

ITEM # 10
DATE: 05-13-14

COUNCIL ACTION FORM

SUBJECT: ENCROACHMENT PERMIT FOR A SIGN AT 323 MAIN STREET

BACKGROUND:

The tenant in the building at 323 Main Street, The Salon, has requested an encroachment permit for a new sign which will encroach over the City sidewalk.

The proposed sign will be a blade sign that will project from the front of the building. The sign will extend not more than five feet over the sidewalk, and will not infringe upon the use of the sidewalk by the public.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

ALTERNATIVES:

1. Approve the request.
2. Deny the request.

MANAGER'S RECOMMENDED ACTION:

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for this sign.



PROOF

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Order Date:
04/03/14

Customer:
The Salon

Ordered by:
Frank

Job #:
12160

Due Date:

JOB NOTES

Side View



Front View



Qty: 1
30.5"x50.5" overall size
Blade sign
2 sided
Installed on building
(see p.2 for details)

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DESIGN: 45 Min

PRODUCTION:

INSTALL:

CUSTOMER CALLED: