

COUNCIL ACTION FORM

SUBJECT: PLATFORMS AND ROOF ACCESS COMPONENTS FOR POWER PLANT

BACKGROUND:

The Power Plant is planning two structural modifications to provide storage area for new oxygen probes and to replace the roof access doors. The storage area is needed for the probes to protect them when they are removed for boiler maintenance. The existing roof access doors are broken and this roof access project will allow roof access in a safe manner.

On July 15, 2014, the bid document was issued to fifteen firms. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage, and was also sent to three plan rooms.

On July 29, 2014, three bids were received as shown below:

Power, Process & Industrial LLC, Marceline, MO	\$47,536.21
Custom Steel Service, Inc, Ames, IA	Non-responsive
April S. Lee & Associates, Inc, St. Cloud, MN	Non-responsive

After evaluation, staff determined that the bids submitted by Custom Steel Services, Inc. and April S. Lee & Associates, Inc. are both non-responsive. These two bids are non-responsive because the pricing submitted did not include all of the materials specified in the bidding document requirements.

As a result, only one bid from Power, Process & Industrial LLC, Marceline, MO, remains for consideration in the amount \$47,536.21. Staff has reviewed the bid and concluded that it is acceptable. This vendor is not licensed to collect sales taxes for the State of Iowa, so the City will pay applicable Iowa Sales Taxes directly to the State of Iowa.

Although this work was not originally anticipated to be this expensive, it needs to be done. Funding is available from savings in the FY2013/14 boiler maintenance contract, and will be carried forward when the City budget is amended.

ALTERNATIVES:

1. Award a contract to Power, Process & Industrial LLC, Marceline, MO, for the purchase of platforms and roof access components for the Power Plant in the

amount of \$47,536.21, with applicable sales taxes to be paid directly by the City to the State of Iowa.

2. Reject all quotes and delay the purchase of these materials.

MANAGER'S RECOMMENDED ACTION:

The purchase of these materials is necessary to make changes to allow safe roof access and store oxygen probes at the Power Plant.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.