

COUNCIL ACTION FORM

SUBJECT: REVISED PAYMENT AUTHORIZATION FOR 2013/14 CONCRETE STREET PAVEMENT IMPROVEMENTS ENGINEERING SERVICES

BACKGROUND:

At the June 11, 2013 City Council Meeting, Council approved an Engineering Services contract for the 2013/14 Concrete Street Pavement improvements (Knapp Street - Welch Ave to Lynn Ave and Lynn Ave - Knapp Street to Storm Street) design work to Veenstra and Kimm in an amount not to exceed \$66,750.

It has recently been discovered by staff that the amount shown in the Council Action Form was incorrect. The actual amount of the Engineering Services Contract shown in the fee proposal was not to exceed \$66,875.

Based on Council's approval of the incorrect amount shown by staff, Council approval of the correct amount is now requested.

ALTERNATIVES:

1. Approve the actual amount of the engineering services agreement for the 2013/14 Concrete Street Pavement Improvements (Knapp Street – Welch to Lynn and Lynn Avenue – Knapp to Storm) with Veenstra & Kimm, Inc. from West Des Moines, Iowa, in an amount not to exceed \$66,875.
2. Maintain the current amount of \$66,750 as previously approved by Council.

MANAGER'S RECOMMENDED ACTION:

Due to a clerical error, the design fee proposed to the City Council during a previous meeting was understated by \$125. In fairness to Veenstra & Kimm, staff feels it is appropriate to correct this mistake and ask the Council to approve the contract with the City in an amount previously negotiated.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.