

**COUNCIL ACTION FORM**

**SUBJECT:**           **STREET CLOSURE FOR NCAA CROSS COUNTRY EVENT**

**BACKGROUND:**

On Friday, November 15, ISU will host the 2013 NCAA Cross Country Midwest Regional Meet. The event will take place at the Iowa State cross country course located along Mortensen Road between Hayward and State Avenues.

The Iowa State Athletic Department has requested the closure of Hayward Avenue between Mortensen Road and Storm Street between 8:00 a.m. and 4:00 p.m. on the day of the race. (Letter attached.) This closure is necessary to provide team vehicle parking and bus drop-off and pick-up. City barricades are requested, which will be staffed by Iowa State personnel.

There are two houses located along the west side of Hayward on this block. However, ISU staff has indicated that the closure will only extend to the driveway of Knapp-Storms, so as to allow access from the north to these houses and to allow ISU Dining employees access to the Knapp-Storms Dining Center. City staff will also place out detour signage directing motorists around the Hayward Avenue closure.

CyRide staff has reviewed this request and can re-route buses around this closure. Others affected by the closure will also be notified.

**ALTERNATIVES:**

1. Approve the closure of Hayward Avenue between Mortensen Road and Storm Street from 8:00 a.m. to 4:00 p.m. on November 15<sup>th</sup> as requested.
2. Do not approve the closure.

**MANAGER'S RECOMMENDED ACTION:**

Providing this road closure will allow for safe loading and unloading of team buses for this event. Iowa State has agreed to provide sufficient volunteers to staff the barricades for the duration of the event.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby approving the closure of Hayward Avenue between Mortensen Road and Storm Street from 8:00 a.m. to 4:00 p.m. on November 15<sup>th</sup> as requested.



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To: Emily Burton and Brian Phillips  
From: Brian Honnold  
Subject: NCAA Cross Country Regional Street Closure  
Date: July 30, 2013

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In preparation for the 2013 NCAA Cross Country Regional hosted by Iowa State University, we are looking to close down Hayward Avenue from Mortensen Road heading north to Storm Street. By doing this, we will be able to safely provide a bus drop off and pick up for participating teams (there will be roughly 32 teams in attendance), as well as a place for participating team vehicles to park. We would ask that the City provide barricades and Iowa State University would staff the barricades on the day of the event.

The event takes place on Friday, November 15th, 2013, with the first race starting at Noon. We would like to close the street down around 8am the morning of Friday, November 15. We would then open it back up around 4pm, or as soon as the team buses started clearing out of the area.

We feel this would provide a safe and efficient environment, than if we were to leave the road open throughout the day. If you have any questions or concerns, please feel free to contact me via cell phone (515-201-4324) or email ([bhonnold@iastate.edu](mailto:bhonnold@iastate.edu)).