestrian movement or the operation of the road way.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$53.33, and the full amount has been received by the City Clerk's Office.

**ALTERNATIVES:**

1. Approve the request.
2. Deny the request.

**MANAGER'S RECOMMENDED ACTION:**

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for the brick.



APPLICATION FOR ENCROACHMENT PERMIT

An Encroachment Permit approved by the Ames City Council is required for anything of a "fixed character" which is "upon, over or under" the surface of any "street, alley or sidewalk."

Address of Encroachment: 2402 - 2408 LINCOLN WAY

Type of Encroachment: 4" OF BRICK, USED TO REPAIR EXTERIOR WALL  
(If the encroachment is a sign, please apply for a sign permit through the Inspections Division).

Name of Applicant: GIBBS HARRIS PARTNERSHIP

Address: 4400 - 199 STREET, AMES 50014

Applicant's Home Phone: 515-203-0325 Work or Cell Phone: \_\_\_\_\_

Owner of Building: GIBBS HARRIS PARTNERSHIP

Owner's Address: 4400 - 199 STREET, AMES 50014

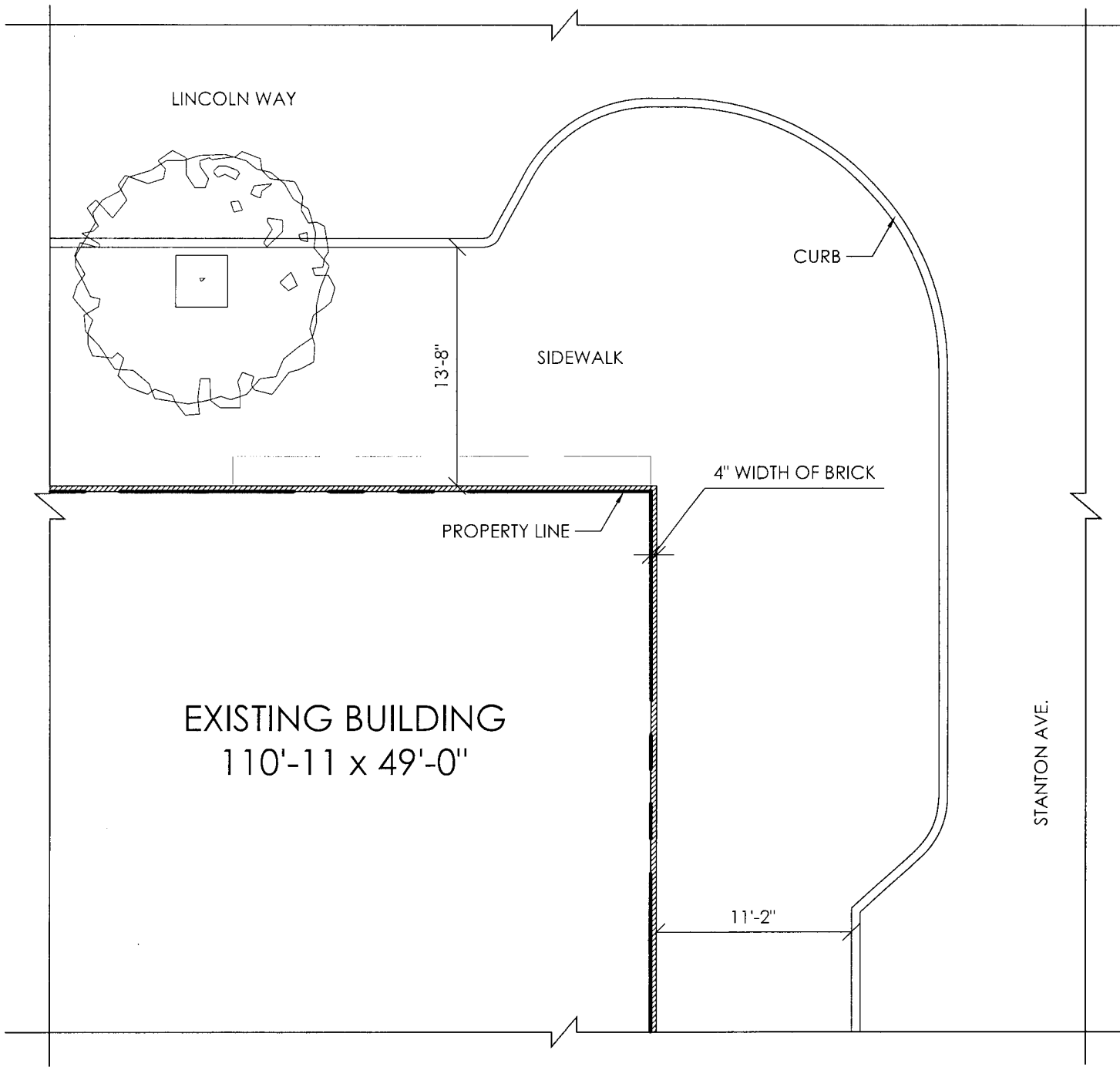
Owner's Home Phone: 515-203-0325 Work or Cell Phone: \_\_\_\_\_

These items must be submitted with your application prior to approval of the permit:

1. An Encroachment Permit Agreement approved as to form by the City Attorney and signed by the owner of the building where the encroachment will occur. (Obtained from the City Clerk's Office).
2. A sketch of the encroaching item (i.e., sign, canopy, awning, etc.) drawn to scale.
3. A sketch showing the placement of the encroaching item on the property.
4. An insurance certificate with comprehensive general liability coverage in an amount of not less than \$500,000 combined single limit naming the City of Ames as an additional insured on the policy. Said certificate must be accompanied with a copy of Endorsement CG 2013.
5. A fee to be determined by the City's Building Official. The fee is \$1.00 per square foot of the encroachment or a minimum of \$25.00.

Applicant's Signature: Monte Dill


Owner's Signature (If different): \_\_\_\_\_



# SITE PLAN

SCALE: 1/8" = 1'-0"



[FILE NAME] 0000A1	[CONTENTS] SITE PLAN	[DATE] 05-20-15	<b>CRANFORD FACADE</b> M. GIBBS, M. ALGER, D. HARRIS 2402-2408 LINCOLN WAY	 <b>Benjamin Design Collaborative, P.C.</b> 401 Clark Avenue, Suite 200, Ames, IA 50010 Phone - 515-232-0888 Fax - 515-232-0882 www.benjamin-design.com
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