

**COUNCIL ACTION FORM**

**SUBJECT:     **SCAFFOLDING AND RELATED SERVICES AND SUPPLY  
CONTRACT FOR POWER PLANT****

**BACKGROUND:**

On January 13, 2015, City Council approved preliminary plans and specifications for a Scaffolding and Related Services and Supplies Contract. The contract will be for a contractor to provide and install scaffolding, bracing and fall protection at the City's Power Plant.

Bid documents were issued to three companies. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage and a Legal Notice was published in the Ames Tribune. The bid was also sent to one plan room.

On February 11, 2015, one bid was received from All American Scaffold of Des Moines, IA. Staff reviewed the bid and determined it to be non-responsive because the bidder did not supply pricing on critical items as required.

Staff is in the process of trying to determine why only one bid was received and why that bid was non-responsive. Staff is concerned that the pricing component of the bid document was not specific enough for bidders to supply a responsive bid. Staff will review the bid requirements along with discussions with the design engineer and plan holders to determine the reason only one bid was received. This contract will be rebid at a later date and will likely include changes to the bid document.

**ALTERNATIVES:**

1. A. Accept the report of bids.
  
- B. Direct staff to rebid this contract at a later date.

**MANAGER'S RECOMMENDED ACTION:**

This work will need to be rebid after discussions have been held with the design engineer to determine a future course of action.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1A and B as stated above.