

COUNCIL ACTION FORM

SUBJECT: WATER POLLUTION CONTROL MAKE-UP AIR UNIT REPLACEMENT

BACKGROUND:

The Water Pollution Control (WPC) Facility's make-up air unit serving the Raw Water Pump Station grit room is used to provide ventilation and seasonal heating to the space. The grit room can develop a hazardous atmosphere and the operation of the make-up air unit ensures that WPC staff can safely access the space at all times. The make-up air unit was last replaced in 1996 and has reached the end of its useful life.

Plans and specifications were prepared by Veenstra & Kimm, Inc. and on May 13, 2014, the City Council authorized preliminary approval of these plans and specifications and issued a Notice to Bidders.

On June 12, 2014, bids were opened for this project. A summary of all bids follows:

Bidder	Bid Amount
Mechanical Comfort, Inc.	\$83,550
Drees Co.	\$89,759
Proctor Mechanical Corp.	\$94,134
Air Con Mechanical	\$114,281
Baker Group	\$114,803

The apparent low bidder is Mechanical Comfort, Inc. with a bid price of \$83,550. This project is included in the 2013/14 Amended CIP as part of the Mechanical and HVAC Replacements Project for \$93,000. Staff recommends using \$12,988 in savings from the Diesel Tank Replacement Project and applying it to this project. This additional amount will cover the engineering and construction costs for the Make-Up Air Unit Replacement project, as well as an 8% contingency amount. The total project budget is as follows:

Engineering	\$14,800
Construction	\$83,550
Contingency (~8%)	\$7,638
Total Estimated Project Cost	\$105,988

The project will be funded as follows:

2013/14 CIP – Mechanical and HVAC Replacements	\$93,000
Project Savings – WPC Diesel Tank Replacement Project	\$12,988
Total Available Funding	\$105,988

Upon Council approval, this project will begin in mid-July and is scheduled for completion by September 30, 2014.

ALTERNATIVES:

1. Award a contract for the Water Pollution Control Make-Up Air Unit Replacement Project to Mechanical Comfort, Inc. in the amount of \$83,550.
2. Reject bids and do not award a contract at this time.

MANAGER'S RECOMMENDED ACTION:

The Raw Water Pump Station grit room make-up air unit is essential to the operations and maintenance needs of the WPC Facility. It is in the City's best interest to remove and replace the existing make-up air unit. Award at this time will allow the project to remain on schedule, which allows for replacement before the heating season begins.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby awarding the for the Water Pollution Control Make-Up Air Unit Replacement Project to Mechanical Comfort, Inc. in the amount of \$83,550.