

COUNCIL ACTION FORM

SUBJECT: **INVENTORY ITEMS FOR ELECTRIC DISTRIBUTION**

BACKGROUND:

The Electric Services Department relies on an inventory of fiberglass, aluminum, and galvanized steel poles for various projects. The purchase of multiple stock items is necessary to replenish this inventory and meet the needs of the Department. These items are purchased from an Electric inventory asset account and charged to the appropriate operations expense or project account as the materials are taken out of inventory and installed.

On March 20, 2015, a Request For Quotation (RFQ) was issued to 33 firms. The RFQ was advertised on the Current Bid Opportunities section of the Purchasing webpage.

On April 2, 2015, 6 bids were received. The bid tabulation is shown below:

GROUP 1 - ANCHOR BASE FIBERGLASS POLE, 25 FT	
BIDDERS	TOTAL COST (Inclusive of IA Sales Tax)
RESCO, Ankeny, IA	\$4,467.25
Fletcher-Reinhardt Co., Cedar Rapids, IA	\$4,472.33
Kriz-Davis Company, Ames, IA	\$4,515.40
WESCO Distribution, Des Moines, IA	\$5,134.40
Power Line Supply, Williamsburg, IA	No Bid
Flagpoles, Inc., E. Setauket, NY	No Bid

GROUP 2 - 30' ALUMINUM POLE W/ 10' TAPERED ARM	
BIDDERS	TOTAL COST (Inclusive of IA Sales Tax)
Fletcher-Reinhardt Co., Cedar Rapids, IA	\$3,267.99
Kriz-Davis Company, Ames, IA	\$3,291.32
RESCO, Ankeny, IA	\$3,295.60
WESCO Distribution, Des Moines, IA	\$3,374.57
Flagpoles, Inc., E. Setauket, NY	\$3,234.40
Power Line Supply, Williamsburg, IA	No Bid

GROUP 3 - POLE, GALVANIZED STEEL, 30 & 35 ft.	
BIDDERS	TOTAL COST (Inclusive of IA Sales Tax)
Kriz-Davis Company, Ames, IA	\$61,466.69
RESCO, Ankeny, IA	\$61,923.95

Fletcher-Reinhardt Co., Cedar Rapids, IA	\$62,141.59
WESCO Distribution, Des Moines, IA	\$63,464.27
Flagpoles, Inc., E. Setauket, NY	No Bid
Power Line Supply, Williamsburg, IA	No Bid

Staff reviewed the bids and has concluded that the apparent low bid for each group is acceptable and meets the needs of Electric Services for the inventory items. The recommendation consists of

- Group 1 RESCO, Ankeny, IA in the amount of \$4,467.25;
- Group 2 Fletcher Reinhardt Co, Cedar Rapids, IA in the amount of \$3,267.99;
- Group 3 Kriz-Davis Company, Ames, IA in the amount of \$61,466.69.

Each group is inclusive of sales tax.

ALTERNATIVES:

- 1) Award a contract for the purchase of poles to:
 - a) Group 1 to RESCO of Ankeny, IA, in the amount of \$4,467.25
 - b) Group 2 to Fletcher-Reinhardt Co., of Cedar Rapids, IA, in the amount of \$3,267.99.
 - c) Group 3 to Kriz-Davis Co. of Ames, IA, in the amount of \$61,466.69
- 2) Award a contract for the purchase of poles to one of the other bidders
- 3) Reject all bids and delay Electric Services work orders.

MANAGER'S RECOMMENDED ACTION:

This purchase will provide for the replenishment of inventory of the Electric Services Department for fiberglass, aluminum, and galvanized steel poles.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.