

ITEM # 40  
DATE: 03-25-14

**COUNCIL ACTION FORM**

**SUBJECT: ENCROACHMENT PERMIT FOR SIGN AT 2900 WEST STREET**

**BACKGROUND:**

Lorry's Coffee, tenant in the building at 2900 West Street, has requested an encroachment permit to allow a new sign to encroach over the City right-of-way.

The proposed sign is 15.75 square feet and will project approximately 3.5 feet off of the building. The encroachment of the sign should not impair pedestrian movement or the operation of the road way.

The requirements of Section 22.3 of the *Municipal Code* have been met with the submittal of a hold-harmless agreement signed by the property owner and the applicant, and a certificate of liability insurance coverage which protects the City in case of an accident. The fee for this permit was calculated at \$25, and the full amount has been received by the City Clerk's Office.

**ALTERNATIVES:**

1. Approve the request.
2. Deny the request.

**MANAGER'S RECOMMENDED ACTION:**

It is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby granting the encroachment permit for the sign.



client: \_\_\_\_\_  
phone: \_\_\_\_\_  
contact: SCOTT TANNER  
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proof accepted

CUSTOMER INITIALS

**First Class SIGNS**  
720 E. Lincoln Way Ames, Iowa 50010



54" x 42", 2 sided lighted sign cabinet

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