

REGULAR MEETING OF THE AMES CITY COUNCIL

AMES, IOWA

OCTOBER 28, 2014

The Regular Meeting of the Ames City Council was called to order by Mayor Campbell at 7:00 p.m. on the 28th day of October, 2014, in the City Council Chambers in City Hall, 515 Clark Avenue. Present from the Ames City Council were Gloria Betcher, Amber Corrieri, Tim Gartin, Matthew Goodman, and Chris Nelson. *Ex officio* Member Lissandra Villa was also present. Council Member Orazem was absent.

Mayor Campbell announced that the Council would be working from an Amended Agenda. Added under Consent Items 28 and 29 were approval of Final Plats for Northridge Heights Subdivision, 17th Addition, and Scenic Valley Subdivision, 1st Addition, respectively. In addition, staff had pulled Consent Item 22. The Mayor also clarified that the address for the Encroachment Permit listed under Item No. 9 was 116 Welch Avenue

CONSENT AGENDA: Council Member Betcher requested to pull Consent Item No. 9, an Encroachment Permit for 116 Welch Avenue. Item No. 14, a waiver of parking meter fees for demonstration of a “parklet,” was pulled from the Consent Agenda by Council Member Nelson. The Plat of Survey for 2810 and 2814 Wakefield Circle, which was Consent Item No. 27, was pulled by Council Member Goodman.

Moved by Goodman, seconded by Corrieri, to approve the following items on the Consent Agenda:

1. Motion approving payment of claims
2. Motion approving minutes of Regular Meeting of October 14, 2014
3. Motion approving Report of Contract Change Orders for October 1 - 15, 2014
4. Motion approving renewal of the following beer permits, wine permits, and liquor licenses:
 - a. Class C Liquor – Score!, 124 Welch Avenue
 - b. Class C Beer & B Wine – Southgate Expresse, 110 Airport Road
 - c. Class C Liquor - London Underground, 212 Main Street
5. Motion approving 5-day licenses for Olde Main Brewing Company at the ISU Alumni Center, 420 Beach Avenue:
 - a. Class C Liquor (October 28 - November 1)
 - b. Class C Liquor (November 4 - November 8)
 - c. Special Class C Liquor (November 11 - November 15)
6. Motion approving new Class C Liquor - The Other Place, 631 Lincoln Way (pending approval of Food Establishment License, inspection, and a satisfactory background check)
7. Motion approving new Class B Beer Permit - Southgate Expresse, 110 Airport Road
8. Motion approving new Class C Liquor and Outdoor Service - The District, 2518 Lincoln Way (pending approval of Food Establishment License, inspection, and a satisfactory background check)
9. RESOLUTION NO. 14-548 approving updated Affirmative Action Plan
10. RESOLUTION NO. 14-549 approving annual Human Relations Commission Contract with Iowa Civil Rights Commission
11. RESOLUTION NO. 14-550 approving Iowa Department of Transportation Federal-Aid Agreement for 2014/15 CyRide Route Pavement Improvements
12. RESOLUTION NO. 14-551 approving amendment to adjust term of Master Engineering Services Agreement with FOX Engineering for design of New Water Plant Project

13. Requests from the Arthritis Foundation for Jingle Bell Run on December 6, 2014:
 - a. RESOLUTION NO. 14-553 approving closure of westbound lane of Mortensen Road from approximately 8:45 a.m. to 9:30 a.m.
 14. RESOLUTION NO. 14-554 approving preliminary plans and specifications for Unit #7 Feedwater Heater Replacement; setting November 26, 2014, as bid due date and December 9, 2014, as the date of public hearing
 15. RESOLUTION NO. 14-555 approving preliminary plans and specifications for Water Pollution Control Trickling Filter Pumping Station Pump Check Valves Replacement; setting November 26, 2014, as bid due date and December 9, 2014, as date of public hearing
 16. RESOLUTION NO. 14-556 approving preliminary plans and specifications for Controls and Relaying Panels for Dayton and Stange Substations; setting November 26, 2014, as bid due date and December 9, 2014, as date of public hearing
 17. RESOLUTION NO. 14-557 approving contract and bond for new Ames Water Treatment Plant - Contract 2
 18. RESOLUTION NO. 14-558 approving continued use of a 2009 Caterpillar Wheel Dozer at the Power Plant beyond 6,000 hours/5 years and forfeiting buy-back guarantee
 19. RESOLUTION NO. 14-559 approving Change Order No. 20 with A&P/Samuels Group for Library Renovation and Expansion Project
 20. RESOLUTION NO. 14-561 accepting completion of Furnishing Substation Electrical Materials - Bid No. 3 (Furnish Lightning Arresters) with Fletcher-Reinhardt Company, at a total cost of \$11,308.83
 21. RESOLUTION NO. 14-562 accepting completion of 2012/13 Asphalt Street Reconstruction Program (Pierce Court, Westbend Drive, Westbend Circle, Southbend Drive)
 22. RESOLUTION NO. 14-563 accepting completion of 2012/13 Asphalt Resurfacing and Seal Coat Removal/Asphalt Reconstruction Program and 2012/13 Water Main Replacement (South Wilmoth Avenue, Morningside Drive, Hilltop Road, Tripp Street)
 23. RESOLUTION NO. 14-564 accepting completion of 2012/13 CyRide Route Pavement Improvement (Lincoln Way - Franklin Avenue to Hayward Avenue)
 24. Northridge Heights Subdivision, 17th Addition:
 - a. RESOLUTION NO. 14-566 waiving requirement for financial security for sidewalks and approving Agreement for Sidewalk and Street Trees
 - b. RESOLUTION NO. 14-567 approving the Final Plat
 25. Scenic Valley Subdivision, 1st Addition:
 - a. RESOLUTION NO. 14-568 waiving requirement for financial security for sidewalks and approving Agreement for Sidewalk and Street Trees
 - b. RESOLUTION NO. 14-569 approving the Final Plat
- Roll Call Vote: 5-0. Resolution/Motions declared adopted/approved unanimously, signed by the Mayor, and hereby made a part of these Minutes.

ENCROACHMENT PERMIT FOR 116 WELCH AVENUE: Council Member Betcher asked why the proposed sign was not considered a real estate sign. City Attorney Judy Parks replied that there currently is no definition for real estate signs in the *Municipal Code*. She said that, by practice, staff considers real estate signs to be those types that advertise properties for sale and are traditionally on a wire-type stand that is pushed into the ground. It was stated by City Attorney Parks that the City does not limit wording on signs or restrict such things as phone numbers being included on the sign. Ms. Betcher expressed her concerns over the amount of information being included on the proposed sign in question. She said that the subject sign looks to her to be more like a billboard sign.

Council Member Goodman said that he did not think this sign should be held up until a definition of real estate signs could be included in the Code. Ms. Betcher shared that she would not be voting in favor of allowing the request; however, agreed that the Council should request staff to come back to the City Council to adopt some type of definition for real estate signs.

Moved by Nelson, seconded by Corrieri, to approve a sign encroachment permit for Campustown Properties, 200 Stanton Avenue, for the proposed sign to be located at 116 Welch Avenue.

Vote on Motion: 3-2. Voting aye: Corrieri, Gartin, Nelson. Voting nay: Betcher, Goodman. Motion declared carried.

REQUEST FOR WAIVER OF PARKING METER FEES FOR DEMONSTRATION OF A “PARKLET:” Council Member Nelson noted that this was a request from Iowa State University

Chapter of the Student Society of Landscape Architects (SSLA). He asked if anyone representing that group would like to speak about its proposal. Hannah Luloff, the SSLA Parklet Chair, stated that the proposal is to build a parklet on top of a single metered parking space. The parking space would be the first one to the south of Main Street on the west side of Kellogg Avenue (Space 125 on Kellogg Avenue). If approved by the City Council, the parklet would be in place from October 29 to November 2, 2014. According to Ms. Luloff, the parklet is the same one that was previously installed in Campustown. The SSLA is requesting a waiver of parking meter fees and enforcement during the time that the parklet is in place.

Moved by Nelson, seconded by Goodman, to adopt RESOLUTION NO. 14-552 approving the request from the Iowa State University Chapter of the Student Society of Landscape Architects for waiver of parking meter fees for Space 125 on Kellogg Avenue from October 29 - November 9, 2014 for demonstration of a “parklet”

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a part of these Minutes.

PLAT OF SURVEY FOR 2810 AND 2814 WAKEFIELD CIRCLE. Council Member Goodman said that he had asked to discuss this item in an attempt to ensure that the City is getting efficient use of land that had been incentivized through TIF. Developer Chuck Winkleblack, 105 S. 16th Street, Ames, advised that he is currently working with a customer who needs a 32,000 square-foot building and wants room to expand by another 18,000 square feet. According to Mr. Winkleblack, the possible development would equate to several million dollars in valuation; thus far exceeding the required \$266,000/lot.

Moved by Goodman, seconded by Corrieri, to adopt RESOLUTION NO. 14-565 approving the Plat of Survey for 2810 and 2824 Wakefield Circle.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a part of these Minutes.

PUBLIC FORUM: No one requested to speak, and the Mayor closed Public Forum.

RESIDENT SATISFACTION SURVEY: Public Relations Officer Susan Gwiasda reviewed the results of the 32nd Annual Resident Satisfaction Survey. The Survey was conducted with the assistance of Iowa State University’s College of Design Institute of Design Research and Outreach. The two additional questions in the Survey focused on initial reactions to an indoor aquatic center and thoughts regarding property development in flood plains.

According to Ms. Gwiasda, the Survey was distributed to 1,350 utility bill customers by U. S. Mail and 1,250 surveys were sent via e-mail to ISU students. There were 530 surveys returned, which was a response rate of 20%; that decreased from 24% in 2012. Overall satisfaction was rated as good/very good by 98% of the respondents.

Ms. Gwiasda asked the City Council to begin thinking about any potential questions that they would like to include on the 2015 Survey.

Council Member Gartin asked if other cities benchmark satisfaction with their services through the use of a similar survey. Ms. Gwiasda replied that she was unsure whether any other cities use a similar method; however, she will attempt to ascertain if there are any that do.

VENDING CODE: Assistant City Manager Melissa Mundt reported that, after receiving complaints regarding vending carts along Main Street and experiencing difficulty in administering the current Vending Ordinance, staff prepared proposed revisions to Chapter 22, Division III, of the *Municipal Code*. Ms. Mundt highlighted some of the changes that were being proposed to the Vending Ordinance.

Council Member Gartin said he took issue with the requirement that those with a felony conviction would be precluded from applying for a Vending License. He said that those persons often have a very difficult time finding employment after they have served time, and this could possibly provide an option for them. Ms. Mundt said that she had looked at what other cities included in their ordinances. She noted that the City would ultimately be authorizing use of public space. City Attorney Parks advised that the proposed requirement is not dissimilar to the requirements of the Alcoholic Beverages Division for its permits; the requirement is related to good moral character.

Council Member Nelson asked how many vendors are licensed annually by the City. Ms. Mundt answered that there are 14 currently licensed vendors.

Another issue raised by Council Member Gartin was the provision in the proposed regulations for a ten-day appeal period. He suggested that the appeal period be set at 20 days. Mr. Gartin also noted a disparity in what the proposed administrative rules say (10 days) and what the proposed application states (5 days). Ms. Mundt indicated that the error would be corrected to reflect the appeal process would be ten days.

Council Member Corrieri noted that the proposed regulations allow for the initial Vending License to be issued for a year and then allow for renewal annually of the same space. She said that she had discovered that other communities provide a Permit for a certain period of time, but allow for an open renewal period where all vendors could be eligible for that space. An open renewal period would provide for a fair process so that there would not be one vendor who “reserves” the space for “an eternity.”

Ms. Corrieri also asked if the City had looked at what other cities charge for Vending Licenses. Ms. Mundt stated that that had been done; however, that issue will be brought back to the Council at a later date after a revised Ordinance had been adopted.

Council Member Nelson advised that he had recently been in Campustown and could see where the vending carts had been located by the grease stains on the sidewalk. He asked if the vendors

are required to clean the sidewalks on a routine basis. Ms. Mundt advised that there is wording in the new version of the policies pertaining to the cleanliness aspect. She noted that she had not received any complaints about the stains on the sidewalk; however, currently, the City Code does not speak to that.

Council Member Betcher asked if there is a demand for certain locations. Ms. Mundt said that staff has had very few issues with the locations; however, if the vendors were to be asked, they might say that certain locations would be much more desirable than others.

Council Member Goodman acknowledged that he owns vending businesses and said that he would only comment on items that were not directly related to his vending carts. The first issue pertained to not allowing those convicted of felonies to hold a Vending License. He noted his agreement with Council Member Gartin in that, after people had served time and been released from prison, they should have opportunities, especially in a world where getting hired is more challenging. Mr. Goodman said that he was very adamant about getting that eliminated from the ordinance. The second issue pertained to non-task-specific illumination. He stated that there is a current vendor in Campustown who has a rope light; however, it is not distracting and there have never been any complaints about it. Mr. Goodman offered a suggestion that the rules state that the City Manager has the right to eliminate non-task-specific illumination if it is a risk or a nuisance. Council Member Goodman also offered his opinion on the requirement to display the Vending License at all times. He noted that the License can easily get lost if it is attached to the cart. The vendor should have it available to show anyone who asks, but not necessarily have to have it affixed to the cart.

Council Member Nelson asked Commander Huff if the level of sound emanating from the vending cart could be measured since people could be walking by talking loudly. Commander Huff replied that it is always difficult to get noise meter readings in a busy area with pedestrians and vehicular traffic. Commander Huff noted that an officer would talk to the vendor if it appeared that the noise level was too high; the Police Department had had good cooperation from the vendors in the past.

Council Member Betcher pointed out that the proposed regulations would restrict signage to the name of business and menu. She asked if the City had a definition for any signage. Ms. Mundt stated that any signage must be on the cart somewhere.

Chad Watkins, manager of three vending carts in Ames, voiced his concerns about not being allowed to have a sandwich board displayed near the vending cart. He advised that there are times when they place a sandwich board sign out in an attempt to hire personnel. Mr. Watkins said that the sign had been a great tool for them; however, he agreed that it would not necessarily have to be a sandwich board sign.

City Manager Schainker explained to the Council that the Vending Ordinance has not been finalized. Staff will take the Council members' input and ask the City Attorney to prepare an ordinance that will come back to the City Council for approval on a future date. He told the Council members that motions should be made for any changes that they want.

Moved by Gartin, seconded by Betcher, to set the appeal period for denial or revocation of the License at 20 days.

Vote on Motion: 4-0-1. Voting aye: Betcher, Corrieri, Gartin, Nelson. Voting nay: None. Abstaining due to a conflict of interest: Goodman.

Moved by Gartin to remove the requirement for a clean criminal background check from the application process.

Assistant City Manager Mundt asked for clarification as to whether a person with an outstanding arrest warrant would be allowed to make application for a Vending License as that would not be determined without a background check being run.

Motion withdrawn.

Moved by Gartin, seconded by Corrieri, to state that a criminal conviction would not be cause for exclusion for a Vending License.

Council Member Betcher expressed her concern that sex offenders could potentially be vending ice cream to children or to college students.

Council Member Gartin asked the City Attorney to hear her thoughts about limiting the denial of a Vending License to those persons listed on the Sex Offender Registry. City Attorney Parks said she was not sure what limitations are imposed on a person being listed on the Sex Offender Registry in terms of one's proximity to potential victims. This is not an area of law that is dealt with on the municipal level.

Council Member Gartin noted that staff will be coming back with a proposed ordinance and perhaps staff could address this concern and otherwise fine-tune the Ordinance.

Vote on Motion: 1-3-1. Voting aye: Gartin. Voting nay: Betcher, Corrieri, Nelson. Abstaining: Goodman. Motion failed.

Council Member Corrieri expressed her concerns that the background check would only be conducted on the business/cart owner and not the employees of the cart. She pointed out that the applicant for the Vending License may never actually be vending at the cart.

Moved by Betcher, seconded by Corrieri, that signage should be restricted to the name of the business, the menu, and business-related information, which may be posted only on the vending cart.

Vote on Motion: 4-0-1. Voting aye: Betcher, Corrieri, Gartin, Nelson. Voting nay: None. Abstaining due to a conflict of interest: Goodman.

Council Member Corrieri stated that she would like to see an open renewal process after three years where all vendors would be allowed to apply for locations provided on a first-come, first-served basis. City Manager Schainker noted that the permits expire one year from date of issuance, so the permits do not all expire on the same date. That would be difficult to administer since the vendors would not know when other vendors' permits expire. Ms. Mundt noted that she had done some research on the lottery method and could provide

Ryan Jeffries, 234 Parkridge Circle, Ames, informed the Council that the Campustown Action Association had discussed the lottery concept, and there had been "zero support for that or the

rotation of the locations.” He noted that vendors take a risk when they purchase their carts, and location is key to their success.

Lissandra Villa, *ex officio* Member, offered a student’s perspective that they become familiar with the location of different vendors.

Council Member Betcher offered a suggestion to require that non-task-specific illumination over a certain level not be allowed if, at the discretion of the City Manager, the lighting causes a nuisance.

FUNDING FOR FACILITATION OF HIRTA-RELATED ISSUES: Assistant City Manager Mundt recalled that, at the May 13, 2014, Council meeting discussion regarding HIRTA services, concerns had been expressed by citizens and human service agencies regarding the delivery of HIRTA services within the community. One specific request that resulted from that meeting was a desire to gain input from the user agencies to better understand their challenges and determine if there were solutions that could be identified to address the concerns. Discussions were held with ASSET’s administrative staff, HIRTA, and CyRide, and it was determined that a facilitated conversation needed to be held with impacted organizations. Staff then sought out a facilitator that understands human service agency operations and the needs of the riders.

According to Ms. Mundt, the amount of time required for facilitated conversations is estimated to total 20-25 hours for meeting preparation and facilitation of four meetings. The estimated cost would be \$2,500. Ms. Mundt advised that the Story County Board of Supervisors will be considering funding half of the cost at its October 28, 2014, meeting. The City has available funding to cover its half of the cost from unallocated ASSET funding in the FY 2013/14 budget.

Council Member Betcher noted that this was an important process, but doesn’t want individuals who are not represented by ASSET agencies to “get lost” in that process. The Council, at some point in the future, needs to address the issues raised by those not represented by the agencies. Transit Director Sheri Kyras advised that the Transit Board had heard some of those concerns and had addressed many of them.

Moved by Gartin, seconded by Nelson, to adopt RESOLUTION NO. 14-570 approving half of the cost to facilitate HIRTA service discussions in the amount of \$1,250 to be paid from ASSET funding previously budgeted in 2013/14.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a part of these Minutes.

SPEED STUDY ON NORTH DUFF AVENUE: Transportation Engineer Damion Pregitzer stated that, after presentation of the summary of speed data by block and criteria used to evaluate the need for traffic-calming devices at the Council meeting on June 10, 2014, members of the Historic Old Town Neighborhood Association (HOTA) had expressed concerns about not having enough time to review the report in advance of the meeting. The City Council then directed staff to hold an additional meeting with the HOTA and bring back the Study with options at a later date.

According to Mr. Pregitzer, staff met with members of the HOTA on August 11, 2014 and discussed the report in greater detail. He reported that, to address the higher speeds seen along

North Duff Avenue, the majority of the neighbors supported the idea of installing dynamic feedback signs in the area of the 600 to 800 blocks. In addition, those in attendance supported creating a high-visibility pedestrian crossing for east-west pedestrians at the 8th Street and Duff Avenue intersection to accommodate the high number of people accessing the CyRide bus stop along the east side. Staff and neighbors also agreed that increased traffic enforcement would be needed in the early time period following installation of any dynamic feedback signs to reinforce good driving habits related to the signs. The neighbors also felt that, if that approach was not successful in reducing the higher-range speeds, the City should look at other options. Mr. Pregitzer advised that the cost to install a pair of the dynamic feedback speed signs, poles, and power is estimated to be approximately \$9,200.

Traffic Engineer Pregitzer stated that an additional issue that was discussed at the meeting with the HOTA members involved the traffic signal timing plan in the North Duff Avenue corridor, specifically concerning the fact that the signals are coordinated to promote efficient traffic flow along North Duff Avenue at the posted speed limit of 30 miles-per-hour (mph). It was felt that the 30-mph signal coordination contributes to the higher speeds. Mr. Pregitzer advised that it would be possible for staff to re-time the traffic signals at 25 mph, which would be less than the posted speed limit of 30 mph. However, because staff has no experience using that technique, the traffic impact on the surrounding neighborhood is unknown and would need to be closely monitored. He noted that, as one of five north-south arterials in Ames, the subject segment of Duff Avenue is traveled by approximately 11,700 vehicles per day.

Peter Hallock, 114-8th Street, Ames, advised that the prevailing traffic is approximately seven miles over the speed limit in the 800 block. He noted that the “pent-up frustration” after being stopped at the train crossing was evident by the vehicles’ speed. Mr. Hallock believes that increased enforcement during the early stages of implementation will aid in the success of the feedback signs to calm traffic.

Moved by Goodman, seconded by Betcher, to direct staff to:

1. Install two dynamic feedback signs along North Duff Avenue at a total estimated cost of \$9,200, with funding to come from unobligated Road Use Tax funds.
2. Sign and mark an east-west high-visibility crossing at 8th Street and Duff Avenue.
3. Temporarily increase traffic enforcement activities by the Ames Police Department after the installation of the dynamic feedback sign.

Vote on Motion: 6-0. Motion declared carried unanimously.

STREET CLOSURE FOR UTILITY SERVICE INSTALLATION AT 2300 LINCOLN WAY:

Director John Joiner stated that the property owner at 2300 Lincoln Way is in the process of constructing a new apartment building in place of the old Campus Bookstore. The site requires a new water service for fire protection and domestic water, a new sanitary sewer service, and reconnecting the exiting storm sewer. In order to properly install the utility connections, closure of Lynn Avenue will be necessary. The *Municipal Code* requires that the City Council approve temporary closures of those streets that are classified as arterials or are active CyRide routes, which is the case with Lynn Avenue. A letter has been distributed by the requesting party to the other property owners on Lynn Avenue from Lincoln Way to Chamberlain. CyRide would re-

route bus service during the street closure by continuing the route to the west on Knapp and then north on Welch.

Moved by Goodman, seconded by Nelson, to adopt RESOLUTION NO. 14-571 approving the closure of Lynn Avenue to facilitate the installation of utility services.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON AMENDMENTS TO FISCAL YEAR 2014/15 BUDGET: Finance Director Duane Pitcher explained to the City Council that the Code of Iowa requires that city spending by program not exceed Council-approved budget amounts at any time during the year. Delays in large construction projects, such as the Electric Power Plant Fuel Conversion and the new Water Treatment Plant revealed situations where spending in excess of approved budget amounts could potentially occur if the City were to wait to amend the budget for carryover amounts until March. Staff determined that a fall amendment to add the carryover projects from the prior year to the current adopted budget would be the best solution.

Mr. Pitcher presented a summary describing the carry-overs from Fiscal Year 2013/14, which totaled \$43,542,852. He noted that all the projects and associated budgeted expenditures and funding sources were approved by the City Council as part of the Fiscal Year 2013/14 Budget; however, were not completed during that Fiscal Year. Budget Officer Nancy Masteller pointed out that amending the budget for carryover amounts now, rather than waiting until March, also improves the ability of departments to monitor project spending and for Finance staff to track budget compliance.

Mayor Campbell opened the public hearing. There was no one wishing to speak, and the hearing was closed.

Moved by Betcher, seconded by Nelson, to adopt RESOLUTION NO. 14-572 amending the Fiscal Year 2014/15 Budget upwards by \$43,542,852 for carryover amounts from Fiscal Year 2013/14.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON MAJOR SITE DEVELOPMENT PLAN FOR 4710 MORTENSEN ROAD:

Director Diekmann advised that the applicant, Westowne Apartments, represented by Matt Eller, owns land at 4710 Mortensen Road. That land was recently rezoned from Community Commercial/Residential (CCR) to Suburban Residential Medium-Density (FS-RM). The owner wishes to construct three apartment buildings for a total of 35 units on the 1.7-acre lot. The City Council was now being asked to approve a Major Site Development Plan for the project. A project summary was provided by Mr. Diekmann.

The public hearing was opened by the Mayor. No one came forward to speak, and the hearing was closed.

Moved by Goodman, seconded by Corrieri, to adopt RESOLUTION NO. 14-573 approving the Major Site Development Plan for 4710 Mortensen Road to allow three apartment buildings.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

HEARING ON FIRE STATION #3 HVAC MODIFICATIONS: The hearing was opened by Mayor Campbell, who closed same after no one asked to speak.

Moved by Nelson, seconded by Betcher, to adopt RESOLUTION NO. 14-574 approving final plans and specifications and awarding a contract to Converse Conditioned Air of Ames, Iowa, in the amount of \$58,588.

Roll Call Vote: 5-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

FATS, OILS, AND GREASE CONTROL ORDINANCE: Mike Klocke-Sullivan, Environmental Specialist in Water and Pollution Control, explained that City staff had been working on the development of a FOG Control Program since 2010. Public meetings and a Council workshop on the subject had been held. Research and additional stakeholder engagement continued through 2012 and 2013. The concept for a FOG Control Program had been presented to the City Council in April 2014, with the City Council directing staff to draft a FOG Control Ordinance. Mr. Klocke-Sullivan noted that during the multiple rounds of stakeholder engagement, very little opposition to the purpose or intent of the Ordinance was expressed to City staff by area Food Service Establishments. Some restaurants had even expressed strong support for the Program.

Mr. Klocke-Sullivan presented the key elements of the Program. The implementation timeline for the Ordinance was reviewed. According to Mr. Klocke-Sullivan, staff intends to return to Council in late 2015 to insert the Restaurant Surcharge into the *Municipal Code* and to possibly make other modifications to the Ordinance based on feedback gathered during the implementation period.

Council Member Gartin recommended that staff report back to the City Council as to whether there had been a decrease in these types of materials (fats, oils, and grease) after a certain period of time. Water and Pollution Control Director John Dunn advised that Public Works staff is already monitoring that.

Liz Jeffries, Arcadia Café, 2712 Lincoln Way, Ames, offered three suggestions pertaining to the proposed Ordinance:

1. The six-month reminder should be in the form of a physical note (e.g., postcard, email) sent to the food service establishment licensees (similar to that sent pertaining to the back-flow prevention program).
2. Revisit looking into grants for restaurants that have nothing and being creative with solutions and non-traditional methods for grease removal - something that isn't going to be so restrictive on the business, but gives them something.
3. Easier grease disposal and look for opportunities to utilize the grease and make it easier to remove.

Ms. Jeffries emphasized that education will be key.

Moved by Nelson, seconded by Betcher, to pass on first reading the Fats, Oils, and Grease Control Ordinance.

Roll Call Vote: 5-0. Motion declared carried unanimously.

COUNCIL COMMENTS: Moved by Betcher, seconded by Goodman, to request staff to come up with a definition for real estate signs at a time when it will not add to the current burden of work. Vote on Motion: 5-0. Motion declared carried unanimously.

Council Member Goodman said that he would like a member of Council who voted on the prevailing side to move to reconsider the Sign Encroachment Permit for 116 Welch because he felt the Council had missed something important.

Moved by Corrieri, seconded by Gartin, to move to reconsider the Sign Encroachment Permit for 116 Welch Avenue requested by Campustown Properties, 200 Stanton Avenue.

Council Member Goodman stated that there are requirements pertaining to remote signage. City Attorney Judy Parks noted that 200 Stanton is the office of the business that is leasing the apartments, and the sign being requested at 116 Welch Avenue is to denote the actual location of the apartments and direct potential renters to the leasing office.

Vote on Motion: 5-0. Motion declared carried unanimously.

Moved by Goodman, seconded by Corrieri, to table the Sign Encroachment Permit for 116 Welch Avenue requested by Campustown Properties, 200 Stanton Avenue. Vote on Motion: 5-0. Motion declared carried unanimously.

Moved by Goodman, seconded by Corrieri, to refer the email from Katie Padgett-Walsh regarding the need for a stop sign in her neighborhood. Vote on Motion: 5-0. Motion declared carried unanimously.

ADJOURNMENT: Moved by Corrieri to adjourn the meeting at 9:12 p.m.

Diane Voss, City Clerk

Ann H. Campbell, Mayor