

COUNCIL ACTION FORM

SUBJECT: LIBRARY REFURBISHED FURNITURE – PUPPET THEATER AND LITTLE THEATER

BACKGROUND:

An invitation to bid for refurbishment of the Library's Puppet Theater and Little Theater was issued on February 26, 2014. Seven potential bidders requested bid packets. One bid was received by the deadline on March 19.

At its meeting on March 20, the Library Board of Trustees received the bid information and unanimously adopted a resolution recommending that the City Council award the contract for Library Refurbished Furniture to RCS Millwork, L.C. of Ankeny, Iowa, in the amount of \$4,998. This work will be paid for with proceeds from the bonds sold for the Library Renovation and Expansion Project.

As of February 28, 2014, the available balance of **bond funds** in the Library Renovation and Expansion Project was \$3,859,209.41. The library budget includes a \$2,240,622 estimate for furnishings and installation. Approval of the furniture contracts in the amount of \$1,268,244.45 and this contract in the amount of \$4998 will leave a project budget balance of \$967,379.55.

ALTERNATIVES:

1. Award the contract for Library Refurbished Furniture to RCS Millwork, LC, of Ankeny, Iowa, in the amount of \$4,998 using Library Renovation and Expansion Project bond funds.
2. Do not award the contract to RCS Millwork, LC, of Ankeny, Iowa and direct that this project be rebid.

MANAGER'S RECOMMENDED ACTION:

One responsive, responsible bid for this work was received by the Purchasing Department.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the award of the contract for Library Refurbished Furniture to RCS Millwork, LC, of Ankeny, Iowa, in the amount of \$4,998.