

COUNCIL ACTION FORM

SUBJECT: CONTRACT EXTENSION FOR AMES PUBLIC LIBRARY CUSTODIAL SERVICES

BACKGROUND:

On August 12, 2014, Council awarded a contract to PCI to provide custodial services for the Ames Public Library for the period of September 7, 2014 through June 30, 2015. This contract also included four optional renewal periods.

The period from July 1, 2015, through June 30, 2016, is the first of the four optional renewal periods. PCI indicated that there would be a price increase to \$15.32/hour for this renewal period. The Library estimates that 4,169 hours of cleaning will be required during this period making the contract total \$63,869.08. The approved budget for FY2016 includes funding for these custodial services.

ALTERNATIVES:

1. Award the contract renewal option for the FY2016 custodial services for the Ames Public Library to PCI in the amount of \$63,869.08.
2. Reject renewal award and direct staff to re-bid custodial services.

MANAGER'S RECOMMENDATION:

PCI is the current provider of custodial services at the Ames Public Library and has provided services since September. PCI provides these services at a relatively low overall cost and has worked closely with staff to continually improve the quality of the work.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, awarding the contract renewal option for the FY2016 custodial services for the Ames Public Library to PCI in the amount of \$63,869.08.