

COUNCIL ACTION FORM

SUBJECT: LIBRARY FURNITURE BIDS

BACKGROUND:

An invitation to bid for new Library furniture was sent to over 75 potential vendors in February 2014. Because of the large number and wide variety of items needed, the bid was separated into 42 furniture groupings that could be bid separately or in aggregate by interested parties.

Responsive bids for 38 of the 42 furniture groupings were received on March 12, 2014, from 12 firms. No bids were received for four of the groupings. The items in the four groups that received no bids will be obtained using the City's standard purchasing procedures.

The Library Board of Trustees received the attached bid summary on March 20, 2014, and unanimously adopted a resolution recommending the award of contracts in the total amount of \$1,268,244.45 for the purchase of library furniture from the following low bidders:

Bidder	Total Award
Business Interiors by Staples of Framingham, MA	\$352,567.10
Jones Library Sales, Inc. of Carlisle, IA	\$238,726.00
Story Kenworthy of Ames, IA	\$182,165.69
Workspace, Inc. of Des Moines, IA	\$171,007.06
Koch Brothers, Inc. of Des Moines, IA	\$148,880.65
Embury, Ltd. of DeForest, WI	\$69,332.45
Triplett Interior Solutions of Urbandale, IA	\$53,281.82
Indica Interiors of Panora, IA	\$26,545.73
LFI of Northbrook, IL	\$18,605.00
Pigott, Inc. of Des Moines, IA	\$7,132.95
Grand Total:	\$1,268,244.45

As of February 28, 2014, the available balance of **bond funds** in the Library Renovation and Expansion Project was \$3,859,209.41. The library budget includes a \$2,240,622 estimate for furnishings and installation. Approval of the contracts shown above will leave a balance of \$972,377.55.

The millwork and refurbishing were bid separately. The refurbishing bid is also on the agenda for consideration at the March 25 City Council meeting; and the millwork package will be brought to Council at a later date.

ALTERNATIVES:

1. Award the contracts for the purchase of library furniture to the lowest bidders listed above in a grand total amount of \$1,268,244.45 using Library Renovation and Expansion Project bond funds.
2. Do not award the contracts.

MANAGER'S RECOMMENDED ACTION:

The bond referendum approved by Ames voters in November 2011 was to be used to construct and equip the Ames Public Library. Now that construction is well under way, furniture, furnishings, and equipment must be ordered to complete the project. The furniture bid package was divided up into appropriate groupings of furniture to allow vendors the opportunity to bid on as few or as many of the items as they are able to provide. The bidding process was followed correctly and the grand total of the bids received are well within the Library's budget for the project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby awarding the contracts for the purchase of library furniture to the lowest bidders listed above in a grand total amount of \$1,268,244.45 using Library Renovation and Expansion Project bond funds.

Bid Tabulation - RFP #2014-162 Ames Public Library Furniture Purchase

Group	Story Kenworthy	Workspace Inc.	Pigott, Inc.	Design Within Reach	LFI	Indica Interiors	OSDI - Spacesaver	Jones Library Sales	Embury Ltd.	Staples	Koch Brothers	Triplett	Low Bid
A	-	41,705.50	-	61,969.48	-	-	-	-	-	-	40,217.42	41,595.19	40,217.42
B	-	-	2,091.60	3,082.22	-	-	-	-	-	-	-	-	2,091.60
C	1,380.00	-	-	-	-	-	-	-	-	1,061.49	1,251.14	1,251.30	1,061.49
D	-	14,133.37	-	19,225.48	-	-	-	-	-	13,346.56	13,926.31	13,924.07	13,346.56
E	-	33,626.33	-	-	-	-	-	-	-	-	-	-	33,626.33
F	-	-	-	-	-	-	-	-	-	-	-	-	-
G	-	-	-	-	5,159.00	-	-	-	-	-	-	-	5,159.00
H	-	-	1,703.40	3,796.34	-	-	-	-	-	-	-	-	1,703.40
I	-	-	-	-	-	-	-	-	-	-	-	-	-
J	28,428.28	28,449.28	-	-	-	-	-	-	-	25,477.90	30,693.26	-	25,477.90
K	9,808.92	10,866.91	-	-	-	-	-	-	10,150.84	-	-	11,090.81	9,808.92
L	90,694.38	93,970.49	89,292.41	-	-	-	-	-	-	-	84,054.55	89,958.91	84,054.55
M	-	-	-	-	-	-	-	-	-	77,381.29	79,673.96	83,900.65	77,381.29
N	-	7,287.88	-	-	-	-	-	-	-	-	8,381.61	6,902.51	6,902.51
O	-	-	-	-	13,446.00	-	-	-	-	13,513.00	-	-	13,446.00
P	-	137,380.73	-	-	-	-	-	-	-	-	-	-	137,380.73
Q	-	-	-	-	-	-	-	16,595.00	-	16,988.02	17,595.82	17,998.72	16,595.00
R	40,694.54	-	-	-	-	-	-	-	-	36,674.68	-	-	36,674.68
S	3,592.50	-	-	-	-	3,680.28	-	-	-	3,388.50	7,763.28	3,889.35	3,388.50
T	-	18,883.40	-	-	-	-	-	-	-	18,367.51	18,733.68	18,828.96	18,093.00
U	-	-	-	-	-	-	-	-	-	-	-	25,773.56	25,773.56
V	68,515.05	70,715.52	-	-	-	67,982.75	-	-	-	67,381.28	69,207.94	-	67,381.28
W	-	-	-	-	-	-	-	-	-	10,356.96	-	-	10,356.96
X	17,600.25	-	-	-	-	-	-	-	-	16,929.45	-	17,008.13	16,929.45
Y	-	-	-	-	-	-	-	-	-	-	24,608.68	-	24,608.68
Z	-	-	-	-	-	-	-	-	-	22,753.79	23,691.32	23,472.92	22,753.79
AA	-	-	-	-	-	-	-	-	-	-	-	-	-
BB	-	9,784.23	-	-	-	-	-	-	-	9,300.40	-	9,816.83	9,300.40
CC	-	-	3,337.95	-	-	-	-	-	-	-	-	-	3,337.95
DD	-	-	-	-	-	-	-	-	-	19,121.17	-	19,806.23	19,121.17
EE	-	-	-	-	-	-	350,787.29	194,904.00	201,744.88	-	-	-	194,904.00
FF	172,356.77	-	-	-	-	-	-	-	-	180,069.65	-	-	172,356.77
GG	-	-	-	-	73,300.00	-	-	-	69,332.45	-	-	-	69,332.45
HH	-	-	-	-	-	26,545.73	-	-	-	-	-	-	26,545.73
II	-	-	-	-	-	-	-	9,134.00	-	-	-	10,086.29	9,134.00
JJ	-	-	-	-	-	-	-	-	18,060.38	9,156.44	-	-	15,604.91
KK	-	-	-	-	-	-	-	-	-	2,742.60	-	3,667.18	2,742.60
LL	-	-	-	-	-	-	-	-	-	23,195.01	-	20,605.75	20,605.75
MM	-	-	-	-	-	-	-	-	-	10,255.10	-	-	10,255.10
NN	-	-	-	-	-	-	-	-	-	10,596.68	-	-	10,596.68
OO	-	-	-	-	-	-	-	-	-	-	-	-	-
PP	10,233.20	10,557.87	-	-	-	-	-	-	-	10,194.34	-	10,412.49	10,194.34
TOTAL OF ALL GROUPS:												1,268,244.45	

Bidder Totals: 182,165.69 171,007.06 7,132.95 18,605.00 26,545.73 238,726.00 69,332.45 352,567.10 148,880.65 53,281.82 1,268,244.45