

**COUNCIL ACTION FORM**

**SUBJECT: REQUEST TO MODIFY 2012/13 ASSET ALLOCATION TO MID-IOWA COMMUNITY ACTION (MICA)**

**BACKGROUND:**

MICA has submitted a request to the City to modify its 2012/13 ASSET allocations by moving \$6,932 in unspent funds from the Family Development Program to the Food Pantry program. **MICA drew down all of its 2012/2013 City allocations on February 14, 2013, except Family Development Program dollars.**

<b>Service</b>	<b>Original Allocation</b>	<b>Allocation Remaining</b>	<b>Proposed Allocation of Remaining Funds</b>
Community Clinics/Child Dental	\$1,850	\$0	\$0
Dental Clinics	\$7,714	\$0	\$0
Fluoride Clinics	\$825	\$0	\$0
Food Pantry	\$15,767	\$0	\$6,932
Family Development and Education	\$6,932	\$6,932	\$0
<b>TOTAL</b>	<b>\$33,088</b>	<b>\$6,932</b>	<b>\$6,932</b>

MICA has not requested a transfer of funds from the Story County Board of Supervisors this year, but did in 2011/2012 from Family Development to Food Pantry. In 2011/2012, the Board of Supervisors expressed concern about the potential to undermine the ASSET process by amending the agreed-upon allocations. The County ultimately decided to transfer \$4,500 to the Food Pantry program, reasoning that if the remaining three quarters of the year were similar to the first, \$1,500 times three should be sufficient for the remaining three quarters. The Food Pantry program received a total of \$23,251 from all Funders for 2012/2013.

Due to this being a repeated request for allocation transfers between services for MICA, ASSET Administrative Staff plans to have a conversation with MICA prior to 2014/2015 budget process to ensure that they understand why these types of requests should be rare.

The following is a history of requests in the last five years from MICA:

- In June 2008, MICA requested the City move \$10,035 from Family Development into the Food Pantry program.
- Similarly, in June 2009, MICA requested \$2,000 of City funds be moved from Family Development into the Food Pantry.

- June 2012, MICA also requested that \$3,252 from Family Development be moved to the Food Pantry program.

All these requests have been approved by the City Council due to the need for Food Pantry services to the community.

**ALTERNATIVES:**

1. Direct staff to amend the City's 2012/13 contract with MICA to move \$6,932 in unspent Family Development and Education funds to the Food Pantry program.
2. Direct staff to amend the City's 2012/13 contract with MICA to move a different amount.
3. Deny the request for a contract amendment.

**MANAGER'S RECOMMENDED ACTION:**

Contract amendments outside the ASSET process have been rare, although MICA has made similar requests in previous years. The City Council should be cautious when considering changes in allocations that have been coordinated with the other funders.

Assuming this type of budget amendment will not continue in the future, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, thereby directing staff to amend the City's 2012/13 contract with MICA to move \$6,932 in unspent Family Development and Education funds to the Food Pantry program.



# Mid-Iowa Community Action, Inc.

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CITY MANAGER'S OFFICE

APR 11 2013

CITY OF AMES, IOWA

April 9, 2013

Ames City Council  
515 Clark Ave  
PO Box 811  
Ames, Iowa 50010

Ames City Council,

Mid-Iowa Community Action, Inc would like to request a change to the 2012-2013 ASSET funding allocation. The proposed change would move \$6,932 funding from Family Development into Emergency Food. This change will allow MICA to meet the continuing demand from the community for food pantry services.

Please let me know if you have further questions or need more information. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Arlene McAtee'. The signature is fluid and cursive, written over a white background.

Arlene McAtee  
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