

COUNCIL ACTION FORM

**SUBJECT: WATER POLLUTION CONTROL FACILITY MAKE-UP AIR UNIT
REPLACEMENT**

BACKGROUND:

The Water Pollution Control (WPC) Facility's make-up air unit serving the Raw Water Pump Station grit room is used to provide ventilation and seasonal heating to the space. The grit room can develop a hazardous atmosphere, and the operation of the make-up air unit ensures that WPC staff can safely access the space at all times. The make-up air unit was last replaced in 1996 and has reached the end of its useful life.

This project is included in the 2013/14 Amended Capital Improvements Plan as part of the WPC Mechanical and HVAC Replacements Project at \$93,000. Veenstra & Kimm, Inc. (V&K) had previously been awarded a contract for engineering services in the amount of \$14,800. V&K provided a construction cost-estimate of \$113,344. While the current cost estimate exceeds the budgeted amount, any necessary budget adjustments can be addressed with savings from other projects after bid opening.

ALTERNATIVES:

1. Grant preliminary approval to the plans and specifications and issue a Notice to Bidders, setting June 12, 2014 as the bid due date and June 24, 2014 as the date for public hearing and award.
2. Do not approve plans and specifications at this time.

MANAGER'S RECOMMENDED ACTION:

The Raw Water Pump Station grit room make-up air unit is essential to the operations and maintenance needs of the WPC Facility, and its replacement has been planned for in the Capital Improvements Plan. It is important that this project remain on schedule to allow for replacement before the heating season begins.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting preliminary approval to the plans and specifications and issuing a Notice to Bidders, setting June 12, 2014 as the bid due date and June 24, 2014 as the date for public hearing and award.